



PRINCETON
MAYOR AND COUNCIL OF PRINCETON
AGENDA • MARCH 26, 2018

Regular Meeting

Main Council Room

5:30 PM

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

II. ROLL CALL

III. 5:30 PM CLOSED SESSION

1. 18-129 If necessary for advice of counsel with respect to pending litigation and matters falling within the attorney-client privilege regarding Princeton's affordable housing declaratory judgment action (In the Matter of the Application of the Municipality of Princeton, Docket No. MER-L-1550-15)

IV. 7:00 PM OPEN SESSION

V. PLEDGE OF ALLEGIANCE

VI. ANNOUNCEMENTS

VII. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

1. Please use the sign-up sheet on the podium. After everyone who signed up has had the opportunity to speak, the Mayor will invite any additional comments from members of the public. Please line up at the podium if you plan to speak and limit your remarks to 3 minutes. No immediate action will be taken on any public comment issue.

VIII. REPORTS

1. 2017 Annual Police Report and January 2018 Police Report

IX. 2018 MUNICIPAL BUDGET

1. 2018-6 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)
2. Public Hearing 2018 Municipal Budget
3. 18-130 Resolution Authorizing Amendments to the 2018 Budget (Public Hearing April 9, 2018)

X. WORK SESSION

1. 2018 Council Goals and Priorities

XI. ORDINANCE INTRODUCTIONS

1. 2018-7 Bond Ordinance Providing For Various Capital Improvements In And By Princeton, In The County Of Mercer, New Jersey, Appropriating \$9,307,670 Therefor And Authorizing The Issuance Of \$8,842,286 Bonds Or Notes Of Princeton To Finance Part Of The Cost Thereof (Public Hearing April 9, 2018)
2. 2018-8 An Ordinance Appropriating \$286,000 From Sewer Connection Fees For Various Improvements In And By Princeton, In The County Of Mercer, New Jersey (Public Hearing April 9, 2018)

3. 2018-9 Bond Ordinance Providing For Various Improvements To The Parking Utility In And By Princeton, In The County Of Mercer, New Jersey, Appropriating \$1,583,000 Therefor And Authorizing The Issuance Of \$1,583,000 Bonds Or Notes Of The To Finance The Cost Thereof (Public Hearing April 9, 2018)
4. 2018-10 Bond Ordinance Providing For Sanitary Sewer System And Road Reconstruction Projects In And By Princeton, In The County Of Mercer, New Jersey, Appropriating \$1,500,000 Therefor And Authorizing The Issuance Of \$1,500,000 Bonds Or Notes Of Princeton To Finance The Cost Thereof (Public Hearing April 9, 2018)

XII. RESOLUTIONS

1. 18-131 Resolution Authorizing a Professional Services Agreement for Planning and Escrow Services with Banisch Associates, Inc., for an amount not to exceed \$30,000.00 for 2018
2. 18-132 Resolution Authorizing the Use of New Jersey State Contract #A42261 (T No.:T-0849) to Purchase Equipment for a New Municipal Fueling Station on Mount Lucas Road and to Replace the Existing Fueling Station at the Proposed Princeton First Aid and Rescue Squad Site in the amount of \$141,957.58
3. 18-133 Resolution Authorizing Approval of Recommendations on Traffic Speed Reductions and Appropriate Traffic Calming Devices
4. 18-134 Resolution Authorizing the Purchase of Affordable Unit, 434 Brickhouse Road, in the Amount of \$32,000.00

XIII. CONSENT AGENDA

1. 18-135 Resolution Authorizing the Payment of Bills and Claims
2. 18-136 Resolution Authorizing a Professional Services Agreement in the Not to Exceed Amount of \$8,700.00 with Bright View Engineering for New Jersey Department of Transportation Route US 206 Traffic Signal Improvements Coordination and Review Related to the Proposed Princeton First Aid and Rescue Squad Site for 2018
3. 18-137 Resolution Authorizing an Amendment to the Mountain Lakes Lease Agreement Regarding Parking on Site
4. 18-138 Resolution Authorizing a Sewer Refund for Block 5201 Lot 14, 73 Mountain Avenue for the year 2017 in the amount of \$672.60
5. 18-139 Resolution Authorizing Subsidy Payment for 45 Billie Ellis Lane in the Amount of \$9,963.00
6. 18-140 Resolution Authorizing the Mayor to Endorse Letter in Opposition to the Northeast Supply Enhancement Project (NESE) – FERC Docket CP17-101
7. 18-141 Resolution Approving Spirit of Princeton Events for 2018
8. 18-142 Resolution Approving a Request from Princeton University for a Fireworks Display on Saturday, June 2, 2018 as part of the University Reunions and the Temporary Closure of Washington Road from Prospect Avenue to Washington Road from 8:00 p.m. to 11:00 p.m.
9. 18-143 Resolution Approving the Placement of a Banner Over Washington Road by the Princeton Education Foundation, April 30, 2018 to May 7, 2018

10. Release of Performance Guaranty in the Amount \$7,828.80 for 160 Witherspoon Street (Block 17.03 Lot 104) Administrative Waiver to 160 Spoon, LLC, Contingent Upon the Receipt of a Maintenance Guaranty in the Amount of \$1,174.32
11. Release of Performance Guaranty in the Amount of \$10,686.00 and Inspection Fees for 56 Fisher Avenue (Block 32.06 Lot 123) Minor Subdivision to Louise Gengler. No Maintenance Guaranty is Required.

XIV. CLOSED SESSION (CONTINUATION OF ABOVE IF NECESSARY)

XV. ADJOURNMENT



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-129

If necessary for advice of counsel with respect to pending litigation and matters falling within the attorney-client privilege regarding Princeton's affordable housing declaratory judgment action (In the Matter of the Application of the Municipality of Princeton, Docket No. MER-L-1550-15)

RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON

TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed in said session are as follows:

Matters involving employment and contract negotiations, and matters falling within the attorney-client privilege, regarding:

Advice of counsel with respect to pending litigation and matters falling within the attorney-client privilege regarding Princeton's affordable housing declaratory judgment action (In the Matter of the Application of the Municipality of Princeton, Docket No. MER-L-1550-15)

The matters discussed will be made public when the need for confidentiality no longer exists.

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

AGENDA ITEM

Please use the sign-up sheet on the podium. After everyone who signed up has had the opportunity to speak, the Mayor will invite any additional comments from members of the public. Please line up at the podium if you plan to speak and limit your remarks to 3 minutes. No immediate action will be taken on any public comment issue.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Police Department

AGENDA ITEM

2017 Annual Police Report and January 2018 Police Report

ATTACHMENTS:

- 2017report (PDF)
- January 2018 Monthly Report (PDF)

THE PRINCETON POLICE DEPARTMENT 2017 ANNUAL REPORT



A MESSAGE FROM THE CHIEF

On behalf of the men and women that serve with the Princeton Police Department I want to thank you for taking the time to review the department's 2017 Annual Report. Hopefully this report will provide some insight into the wonderful work our employees do each day.

Five years ago the consolidated Princeton Police Department started a process to bring two well established and highly functioning police departments together as one. This was organizational change of enormous proportions. To guide this process, we engaged our stakeholders so that the values and goals of the department represented those of our community and employees. The plan was designed around organizational flexibility and a laser focused department mission.

We reorganized in a way that provided more opportunities and training for our officers as well as specialized services for our community while decreasing budgetary expenditures. The department implemented a fully staffed Traffic Safety Bureau as well as a Community Policing Bureau dedicated to addressing community concerns directly and expediently. To meet the public safety challenges law enforcement faces on a daily basis, we operationalized the department's first K-9 unit and increased our critical incident response capabilities.

While this monumental change was occurring in Princeton, law enforcement on a national level was experiencing change at an unprecedented rate and depth. Police practices resulting in use of force incidents were being scrutinized and questioned as we watched videos of violent encounters between police and citizens. Civil unrest was present in cities around the country. Our department took notice of these crises and we learned. We recognized the need for trust between the police and the community we serve. We recognized our role as guardians of our community and built on this mindset and ingrained it in the cultural fabric of the department.

Through our planning process we acknowledged the need for our policies and procedures to not only be built on the best practices of our profession but to also reflect the needs and values of our department and community. We collaborated with community partners on policy issues and our police department has been accredited two times in five years.

Policing in the 21st Century demands that we increase positive police/citizen interactions to build trust in the department and illustrate the legitimacy of our mission. Our officers embraced this philosophy enthusiastically through contacts within the community. Simultaneously we engaged our community through technology and increased our social media presence exponentially. The results speak for themselves. We have nurtured a culture that embraces the tenants of 21st century policing. Our community is engaging with us in many constructive ways and the components necessary for mutual respect and public safety are growing every day in Princeton.

The successes of our department resulted directly from the efforts of our officers and civilian employees. It goes without saying that devoid of the professionalism, dedication and self-sacrifice of our employees the growth and success of our department would not be possible. We are comprised of intelligent, ethical and compassionate men and women that hold dear the principle of service. They come to work each day giving all they have and knowing that at any time they may make the ultimate sacrifice for someone else. It is this selflessness and loyalty that forms the basis of the service we provide.

As we move forward our expectations are high. We are navigating through challenges that are more complex than we in law enforcement have ever faced before. It has never been more important for us to perform our duties and fulfill our oaths with the utmost of professionalism, integrity and compassion. It has been and continues to be my honor to serve with what I believe to be the finest people policing has to offer.

Sincerely,

Chief Nicholas Sutter

PRINCETON POLICE DEPARTMENT ROSTER

Police Administration

<i>Chief of Police</i>	<i>Nicholas Sutter</i>
<i>Lieutenant (Executive Officer)</i>	<i>Christopher Morgan</i>
<i>Lieutenant</i>	<i>Robert Toole (Retired)</i>
<i>Lieutenant</i>	<i>Jon Bucchere</i>
<i>Lieutenant</i>	<i>Geoff Maurer</i>
<i>Lieutenant</i>	<i>Christopher Tash</i>

Detective Bureau

<i>Detective Sergeant</i>	<i>Christopher Quaste (Retired)</i>
<i>Detective Sergeant</i>	<i>Benjamin Gering</i>
<i>Detective</i>	<i>Annette Henderson</i>
<i>Detective</i>	<i>Adam Basatemur</i>
<i>Detective</i>	<i>Robert Travis Allie</i>
<i>Detective</i>	<i>Holly Arana</i>
<i>Detective (Temporary Assignment)</i>	<i>Christopher Craven</i>

Safe Neighborhood Bureau

<i>Sergeant</i>	<i>Fred Williams</i>
<i>Patrol Officer</i>	<i>Jorge Narvaez</i>
<i>Patrol Officer</i>	<i>Frank Pinelli</i>

Traffic Safety Bureau

<i>Sergeant</i>	<i>Thomas Murray III</i>
<i>Patrol Officer</i>	<i>Michael Schubert</i>
<i>Patrol Officer</i>	<i>Michael Strobel</i>

Patrol Division

Sergeants

Kim Hodges

Mervyn Arana

Matthew Solovay

Thomas Lagomarsino

Corporals

Francisco Castro

Anthony Paccillo

Marla Montague

Leonard Thomas

Patrol Officers

Judd Petrone

James Martinez

Christopher King

Courtney Navas

Kimberly Carter

Christopher Best

Luis Navas

Daniel Chitren

Daniel Federico

Christopher Donnelly

Jennifer Gering

Shahid Abdul-Karim

Stephen Lattin

Darwin Kieffer

Lucas Schwab

Craig Humble

PRINCETON POLICE DEPARTMENT ROSTER

Don Mathews

Dashawn Cribb

Eric Dawson

Daniel Ehnstrom

Andre Lee

Toni Mitchell

Jon Myzie

Alex Kaufmann

Dispatch Officers

Judith Curran-(Retired)

John Luck

Brian Kelly

Hank Pannell

Neil Hunter

Stephen Seeley

James Ferry

Support Staff

Assistant to the Chief

Diane Laszczyk

Maria O'Connell

Administrative Assistants

Shannon Lawson

Erica Dickert-Levine

Cecilia Dye

Parking Enforcement

Greg Glassen

Derek Enriquez

Danny Rodriguez

PRINCETON'S NEWEST OFFICERS



Michael Miceli, Ashley Gaylord, James Eufemia, Ryan McDermott and Adam Santos pictured with Lt. Chris Tash, Chief Nick Sutter, Lt. Chris Morgan and Lt. Geoff Maurer

Knowledge

Honor

Integrity

Service



PRINCETON POLICE DEPARTMENT ORGANIZATIONAL STRUCTURE

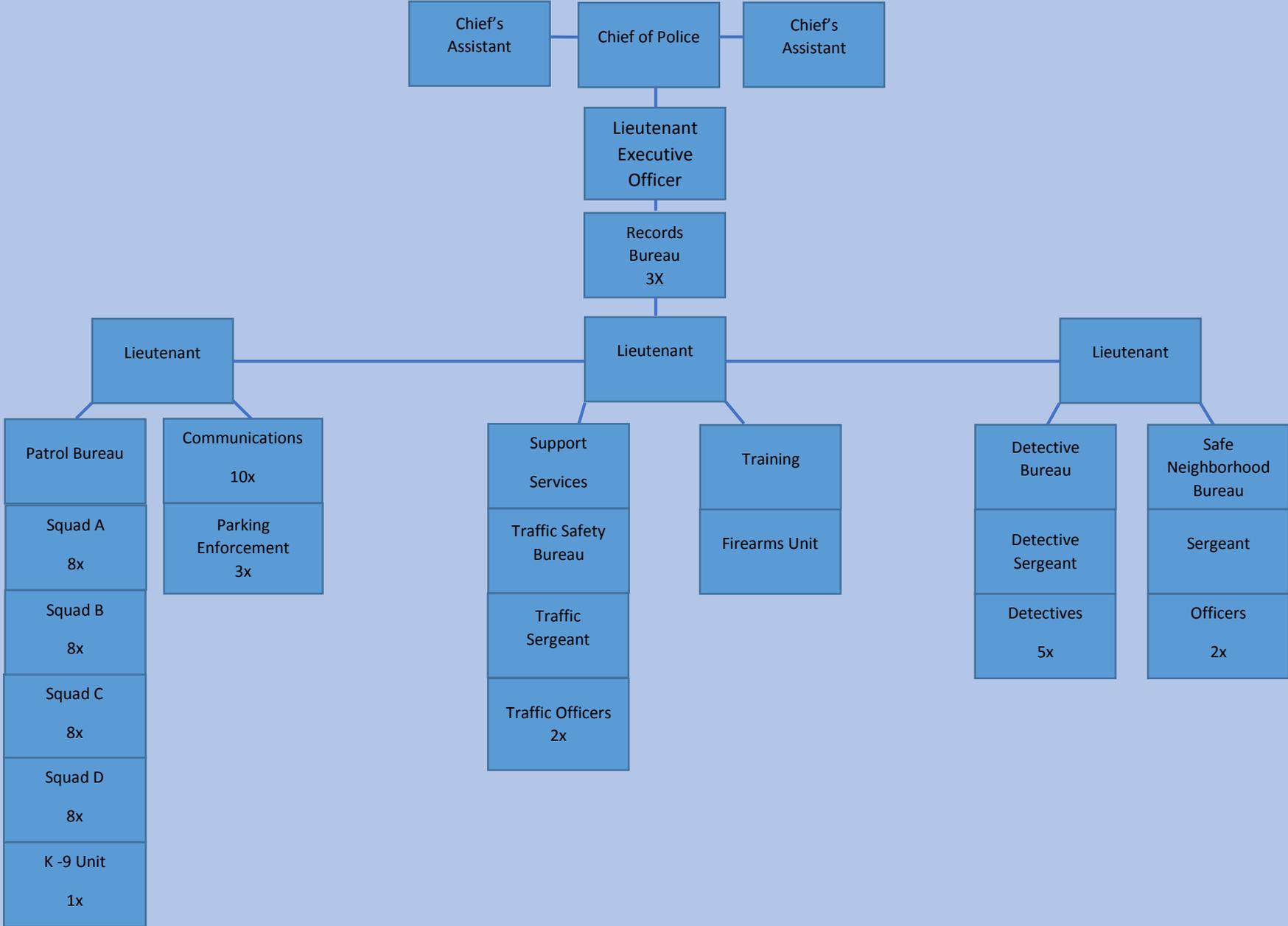


TABLE OF CONTENTS

Department Demographics.....	1
Community Survey.....	2
Professional Standards.....	14
Patrol Division.....	20
Traffic Bureau.....	28
Safe Neighborhood Bureau.....	33
Detective Bureau.....	49
Records Bureau.....	54
Training.....	55
Fallen Officers.....	59

PRINCETON POLICE DEPARTMENT

MISSION STATEMENT AND CORE VALUES

Mission Statement

The Princeton Police Department mission is to protect the lives, property, and rights of all people; maintain an ethical environment of mutual respect, trust and dignity; foster a partnership with the community we serve; and, improve the quality of life for all within the community.

***HONOR:** Always act with the utmost integrity, and be honest and truthful. Enforce the laws equally and without bias. Hold yourself and other members to the highest ethical standards.*

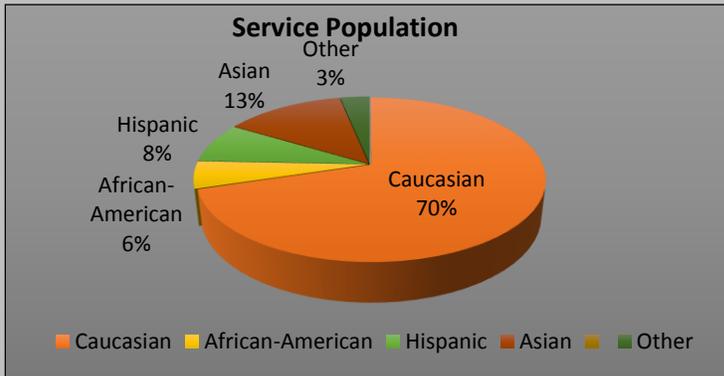
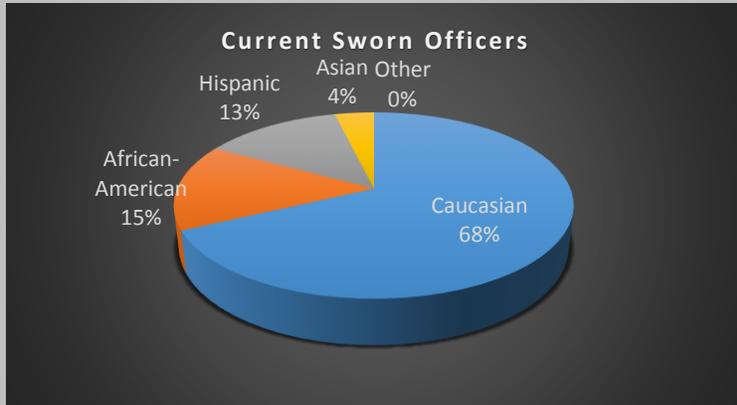
***Integrity:** We place the highest value on honesty and an adherence to a strict code of ethics; we will always engage in behavior that is beyond ethical reproach to maintain public confidence.*

***Service:** Putting responsibilities before self-interest, performing duties to meet the needs of others, promoting partnerships to identify and solve problems, doing what is right for the community.*

***Knowledge:** We seek truth, awareness, and understanding through investigation education and experience.*

Princeton Police Department

Demographics



The graphs illustrate the diversity of the Princeton Police Department in comparison to our service population. We continue to make diversity an essential piece of our recruitment strategy which exhibits our dedication to representing the community we serve.

Knowledge

Honor

Integrity

Service



Have your
say...

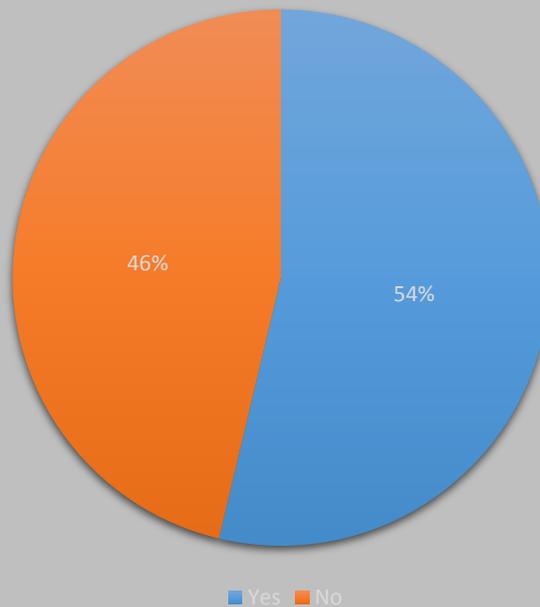
COMMUNITY SURVEY

2017 Princeton Police Community Survey Results

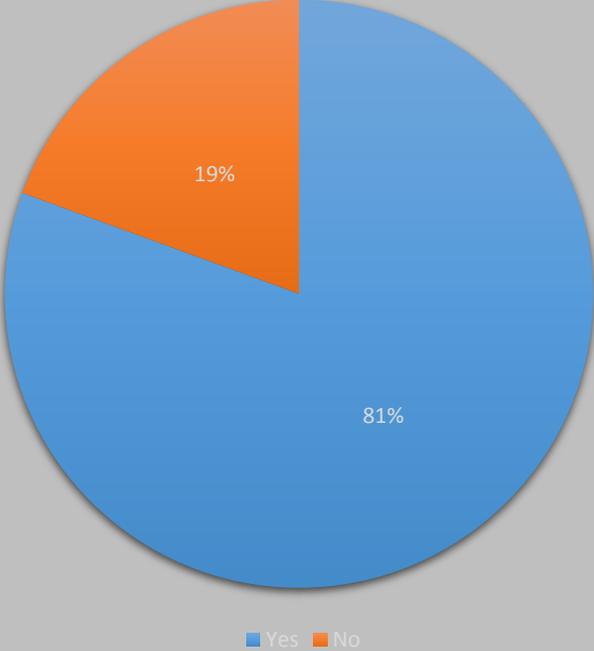
In July of 2017 the Princeton Police Department created a survey in order to gain insight into our community's perceptions of its police department. The police department encouraged citizens to participate in the survey at various department functions such as National Night Out, Assemblies of God & Community, as well as other Human Services/Police sponsored events. Laptops were on scene for immediate feedback and the survey remained available via social media and municipal websites thru December of 2017. Participants were urged to share their opinions and experiences they may have had during any formal or informal interactions with the Princeton Police Department. The survey was posted in both Spanish and English and all participants were able to access the survey in a manner which would eliminate any trepidation regarding anonymity.

119 surveys were completed in English and 59 of the Spanish version. Although the Spanish and English versions of the survey contained the same questions, the results were tallied and reviewed separately to ensure that the data was not diluted by one survey. This type of evaluation allowed the Princeton Police Department to recognize any area that may need to be addressed, whether it be a perception problem or an actual work practice that could be adjusted through policy or process. The review board was pleased to see that the two survey results appeared to mirror each other indicating that the concerns and opinions were consistent. Therefore, the totals were combined and put into graphs which allows for easy and accurate assessment. (See results below)

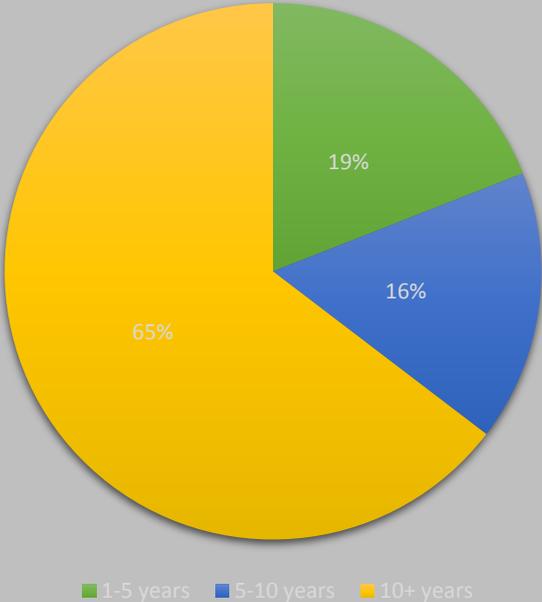
Have you had contact with the Princeton Police during the last 12 months?



Do you live in Princeton?

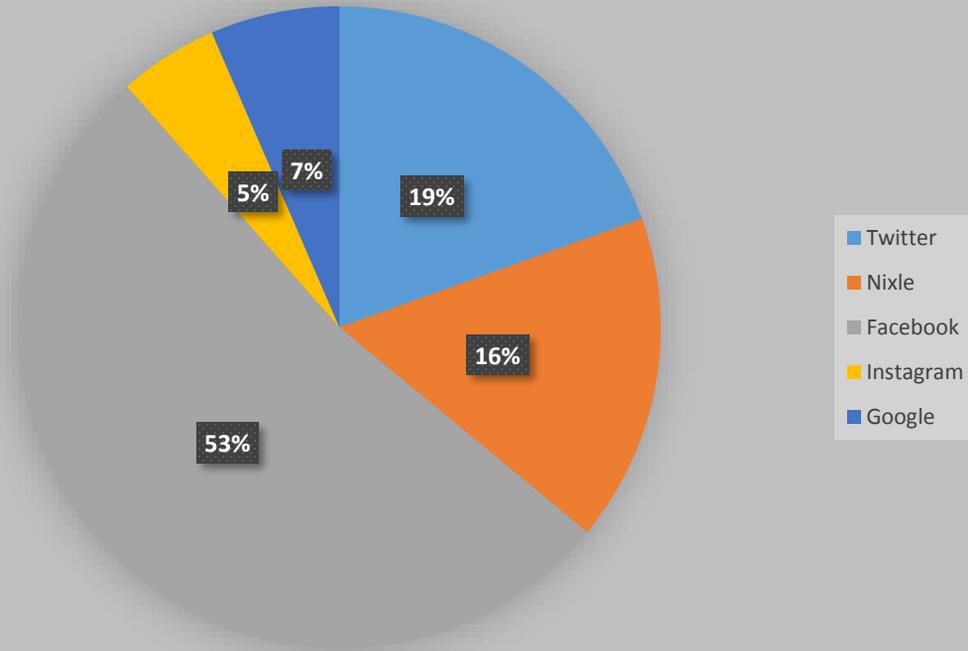


If you live in Princeton, how long have you lived here?



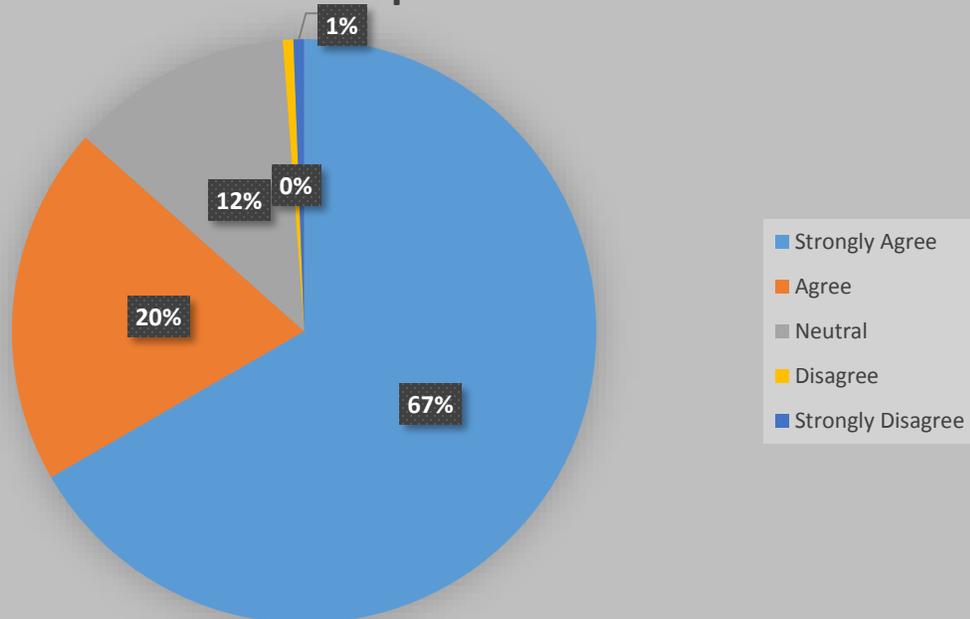
81% of participants have resided in Princeton for 5 or more years

Do you follow us on?



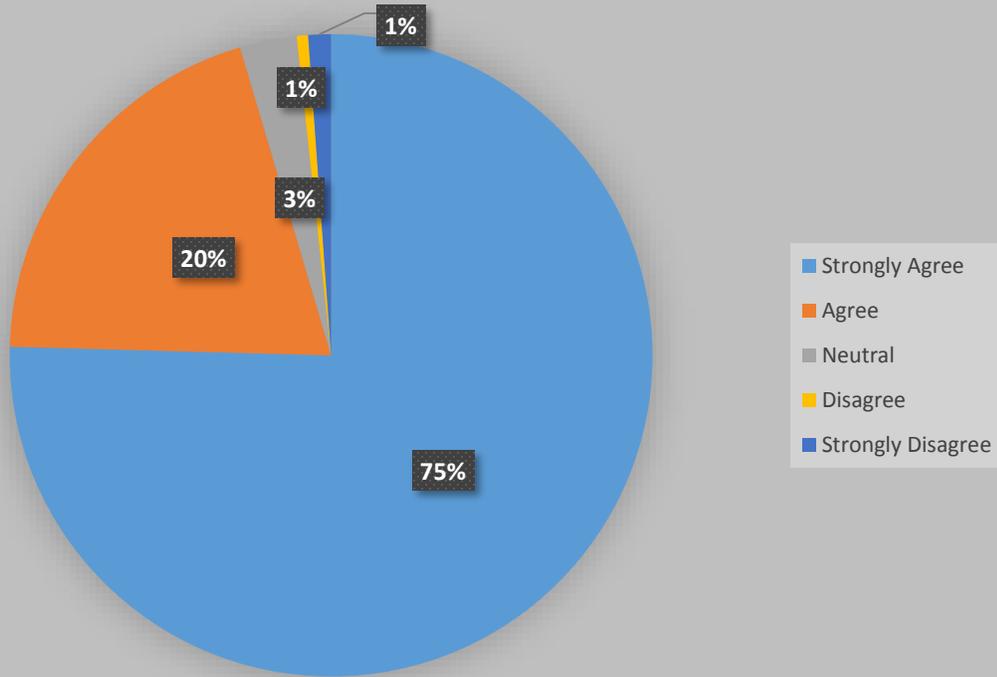
Facebook, Twitter and Nixle account for 88% of the successful outreach via social media

My interactions with the Princeton Police have been positive



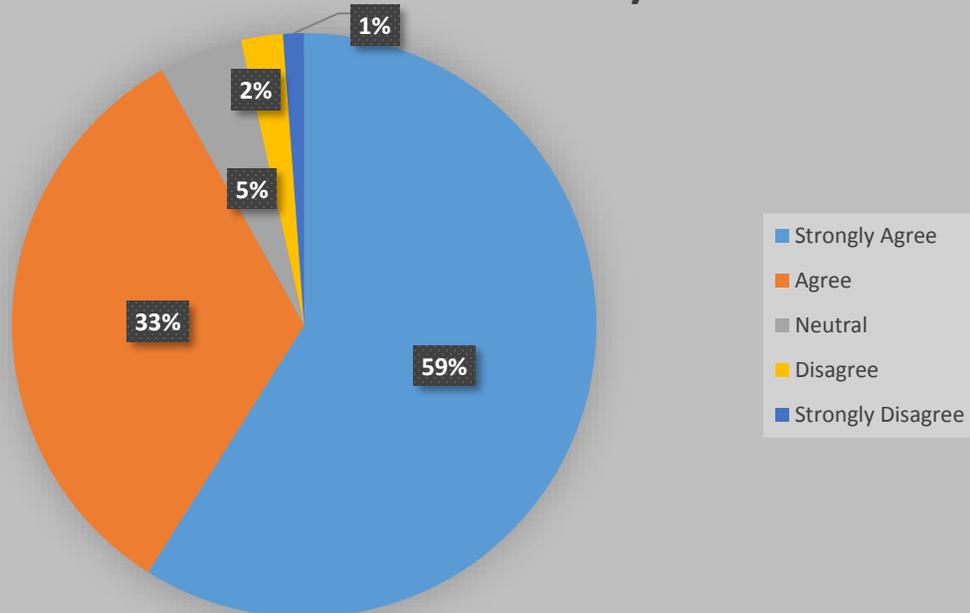
87% found the interaction to be a positive one

I feel safe in Princeton



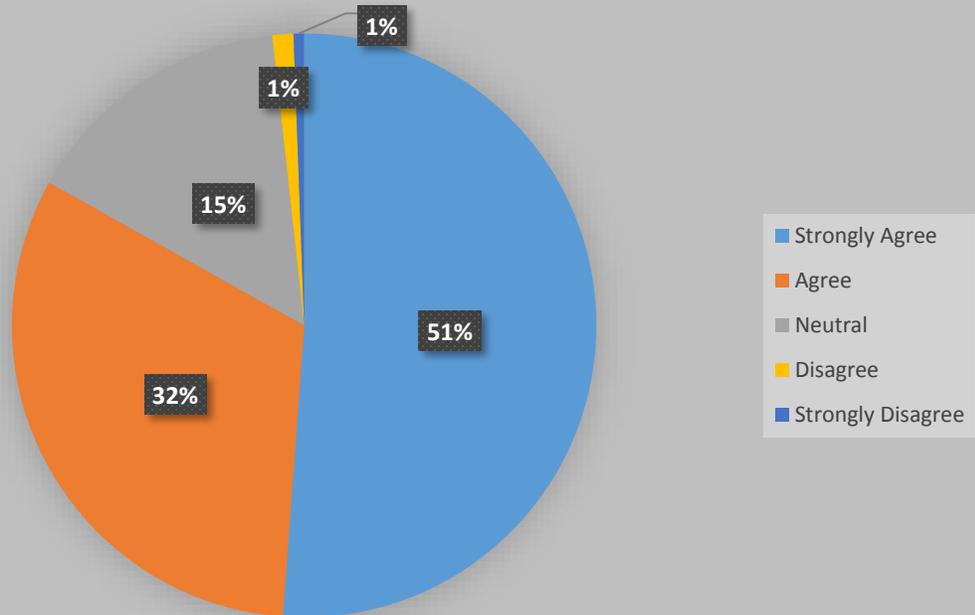
95% of respondents indicated they feel safe in Princeton

I feel the Princeton Police adequately address crime within the community



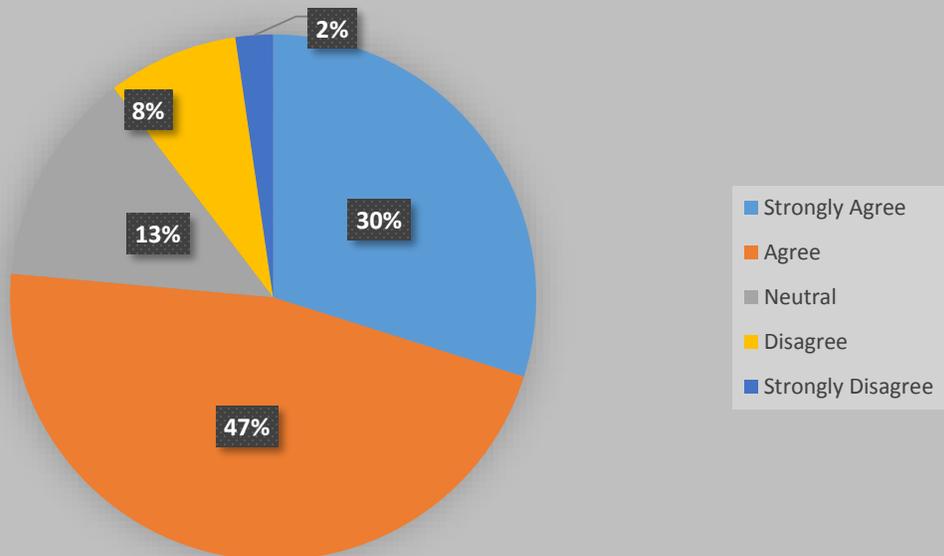
92% believe the Princeton Police address the crime within the community

I feel the Princeton Police adequately address quality of life issues



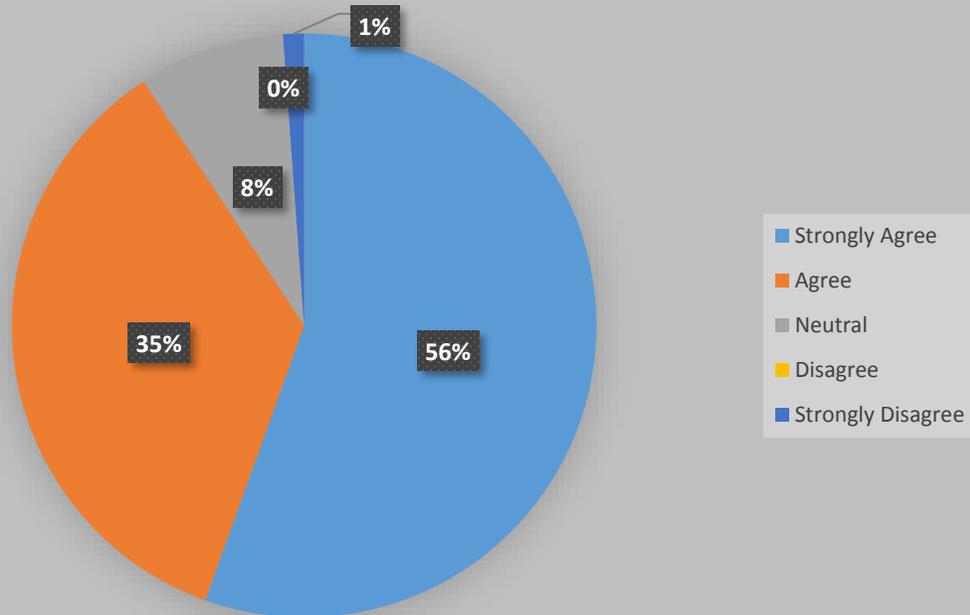
83% agree that quality of life issues are addressed by the Police

Traffic enforcement initiatives by the Princeton Police meet the needs of the community



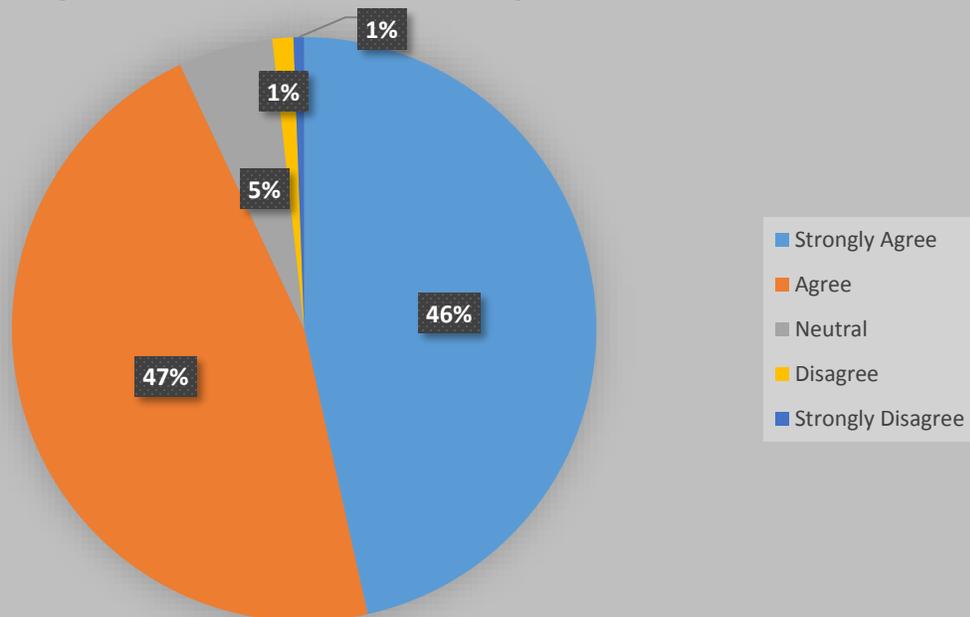
77% agree that Princeton Police meet the needs of traffic related issues in the community

The Princeton Police provide adequate community outreach



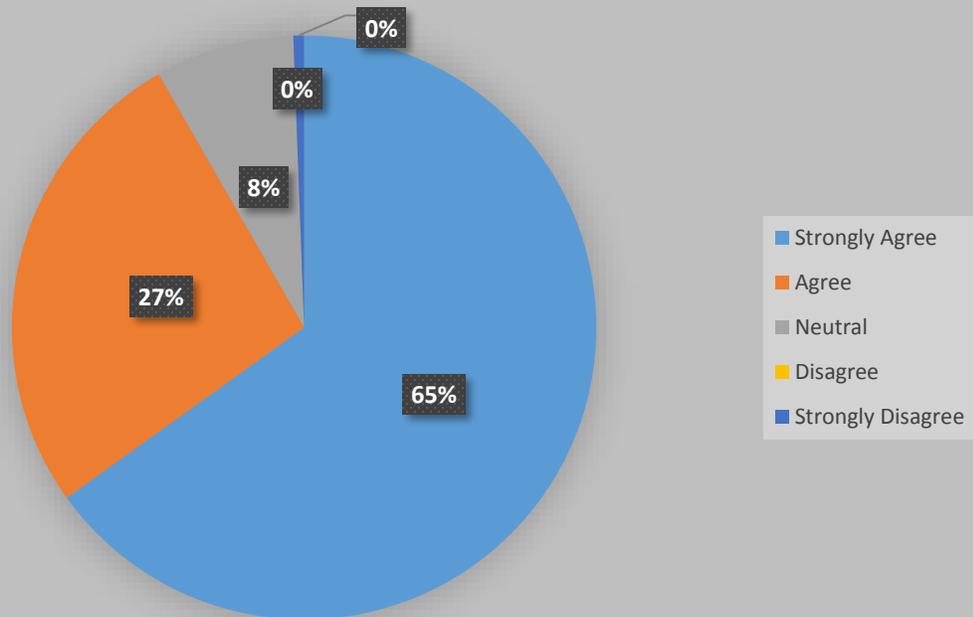
91% agree that Princeton Police provide adequate community outreach

General efforts of the Princeton Police are compatible with community needs



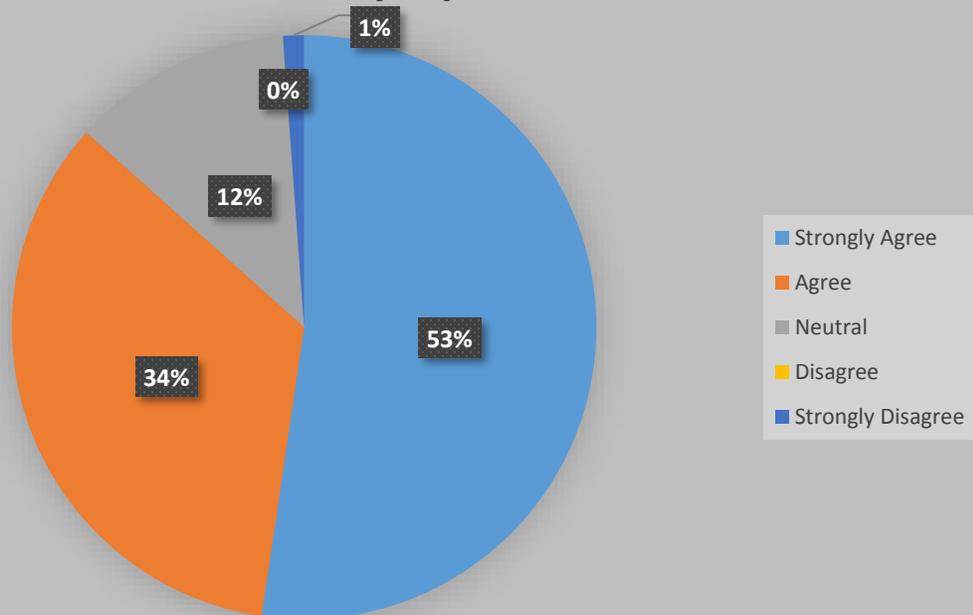
93% believe the efforts of the Princeton Police are compatible with community needs

The Princeton Police respond to emergency calls in a timely manner



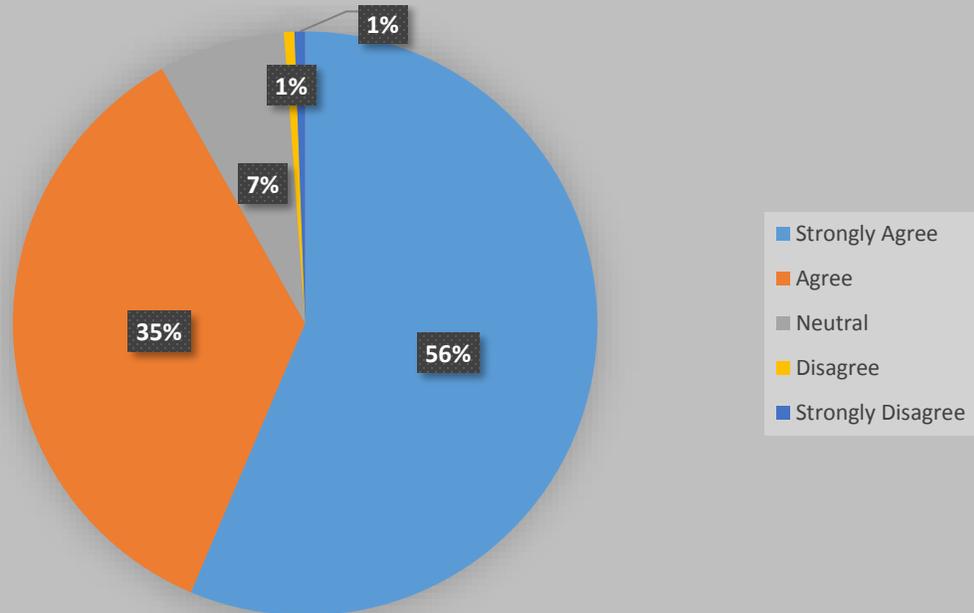
92% feel Princeton Police respond in a timely manner

The Princeton Police solicit and welcome community input



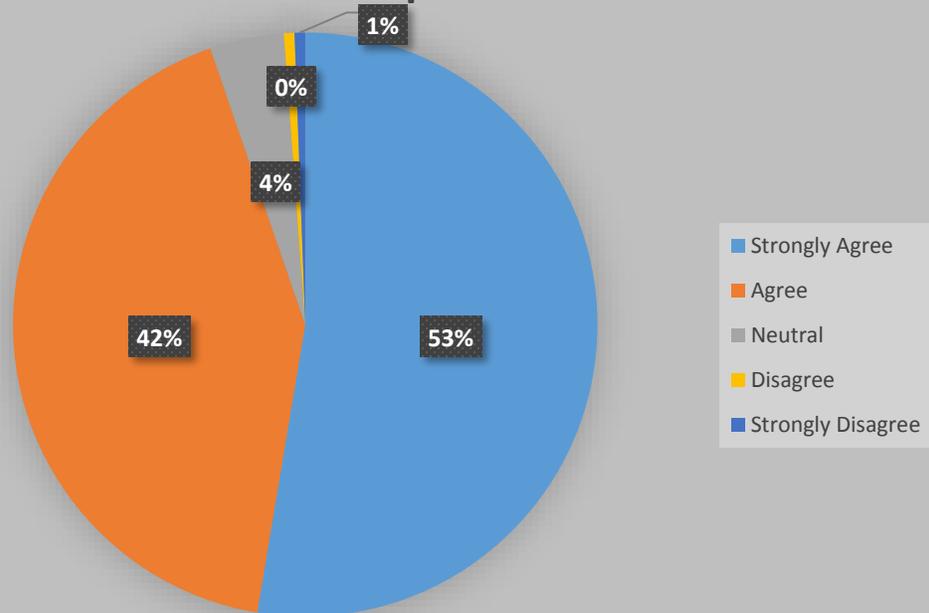
87% of the respondents agreed that Princeton Police solicit and welcome community input

The Princeton Police Department is a strong community based policing department



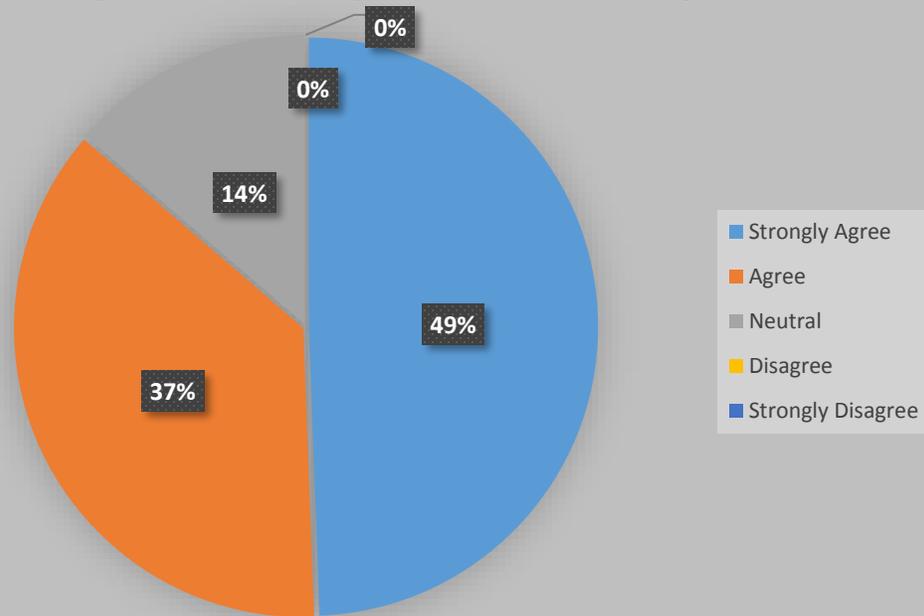
91% agreed that Princeton Police is a trusted community based policing department

Princeton Police officers treat people fairly and with respect



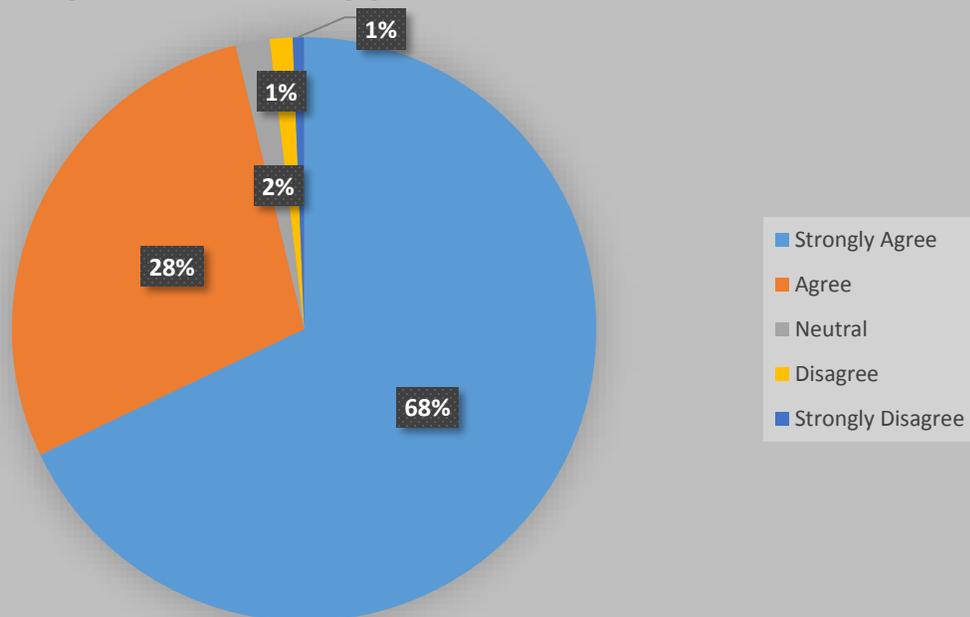
95% agree that Princeton Police officers treat people fairly and with respect

Telephone calls to the Police Department are handled professionally and courteously



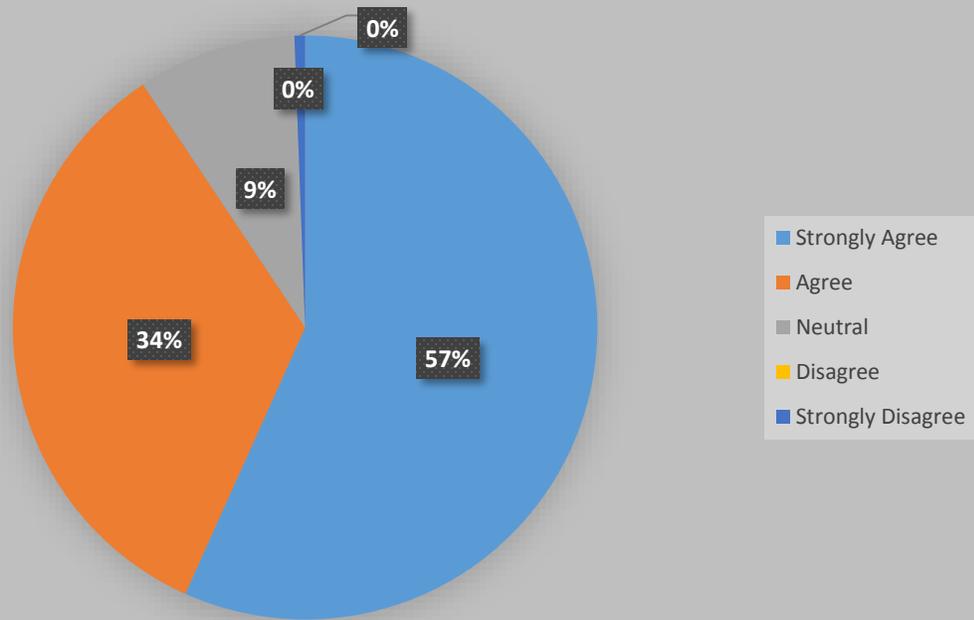
86% felt phone calls to the Department were handled professionally and courteously

Princeton Police Officers exhibit a professional appearance



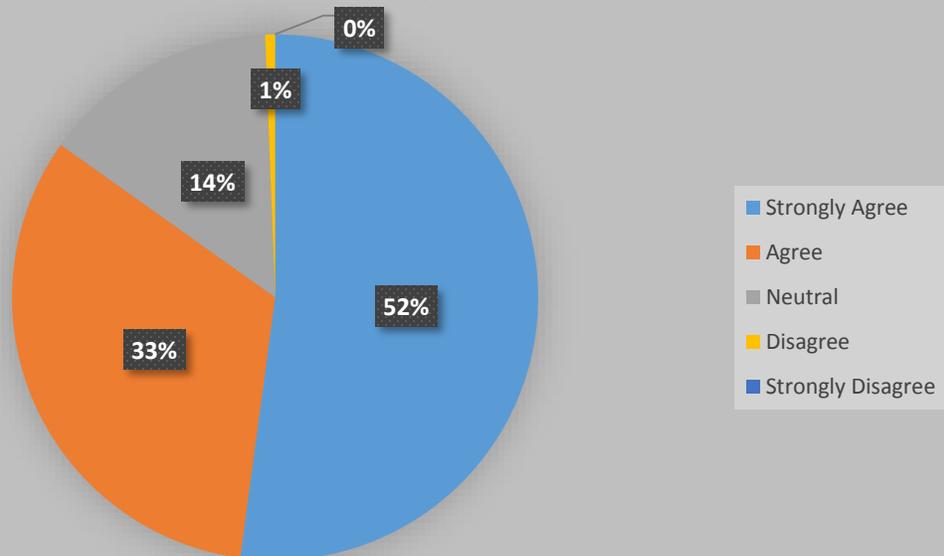
96% agreed that Princeton Police display a professional appearance

The Princeton Police Department has a positive public image



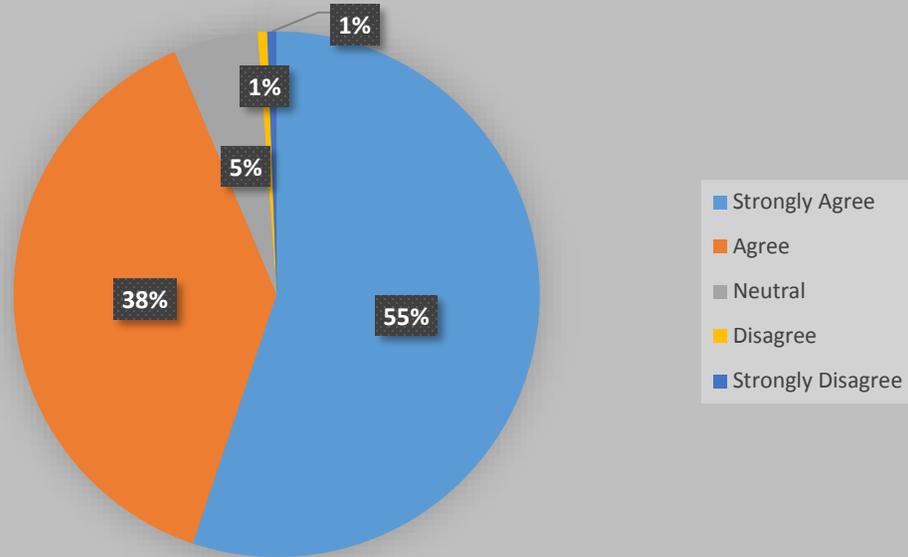
91% agreed the Princeton Police have/maintain a positive public image

The Princeton Police Department has a strong social media presence in the community



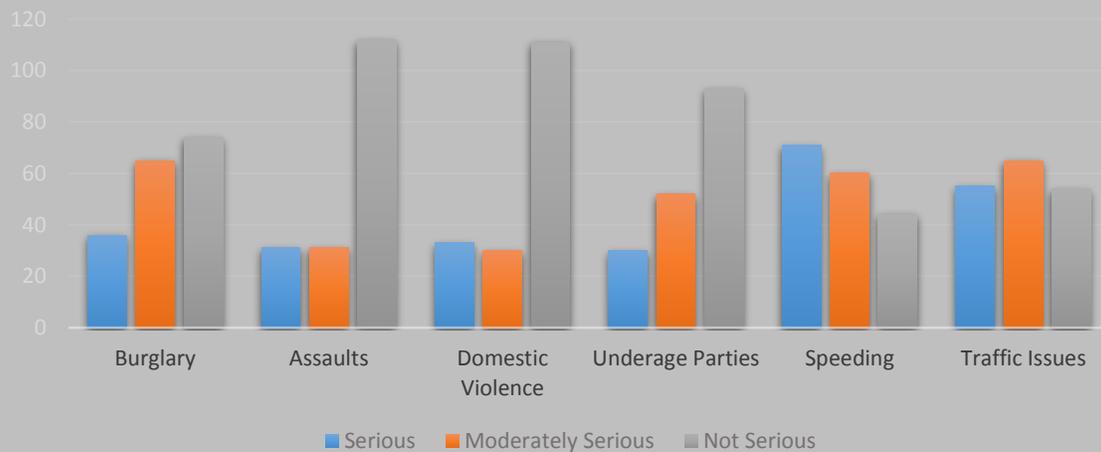
85% believe the Police Department has a strong social media presence in the community

The Princeton Police Department provides pertinent information to the public in a timely manner

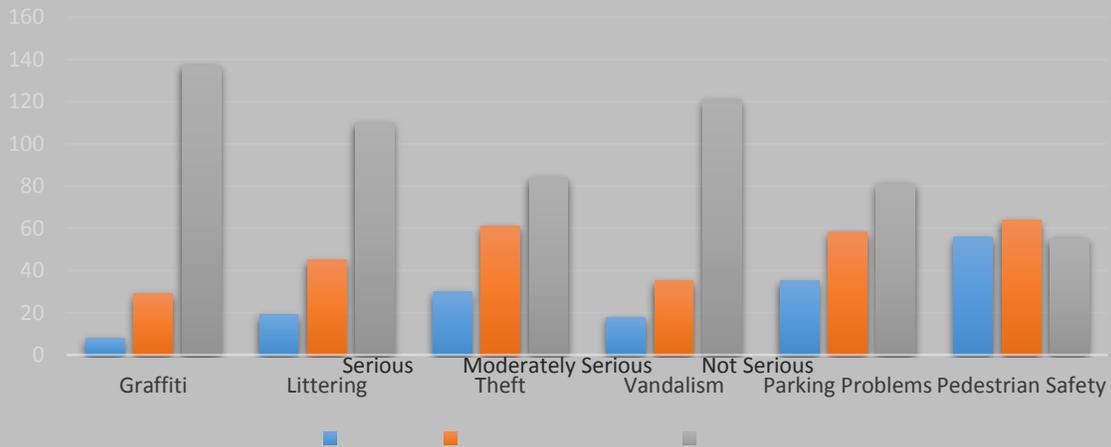


93% agree that pertinent information is disseminated to the public in a timely manner

Perception of the seriousness of the following crimes and quality of life issues in Princeton



Perception of the seriousness of the following crimes and quality of life issues in Princeton (cont'd)



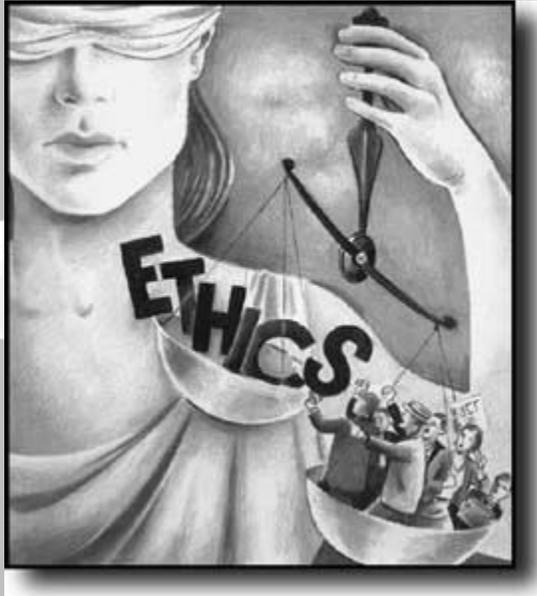
The categories that citizens perceived as the most serious crimes and quality of life issues were mostly pedestrian and traffic related. Most respondents view speeding, parking and pedestrian safety as their largest concern. It cannot be ignored that the community itself and the proactive approach of the Princeton Police Department play a large part in keeping the severity and frequency of some of the more significant crimes to a minimum.

Some opinions may be influenced by perception, cultural differences, or perhaps work practices which focus on an aspect within the community that hold more meaning to one citizen than it does another. However, the Princeton Police Department recognizes that certain types of enforcement can negatively impact some residents while positively affecting others. An example of this would be pedestrian and/or bicycle enforcement. These are major concerns for the overall safety of all residents within the town, however for someone unfamiliar with local ordinances, traffic laws and general right of way concerns for safe travel, the pedestrian, motorist or citizen may be left with a negative feeling/perception if they are stopped, warned or even ticketed for a violation.

Princeton Police has and continues to lead the way in positive community relations and the overall responses were extremely favorable in nearly every category. If any deficiencies were observed it was mostly in the form of a "Neutral" response which may indicate the category was not one that was overly important to a particular person or they simply saw the encounter of one that was handled adequately. We are proud to say that our many efforts since the newly consolidated police department was formed appear to be building positive relations and enhancing the public trust. These results confirm that the Guardian concept of policing we have implemented and embraced is truly effective.

PRINCETON POLICE DEPARTMENT

PROFESSIONAL STANDARDS



The Bureau of Professional Standards consists of three primary functions: policy development, accreditation standards compliance and internal affairs.

The New Jersey Attorney General’s Office mandates that each police department within the state establish an Internal Affairs Bureau. The purpose of the Internal Affairs Bureau is to “establish a mechanism for the receipt, investigation and resolutions of complaints of officer misconduct. The goal of internal affairs is to insure that the integrity of the department is maintained through a system of internal discipline where fairness and justice are assured by an objective and impartial investigation and review”.

Recent national events have shed light on the notion of police accountability as well as checks and balances involved in serious incidents such as the use of deadly force. The Princeton Police Department has a very proactive internal affairs unit that uses processes such as early warning systems to identify trends, the need for training and policy remediation. Additionally, in any serious use of force situation involving a police officer, the Mercer County Prosecutor’s Office and New Jersey Attorney General’s Office conduct any investigations as mandated by state law. This helps to insure transparency and objectivity in such serious incidents.

The table illustrated below shows the Internal Affairs data compiled by the department in 2016 and 2017. This information is made public as well as given to the Mercer County Prosecutor’s Office and New Jersey Attorney General’s Office for review each year.

Knowledge

Honor

Integrity

Service

Internal Affairs Dispositions

	SUSTAINED		EXONERATED		NOT SUSTAINED		UNFOUNDED		ADMINISTRATIVELY CLOSED		TOTAL DISPOSITIONS	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
EXCESSIVE FORCE	0	0	0	0	0	0	0	0	0	0	0	0
IMPROPER ARREST	0	0	0	0	0	0	0	0	0	0	0	0
IMPROPER ENTRY	0	0	0	1	0	0	0	0	0	0	0	1
IMPROPER SEARCH	0	0	1	0	0	0	0	0	0	0	1	0
OTHER CRIMINAL VIOLATION	0	0	0	0	0	0	0	0	0	0	0	0
DIFFERENTIAL TREATMENT	0	0	4	2	0	0	0	0	0	0	4	2
DEMEANOR	1	1	5	4	2	2	0	2	0	1	8	10
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0
OTHER RULE INFRACTION	1	0	4	1	1	0	1	0	3	0	11	1
TOTAL	2	1	14	8	3	2	1	2	3	1	24	14

Knowledge

Honor

Integrity

Service

**Disposition Definitions*

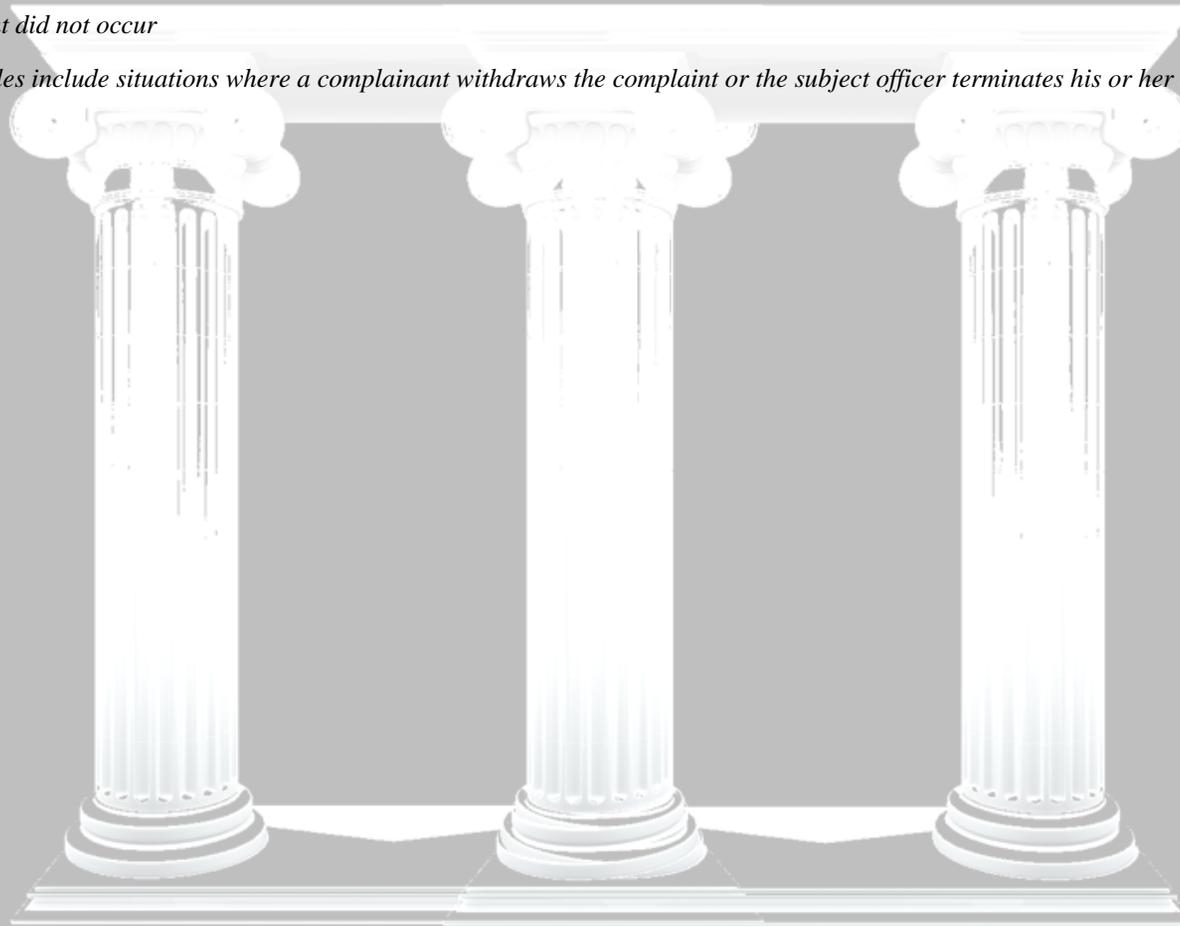
Sustained: *The investigation disclosed sufficient evidence to prove the allegation against the officer by a preponderance of the evidence.*

Exonerated: *The alleged incident did occur, but the actions of the officer were justified, legal and proper.*

Not Sustained: *The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation.*

Unfounded: *The alleged incident did not occur*

Administratively Closed: *Examples include situations where a complainant withdraws the complaint or the subject officer terminates his or her employment prior to disposition of the complaint.*



Knowledge

Honor

Integrity

Service

PRINCETON POLICING BY THE NUMBERS

THE RISK ASSESSMENT COMMITTEE

There are some perceptions nationally that law enforcement actions within some communities are based on racial profiling. The Princeton Police Department acknowledged these concerns and proactively commissioned an analysis of motor vehicle stop data maintained by the police department. Data is used to illuminate trends in aggregate department and individual officer behaviors that serve as indicators of potential bias. This data is reviewed regularly by the department. To assist us in our first phase of analysis, the department consulted with the Rutgers University Police Institute who provided analytical templates for this process.

For this analysis, motor vehicle stop data was examined. The two major areas examined were the ethnic and racial breakdowns of motorists stopped within Princeton and the actions taken by officers once a traffic stop had been initiated. These include the issuance of a warning or summons. More specifically, the following data was examined:

- Aggregate number of motor vehicle stops departmentally and individually
- Total department stops by race
- Individual officer stops by race
- Department total stops by race during daylight hours
- Individual officer stops by race during daylight hours
- Department total stops by race during low-light hours
- Individual officer stops by race during low-light hours
- Department stop dispositions by race during daylight hours
- Individual officer stops dispositions by race during daylight hours
- Department stop dispositions by race during low-light hours
- Individual officer dispositions by race during low-light hours
- The durations of stops by race

Our department then leveraged the systems and processes learned through the study and incorporated them into our quarterly risk assessment reviews. The Risk Assessment Committee is designed to detect patterns and trends in policing actions through a peer committee review process. Some of the areas that are reviewed have been identified by various groups, including the ACLU, as areas where discriminatory policing actions can most often be identified. The following charts are the results of the RAC review for the data from the last 6 months of 2017.

USE OF FORCE

TOTAL	WHITE NON- HISPANIC	WHITE HISPANIC	BLACK NON- HISPANIC	BLACK HISPANIC	NATIVE AMERICAN NON- HISPANIC	NATIVE AMERICAN HISPANIC	ASIAN NON- HISPANIC	ASIAN HISPANIC
9	8	0	0	1	0	0	0	0
Percentage	88%	0	0	12%	0	0	0	0

MOTOR VEHICLE STOPS

TOTAL	WHITE NON- HISPANIC	WHITE HISPANIC	BLACK NON- HISPANIC	BLACK HISPANIC	NATIVE AMERICAN NON- HISPANIC	NATIVE AMERICAN HISPANIC	ASIAN NON- HISPANIC	ASIAN HISPANIC
3727	2130	478	606	19	1	3	488	2
Percentage	57%	12%	16%	.5%	.02%	.08%	13%	.05%

PEDESTRIAN STOPS

TOTAL	WHITE NON- HISPANIC	WHITE HISPANIC	BLACK NON- HISPANIC	BLACK HISPANIC	NATIVE AMERICAN NON- HISPANIC	NATIVE AMERICAN HISPANIC	ASIAN NON- HISPANIC	ASIAN HISPANIC
44	29	5	6	0	0	0	4	0
Percentage	65%	11%	13%	0	0	0	9%	0

PROBABLE-CAUSE SEARCHES

TOTAL	WHITE NON- HISPANIC	WHITE HISPANIC	BLACK NON- HISPANIC	BLACK HISPANIC	NATIVE AMERICAN NON- HISPANIC	NATIVE AMERICAN HISPANIC	ASIAN NON- HISPANIC	ASIAN HISPANIC
26	10	8	7	0	0	0	1	0
Percentage	57%	12%	16%	.5%	.02%	.08%	13%	.05%

USE OF FORCE 2016

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
<u>Total Number of Use of Force Incidents</u>	0	1	0	1	6	1	2	1	0	2	2	0	16
<u>Persons against whom force was used</u>	0	1	0	1	6	1	2	1	0	2	2	0	16
<u>Involving Officer use of Physical Force</u>	0	1	0	1	11	1	4	2	0	2	2	0	24
<u>Involving Officer use of Mechanical Force</u>	0	0	0	0	0	0	0	0	0	0	0	0	0
<u>Involving Officer use of Deadly Force</u>	0	0	0	0	0	0	0	0	0	0	0	0	0

Physical Force: Involves contact with a subject beyond that which is generally utilized to effect an arrest or other law enforcement objective.

Mechanical Force: Involves the use of some device or substance, other than a firearm, to overcome a subject's resistance to the exertion of the law enforcement officer's authority.

Deadly Force: Force which a law enforcement officer uses with the purpose of causing, or which the officer knows to create a substantial risk of causing, death or serious bodily harm.

PATROL DIVISION



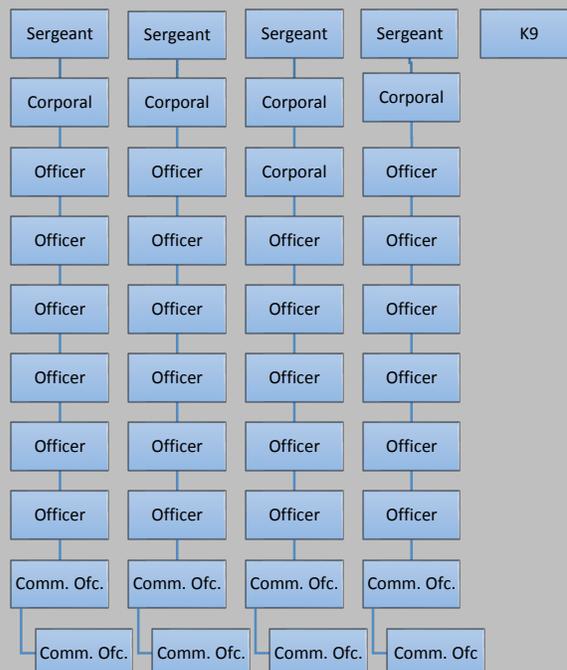
PATROL DIVISION



The Patrol Division provides core police services to the Princeton Community. These officers are the backbone of the department that respond to all calls for emergency services twenty-four hours a day, seven days a week. Duties of the Patrol Division include:

- Proactive Patrol
- Preliminary Investigations
- Traffic Enforcement
- Traffic Accident Investigations
- All Other Calls for Service

During 2017, the Patrol Division was commanded by Lt. Jon Bucchere.



Knowledge

Honor

Integrity

Service



S. ABDUL-KARIM

Happy
Birthday
Shahid

PATROL DIVISION

CALLS FOR SERVICE

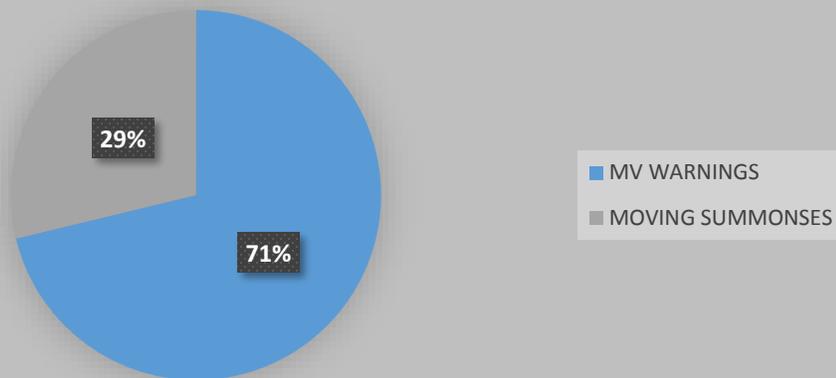
YEAR	CALLS FOR SERVICE
2015	41,726
2016	40,814
2017	38,620

One of the biggest deterrents to crime is proactive police patrol. Officers who are present and observable in the community serve not only to deter crime by their presence but relationships within the community are established that help officers prevent criminal activity.

Similarly, traffic violations are often the cause of motor vehicle accidents. Proactive traffic enforcement tends to decrease the number of motor vehicle violations committed in a targeted area and therefore lessens the number of traffic accidents.

Examples of proactive policing are arrests made for driving while intoxicated, motor vehicle stops initiated for motor vehicle violations as well as stops and summonses initiated for quality of life violations.

MOTOR VEHICLE VIOLATIONS



Knowledge

Honor

Integrity

Service

TOTAL ARRESTS

2017	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2017
Arrests	39	44	32	54	51	30	47	61	32	37	34	22	483

2016	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2016
Arrests	79	50	54	44	60	48	53	42	34	41	34	31	570

UNIFORM CRIME REPORT

UCR TYPE	2015	2016	2017
Arson	0	0	3
Assault	55	44	39
Burglary	42	35	43
Homicide	0	0	0
Larceny	206	194	180
Motor Vehicle Theft	6	5	6
Rape	1	2	0
Robbery	2	0	2
TOTAL	312	280	273

SERVICE CALLS

Service Calls	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
2017	3,453	3,333	3,365	3,434	3,154	3,462	3,187	3,009	3,168	3,523	2,905	2,637	38,630
2016	3,894	3,593	3,708	3,410	4,284	3,759	3,038	3,113	3,032	3,225	2,923	2,835	40,814
2015	3,017	3,181	3,711	3,273	3,812	3,517	3,598	3,150	3,736	3,865	3,388	3,479	41,727

'OFFENSES

OFFENSE TYPE	2016	2017
Assault/Aggravated	11	5
Assault/Simple	33	32
Burglary	35	46
Criminal Mischief	66	62
CDS Possession – Marijuana	53	84
CDS Possession – Heroin	5	3
DUI	58	73
Fraud	56	48
Harassment	113	111
Juvenile Family Crisis	13	18
Motor Vehicle Theft	5	6
Robbery	0	2
Sexual Assault	7	2
Shoplifting	21	15
Soliciting W/Out Permit	27	18
Theft	195	176
Theft by Deception	3	18
Threat/Improper Influence	4	3
Warrant Arrest	142	74
TOTAL	847	796

"PON-CRIMINAL INCIDENTS

NON-CRIMINAL INCIDENTS	2015	2016	2017
Alarms Auto	0	0	16
Alarms Burglary	1	1	15
Alarms Commercial Burglary	37	37	409
Alarms Commercial Fire	22	22	268
Alarms Fire	0	0	19
Alarms Maintenance	0	0	0
Alarms Medical	6	6	64
Alarms Other	4	4	46
Alarms Panic	4	4	90
Alarms Residential Burglary	79	79	842
Alarms Residential Fire	13	13	172
Animal Complaints	37	37	418
Building Check	2	2	48
Business Disputes	0	0	31
Disabled Vehicle	20	20	347
Emotionally Disturbed Person	3	3	72
Escorts Traffic	0	0	2
Fingerprints	6	6	81
Fire (Other) Odor of Smoke	7	7	50
Fire Commercial	0	0	4
Fire Dwelling	0	0	12
Fire False	0	0	0
Fire Vehicle	1	1	3
Firearms Background	3	3	61
Foot Patrol	45	45	538
Found Bicycles	1	1	23
Found Property	15	15	203
Gas Leaks/Explosion	5	5	66
Intoxicated Person	2	2	30
Landlord/Tenant	0	0	9
Littering	0	0	2
Lockout/MV	18	18	145
Lockout/Residence	2	2	23
Lost Property	6	6	66
Medical Call	174	174	2,163
Missing Person	1	1	37
Motor Vehicle Complaint	15	15	167
Motor Vehicle Incident	8	8	47

NON-CRIMINAL INCIDENTS	2015	2016	2017
Motor Vehicle Stop	484	484	8,933
MVA	0	0	0
MVA Involving Injury	13	13	81
MVA No Injury	74	74	934
MVA No Report	2	2	51
MVA With Bicycle	0	0	19
MVA With Deer	2	2	43
MVA With Pedestrian	1	1	26
Noise Complaint	13	13	196
Notifications	14	14	122
Parking Complaints	41	41	496
Prisoner Transport	1	1	20
School Crossing	64	64	1,185
School Detail	48	48	359
Service of Subpoena	0	0	7
Suspicious Incidents	34	34	451
Suspicious Package	0	0	0
Suspicious Person	14	13	190
Suspicious Vehicle	35	35	311
Traffic Hazard	10	10	134
Tree Down	11	11	128
Unattended Death	0	0	5
Unwanted Person	4	4	45
Urinating in Public	0	0	13
Vacant House Check	48	48	390
Welfare Check	24	24	298
Wire/Pole Down	2	2	87
Non-Criminal – TOTAL	22,612	21,494	21,113



Traffic Alert

Traffic Bureau

Traffic



During 2017 our Traffic Bureau was commanded by Lt. Geoff Maurer and supervised by Sgt. Thomas Murray. The Traffic Bureau currently consists of one Sergeant and two Patrol Officers. They are responsible for most traffic accident investigations including accidents that result in serious or fatal injuries. Each member of the Traffic Bureau has attended numerous specialized traffic accident investigation courses and has expertise in advanced accident investigation.

The Traffic Bureau engages in a proactive approach to traffic related issues and maintains the ability to provide a timely response to traffic problems. The goal of the Traffic Bureau is not only to issue traffic summonses, but to also educate the public regarding traffic related issues and areas of concern. Officers assigned to the Traffic Bureau attend a multitude of meetings within the community to engage concerns and offer suggestions to solving traffic problems in the community. Traffic safety around schools, the central business district and residential neighborhoods is one of our primary concerns. Both Traffic and Patrol Officers are responsible for monitoring traffic related issues. This is done in an attempt to educate the public and heighten the awareness of pedestrian and motorist safety.

The department made a total of 8,934 motor vehicle stops in 2017 for violations of the motor vehicle laws. A total of 5,494 motor vehicle summonses were issued for violations in 2017.

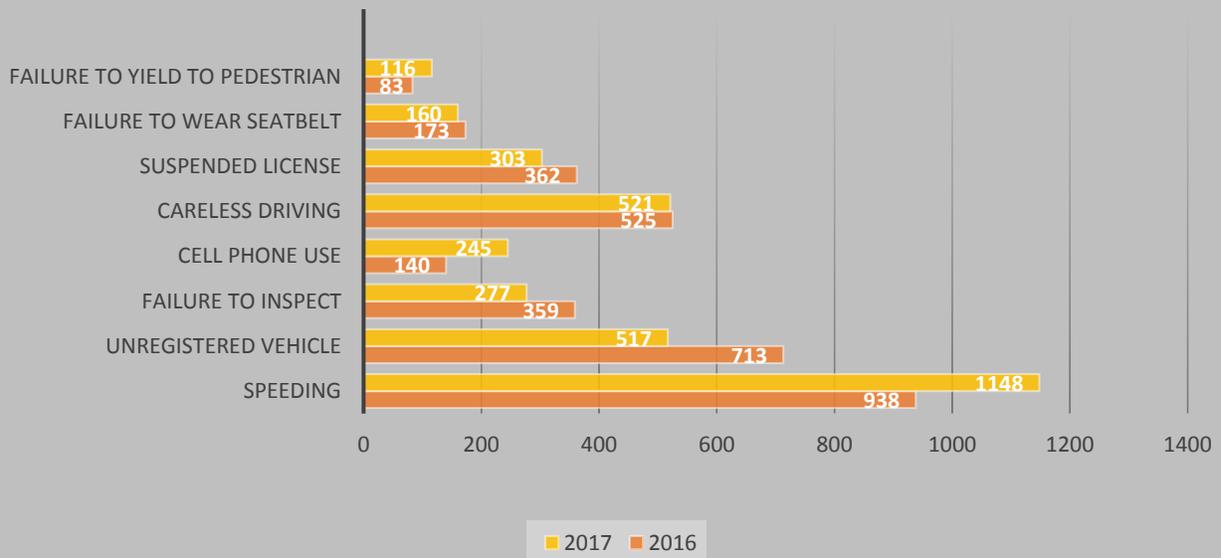
A photograph of a busy street intersection in Princeton, NJ. Pedestrians are crossing the street, and a bus is visible in the background. A Princeton Police badge is overlaid on the image. The text "Thank You!" is written in large white letters across the top. A yellow text box at the bottom contains a message about pedestrian and vehicle safety.

Thank You!

**The safe movement of
pedestrians and vehicles in
our town is the goal & it's
everyone's responsibility.**

Traffic

2016 vs 2017 Summons Breakdown



	2015	2016	2017
Total Moving Summons (Department)	7,166	5,748	5,494
Speeding Summons	889	938	1148
DWI Arrests	56	58	88
Motor Vehicle Accidents	902	1000	1,001
Parking Summons	27,779	25,546	25,961

Traffic

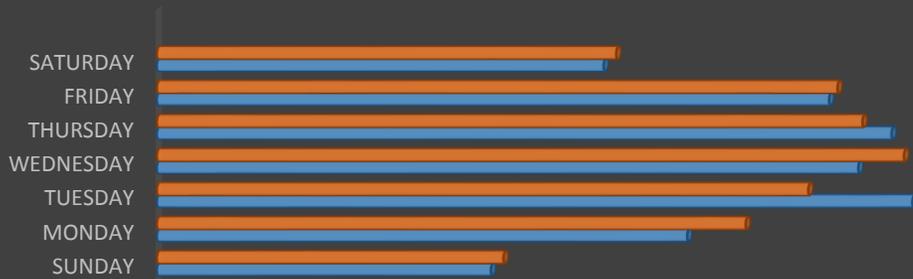
MOTOR VEHICLE ACCIDENT DATA

<i>Statistics</i>	<i>2015</i>	<i>2016</i>	<i>2017</i>
<i>Vehicles Involved</i>	<i>1,707</i>	<i>1,873</i>	<i>1,864</i>
<i>Injuries Involved</i>	<i>178</i>	<i>214</i>	<i>201</i>
<i>Accidents with Injuries</i>	<i>140</i>	<i>159</i>	<i>166</i>
<i>Property Damage</i>	<i>82</i>	<i>108</i>	<i>97</i>
<i>Accidents with Deer</i>	<i>31</i>	<i>23</i>	<i>42</i>
<i>Summonses Issued</i>	<i>768</i>	<i>873</i>	<i>969</i>
<i>Pedestrian Accidents</i>	<i>21</i>	<i>16</i>	<i>26</i>
<i>Pedestrians Injured</i>	<i>2</i>	<i>13</i>	<i>24</i>
<i>Pedestrians Killed</i>	<i>0</i>	<i>1</i>	<i>1</i>
<i>Accidents with Bicyclists</i>	<i>14</i>	<i>13</i>	<i>17</i>
<i>Bicyclists Injured</i>	<i>11</i>	<i>10</i>	<i>10</i>
<i>Motorcycle Accidents</i>	<i>1</i>	<i>3</i>	<i>3</i>
<i>Fatal Accidents</i>	<i>0</i>	<i>1</i>	<i>1</i>

Traffic

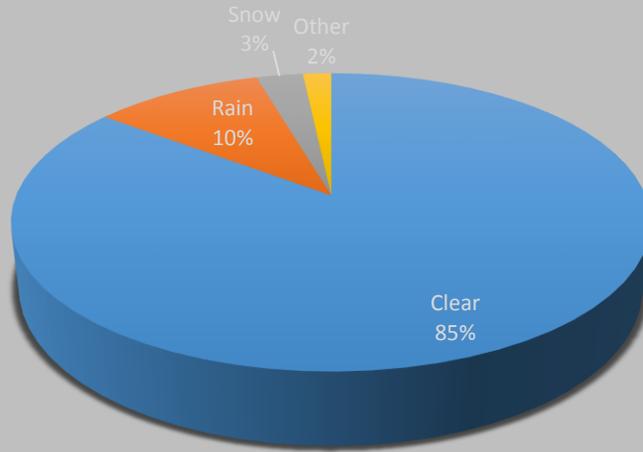
MOTOR VEHICLE ACCIDENTS BY DAY

2017 2016



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2017	83	141	156	179	169	163	110
2016	80	127	181	168	176	161	107

Motor Vehicle Accidents by Weather Condition



Clear Rain Snow Other

Knowledge

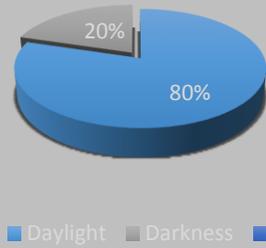
Honor

Integrity

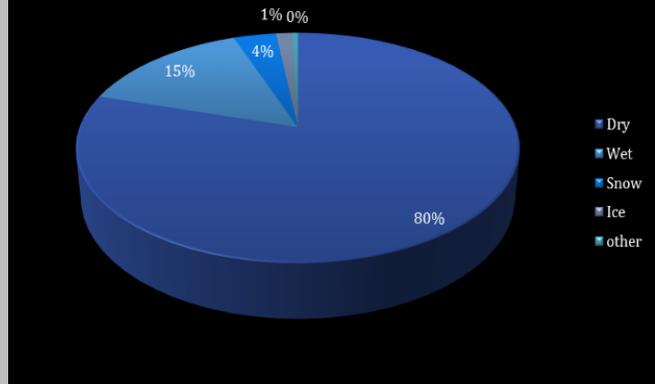
Service

Traffic

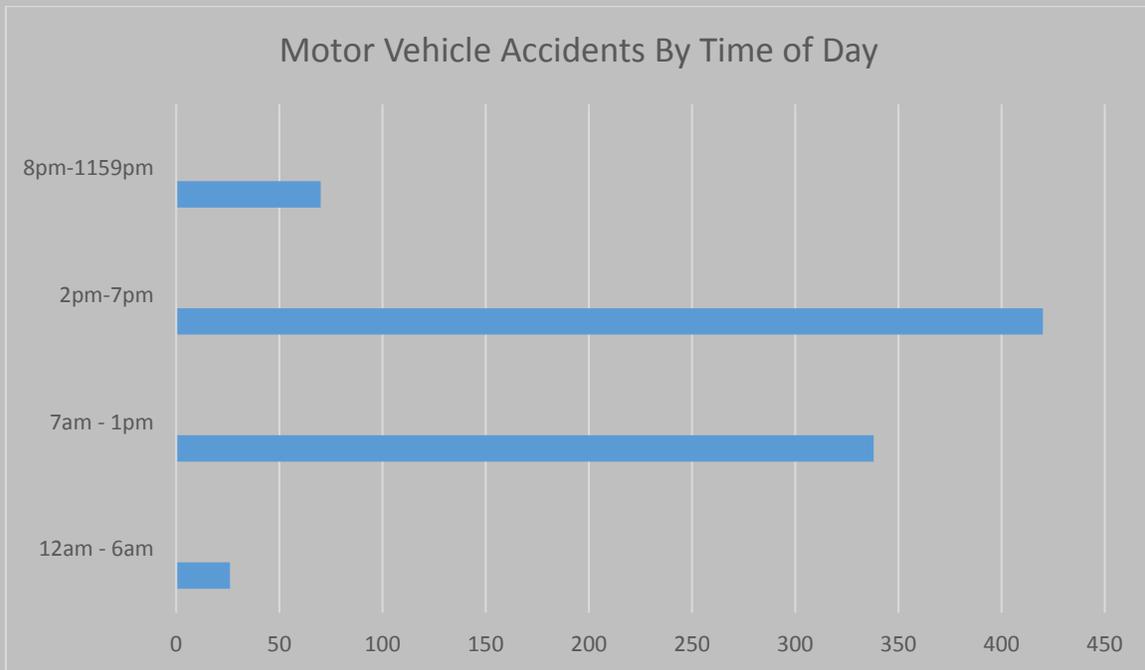
Lighting Conditions During Motor Vehicle Accidents



Road Conditions During Motor Vehicle Accidents



Motor Vehicle Accidents By Time of Day





Crossing Guard Training



2017 Street Smart Campaign



A brief and informal look at the results of the 5 day Street Smart campaign, spanning April 10 -14, 2017

SAFE NEIGHBORHOOD BUREAU



PRINCETON POLICE DEPARTMENT



PRINCETON POLICE

THE SAFE NEIGHBORHOOD BUREAU

The Safe Neighborhood Bureau engages the Princeton community in a variety of ways. It begins with our young people through our work with the public, private and parochial schools that educate the children and young adults in our community. Also, partnerships with Princeton's Corner House and the Princeton Alcohol and Drug Alliance (PADA), continues to provide a forum for mentoring youth in our community. Throughout 2017, the Safe Neighborhood Bureau continued its tradition of building upon their relationships with the Princeton Clergy Association, The Committed and Faithful Princetonians and Princeton Public Library Community Outreach to name a few. All the while creating new relationships with other groups and organizations.



Sgt. Fred Williams, Pt. Frank Pinelli, & Pt. Jorge Narvaez of the Safe Neighborhood Bureau pose with students of Riverside Elementary School.

Trunk or Treat

Trunk or Treat is a Halloween event that is often church, school or community-sponsored. People gather and park their decorated cars in a large parking lot and they pass out candy from their trunks. The event provides a safe family environment for trick or treaters. The Trunk or Treat events have become a big part of Halloween in Princeton. Over the past few years the Safe Neighborhood Bureau has forged such a strong relationship with the churches and schools, that we have now been invited to attend and take part in this event at several locations throughout town.



Patrol car 116 outfitted for the occasion.

Knowledge

Honor

Integrity

Service

we can create it

Sugar Level

Milky Slush

ONE SIZE (24 OZ.) \$4.25

Comes with Baked Egg Custard & Grass Jelly

Fresh Milk Combined with Ice

Sunstrass: Extra 125% Regular 100% Less 70% Half 50% Lite 30% No Sugar 0%

Create Your Own

If You Can Imagine It... We Can Create It

Create Your Own

- Chocolate
- Creamy Tiramisu
- Cookies n' Cream
- Peanut Butter-Banana
- Strawberry
- Vanilla
- Strawberry
- Strawberry Kiwi
- Pineapple Guava
- Pine Colada

FOR DISPLAY ONLY NOT EATABLE

PLEASE DO NOT REACH OVER

We accept:

MACARONS \$1.15 each

- Chocolate
- Caramel
- Pistachio
- Raspberry
- Almond
- Lemon

MOCHI ICE CREAM

- Vanilla
- Mango
- Strawberry

\$2.00 EACH



The Wheels Rodeo

The Safe Neighborhood Bureau, the Princeton Human Services Commission, the Mayor's Wellness Campaign and the Princeton Recreation Department hosted the 8th annual Wheels Rodeo in 2017. This year's event was held outside of Witherspoon Hall. The event included free bicycle inspections, helmet fittings, safety rules and an obstacle course for children to practice their skills. The giveaways included helmets, bicycle lights and reflective stickers. A brand new bicycle was purchased by Princeton PBA Local 130 and was given away during the grand prize raffle. Pizza was donated by Princeton Pi and hotdogs and water were donated by McCaffrey's Supermarket.



Grand prize winner receiving her brand new bicycle presented by PBA President, Ptl. Bill Kieffer (she'll need to grow into it).

Corner-House All-Princeton Dodge-Ball Event

The Princeton Police Department was pleased to once again participate in the All-Princeton Corner-House Dodge-Ball event. This event allows the Princeton Police Department to interact with the high school students in a fun and informal setting.



(L-R) Ptl. Jon Myzic, Cpl. Leonard Thomas, Ptl. Dan Federico, Ptl. Alex Kaufmann, and Ptl. Ryan McDermott represented the PPD in this annual Corner House Event.

Winter Coat Drive

Each year the Princeton Police Department conducts a coat drive, accepting new or gently used winter coats, hats and gloves. These donated coats are brought to The Princeton United Methodist Church where they are distributed to those in need on Wednesday nights, at the Cornerstone Kitchen.



Sgt. Williams & Ptl. Narvaez, members of the Safe Neighborhood Bureau, distributing donated coats to Larry Apperson of Princeton United Methodist Church.

Knowledge

Honor

Integrity

Service

Princeton Police Youth Police Academy

The Safe Neighborhood Bureau organized the 2017 Princeton Police Youth Police Academy. This program provides children in 6th, 7th and 8th grades with an in depth look at the responsibilities of a police officer in Princeton. The students were given instruction in traffic enforcement, criminal investigation, crime scene processing and the court system. They were also given a practical lesson in Close Order Drill. The students also viewed a K-9 demonstration and visited the New Jersey State Police Museum.



A visit from the New Jersey State Police Aviation Unit, a PPD K-9 demo, classes in close order drill and investigation along with a visit from the Princeton First Aid & Rescue Squad, are just a piece of a very busy week

Knowledge

Honor

Integrity

Service

Princeton Celebrates Community Night Out

The 11th annual Community Night Out was hosted by the Princeton Police Department in conjunction with the Princeton Recreation Department on August 1, 2017 at the Princeton Community Park Pool. The Police Department provided 1500 free hot dogs, 50 cases of water and numerous other refreshments all donated by McCaffrey's Supermarket. Among the attractions were Ptl. Chris Donnelly entertaining children as Batman, DaCole Photo Booth courtesy of Ptl. Dan Ehnstrom, a 24' Rock Climbing Wall, Zumba class, free admission to the pool and a Dunk-a-Cop Dunk Tank.



The Princeton Police were well equipped for the highly attended event.

Knowledge

Honor

Integrity

Service

Princeton Police Summer Camp Barbecue

The Princeton Police Department teamed up with the Princeton Recreation Department as well as The Princeton YMCA to participate in an end of the summer barbecue.



Sgt. Murray and Ptl. Pinelli prepare to feed scores of very hungry Princeton Recreation Department campers.

Knowledge

Honor

Integrity

Service

The Princeton Blue Mass.



School Presentations

The Safe Neighborhood Bureau was asked to provide many different presentations to the students of Princeton's Public and Private Schools. A total of 59 presentations were given over the course of the year. The topics covered included Bullying, Cyber Bullying, Drug and Alcohol Awareness, Halloween Safety, Safety for Preschoolers, Bike Safety, Internet Safety and Trends in Social Media. The ages of the students ranged from 3 years old to 13 years old. Several presentations were also given to the Princeton Parent Teachers Associations as well as parents of the school children.



Safe Neighborhood officers (clockwise from top) Ptl Frank Pinelli, Ptl. Jorge Narvaez & Sgt. Fred Williams are shown conducting 3 of many school presentations handled by the SNB. During the 2017-2018 school year.

Job Fair

The members of the Safe Neighborhood Bureau attended three job fairs throughout the year in hopes to attract qualified individuals to pursue a career with the Princeton Police Department. One job fair was at Princeton High School and the other two were held at Rider University.



Ptl. Pinelli seen here at the Rider University Job Fair.

Knowledge

Honor

Integrity

Service

Princeton Community BBQ's

The Safe Neighborhood Bureau teamed with Princeton Human Services and the Princeton Public Library Community Outreach to host two BBQ's. One was held at the Redding Circle housing complex and the other was held at Community Park South. These events helped to foster trust and respect between community members, service providers and the police department. The BBQ's



SNB officers pose with Councilwoman Leticia Fraga (lower left) along with members of the historic Witherspoon Jackson Community at the Community Park South BBQ.

Bicycle Safety

In an effort to increase bicycle safety, the Safe Neighborhood Bureau partnered with Princeton Pi, Pizza Star and the Bent Spoon. Our program awarded children with a “ticket” to receive a slice of pizza or scoop of ice cream for adhering to NJ bicycle laws, particularly helmet use.



Ptl. Jennifer Gering, Ptl. Chris King, (x3) Ptl. Chris Best, and Ptl. Dashawn Cribb (clockwise from top left) are all shown participating in our annual Bike Safety Campaign. The program rewards safe riding habits with pizza from Princeton PI or ice cream from the Bent Spoon.

Knowledge

Honor

Integrity

Service

The Committed and Faithful Princetonians

As its mission statement says, the Committed and Faithful Princetonians lead by Fern and Larry Spruill, are committed to prepare male and female youth for academic and social development leading toward a life of high achievement. In 2017 the Safe Neighborhood Bureau again partnered with this ever so important group by attending meetings and giving presentations. The goal of this police/community partnership is to bridge the gap between the youth of Princeton and our police officers.



Pt. Dashawn Cribb (L) and Pt. Jorge Narvaez mentoring participants in the Committed and Faithful Princetonians meeting under the watchful eye of the group's founder, Larry Spruill.

Car Seat Installations and Inspections

The Princeton Police Department has two Certified Child Safety Seat Technicians that will perform child safety seat inspections free of charge. During the process the technician will insure that the seat is properly installed and that parents/guardians are aware of important features unique to their specific seat. In 2017 the Safe Neighborhood Bureau installed 53 car seats. Child seat safety inspections can be made by contacting the Princeton Police Department Safe Neighborhood Bureau for an appointment.



Ptl. Frank Pinelli ensures every car seat inspection results in a correctly installed DOT certified car seat. These inspections are free of charge and by appointment only.

Police Chaplaincy Program

The Safe Neighborhood Bureau began its second year with the chaplaincy program. This program is staffed by personnel with different religious affiliations, who serve as non-denominational ministers, to help provide support to the police department personnel and the citizens of Princeton during times of crisis, death, or any other guidance as needed.



Princeton Police Chief Nicholas Sutter addresses religious leaders from throughout NJ who attended the Police Chaplains Program held at the Princeton Theological Seminary.

School Security

The Safe Neighborhood Bureau continued to monitor the evacuation and lockdown drills conducted by several of the Princeton Schools as well as having input on their emergency protocols. Many of the schools continuously update their protocols and have asked for our input and assistance in making sure they are as prepared as they can be, should an incident occur.

Incident Response

The Safe Neighborhood Bureau has developed an incident response protocol where increased police activity is present within a neighborhood. As part of the protocol, we provide information to the public regarding the reason for the increase in activity by going door to door and speaking with the residents. In instances where we do not make contact with the resident, a flyer is left detailing the reason for the increased activity. Examples of these instances include residential and vehicle burglaries, robberies and quality of life issues. Our goal is to alleviate any concerns the public may have regarding the increase in activity while also providing the public with the information needed to properly safeguard against any trends that may be taking place.

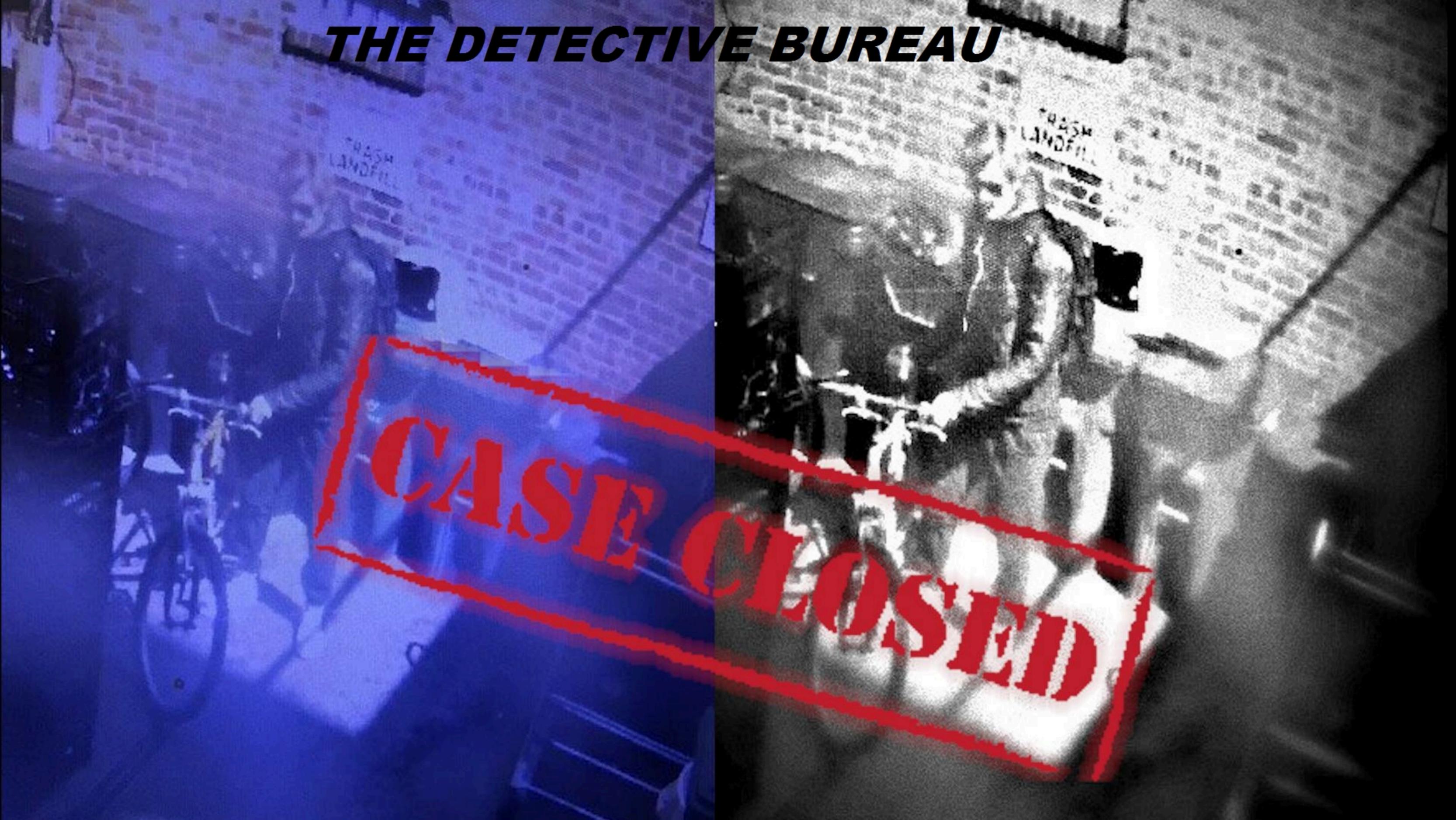
Operation Blue Angel

This free program is open to those who are 55 years of age or older and live alone or will be alone for extended periods of time on a regular basis; or for people with a medical condition(s) that could lead to incapacitation and who live alone or who are alone for extended periods of time on a regular basis.

The program consists of a lockbox, which will be owned and maintained by the Police Department, which will be placed on the participant's front door by Police personnel. The lockbox will contain a key to the residence (which the resident must supply). The key will only be accessed by responding police officers in the event of an emergency where officers cannot access the residence. The Operation Blue Angel program lockbox will not be accessed for lock-outs or any other non-emergent situation.

THE DETECTIVE BUREAU

CASE CLOSED



DETECTIVE BUREAU

The Detective Bureau is comprised of five Detectives and a Detective Sergeant, Benjamin Gering, who is charged with the day to day supervision of the Bureau. The Bureau is primarily charged with the responsibility to arrest and successfully prosecute individuals involved in criminal activity with a specific emphasis on indictable crimes. The Bureau is also responsible for the collection, dissemination and management of criminal intelligence information, the completion of all background investigations including firearms, solicitor and police employment investigations, as well as processing and storing all collected evidence. A Detective is also assigned the responsibility of registering and monitoring all Megan's Law offenders residing in Princeton.

Detectives investigate all crimes; such as homicide, robbery, sexual assaults, child abuse, property crimes, missing persons, fraud and high tech crimes, domestic violence, elder abuse, narcotics/drug violations and any other cases involving major follow-up investigations. Cases are reviewed and assigned a priority based on the seriousness of the offense and/or the solvability factor of the crime.

Detectives investigate some of the most demanding and challenging cases police can be involved in. Some crimes may take months, sometimes years, to fully investigate and prosecute. Detectives assigned to investigate these crimes have developed an advanced level of expertise by attending specialized training and from years of experience working complex cases.

Detectives assigned to the Detective Bureau are carefully selected from sworn officers based on demonstrated dedication and excellence in conducting criminal investigations. After being selected, each Detective is sent to various training schools to receive specialized training. Examples include: Criminal Investigations, Interview and Interrogation, Homicide Investigation, Sexual Assault Investigation, Child Abuse Investigation, Truth Verification and Officer Involved Critical Incident Investigations.

In addition to handling criminal investigations the Detective Bureau also handled a large number of background investigations. These backgrounds include applicants of a Solicitors Permit, First Aid Volunteers, Alcohol Beverage Licenses, Firearms, Ride-Along Program, Crossing Guards and Employment Backgrounds. In 2017 calendar year the Detective Bureau handled 182 backgrounds investigations.

The Detective Bureau is also responsible for maintaining, analyzing and the destruction process of all evidence and found property. During criminal investigations evidence may be processed for a variety of factors including fingerprints, DNA, Toxicology, Drug content and ballistics. In 2017 the Princeton Police Department took in 1,094 pieces of property.

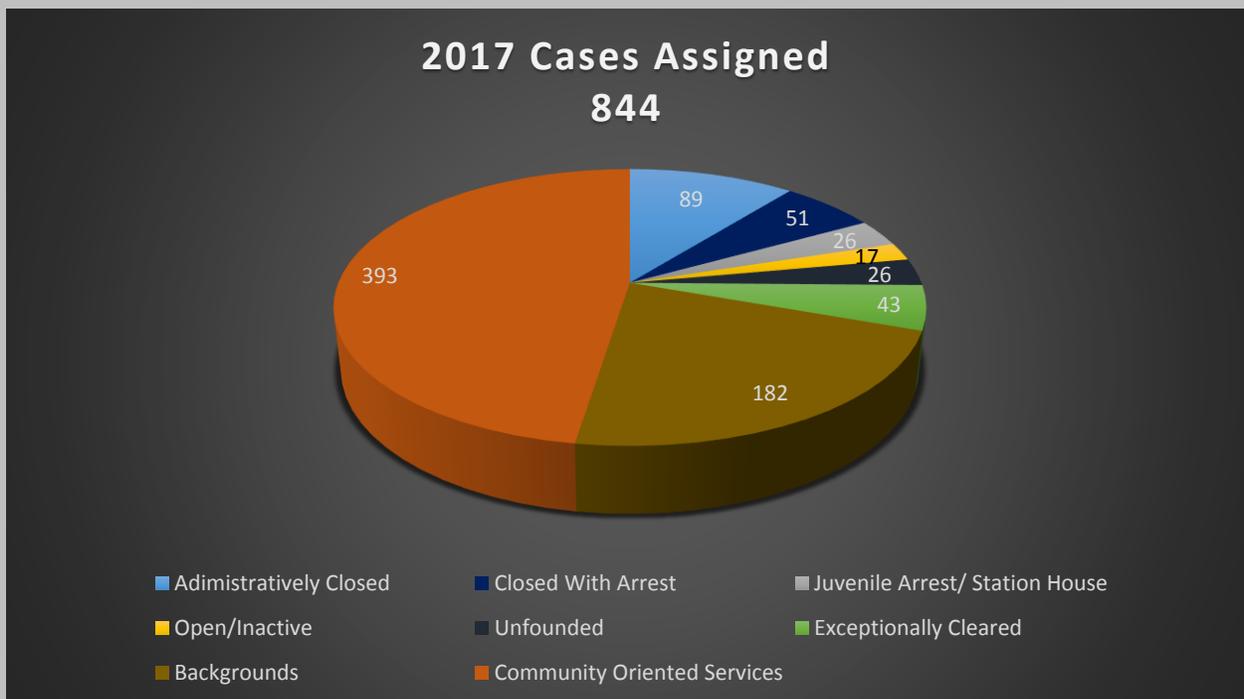
As part of the Detective Bureau approach to the Police Department's Community Oriented Policing philosophy, Detectives utilize their experience as criminal investigators to educate and provide the community with resources. The Detective Bureau works closely with the Safe Neighborhood Bureau to identify specific areas where the community would benefit from an education component. Examples of these areas would be the appropriate use of social media by

DETECTIVE BUREAU

juveniles and signs of substance abuse for parents. Detectives also use all resources at their disposal to counsel victims and work effortlessly to reform the juvenile offenders that we come into contact with.

The Detective Bureau operates with the understanding that not all cases have solvability factors to pursue criminal charges. As a result, Detectives take a balanced approach to all cases and will often take on a human services style approach to a case when it is warranted. One way that Detectives do this is by investing the time to meet with victim's or a community member in need and help coordinate a wide variety of resources. This may include coordinating drug counseling, suicide grief counselling, suicide prevention programs or providing education on things such as Identity Theft and Cyber Fraud.

Opiate addiction and abuse of prescriptions drugs is another area where the Detective Bureau discovered a local need for additional resources. In 2014 the Police Department started its participation in the State of New Jersey's Project Medicine Drop, which is overseen by the Detective Bureau. This program was developed in an effort to stop the abuse of prescription drugs by providing a secure drop box location so residents can discard their unused medications in a safe manner. Discarding these medications prevents them from being misused used or being taking by someone other than the person they were prescribed for. Since its inception the Detective Bureau has collected and destroyed over 840 pounds of medication. During 2017 the Detective Bureau collected and destroyed an additional 460 pounds of medication.



DETECTIVE BUREAU

CASE DISPOSITIONS

There are generally five ways that cases assigned to the Detective Bureau reach a disposition.

Active/Closed: A case in which all leads have been exhausted and the case must be closed until further information is uncovered.

Exceptionally Closed: In certain situations, elements beyond law enforcement's control prevent the agency from arresting and formally charging the offender. When this occurs, the agency can clear the offense exceptionally. Law enforcement agencies must meet the following four conditions in order to clear an offense by exceptional means. The agency must have:

- Gathered enough evidence to support an arrest, make a charge, and turn over the offender to the court for prosecution.
- Identified the offender's exact location so that the suspect could be taken into custody immediately.
- Encountered a circumstance outside the control of law enforcement that prohibits the agency from arresting, charging, and prosecuting the offender.

Examples of exceptional clearances include, but are not limited to, the death of the offender (e.g. suicide or justifiably killed by police or citizen); the victim's refusal to cooperate with the prosecution after the offender has been identified; or the denial of extradition because the offender committed a crime in another jurisdiction and is being prosecuted for that offense.

Cleared by Arrest: A law enforcement agency reports that an offense is cleared by arrest, or solved when all of the following three conditions have been met for at least one person:

- Arrested
- Charged with the commission of the offense.
- Turned over to the court for prosecution (whether following arrest, court summons, or police notice)

Cleared by Summons: This occurs when a defendant is charged with a less serious offense (usually a disorderly persons or petty disorderly persons offense) on a criminal complaint rather than taking the person into physical custody.

Unfounded: This disposition is entered when it is determined that a reported offense in fact did not occur.

DETECTIVE BUREAU

Notable Cases

Burglary Theft Investigation:

On 10/15/2017 the Princeton Police Department initiated an investigation in to several cars being burglarized in the Stanworth Lane area of town. Detective Allie was able to identifying Jose Gonell as a suspect through finger print evidence. This evidence led to Gonell being charged with Burglary and Theft and on 10/26/2017 Gonell was taken into custody and logged in the Mercer County Correctional Center.

Robbery Investigation:

On 10/26/2017 a Robbery occurred at the Santander Bank, 188 Nassau Street. Detectives coordinated with other law enforcement agencies and were able to identify Quintin Watson as the suspect. Detectives subsequently took Watson into custody on 11/3/17 and initially lodged in the Somerset County Correctional Center. Further investigation showed that Watson also committed similar offenses in Franklin Township and Newtown PA.

Juvenile Incident:

Numerous investigations with a re-offending juvenile (over 48 incidents since beginning of issues prior to 2017) that consisted of mostly for minor infractions, one Aggravated Assault and general lack of parental supervision. Detective Henderson and Detective Arana conducted ongoing coordination with the Juvenile Prosecutor, School District and Juvenile Probation resulting in the juvenile being removed from the community and providing relief to the residents. Additionally, efforts were made to have the juvenile placed in a highly supervised and therapeutic Residential Facility providing the juvenile with intense structure to foster stability and to identify underlying issues to be addressed in future treatment.

Identity Theft Investigation:

A resident reported that their personal information was used to open an unauthorized credit card account and then charged over eleven thousand dollars. Detective Craven pursued this investigation and was able to identify the suspect, Kavysha Williams, and found that the fraudulent charges occurred in Raleigh North Carolina. Due to Detective Craven's investigation the Raleigh Police Department was able to use the evidence Det. Craven collected and charge Williams with the Fraud related crimes.

Theft by Deception:

A resident reported that they were a victim of Theft by Deception and was deceived during an online purchase. Detective Basatemur investigated this case and was able to trace the online activity of the suspect, who was later identified as Tommie McKinney of Marshall TX. Due to Detective Basatemur's investigation the Texas Department of Public Safety was able to establish probable cause and charge McKinney with Theft related charges.

THE RECORDS BUREAU





RECORDS BUREAU



The Princeton Police Department Records Bureau is open to the public Monday through Friday from 8:00 a.m. to 5:00 p.m. During these times the public can contact Records staff via telephone or in person to request copies of traffic accident reports and crime incident reports as well as clearance letters, temporary handicapped parking applications and Firearms Permit and ID Card application packets.

The Records Bureau is responsible for processing, maintaining and disseminating all criminal investigation documents as well as motor vehicle accident reports and summonses. They also process Discovery requests for attorneys and prepare cases for the weekly Princeton Municipal Court as well as cases for the Mercer County Prosecutor's Office.

The Records Bureau also responds to Open Public Records Act (OPRA) requests received each year via fax, e-mail, U.S. mail and in person. These requests range from a simple one or two page report to much more involved request for multiple years' worth of records.

Some of the other duties handled by the Records Bureau staff include assisting Patrol Officers with Taxi Applicants by assigning case numbers and setting up the appointments for the taxi inspections and review of the applications. Record checks for other law enforcement agencies are also handled by the Records Bureau and this number is close to 2,000 per year. The Records Bureau compiles monthly statistics on Generated Cases, Arrests, MV Stops, DWI Arrests, Summonses issued, Motor Vehicle Accidents and Local Ordinance violations by officer, which is prepared for all Supervisors in the Department. This information is also compiled into a monthly police report format that is presented to Mayor and Council monthly.



RECORDS BUREAU

The Police Department is required by the State of New Jersey to manage all records maintained according to a Records Retention and Disposition Schedule. The Records Bureau is responsible for compiling the list of records to be disposed of each year and once the request has been approved by the State Division of Archives and Records Management (DARM) the Records Bureau destroys the approved records. This process is a very important component necessary to keep the Princeton Police Department as efficient and organized as possible.

RECORDS PROCESSED

<i>Record</i>	<i>2017</i>
<i>Clearance Letters</i>	60
<i>Handicapped Parking App.</i>	96
<i>Firearms Permits</i>	54
<i>Firearms ID Cards</i>	21
<i>Public Records Requests</i>	537
<i>Taxi Applications</i>	39
<i>Police Reports Processed</i>	6,945

TRAINING



Princeton Police Training Summary 2017 Courses

Required Annual Training

CPR/Blood-Bourne Pathogen/First Aid	Legal Updates
Hazardous Materials Awareness	Active Shooter Training
Firearms	Harassment Training
Use of Force Training	Prison Rape Elimination Act
Pursuit Training	Domestic Violence
Racially Influenced Policing	

CLEAR Training

In addition to the above listed required training, the NJ Attorney General's office has mandated all sworn police officers in the state of New Jersey attend annual "CLEAR" training (***Community Law Enforcement Affirmative Relations***). The CLEAR training will consist of NJ Attorney General's Office approved training blocks of instruction to include: Cultural Diversity, De-Escalation Techniques and Strategies, Dealing with Individuals in Mental Health Crisis, and other similar topics.

The training requirement for the first year of the program (2017) consisted of a five-hour block of instruction on De-Escalation Techniques and Use-of-Force Considerations for Individuals in Mental Health Crisis. There were 4 Princeton Police officers who attended "train-the-trainer" courses on CLEAR topics who will assist with instruction on this and future training topics.

All Princeton Police sworn officers attended the first-year courses which were delivered in partnership with the Mercer County Prosecutor's Office and Capital Health Mobile Crisis Outreach screening personnel.

The 2018 mandatory CLEAR training topic will be a three-hour block on Cultural Diversity. The goal of the Attorney General's Office is to create a library of approved topics/materials for use by law enforcement agencies for the annual CLEAR training.

Path of the Guardian Training

The police department subscribed to a video-based "roll-call" training product produced by the Daigle Law Group (DLG) and its consultants: "***The Guardians: Developing the Guardian Mindset.***" The videos are 8-10 minutes in length and address important policy and police practice issues developing across the country. The videos focus on Supreme Court and Legal Updates, areas of law enforcement liability, Department of Justice Investigations and topics related to accreditation standards. All sworn personnel viewed the video-based training.

Continuing Education Classes Attended by Princeton Police Officers

NJ Police Training Commission Methods of Instruction
NJ Office of Homeland Security Hostile Vehicle Mitigation Seminar
GLOCK Armorer Training (and Recertification courses)
FBI-LEEDA Command Leadership Institute
Synthetic Drug & Fentanyl Awareness and Safety Conference
20th Annual MAGLOCLLEN Sex-Crimes Investigators Conference
Street Smart Cop/Pro-Active Patrol Tactics Training Course
Somerset County Police Academy sponsored “The Automobile: Stopping, Searching & Seizing”
Case Law/Search & Seizure Update
Rifle, Pistol, CQB Course
National Association of Field Training Officers (NAFTO) Conference
Drug Interdiction and Search & Seizure Training Course
Police Motorcycle Operators Course
Child First/Finding Words Investigators Course
Cultural Diversity Training for Law Enforcement: Train-the-Trainer (CLEAR Instructor Training)
Title 39 (Motor Vehicle Law) Update Training
ODARA Training for Domestic Violence Liaisons

Continuing Education Classes Attended by Princeton Police Officers (cont.)

Computer Competency: PowerPoint 2 for Law Enforcement
Computer Voice Stress Analyzer (CVSA) Recertification Course
NJ Drug Recognition Expert continuing education “A Potpourri of Eye Signs for both the DRE and Non-DRE” training seminar for drug-impaired driving detection.
NJ Division of Criminal Justice Basic Course for Arson Investigators
Coptics: The Optics of Policing in the Digital Age
Forensic Evidence from Crash Fatalities
Emergency Medical Dispatch Certification (Recertification) Training
Basic Communication Officer Training (for Dispatch-certification for Police Officers)
IPTM Advanced Crash Investigation I
NJ Division of Highway Traffic Safety Child Passenger Safety Update Training

Inside the Mind of a Child Predator
Crossing Guard Safety (Train-the-trainer)
NJ Criminal Justice Information System (CJIS) TAC Officer Certification Training
NJ State Association of Chiefs of Police Accreditation Manager Training
NJ Law Enforcement Conference on Human Trafficking
Advanced Homicide Investigation Course
American Heart Association CPR Instructor Recertification
Essential Patrol Updates
NJ Division of Criminal Justice Firearms Instructor Certification Course
C.A.R.E Addiction Recovery Program Training
Basic Investigative Digital Photography Training
J. Harris Training: Arrest, Search & Seizure 2017 Update (attended by Corporals and Officers-in-Charge)
2017 Women in Law Enforcement Conference
NJSP Alcototest Operator Certification (and Recertification) Training Courses
NJ Office of Homeland Security Counter-terrorism Awareness for Law Enforcement and Understanding Islam and the Arab Culture

Continuing Education Classes Attended by Princeton Police Officers (cont.)

Work Zone Safety Awareness for Local Police
LASER Active Shooter Train-the-Trainer Certification Course
Post-Crash Forensic Mechanical Inspection
Property/Evidence Room Custodian's Seminar
Krav-Maga: Handcuffing the Non-Compliant Person Training
Union County Police Academy Narcotics I & II Training
Essentials of Effective Supervision
Interview & Interrogation
Advanced Roadside Interview for Patrol Officers
Advanced Identifying Fraudulent Identification Documents Training
Crisis Communication and Media Relations
Introduction to Hidden Compartments in Motor Vehicles
NJSP ViCAP Hands-On Training
Lt. Dave Grossman "Bulletproof Mind" training (attended by all Firearms Instructors)

NJSP DWI Detection and Standardized Field Sobriety Testing Certification Course

Tactical Interviewing

Radar Operator Training and periodic recertification training (In-house training by certified instructors)

Courses/Training Attended by Communications Officers (required for their EMD Certification)

NJ NENA Convention

Courses/Training Attended by Civilian Staff

NJSP Administered Uniform Crime Reporting and NIBRS Program Update

NJSP-administered Uniform Crime Reporting (UCR) training

Harassment Training



IN MEMORIAM

OFFICER WALTER HARRIS

On February 2, 1946 Officer Walter B. Harris responded to the Charcoal Club on John Street in response to hearing gunshots. He encountered three men and a struggle ensued in a hallway leading to the bar area. He was struck with the butt of a handgun on the head by an assailant and then shot in the abdomen. He succumbed to his injuries approximately 30 minutes later at the Princeton Hospital. He left behind a wife and two young children. The three assailants were later arrested and charged with the murder.



Officer Harris' daughter with Chief Sutter



Officer Walter B. Harris



IN MEMORIAM

OFFICER BILLIE ELLIS

On August 19, 1955 Princeton Township Police Officer Billie Ellis attempted to rescue two young boys from Lake Carnegie following flooding rains that resulted from Hurricane Diane. Officer Ellis and both boys drowned in the tragedy. Officer Ellis was survived by his wife and three children.



Officer Billy Ellis



Officer Ellis and Son

PRINCETON POLICE
DEPARTMENT
CHIEF'S MONTHLY REPORT



JANUARY

2018

TABLE OF CONTENTS

SAFE NEIGHBORHOOD BUREAU	1
JUVENILE BUREAU	2
ARRESTS	3
UCR TOTAL	5
POLICE SERVICE CALLS	7
OFFENSES	9
NON-CRIMINAL	11
SUMMONSES	14
PARKING VIOLATIONS	16
ORDINANCE VIOLATIONS	18
OVERTIME	20
OFFICER AVAILABILITY	23
GENDER/ETHNICITY REPORT	24
K-9 ACTIVITY REPORT	25
MOTOR VEHICLE ACCIDENT STATISTICS	26
USE OF FORCE	28

Safe Neighborhood Bureau Monthly Report

January 2018

- ❖ **January 2** – SNB Participated in the “Fill the Truck Event” for Griggs Farm fire victims.
- ❖ **January 4** – SNB Presented Drug Awareness and Vaping Info to PHS PTSO.
- ❖ **January 8** – SNB Presented “What to Do When Pulled Over” to Stuart Country Day School juniors & seniors.
- ❖ **January 16** – SNB conducted Cyber Bullying Presentation at Stuart Country Day School.
- ❖ **January 17** – SNB Attended security assessment of the Jewish Center Nursery School.
- ❖ **January 19** – SNB Community Night Out Meeting with Princeton Rec. Dept.
- ❖ **January 19** – SNB conducted Drug Awareness for CP School 5th graders.
- ❖ **January 22** – SNB conducted Drug Awareness for CP School 5th graders.
- ❖ **January 24** – SNB attended countywide Mercer County Press Information Officer meeting.
- ❖ **January 29** –SNB attended Charter School Lock Down Drill and Safety Assessment.

Other Issues of note.

- ❖ SNB covered 4 crossings and 16 school initiatives.
- ❖ SNB performed 16 vacant house checks.
- ❖ SNB conducted 2 Foot Patrols.
- ❖ SNB conducted 5 child safety seat inspections.
- ❖ SNB investigated 9 snow removal complaints.
- ❖ The PPD social media footprint continues to steadily increase. Reviews of analytics show engagement remains positive. It should be noted that the PPD has yet to use any form of marketing or promoting other than that of our organic reach.



Princeton Police Department

1 Valley Road, Princeton, NJ 08540

Phone: (609)921-2100 / Fax: (609)924-8197

Juvenile Report January 2018

Juveniles Petitioned to Family Court

A fifteen-year-old boy was charged with Possession of Drug Paraphernalia and Sale of Cigarettes to Minors after he was found to be in possession of drug paraphernalia and admitted to selling nicotine vape oil to a fifteen-year-old male student while he was in school.

A seventeen year old male was charged with Possession of a Weapon for having a folding knife with him on school property. Possession of CDS (Hashish over 5 grams), Possession of a Controlled Dangerous Substance (marijuana under 50 grams) and for Possession of Drug Paraphernalia after it was found in his backpack at school.

A fifteen-year-old boy was charged with Criminal Mischief and Harassment (improper touching) after he was found to have broken several picture frames and then pushed his mother down two steps in their home.

A sixteen-year-old boy was charged with Criminal Mischief and Simple Assault after he was found to have thrown miscellaneous items that belonged to his grandmother around her house, he then struck her with his crutch and punched her, with a closed fist.

Station House Adjustment

A fourteen-year-old boy was afforded a Station House Adjustment for Harassment after he was found to have thrown rocks at a 28-year-old male.

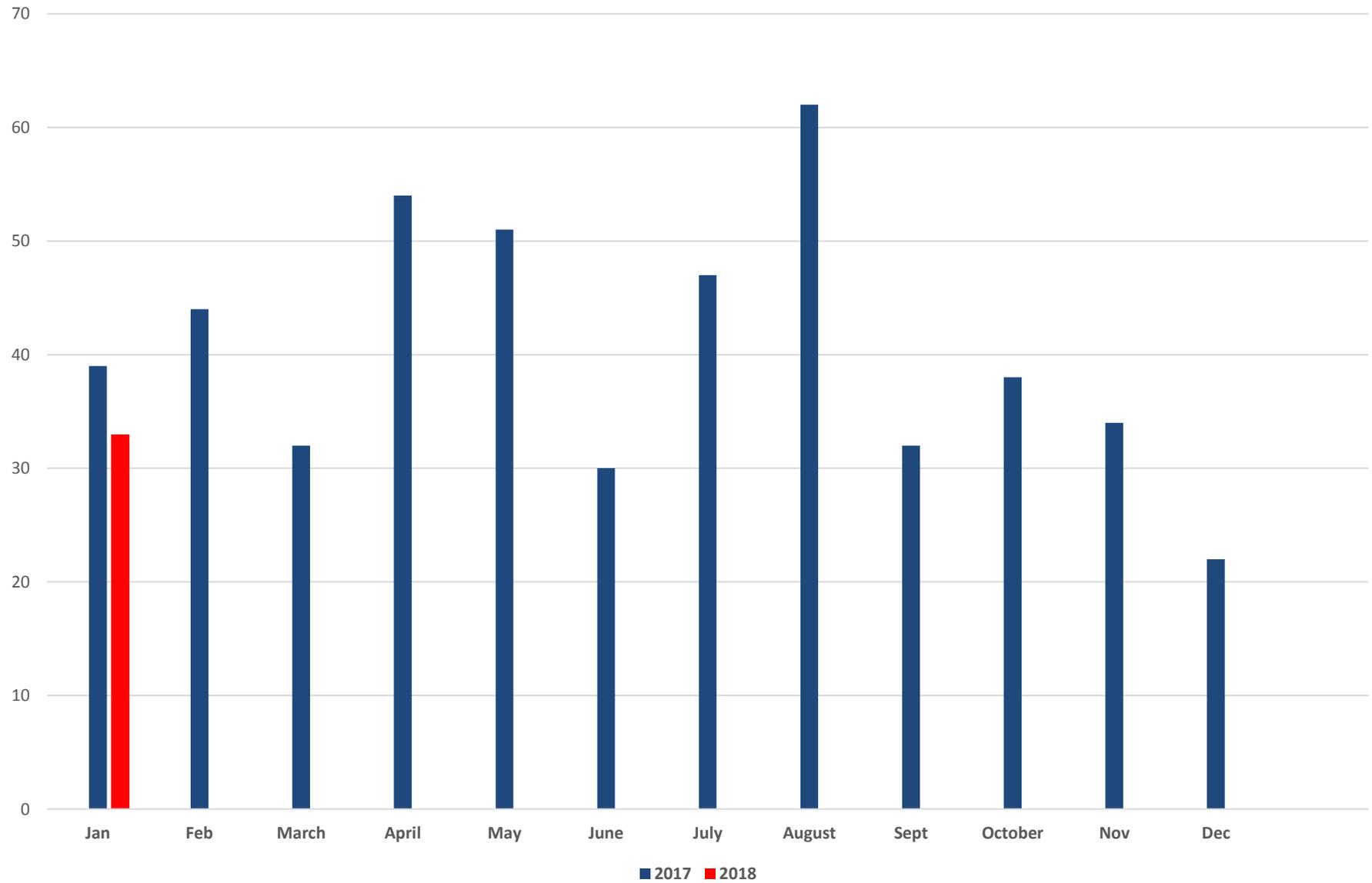
A fifteen-year-old boy was charged with Disorderly Conduct and Urinating in Public after he was found to have urinated on a Princeton resident's door.

Curb Side Warnings

Two twelve year old boys were afforded a Curb Side Warning after they admitted to skateboarding on private property.

A sixteen-year-old female, a sixteen-year-old male and a seventeen-year-old male were all afforded a Curb Sign Warning for Criminal Trespass when they were found on the roof of 148 Nassau Street (Richard's Shoes).

ARRESTS JANUARY 2018

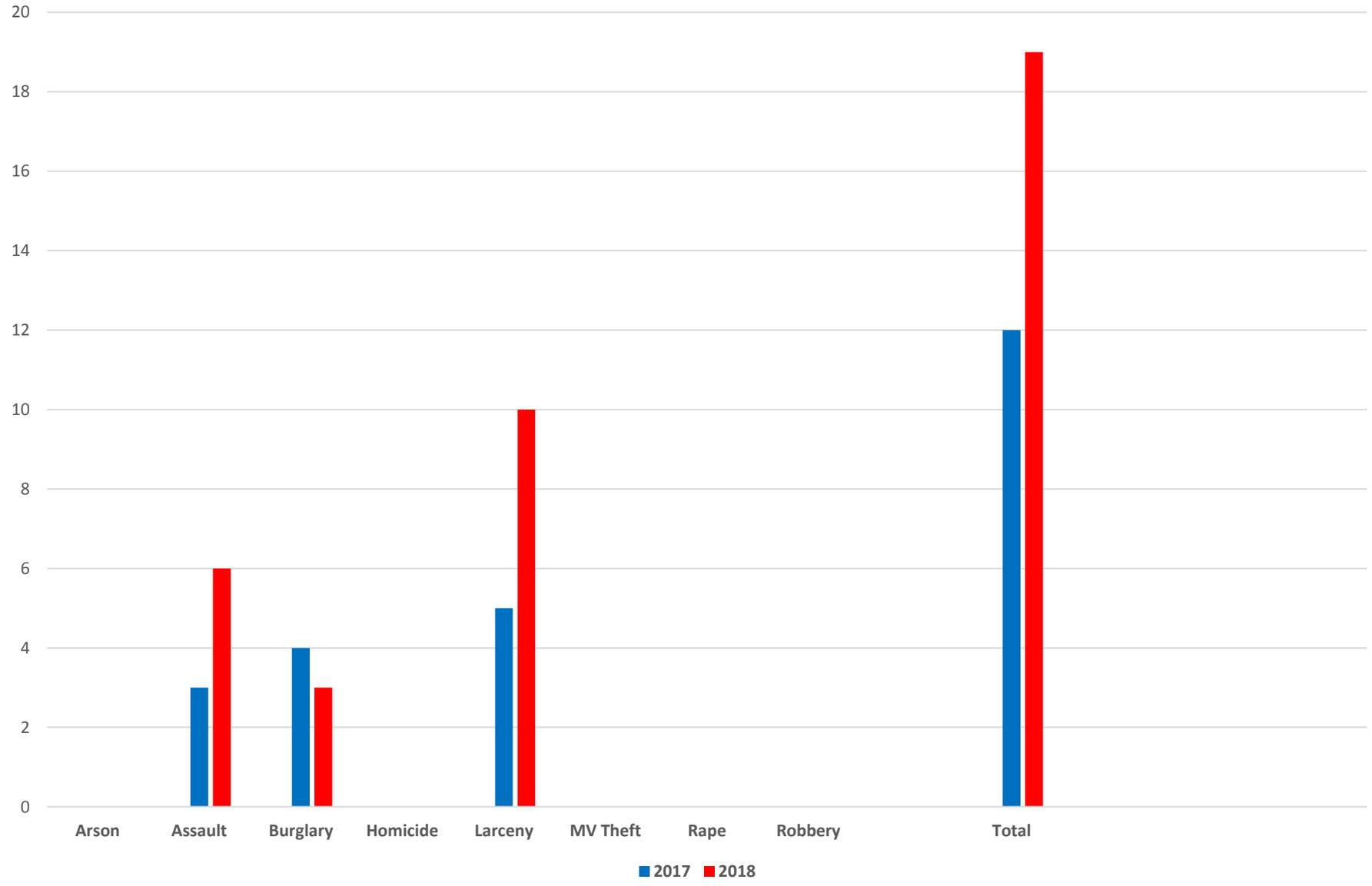


TOTAL ARRESTS

2018	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2018
Arrests	33												33

2017	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD 2017
Arrests	39	44	32	54	51	30	47	62	32	38	34	22	485

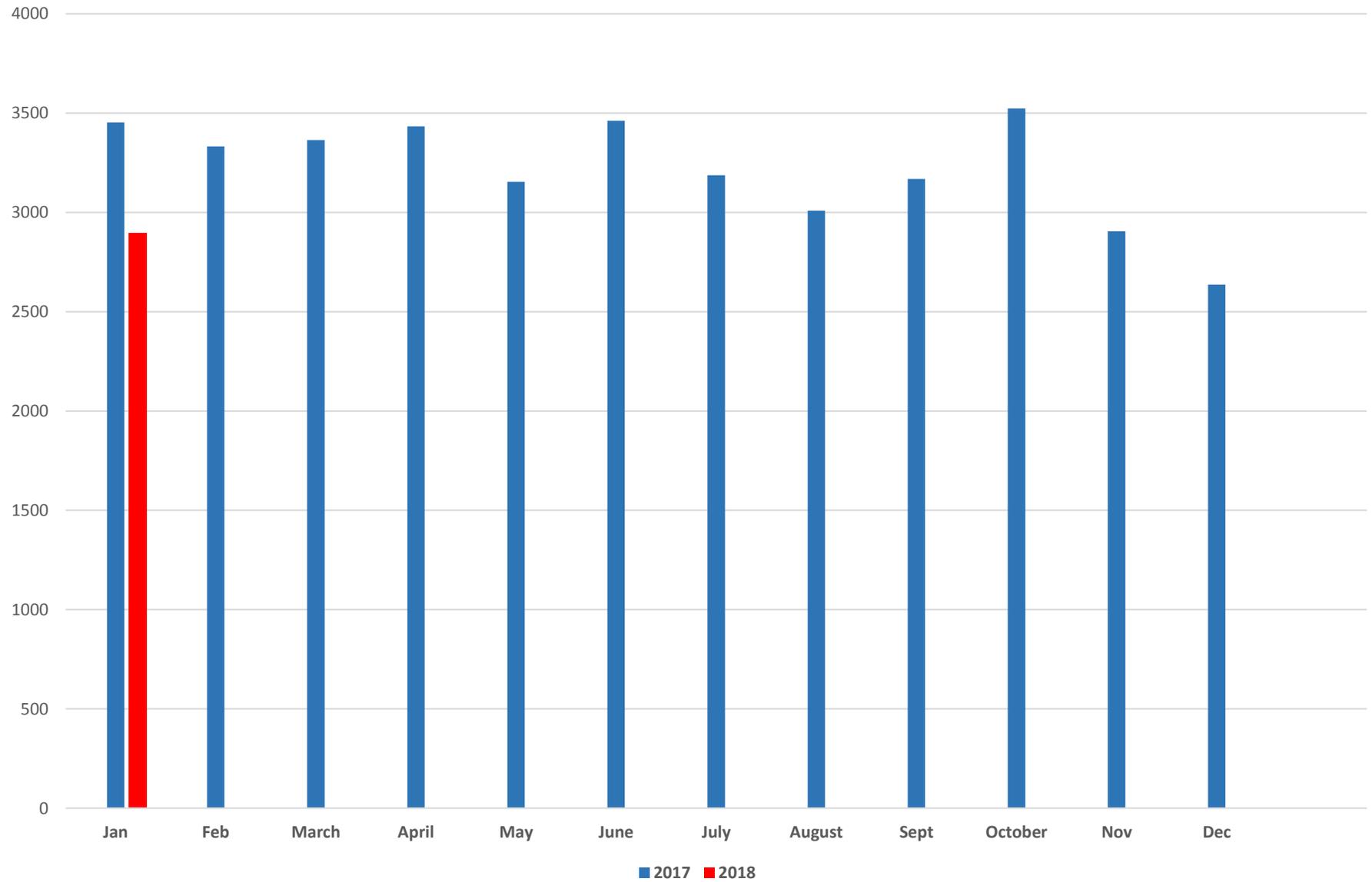
UCR JANUARY 2018



JANUARY UCR

UCR TYPE	JANUARY 2017	JANUARY 2018	YTD 2018
Arson	0	0	0
Assault	3	6	6
Burglary	4	3	3
Homicide	0	0	0
Larceny	5	10	10
Motor Vehicle Theft	0	0	0
Rape	0	0	0
Robbery	0	0	0
TOTAL	12	19	19

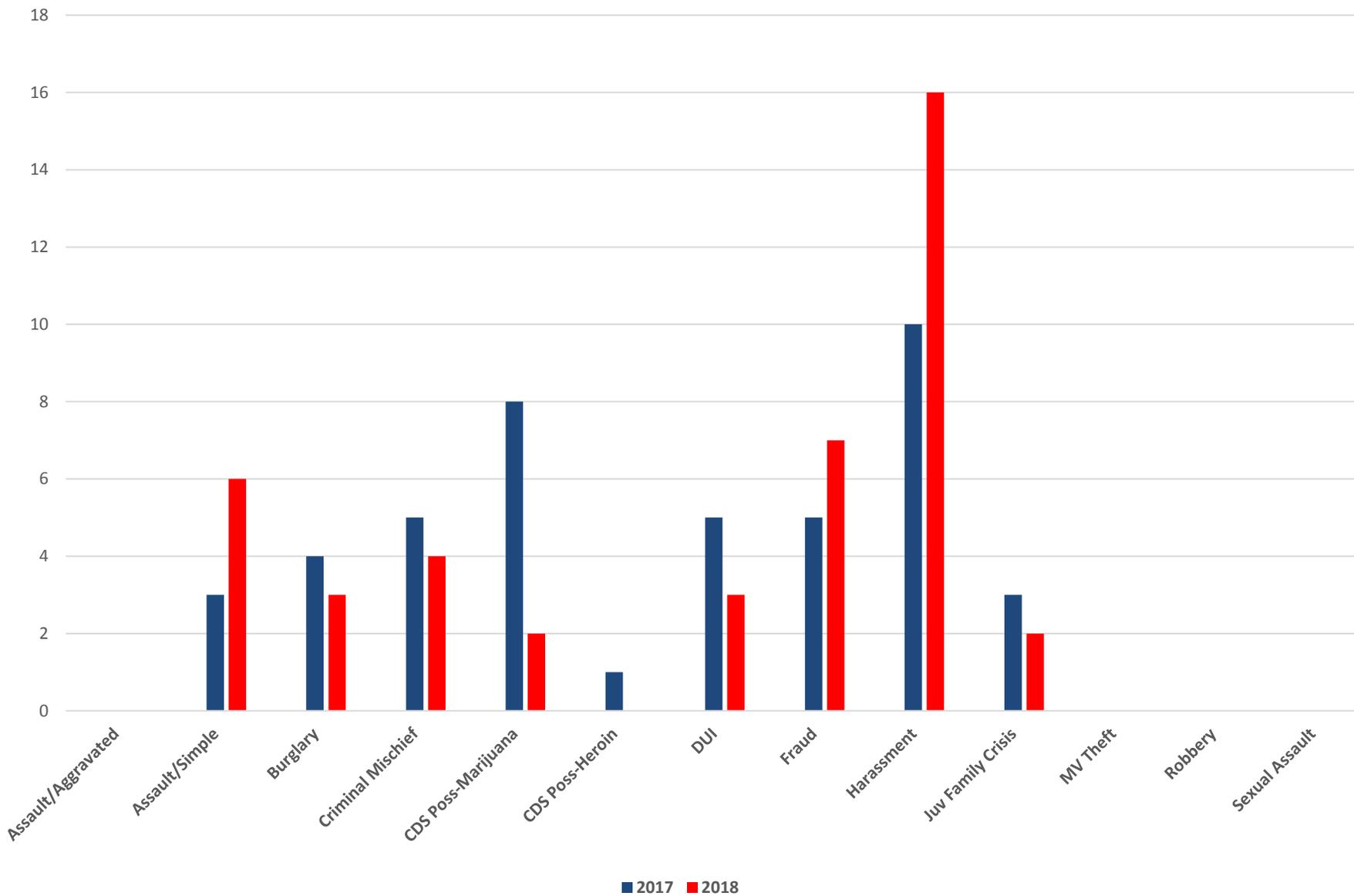
SERVICE CALLS JANUARY 2018



SERVICE CALLS

Service Calls	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
2018	2,896												2,896
2017	3,453	3,333	3,365	3,434	3,154	3,462	3,187	3,009	3,168	3,523	2,905	2,637	38,630

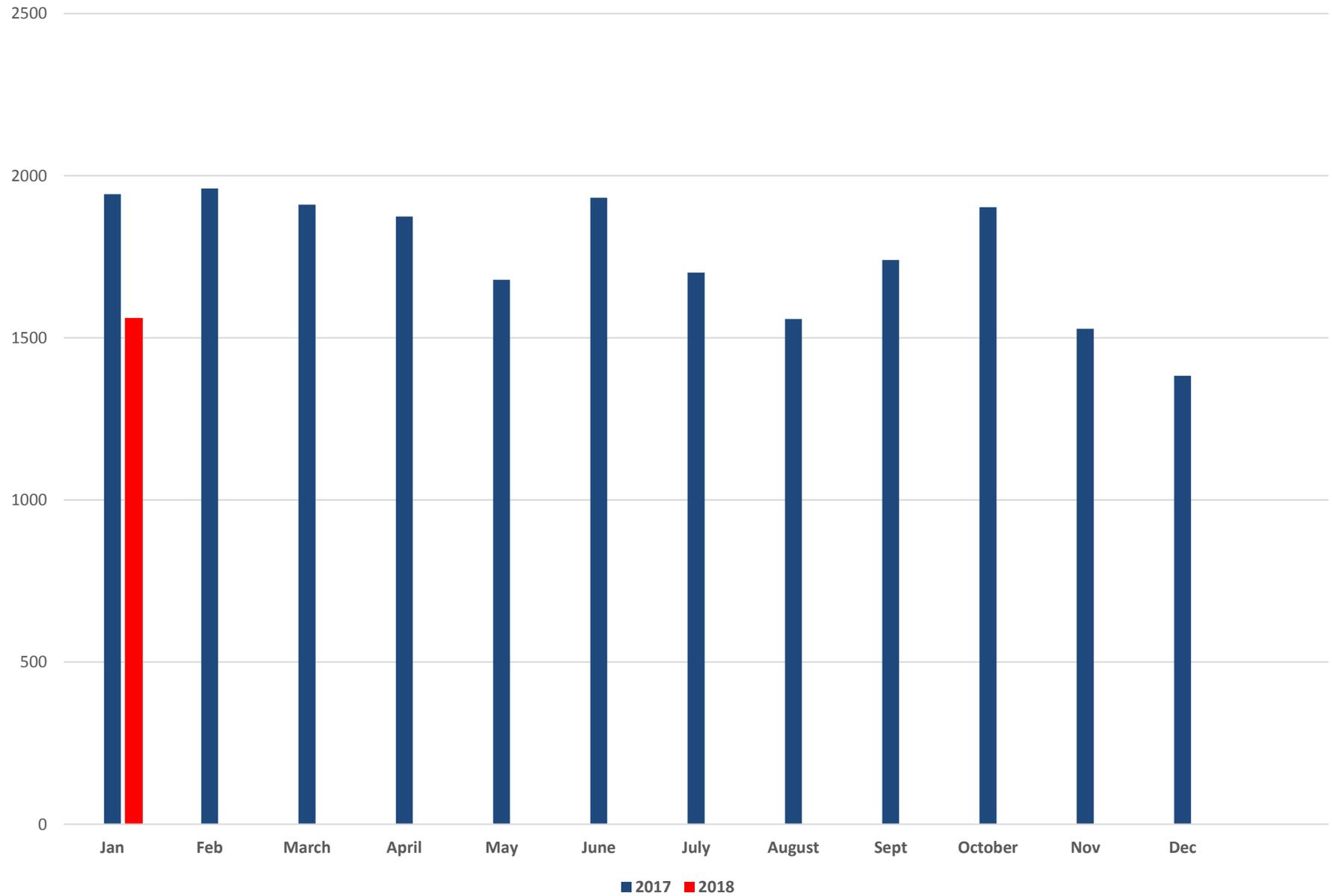
OFFENSES JANUARY 2018



JANUARY OFFENSES

OFFENSE TYPE	JANUARY 2017	JANUARY 2018	YTD 2018
Assault/Aggravated	0	0	0
Assault/Simple	3	6	6
Burglary	4	3	3
Criminal Mischief	5	4	4
CDS Possession – Marijuana	8	2	2
CDS Possession – Heroin	1	0	0
DUI	5	3	3
Fraud	5	7	7
Harassment	10	16	16
Juvenile Family Crisis	3	2	2
Motor Vehicle Theft	0	0	0
Robbery	0	0	0
Sexual Assault	0	0	0
Shoplifting	1	1	1
Soliciting W/Out Permit	0	1	1
Theft	5	10	10
Theft by Deception	0	1	1
Threat/Improper Influence	0	0	0
Warrant Arrest	6	3	3
TOTAL	56	59	59

NON-CRIMINAL INCIDENTS



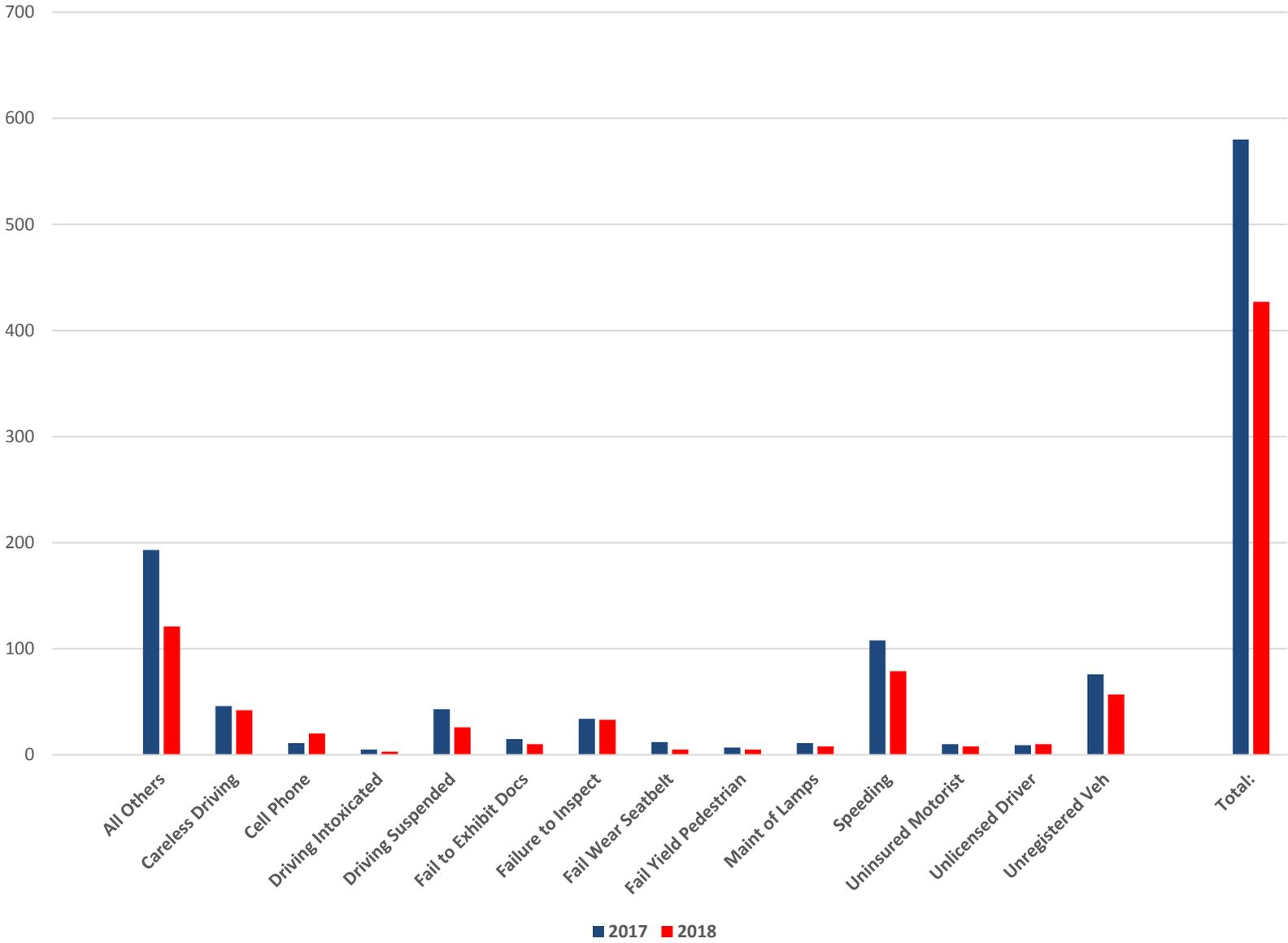
JANUARY NON-CRIMINAL INCIDENTS

NON-CRIMINAL INCIDENTS	JANUARY 2017	JANUARY 2018	YTD 2018
Alarms Auto	0	2	2
Alarms Burglary	0	6	6
Alarms Commercial Burglary	42	40	40
Alarms Commercial Fire	12	25	25
Alarms Fire	0	3	3
Alarms Maintenance	0	0	0
Alarms Medical	4	7	7
Alarms Other	7	5	5
Alarms Panic	5	6	6
Alarms Residential Burglary	61	59	59
Alarms Residential Fire	9	20	20
Animal Complaints	30	24	24
Building Check	1	1	1
Business Disputes	1	1	1
Disabled Vehicle	35	31	31
Emotionally Disturbed Person	4	7	7
Escorts Traffic	1	2	2
Fingerprints	1	4	4
Fire (Other) Odor of Smoke	2	5	5
Fire Commercial	0	0	0
Fire Dwelling	2	3	3
Fire False	0	0	0
Fire Vehicle	0	0	0
Firearms Background	5	4	4
Foot Patrol	68	12	12
Found Bicycles	3	2	2
Found Property	11	12	12
Gas Leaks/Explosion	6	13	13
Intoxicated Person	1	2	2
Landlord/Tenant	0	3	3
Littering	2	1	1
Lockout/MV	9	10	10
Lockout/Residence	1	5	5
Lost Property	2	9	9
Medical Call	156	179	179
Missing Person	2	3	3
Motor Vehicle Complaint	13	10	10
Motor Vehicle Incident	8	5	5

JANUARY NON-CRIMINAL INCIDENTS

NON-CRIMINAL INCIDENTS	JANUARY 2017	JANUARY 2018	YTD 2018
Motor Vehicle Stop	949	629	629
MVA	0	0	0
MVA Involving Injury	8	6	6
MVA No Injury	79	65	65
MVA No Report	2	2	2
MVA With Bicycle	1	0	0
MVA With Deer	6	8	8
MVA With Pedestrian	3	0	0
Noise Complaint	17	10	10
Notifications	20	15	15
Parking Complaints	29	32	32
Prisoner Transport	1	2	2
School Crossing	62	98	98
School Detail	70	66	66
Service of Subpoena	0	0	0
Suspicious Incidents	34	31	31
Suspicious Package	0	0	0
Suspicious Person	12	6	6
Suspicious Vehicle	33	9	9
Traffic Hazard	13	11	11
Tree Down	16	3	3
Unattended Death	0	0	0
Unwanted Person	3	4	4
Urinating in Public	0	0	0
Vacant House Check	57	19	19
Welfare Check	18	19	19
Wire/Pole Down	6	5	5
Non-Criminal – TOTAL	1,943	1,561	1,561

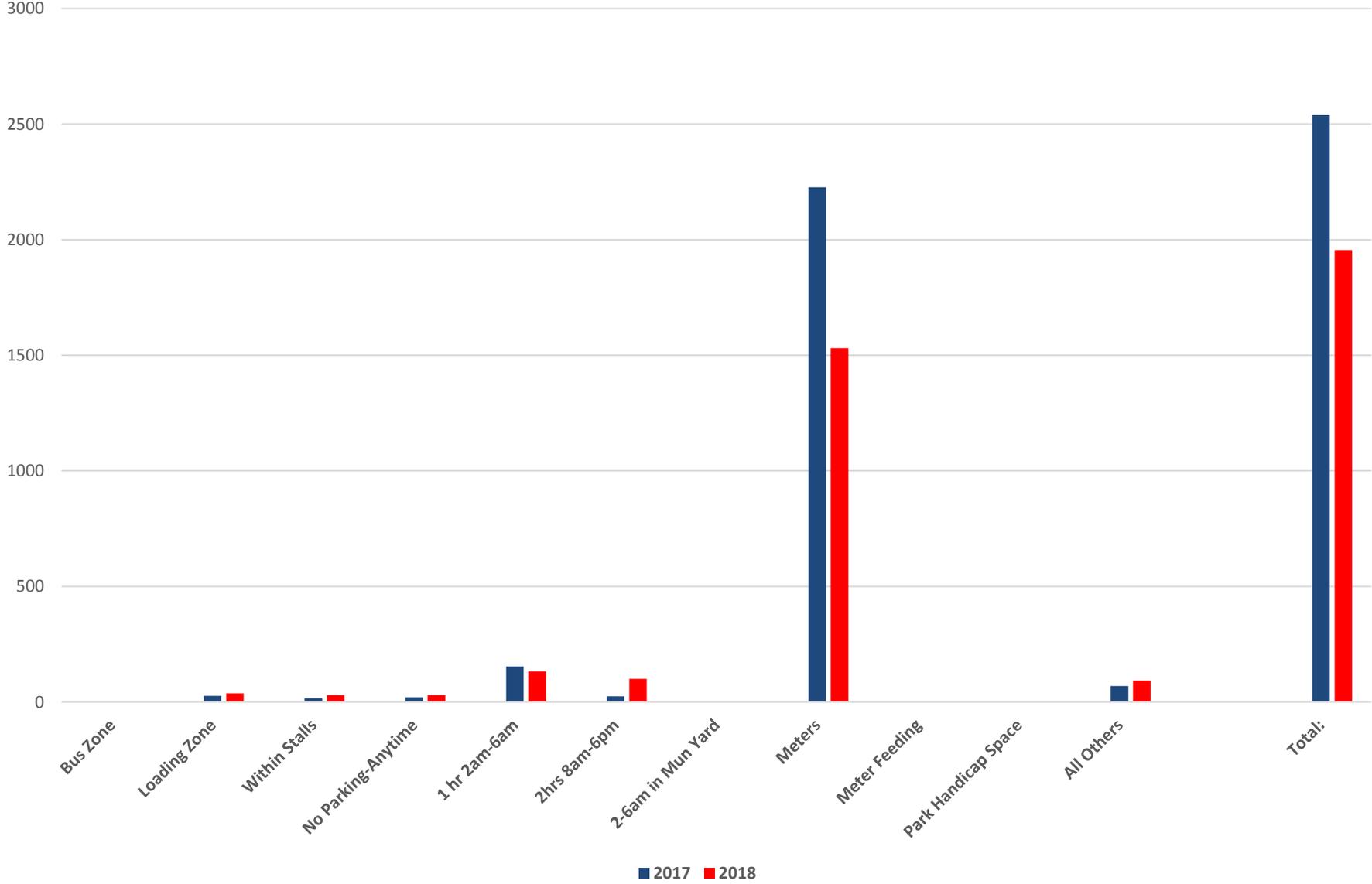
SUMMONSES JANUARY 2018



JANUARY SUMMONSES

SUMMONS TYPE	JANUARY 2017	JANUARY 2018	YTD 2018
All Other	193	121	121
Careless Driving	46	42	42
Cell Phone	11	20	20
Driving While Intoxicated	5	3	3
Driving While Suspended	43	26	26
Failure to Exhibit Documents	15	10	10
Failure to Inspect	34	33	33
Failure to Wear Seatbelt	12	5	5
Failure to Yield to Pedestrian in Crosswalk	7	5	5
Maintenance of Lamps	11	8	8
Speeding	108	79	79
Uninsured Motorist	10	8	8
Unlicensed Driver	9	10	10
Unregistered Vehicle	76	57	57
Total Summonses	580	427	427

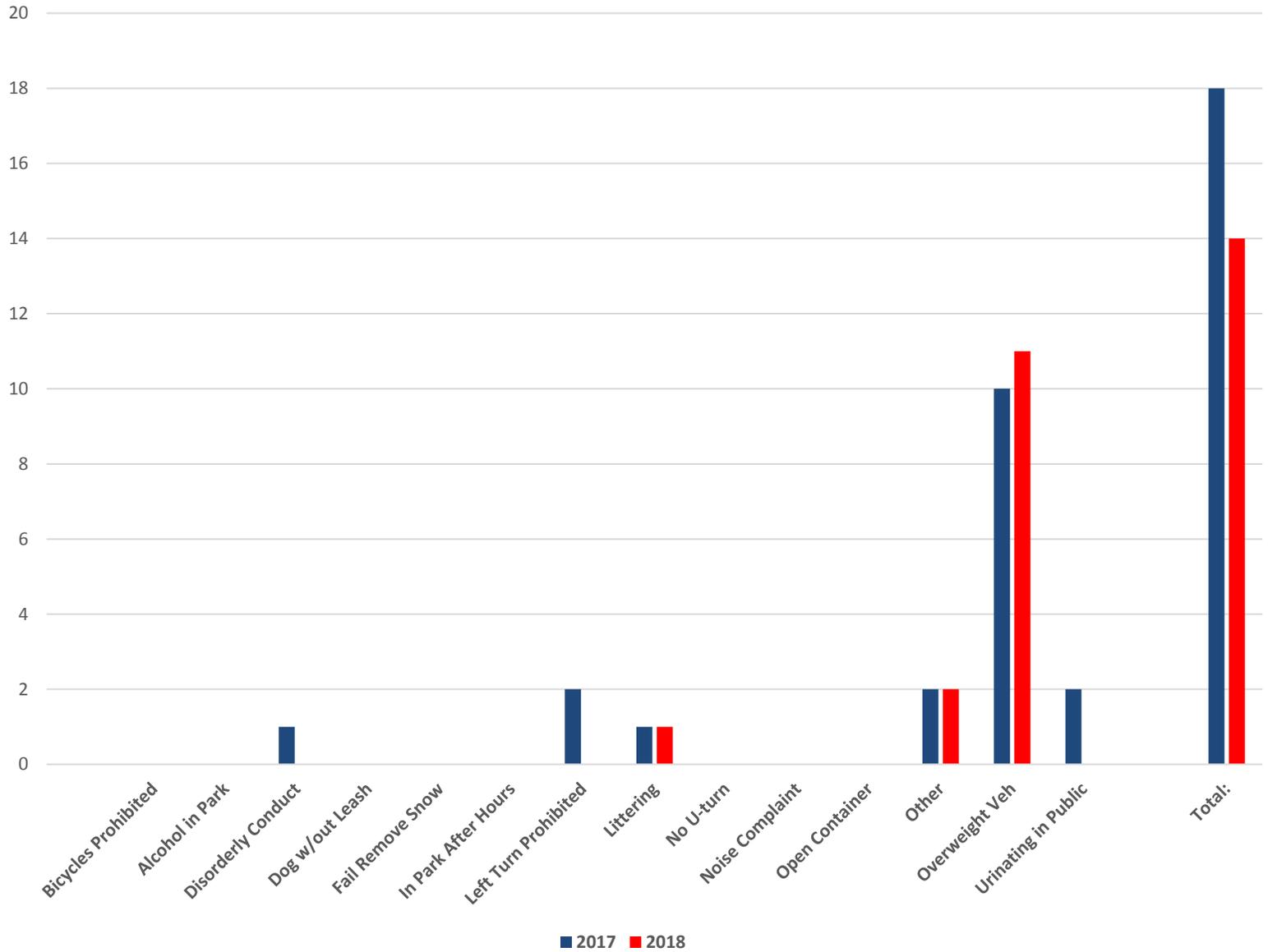
PARKING VIOLATIONS JANUARY 2018



JANUARY PARKING VIOLATIONS

PARKING ORDINANCE	JANUARY 2017	JANUARY 2018	YTD 2018
Bus Zone	0	1	1
Loading Zone	27	37	37
Parking Within Designated Parking Stalls	16	30	30
No Parking Zones/Anytime	20	30	30
Park Between 2AM & 6AM 1hr Limit	153	132	132
Parking Limit 2 hrs Between 8AM & 6PM	25	100	100
Park Between 2AM & 6AM in Municipal Yard	1	0	0
Meters	2,227	1,531	1,531
Meter Feeding	0	0	0
Parking in Handicap Space	1	1	1
All Others	69	93	93
Total - Parking Violations	2,539	1,955	1,955

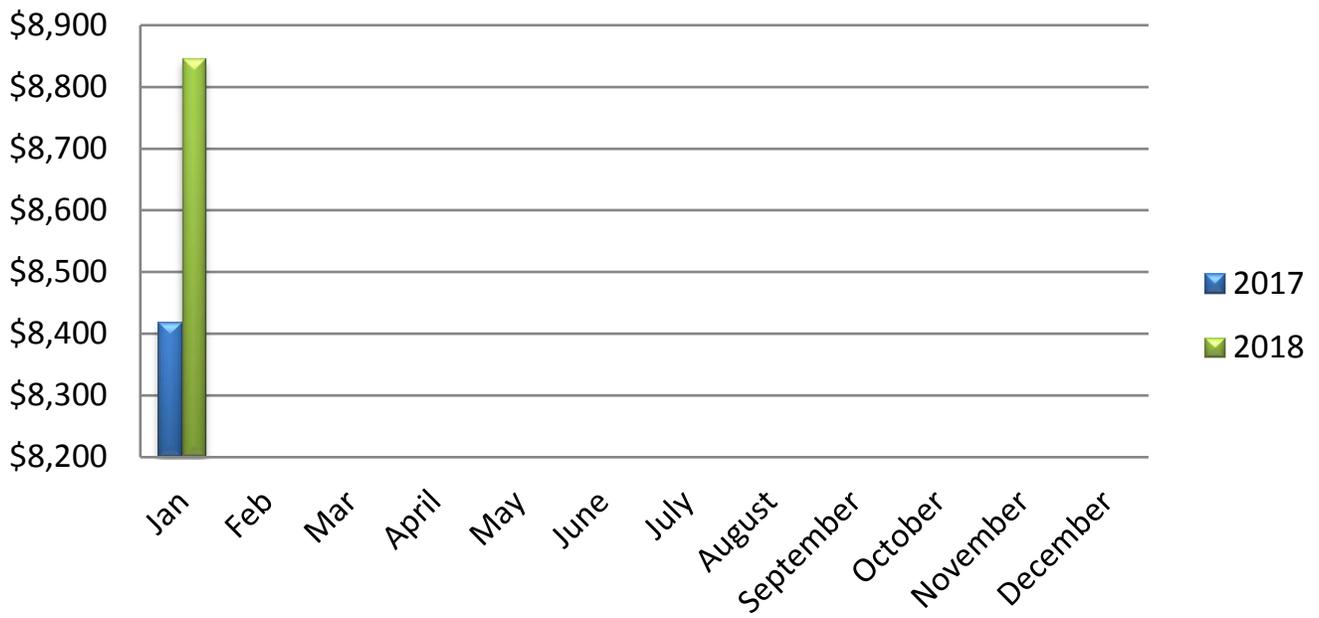
ORDINANCE VIOLATIONS JANUARY 2018



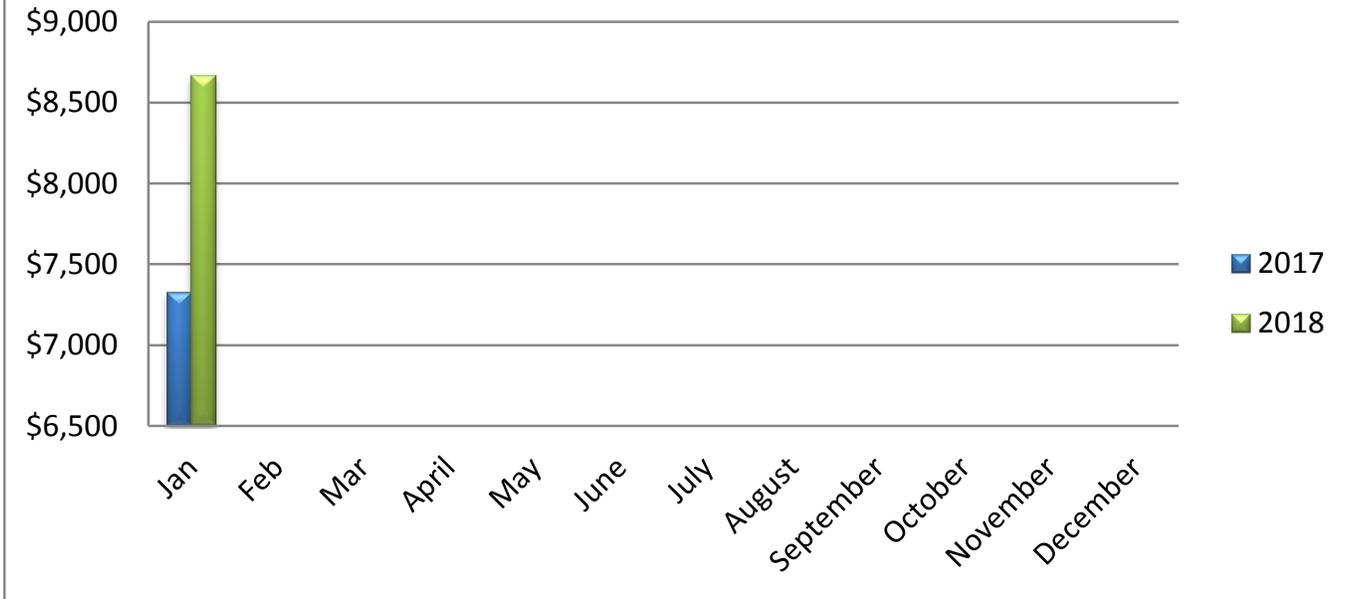
JANUARY ORDINANCE VIOLATIONS

ORDINANCE VIOLATION	JANUARY 2017	JANUARY 2018	YTD 2017
Bicycles/Skateboards Prohibited	0	0	0
Consumption Alcohol in Park	0	0	0
Disorderly Conduct	1	0	0
Dog Without a Leash	0	0	0
Failure to Remove Snow	0	0	0
In Park After Hours	0	0	0
Left Turn Prohibited	2	0	0
Littering	1	1	1
No U-Turn	0	0	0
Noise Complaint	0	0	0
Open Container	0	0	0
Other	2	2	2
Overweight Vehicle	10	11	11
Urinating in Public	2	0	0
Total - Ordinance Violations	18	14	14

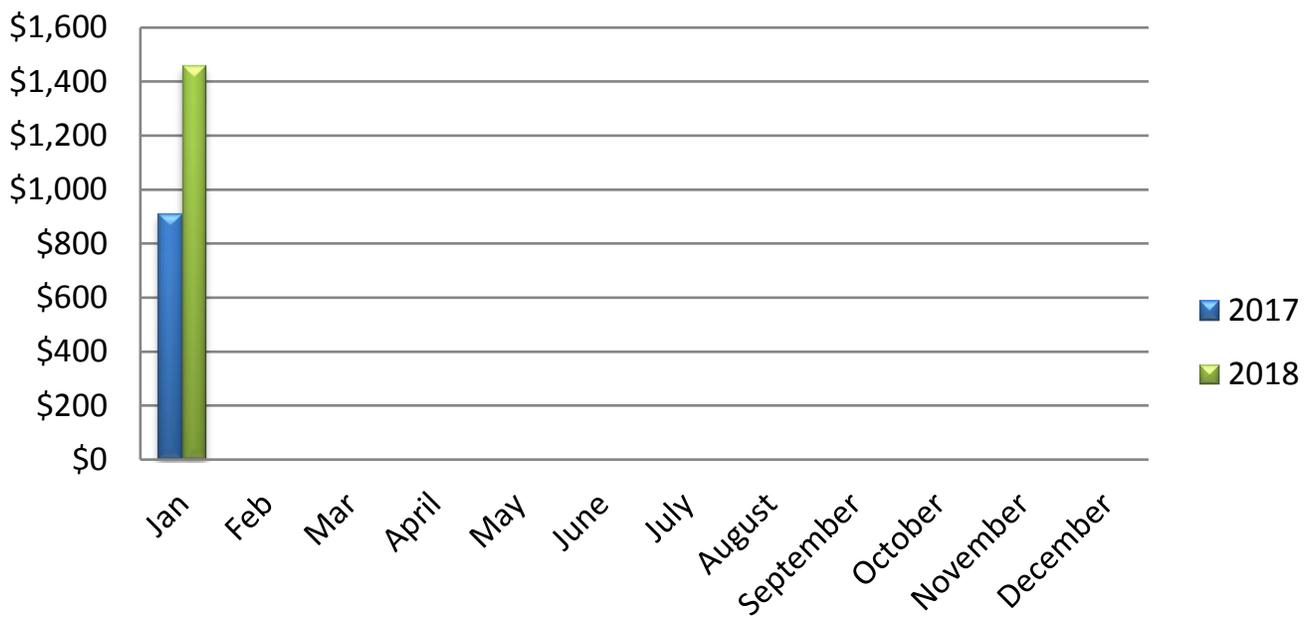
Patrol Overtime



Dispatch Overtime

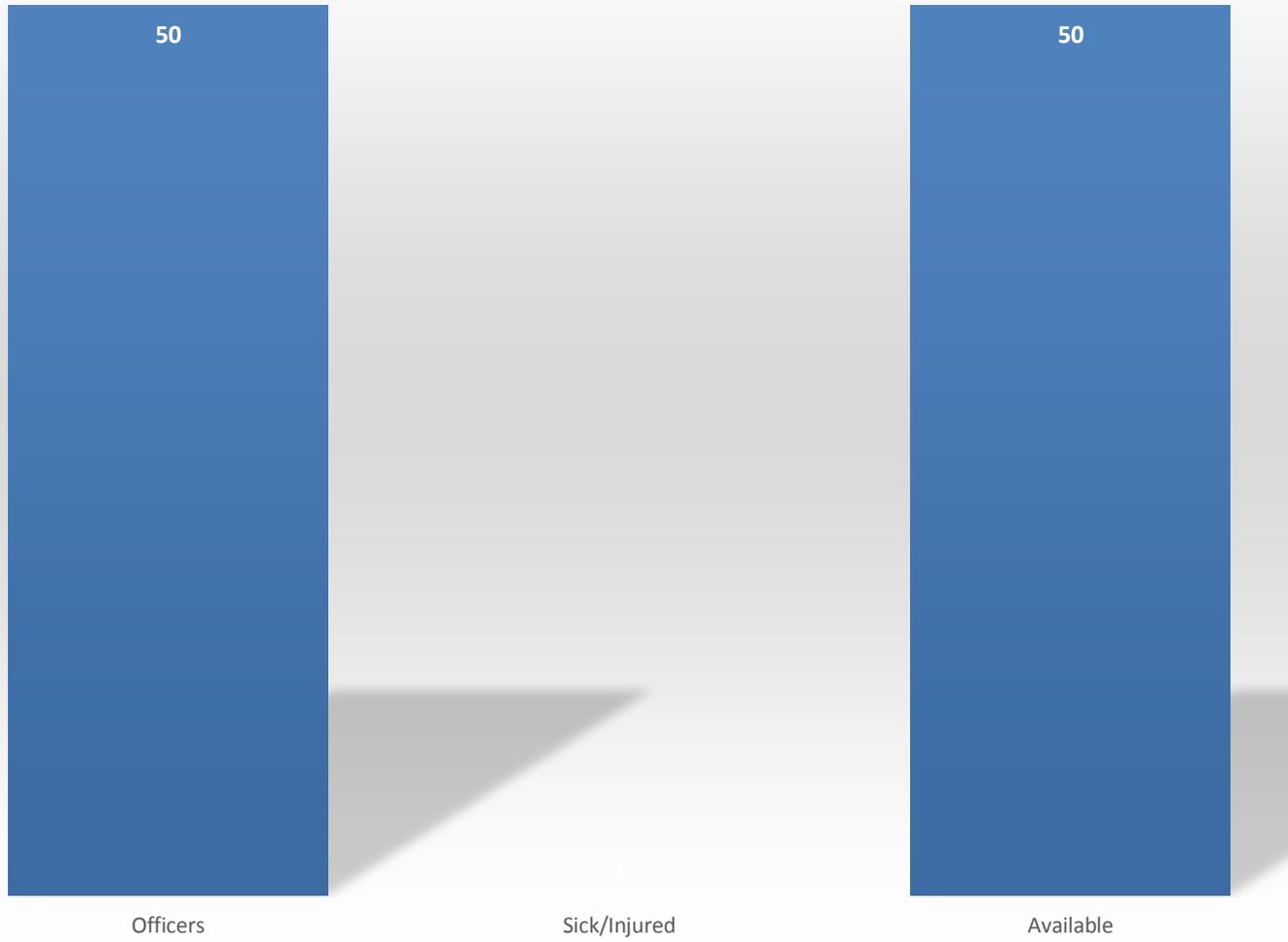


Detective Overtime



OFFICER AVAILABILITY JANUARY 2018

■ OFFICER AVAILABILITY





Princeton Police Department

1 Valley Road, Princeton, NJ 08540

Phone: 609-921-2100 Fax: 609-924-8197 Mun. Code: 1110

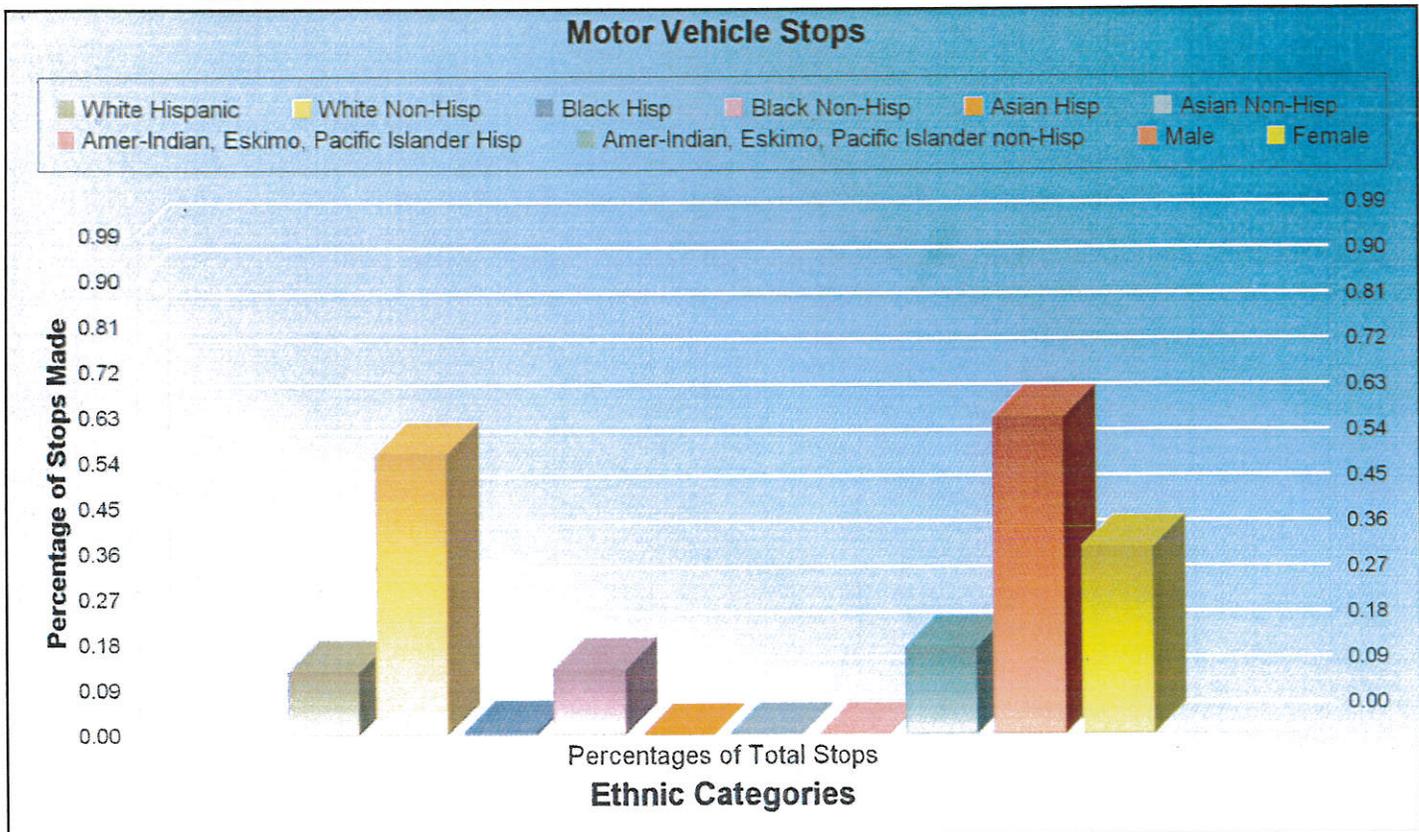


Gender & Ethnicity Report MV Stops for January 2018

Total MV Stops: 629

Gender / Ethnic breakdown shown in percentages of overall number of MV Stops

Race Code	Total #	Percentage
White Hisp.	80	12.72%
White Non Hisp.	351	55.80%
Black Hisp.	4	0.64%
Black Non-Hisp.	82	13.04%
Native Amer/Eskimo Hisp.	0	0.00%
Native Amer/Eskimo Non-Hisp	1	0.16%
Asian Hisp.	1	0.16%
Asian Non-Hisp.	109	17.33%
Male	395	62.80%
Female	234	37.20%



In conjunction with National Mentoring Month (January), the Princeton Police Department participated in the Rider University Shadowing Program.

In December 2017, the police department was contacted by Terri Marriott, Director of Student Academic Services for Rider University, who requested Sgt. Solovay to serve as a host/mentor for the Rider University Shadowing Program. This is a 1-credit course offered by Rider University in which they hope the student will gain experience in a career field of their choosing and be mentored by a community leader.

The Shadowing Experience allows Rider students to develop:

- *a meaningful mentoring relationship,*
- *connect classroom curriculum to applied practice,*
- *explore career possibilities and*
- *observe the daily realities of the working environment.*

It also provides the involved agency an opportunity:

- *to become engaged in the education of today's students*
- *to maintain a connection to the Rider community.*



Sgt. Solovay was partnered with Rider University Student, Rebecca Caplinger, who is a senior at the university and intends to pursue a career in law enforcement; with a specific interest in Police K-9.

- ❖ On Tuesday, January 2, 2018, Sgt. Solovay and K-9 Harris attended K-9 Patrol Training at the New Jersey State Police K-9 Training Facility in Wrightstown, NJ. This training was hosted and operated by the New Jersey State Police K-9 Training Unit. Sgt. Solovay and K-9 Harris received re-certification training on obedience, agility, criminal apprehension, and building searching techniques.
- ❖ On Friday, January 12, 2018, Sgt. Solovay and K-9 Harris conducted a K-9 Demonstration at UNOW Preschool in Princeton. Sgt. Solovay spoke to three pre-school classes about the benefits and capabilities of the Police K-9 Program. Afterwards, Sgt. Solovay and K-9 Harris provided a demonstration consisting of agility, play drive, and explosives detection.

**2018 MOTOR VEHICLE
ACCIDENT STATISTICS**

VEHICLES INVOLVED

Number: 131

INJURIES INVOLVED

Number: 12

ACCIDENTS WITH INJURIES

Number: 7

PROPERTY DAMAGE ACCIDENTS

Number: 9

DRIVERS INVOLVED

Unknown: 5
Male: 69
Female: 57
Total: 131

DAYLIGHT/DARKNESS

Daylight: 50
Darkness: 23
Unknown: 0
Total: 73

ROAD CONDITIONS

Dry: 54
Wet: 7
Snow: 7
Ice: 4
Other: 1
Total: 73

ACCIDENTS INVOLVING DEER

Investigated by PD: 8
Not Investigated: 0
Total: 8

SUMMONS ISSUED

Number: 60

**ACCIDENTS INVOLVING
PEDESTRIANS**

Injury: 0
Non-Injury: 0
Fatal: 0
Other: 0

**ACCIDENTS INVOLVING
BICYCLISTS**

Injury: 0
Non-Injury: 0
Fatal: 0
Other: 0

NUMBER OF ACCIDENTS BY DAY

Unknown:	0
Monday:	9
Tuesday:	13
Wednesday:	12
Thursday:	11
Friday:	11
Saturday:	6
Sunday:	11
Total:	73

TIMES OF DAY

0001 – 0100:	1
0101 – 0200:	0
0201 – 0300:	0
0301 – 0400:	0
0401 – 0500:	0
0501 – 0600:	1
0601 – 0700:	1
0701 – 0800:	7
0801 – 0900:	7
0901 – 1000:	2
1001 – 1100:	2
1101 – 1200:	4
1201 – 1300:	11
1301 – 1400:	2
1401 – 1500:	6
1501 – 1600:	5
1601 – 1700:	1
1701 – 1800:	9
1801 – 1900:	6
1901 – 2000:	3
2001 – 2100:	0
2101 – 2200:	1
2201 – 2300:	3
2301 – 2400:	1
Total:	73

**ACCIDENTS INVOLVING
MOTORCYCLES**

Injury:	0
Non-Injury:	0
Fatal:	0
Other:	0

**ACCIDENTS WITH INJURIES
OR \$500 DAMAGE**

Number:	68
---------	----

**PRIVATE PROPERTY
LOCATIONS**

Number:	16
---------	----

WEATHER CONDITIONS

Other:	3
Snow:	6
Rain:	1
Clear:	63
Total:	73

FATAL ACCIDENTS

Number:	0
---------	---

USE OF FORCE 2018

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
<u>Total Number of Use of Force Incidents</u>	0												
<u>Persons against whom force was used</u>	0												
<u>Involving Officer use of Physical Force</u>	0												
<u>Involving Officer use of Mechanical Force</u>	0												
<u>Involving Officer use of Deadly Force</u>	0												

January	-
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

ORDINANCE

**2018-6 Ordinance to Exceed the Municipal Budget Appropriation
Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)**

HISTORY:

02/26/18 Mayor and Council of Princeton INTRODUCED

Next: 03/26/18

ATTACHMENTS:

- 2018-6 COLA Ord (DOC)

PRINCETON CALENDAR YEAR 2018
2018-6 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)
(Public Hearing March 26, 2018)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and ,

WHEREAS, the Mayor and Council of Princeton in the County of Mercer finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council of Princeton hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,333,069 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council of Princeton hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of Princeton, in the County of Mercer, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of Princeton shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$1,333,069 and that the CY 2018 municipal budget for Princeton be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

AGENDA ITEM

Public Hearing 2018 Municipal Budget

ATTACHMENTS:

- 2018 Introduced Budget (PDF)

2018 MUNICIPAL DATA SHEET

(Must accompany 2018 Budget)

MUNICIPALITY: Municipality of Princeton

COUNTY: Mercer

<u>Elizabeth Lempert</u> Mayor's Name	<u>01/01/21</u> Term Expires
---	--

Governing Body Members	
Name	Term Expires
<u>David Cohen</u>	<u>01/01/21</u>
<u>Jenny Crumiller</u>	<u>01/01/20</u>
<u>Leticia Fraga</u>	<u>01/01/21</u>
<u>Heather Howard</u>	<u>01/01/19</u>
<u>Lance Liverman</u>	<u>01/01/19</u>
<u>Timothy Quinn</u>	<u>01/01/20</u>
<u> </u>	<u> </u>

Municipal Officials					
<u>Kathleen Brzezynski</u> Municipal Clerk	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">}</td> <td style="padding: 5px;"><u>01/01/17</u> Date of Orig. Appt.</td> </tr> <tr> <td></td> <td style="padding: 5px;"><u>C-0948</u> Cert No.</td> </tr> </table>	}	<u>01/01/17</u> Date of Orig. Appt.		<u>C-0948</u> Cert No.
}	<u>01/01/17</u> Date of Orig. Appt.				
	<u>C-0948</u> Cert No.				
<u>Tammie Tisdale</u> Tax Collector	<u>T-8204</u> Cert No.				
<u>Sandra Webb</u> Chief Financial Officer	<u>N-0165</u> Cert No.				
<u>Robert S. Morrison</u> Registered Municipal Accountant	<u>412</u> Lic No.				
<u>Trishka Cecil, Esq.</u> Municipal Attorney					

Official Mailing Address of Municipality

Princeton
Municipal Complex
400 Witherspoon Street
Princeton, New Jersey 08540
Fax #: (609) 688-2033

Please attach this to your 2018 Budget and Mail to:

Director, Division of Local Government Services
Department of Community Affairs
P.O. Box 803
Trenton NJ 08625

<u>Division Use Only</u>
Municode: _____
Public Hearing Date: _____

2018 MUNICIPAL BUDGET

Municipal Budget of the Municipality of Princeton, County of Mercer for the Fiscal Year 2018.

It is hereby certified that the Budget and Capital budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

26th day of February, 2018

and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 26th day of February, 2018

Clerk
400 Witherspoon Street
 Address
Princeton, New Jersey 08540
 Address
(609) 924-5704
 Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 26th day of February, 2018

Registered Municipal Accountant
Highland Park, New Jersey 08904
 Address

Address
PO Box 1450
(732) 393-1000
 Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the

Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 26th day of February

 Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
 Department of Community Affairs
 Director of the Division of Local Government Services

Dated: _____, 2018 By: _____

Do Not Advertise This Certification Form

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY
 Department of Community Affairs
 Director of the Division of Local Government Services

Dated: _____, 2018 By: _____

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the Municipality of Princeton, County of Mercer for the Fiscal Year 2018.

Be it resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018.

Be It Further Resolved, that said Budget be published in the The Princeton Packet

In the issue of March 9th, 2018.

The Governing Body of the Municipality of Princeton, does hereby approve the following as the Budget for the year 2018.

RECORDED VOTE

(Insert last name)

Ayes



- Cohen
- Crumiller
- Fraga
- Howard
- Liverman
- Quinn

Nays



Abstained



Absent



Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Municipality of Princeton, County of Mercer, on February 26th, 2018.

A Hearing on the Budget and Tax Resolution will be held at 400 Witherspoon Street, on March 26th, 2018 at

7:00 o'clock ^(A.M.) ~~(P.M.)~~ at which time and place objections to said Budget and Tax Resolution for the year may be presented by taxpayers or other interested persons. (Cross out one)

**EXPLANATORY STATEMENT
SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET**

	YEAR 2018
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)	XXXXXXXXXX.XX
1. Appropriations within "CAPS" -	XXXXXXXXXX.XX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}	38,533,622.00
2. Appropriations excluded from "CAPS"	XXXXXXXXXX.XX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S. 40A:4-45.3 as amended)}	22,931,456.56
(b) Local School District Purposes in Municipal Budget (Item K, Sheet 29)	0.00
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)	22,931,456.56
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 0.0% Percent of Tax Collections	2,913,183.80
4. Total General Appropriations (Item 9, Sheet 29)	64,378,262.36
Building Aid Allowance 2018 - \$ 0.00	
for Schools-State Aid 2017 - \$ 0.00	
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	29,337,413.36
6. Difference: Amounts to be Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXX.XX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	32,368,895.21
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)	0.00
(c) Minimum Library Tax	2,671,953.79

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2017 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Water Utility	2nd Utility	3rd Utility	4th Utility	5th Utility
Budget Appropriations - Adopted Budget	62,335,997.45	0.00	495,376.00	4,327,429.00	0.00	0.00
Budget Appropriations Added by N.J.S. 40A:4-87	184,342.79	0.00	0.00	0.00	0.00	0.00
Emergency Appropriations	0.00	0.00	0.00	0.00	0.00	0.00
Total Appropriations	62,520,340.24	0.00	495,376.00	4,327,429.00	0.00	0.00
Expenditures:						
Paid or Charged (Including Reserve for Uncollected Taxes)	57,777,405.20	0.00	403,634.80	4,160,113.41	0.00	0.00
Reserved	4,510,861.24	0.00	0.00	158,615.59	0.00	0.00
Unexpended Balances Cancelled	232,073.80	0.00	91,741.20	8,700.00	0.00	0.00
Total Expenditures and Unexpended Balances Cancelled	62,520,340.24	0.00	495,376.00	4,327,429.00	0.00	0.00
Overexpenditures *	0.00	0.00	0.00	0.00	0.00	0.00

* See Budget appropriation Items so marked to the right of column "Expended 2017 Reserved."

Explanation of Appropriations for "Other Expenses"

The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries & Wages"

Some of the items included in "Other Expenses" are:

- Materials, supplies and non-bondable equipment;
- Repairs and maintenance of buildings, equipment, roads, etc.,
- Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer fire companies, etc.;
- Printing and advertising, utility services, Insurance and many other items essential to the services rendered by municipal government.

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
1. Surplus Anticipated	08-101	7,980,000.00	6,230,000.00	6,230,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	7,980,000.00	6,230,000.00	6,230,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Licenses:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Alcoholic Beverages	08-103	62,000.00	62,000.00	63,442.00
Other	08-104	52,800.00	84,000.00	52,804.00
Fees and Permits	08-105	421,200.00	390,000.00	477,777.87
Fines and Costs:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Municipal Court	08-110	1,147,000.00	1,147,000.00	1,165,934.07
Other	08-109			
Interest and Costs on Taxes	08-112	400,000.00	400,000.00	448,933.39
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	183,785.80	184,973.69	261,253.66
Anticipated Utility Operating Surplus	08-114	1,400,000.00	1,400,000.00	1,400,000.00
Sewer Rentals	08-117	6,640,000.00	6,640,000.00	6,647,152.38

CURRENT FUND - ANTICIPATED REVENUES (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C. 5:23-4.17)	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Uniform Construction Code Fees	08-160			
UCC Administrative Fee	08-161	210,197.00	203,926.00	203,926.00
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Additional Dedicated Uniform Construction Code Fees offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.S.A. 5:23-4.17):	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	210,197.00	203,926.00	203,926.00

CURRENT FUND - ANTICIPATED REVENUES (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Municipal Alliance on Alcoholism and Drug Abuse	10-703	28,056.00	28,056.00	28,056.00
Association of City & County Health Officials	10-730		2,320.00	2,320.00
Princeton Regional Schools - Drug Program - STAR	10-735	11,000.00	8,500.00	8,500.00
Mercer County Regional Drug Treatment Program	10-731	6,400.00	11,147.00	11,147.00
Princeton Regional Schools - Drug Program - Academic Success Today	10-736	12,900.00	10,000.00	10,000.00
Corner House Foundation - Contribution to Drug Treatment Program	10-700	240,000.00	230,000.00	230,000.00
Princeton Regional Schools - NJMSPLI	10-732	1,000.00	1,000.00	1,000.00
Cranbury Drug Intervention Program	10-738	5,070.00	10,080.00	10,080.00
State of New Jersey - Vicinage Program	10-740	31,000.00	75,000.00	75,000.00
NJ DEP - Workplace Charging Grant	10-739		5,000.00	5,000.00
Association of NJ Environmental Commissions	10-760		900.00	900.00
FBI Department of Justice Asset Forfeiture Grant	10-747		73,101.85	73,101.85
PU-Prospect Street Lighting	12-701	7,654.00	7,654.00	7,654.00
PU-Fire Equipment	12-701	20,000.00	20,000.00	20,000.00
Bonner Foundation	12-701	21,500.00	21,500.00	21,500.00
Community Forestry Management Plan	10-737		30,000.00	30,000.00
Burke Grant	10-737		40,000.00	40,000.00
Client Fees	10-741	36,000.00	36,000.00	36,000.00
NJS - Division of Addiction Services	10-748	44,000.00	60,000.00	60,000.00

CURRENT FUND - ANTICIPATED REVENUES (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (continued):	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Adolescent Mercer County	10-749			
DDEF Grant	10-743			
Food Waste Recycling				
DEP-Recycling Tonnage	10-745	76,590.95	55,916.24	55,916.24
Municipal Alcohol Ed Rehab Prog	10-744		3,088.32	3,088.32
DEP-Clean Communities	10-770		60,272.65	60,272.65
Pedestrian Safety	10-708		4,821.33	4,821.33
Mercer County Body Cameras	10-708			
NJDLPS-Body Armor Fund	10-742		4,838.64	4,838.64
Church & Dwight	10-742		9,000.00	9,000.00
Safer Grant	10-742			
Medicaid Reimbursement	10-785	121,000.00	80,000.00	80,000.00
Princeton Area Community Foundation	10-742		20,000.00	20,000.00
Hepatitis B Inoculation Fund	10-742		4,346.00	4,346.00
Bonner Foundation-Unappropriated Grant	10-742	3,785.61	3,049.14	3,049.14
Total Section F: Special Item of General Revenue Anticipated with Prior Written	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Consent of Director of Local Government Services - Public and Private Revenues	10-001	665,956.56	915,591.17	915,591.17

CURRENT FUND - ANTICIPATED REVENUES (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Utility Operating Surplus of Prior Year	08-116			
Uniform Fire Safety Act	08-106			
Theological seminary	08-126	213,385.00	234,501.00	234,501.00
PILOT - Elm Court	08-129	80,000.00	80,000.00	93,353.59
Chamber Street Land Lease	08-127	141,000.00	147,000.00	141,630.00
Reserve for Debt Service - Institute Woods	08-127		85,531.91	85,531.91
Reserve for Debt Service - Other	08-128		750,000.00	750,000.00
Trust Surplus-Improvement Assessments	08-135		100,000.00	100,000.00
	08-122			
	08-117			
Shared Service Agreement - Library / School District	08-117		70,000.00	40,052.36
Cable TV	08-117	100,000.00	100,000.00	100,000.00

CURRENT FUND - ANTICIPATED REVENUES (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
SUMMARY OF REVENUES	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
1. Surplus Anticipated (Sheet 4, #1)	08-101	7,980,000.00	6,230,000.00	6,230,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	0.00	0.00	0.00
3. Miscellaneous Revenues:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Total Section A: Local Revenues	08-001	14,942,385.80	14,813,573.69	15,079,401.07
Total Section B: State Aid Without Offsetting Appropriations	09-001	2,457,276.00	2,457,276.00	2,457,276.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	210,197.00	203,926.00	203,926.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Service-Shared Services Agreements	11-001	0.00	0.00	0.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues Offset with Appropriations	08-003	0.00	0.00	0.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations	10-001	665,956.56	915,591.17	915,591.17
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	2,081,598.00	2,829,212.91	2,827,196.94
Total Miscellaneous Revenues	13-099	20,357,413.36	21,219,579.77	21,483,391.18
4. Receipts from Delinquent Taxes	15-499	1,000,000.00	1,144,000.00	1,135,759.39
5. Subtotal General Revenues (Items 1,2,3 and 4)	13-199	29,337,413.36	28,593,579.77	28,849,150.57
6. Amount to be Raised by Taxes for Support of Municipal Budget:	xxxxxx			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	32,368,895.21	31,335,751.38	xxxxxxxxxx.xx
b) Addition to Local District School Tax	07-191			xxxxxxxxxx.xx
c) Minimum Library Tax	07-192	2,671,953.79	2,591,009.09	
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	35,040,849.00	33,926,760.47	36,532,381.52
7. Total General Revenues	13-299	64,378,262.36	62,520,340.24	65,381,532.09

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT:				
General Administration	20-100			
Salaries and Wages	20-100-1	285,155.00	279,914.00		279,914.00	279,563.25	350.75
Other Expenses	20-100-2	1,519,488.00	1,504,249.00		1,377,249.00	617,137.52	760,111.48
Information Technology	20-140			
Salaries and Wages	20-140-1	218,602.00	307,076.00		307,076.00	302,756.93	4,319.07
Other Expenses	20-140-2	625,141.00	522,042.00		522,042.00	500,708.16	21,333.84
Human Resources (Personnel)	20-105			
Other Expenses	20-105-2	272,400.00	259,725.00		259,725.00	217,978.63	41,746.37
				
Mayor and Council	20-110			
Salaries and Wages	20-110-1	80,000.00	80,000.00		80,000.00	80,000.00	...
Other Expenses	20-110-2	22,150.00	22,150.00		22,150.00	9,714.89	12,435.11
Municipal Clerk	20-120			
Salaries and Wages	20-120-1	332,139.00	327,185.00		327,185.00	324,609.01	2,575.99
Other Expenses	20-120-2	43,500.00	43,500.00		43,500.00	25,602.60	17,897.40
Elections	20-120			
Salaries and Wages	20-120-1	6,000.00	6,000.00		6,000.00	4,744.05	1,255.95
Other Expenses	20-120-2	15,700.00	15,700.00		15,700.00	11,165.00	4,535.00
				
Financial Administration (Treasury)	20-130			
Salaries and Wages	20-130-1	616,583.00	597,656.00		597,656.00	595,224.46	2,431.54
Other Expenses	20-130-2	30,350.00	30,350.00		30,350.00	22,745.74	7,604.26
Audit expenses	20-135-2	51,000.00	51,000.00		51,000.00	51,000.00	...

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (cont'd)	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Revenue Administration (Tax Collection)	20-145			
Salaries and Wages	20-145-1	134,989.00	125,564.00		125,564.00	120,272.41	5,291.59
Other Expenses	20-145-2	14,725.00	14,725.00		14,725.00	7,655.70	7,069.30
Tax Assessment Administration	20-150			
Salaries and Wages	20-150-1	168,336.00	165,848.00		165,848.00	165,034.93	813.07
Other Expenses	20-150-2	84,000.00	84,000.00		84,000.00	53,400.97	30,599.03
Legal Services (Legal Department)	20-155			
Other Expenses	20-155-2	435,000.00	460,000.00		460,000.00	330,592.27	129,407.73
Defense of Tax Appeals	20-155-2	30,000.00	30,000.00		30,000.00	30,000.00	...
Call Center - Salaries & Wages	20-124-1	74,275.00	73,178.00		73,178.00	72,819.13	358.87
Call Center - Other Expenses	20-124-2	11,700.00	13,600.00		13,600.00	5,590.45	8,009.55
Engineering Services	20-165			
Salaries and Wages	20-165-1	980,672.00	957,043.00		957,043.00	842,050.50	114,992.50
Other Expenses	20-165-2	67,000.00	48,000.00		48,000.00	30,028.66	17,971.34
Historical Sites Office	20-175			
Salaries and Wages	20-175-1	3,000.00	2,000.00		2,000.00	1,880.00	120.00
Other Expenses	20-175-2	43,185.00	31,035.00		31,035.00	20,159.60	10,875.40
LAND USE ADMINISTRATION:	21-180			
Planning Board	21-180			
Salaries and Wages	21-180-1	333,848.00	313,001.00		313,001.00	304,150.69	8,850.31
Other Expenses	21-180-2	168,200.00	208,200.00		208,200.00	127,394.28	80,805.72
Zoning Board of Adjustment	21-185			
Salaries and Wages	21-185-1	158,992.00	141,494.00		153,494.00	153,434.49	59.51
Other Expenses	21-185-2	24,800.00	24,800.00		24,800.00	24,776.81	23.19

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (cont'd)	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY FUNCTIONS:				
Police Department	25-240			
Salaries and Wages	25-240-1	7,314,455.00	7,158,581.00		7,158,581.00	6,818,160.72	340,420.28
Other Expenses	25-240-2	320,800.00	325,496.00		325,496.00	325,327.14	168.86
Police Dispatch / 911	25-250			
Salaries and Wages	25-250-1	108,660.00	827,395.00		827,395.00	663,276.12	164,118.88
Other Expenses	25-250-2	864,840.00		
Office of Emergency Management	25-252			
Salaries and Wages	25-252-1	114,163.00	139,400.00		139,400.00	138,877.74	522.26
Other Expenses	25-252-2	16,500.00	16,500.00		16,500.00	12,675.48	3,824.52
Fire Department	25-255			
Salaries and Wages	25-255-1	10,000.00	10,000.00		10,000.00	10,000.00	...
Other Expenses (Incl LOSAP alt)	25-255-2	341,000.00	331,850.00		331,850.00	274,171.70	57,678.30
Other Expenses-Fire Facilities	25-255-2	125,500.00	126,500.00		126,500.00	101,114.00	25,386.00
Fire Hydrant Service	25-265-2	675,000.00	675,000.00		675,000.00	657,393.68	17,606.32
Fire Prevention	25-265			
Salaries and Wages	25-265-1	349,658.00	295,450.00		310,450.00	298,413.70	12,036.30
Other Expenses	25-265-2	13,450.00	15,340.00		15,340.00	9,620.05	5,719.95
Municipal Prosecutor's Office	25-275			
Other Expenses	25-275-2	70,000.00	70,000.00		70,000.00	70,000.00	...
PUBLIC WORKS FUNCTIONS:				
Streets and Road Maintenance	26-290			
Salaries and Wages	26-290-1	1,668,525.00	1,692,831.75		1,692,831.75	1,610,554.65	82,277.10
Other Expenses	26-290-2	479,400.00	479,400.00		479,400.00	454,143.05	25,256.95

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (cont'd)	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
				
				
				
Sustainable Princeton	21-180-2	30,000.00	30,000.00		30,000.00	30,000.00	...
Building and Grounds	26-310			
Salaries and Wages	26-310-1	619,409.00	610,131.00		610,131.00	528,403.26	81,727.74
Other Expenses	26-310-2	481,050.00	481,050.00		481,050.00	433,429.81	47,620.19
Vehicle Maintenance (Including Police Vehicles)	26-315			
Salaries and Wages	26-315-1	352,170.00	346,860.00		346,860.00	294,251.27	52,608.73
Other Expenses	26-315-2	318,000.00	318,000.00		418,000.00	317,642.34	100,357.66
Community Services Act (Condominium Community Costs)	26-325-2	250,000.00	250,000.00		250,000.00		250,000.00
HEALTH AND HUMAN SERVICES FUNCTIONS				
Health Commission	27-330			
Salaries and Wages	27-330-1	242,756.00	239,331.00		239,331.00	235,808.58	3,522.42
Other Expenses	27-330-2	130,308.00	139,708.00		139,708.00	122,073.28	17,634.72
Worker and Community Right to Know Act	27-330-2	0.00	1,000.00		1,000.00		1,000.00
Environmental Commission	27-335			
Salaries and Wages	27-335-1	3,600.00	3,600.00		3,600.00	2,553.75	1,046.25
Other Expenses	27-335-2	3,000.00	3,000.00		3,000.00	885.00	2,115.00
Animal Control-S&W	27-340-1	68,666.00	61,466.00		46,466.00	12,756.82	33,709.18
Animal Control-OE	27-340-2	9,350.00	9,350.00		24,350.00	530.00	23,820.00
Deer Management Program	27-340			
Salaries and Wages	27-340-1	20,000.00	20,000.00		20,000.00	9,068.95	10,931.05
Other Expenses	27-340-2	141,000.00	74,530.00		74,530.00	71,019.27	3,510.73

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (cont'd)	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Human Services Commission	27-345			
Salaries and Wages	27-345-1	146,328.00	129,304.00		129,304.00	116,689.14	12,614.86
Other Expenses	27-345-2	18,550.00	18,550.00		18,550.00	16,142.16	2,407.84
Drug Abuse Prevention Program (Corner House)	27-330			
Salaries and Wages	27-330-1	284,483.00	246,743.00		246,743.00	210,973.14	35,769.86
Other Expenses	27-330-2	142,488.00	142,488.00		142,488.00	124,847.77	17,640.23
Contribution to Senior Resource Center	27-330			
Salaries and Wages	27-330-1	10,000.00	10,000.00		10,000.00	10,000.00	...
Other Expenses	27-330-2	248,000.00	242,000.00		242,000.00	214,467.50	27,532.50
PARKS AND RECREATION FUNCTIONS				
Recreation Board	28-370			
Salaries and Wages	28-370-1	826,310.00	809,119.00		809,119.00	771,112.48	38,006.52
Other Expenses	28-370-2	60,635.00	60,900.00		60,900.00	46,238.21	14,661.79
Maintenance of Parks and Playgrounds	28-375			
Salaries and Wages	28-375-1			
Other Expenses	28-375-2	105,500.00	105,500.00		105,500.00	100,099.92	5,400.08
Celebration of Public Events	30-420-2	5,500.00	7,000.00		7,000.00	1,576.65	5,423.35
UTILITY EXPENSES AND BULK PURCHASES				
Electricity	31-430	300,000.00	400,000.00		400,000.00	163,242.36	236,757.64
Telephone (excluding equipment acquisition)	31-440	225,000.00	225,000.00		225,000.00	219,793.57	5,206.43
Water	31-445	21,000.00	21,000.00		21,000.00	15,645.50	5,354.50
Gas (natural or propane)	31-446	100,000.00	100,000.00		100,000.00	69,226.74	30,773.26
Fuel Oil	31-447	305,000.00	305,000.00		305,000.00	223,607.21	81,392.79
Street Lighting	31-435	290,000.00	290,000.00		290,000.00	171,397.59	118,602.41

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (cont'd)	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Sewer System	31-455			
Salaries and Wages	31-455-1	634,376.00	625,823.00		625,823.00	553,162.97	72,660.03
Other Expenses	31-455-2	327,000.00	347,000.00		347,000.00	260,767.70	86,232.30
				
				
				
				
Garbage and Trash Removal	26-305			
Other Expenses	26-305-2	1,599,500.00	1,535,500.00		1,535,500.00	1,534,467.24	1,032.76
				
Municipal Court	43-490			
Salaries and Wages	43-490-1	356,875.00	351,711.00		351,711.00	342,523.51	9,187.49
Other Expenses	43-490-2	27,780.00	27,780.00		27,780.00	27,001.61	778.39
				
Public Defender (P.L. 1997, c.256)	43-495			
Other Expenses	43-495-2	37,500.00	37,500.00		37,500.00	37,500.00	...
				
				
Rental Housing				
Salaries and Wages	25-270-1	195,171.00	190,717.00		190,717.00	188,467.63	2,249.37
				
				
				
				

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Salary and Wage Adjustment	30-425-1				...		
Accumulated Leave Compensation	30-415-2	110,000.00	100,000.00		100,000.00	59,450.88	40,549.12
	20-100-1				...		
	20-100-2				...		
					...		
Transportation of Local Pupils by Board of Education (N.J.S. 18a:39-1.2)	25-240-2	213,000.00	213,000.00		213,000.00	170,061.00	42,939.00
					...		
					...		
Liability Insurance	23-210-2	810,075.00	801,454.00		801,454.00	773,316.00	28,138.00
Workers Compensation Insurance	23-215-2	397,786.00	402,097.00		402,097.00	402,097.00	0.00
Employee Group Insurance	23-220				...		
Other Expenses	23-220-2	4,447,075.00	4,605,200.00		4,605,200.00	4,049,308.48	555,891.52
Health Benefit Waiver	23-221				...		
Other Expenses	23-221-2	145,500.00	160,000.00		160,000.00	125,045.44	34,954.56
					...		
					...		
Total Operations {Item 8(A)} within "CAPS"	34-199	34,382,622.00	34,001,190.75	0.00	34,001,190.75	29,832,570.89	4,168,619.86
B. Contingent	35-470				...		
Total Operations Including Contingent within "CAPS"	34-201	34,382,622.00	34,001,190.75	0.00	34,001,190.75	29,832,570.89	4,168,619.86
Detail:							
Salaries & Wages	34-201-1	16,718,196.00	17,144,421.75	0.00	17,156,421.75	16,061,594.28	1,094,827.47
Other Expenses (Including Contingent)	34-201-2	17,664,426.00	16,856,769.00	0.00	16,844,769.00	13,770,976.61	3,073,792.39

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" (continued)	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
(2) STATUTORY EXPENDITURES:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Contribution to: Public Employees' Retirement System	36-471	1,500,000.00	1,400,500.00		1,400,500.00	1,400,500.00	0.00
Social Security System (O.A.S.I.)	36-472	950,000.00	995,000.00		995,000.00	830,265.48	164,734.52
Consolidated Police and Firemen's Pension Fund	36-474	21,000.00	21,000.00		21,000.00	19,494.16	1,505.84
Police and Firemen's Retirement System of N.J.	36-475	1,630,000.00	1,600,000.00		1,600,000.00	1,600,000.00	0.00
Unemployment Insurance	23-225	25,000.00	50,000.00		50,000.00	24,748.65	25,251.35
Defined Contribution Retirement Program	36-477	25,000.00	20,000.00		20,000.00	17,851.06	2,148.94
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	4,151,000.00	4,086,500.00	0.00	4,086,500.00	3,892,859.35	193,640.65
(G) Cash Deficit of Preceeding Year	46-855				...		
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	38,533,622.00	38,087,690.75	0.00	38,087,690.75	33,725,430.24	4,362,260.51

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
				
Group Insurance for Employees				
				
				
Affordable Housing Agency	21-190			
Other Expenses	21-190-2	100,000.00	100,000.00		100,000.00	100,000.00	...
				
Maintenance of Joint Public Library: Proportionate Sha	29-390			
Other Expenses	29-390-2	4,275,500.00	4,212,250.00		4,212,250.00	4,212,250.00	...
				
Stony Brook Regional Sewerage Authority				
Other Expenses	31-455-2	3,775,000.00	3,850,000.00		3,850,000.00	3,742,500.57	107,499.43
Industrial User Fee	31-455-2	20,000.00	20,000.00		20,000.00	18,843.77	1,156.23
				
				
				
				
				
				
				
				
				
				
				
				
				

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code Appropriations Offset by Increased Fee Revenues (N.J.A.C. 5:23-4.17)	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
Total Uniform Construction Code Appropriations	22-999	0.00	0.00	0.00	0.00	0.00	0.00

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset by Revenues (N.J.S. 40A:4-45.3h)	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
Total Additional Appropriations Offset by Revenues (N.J.S. 40A:4-45.3h)	34-303	0.00	0.00	0.00	0.00	0.00	0.00

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues	xxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Corner House Foundation-Mercer Reg. Drug Treatment	40-700				...		
Salaries and Wages	40-700-1	143,000.00	133,000.00		133,000.00	133,000.00	0.00
Other Expenses	40-700-2	97,000.00	97,000.00		97,000.00	67,054.93	29,945.07
Drug Program-Cranbury Intervention Program	41-738				...		
Salaries and Wages	41-738-1	5,070.00	10,080.00		10,080.00	10,080.00	0.00
Body Armor	41-742				...		
Other Expenses	41-742-2		4,838.64		4,838.64	4,838.64	0.00
Princeton Regional Municipal Alliance Program:	41-734				...		
Salaries and Wages	41-734-1	17,056.00	17,056.00		17,056.00	17,056.00	0.00
Other Expenses	41-734-2	11,000.00	11,000.00		11,000.00	11,000.00	0.00
Adolescent Mercer County	41-749				...		
Salaries and Wages	41-749-1				...		
Other Expenses	41-749-2				...		
NJS Division of Addiction Services - Salaries & Wages	41-737-1	44,000.00	60,000.00		60,000.00	60,000.00	0.00
Drug Program-Mercer County	41-731-1	6,400.00	11,147.00		11,147.00	11,147.00	0.00
Association of NJ Environmental Commissions	41-743				...		
Other Expenses	41-743-2		900.00		900.00	900.00	0.00
Academic Success Today	41-736				...		
Salaries and Wages	41-736-1	7,900.00	5,000.00		5,000.00	5,000.00	0.00
Other Expenses	41-736-2	5,000.00	5,000.00		5,000.00	5,000.00	0.00
Burke Grant - Salaries & Wages	41-762-1		40,000.00		40,000.00	40,000.00	0.00
Church & Dwight - Salaries & Wages	41-763-1		9,000.00		9,000.00	9,000.00	0.00
Medicaid - Salaries& Wages	41-764-1	121,000.00	80,000.00		80,000.00	80,000.00	0.00

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (contir	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
					...		
Mercer County - PYP program	41-739				...		
Salaries and Wages	41-739-1				...		
Drunk Driving	41-744				...		
Salaries and Wages	41-744-1				...		
Alcohol Education Rehab. - Other Expenses	41-745-2				...		
Recycling Tonnage - Other Expenses	41-746-2	76,590.95	55,916.24		55,916.24	55,916.24	0.00
Bonner Foundation	41-741-2	21,500.00	21,500.00		21,500.00	21,500.00	0.00
Princeton Univ - Fire Equipment	41-747-2	20,000.00	20,000.00		20,000.00	20,000.00	0.00
Princeton Univ - Prospect Ave Street Lighting	41-750-2	7,654.00	7,654.00		7,654.00	7,654.00	0.00
NJ Prevention Network	41-747-2				...		
Cops in Shops	41-748-1				...		
Clean Communities	41-751-2		60,272.65		60,272.65	60,272.65	0.00
Mercer County Body Cameras	41-752-2				...		
Bonner Foundation-Unappropriated	41-760-2	3,785.61	3,049.14		3,049.14	3,049.14	0.00
Alcohol Ed Rehab	41-752-2		3,088.32		3,088.32	3,088.32	0.00
Pedestrian Safety	41-752-2		4,821.33		4,821.33	4,821.33	0.00
Drive Sober or get pulled over	41-752-2				...		
NJ Health Officer's Assoc	41-752-2				...		
Safer Grant	41-752-2				...		
Food Waste Recycling	41-754-2				...		
Heptatitis B Inoculation Fund	41-761-2		4,346.00		4,346.00	4,346.00	0.00
Community Forestry Management Plan	41-762-2		30,000.00		30,000.00	30,000.00	0.00

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS" (continued)	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (continued)	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Drug Program-NJMSPLI	41-732				...		
Salaries and Wages	41-732-1	1,000.00	1,000.00		1,000.00	1,000.00	0.00
Drug Program-STAR	41-735				...		
Salaries and Wages	41-735-1	11,000.00	8,500.00		8,500.00	8,500.00	0.00
Drug Program-St of NJ-Vicinage Program	41-740				...		
Salaries and Wages	41-740-1	31,000.00	75,000.00		75,000.00	75,000.00	0.00
Client Fees					...		
Salaries and Wages	41-764-1	36,000.00	36,000.00		36,000.00	36,000.00	0.00
Matching Funds for Grants	30-412-2	10,000.00	10,000.00		10,000.00		10,000.00
FBI Department of Justice Asset Forfeiture Grant	41-756-2		73,101.85		73,101.85	73,101.85	0.00
Princeton Area Community Foundation	41-765-2		20,000.00		20,000.00	20,000.00	0.00
NJ DEP Workplace Charging Grant	41-754-2		5,000.00		5,000.00	5,000.00	0.00
NJ Association of City & County Health Officials	41-755-2		2,320.00		2,320.00	2,320.00	0.00
					...		
					...		
Total Public and Private Programs Offset by Revenue	40-999	675,956.56	925,591.17	0.00	925,591.17	885,646.10	39,945.07
Total Operations - Excluded from "CAPS"	34-305	8,846,456.56	9,107,841.17	0.00	9,107,841.17	8,959,240.44	148,600.73
Detail:							
Salaries & Wages	34-305-1	423,426.00	485,783.00	0.00	485,783.00	485,783.00	0.00
Other Expenses	34-305-2	8,423,030.56	8,622,058.17	0.00	8,622,058.17	8,473,457.44	148,600.73

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (C) Capital Improvements - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
					...		
					...		
					...		
					...		
					...		
Public and Private Programs Offset by Revenues:	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
New Jersey DOT Trust Fund Authority Act	41-865				...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
					...		
Total Capital Improvements - Excluded from "CAPS"	44-999	500,000.00	350,000.00	0.00	350,000.00	350,000.00	0.00

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (D) Municipal Debt Service - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920	8,700,000.00	8,350,000.00		8,350,000.00	8,324,685.03	XXXXXXXXXX
Payment of Bond Antic. Notes and Capital Notes	45-925				...		XXXXXXXXXX
Interest on Bonds	45-930	2,025,000.00	1,525,000.00		1,525,000.00	1,500,188.09	XXXXXXXXXX
Interest on Notes	45-935	50,000.00	365,625.00		365,625.00	365,624.98	XXXXXXXXXX
Green Trust Loan Program:	xxxxxx	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Loan Repayments for Principal and Interest	45-940		85,531.91		85,531.91	85,531.91	XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
NJ Environmental Infrastructure Trust Loan	45-943	1,110,000.00	1,050,000.00		1,050,000.00	868,053.10	XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
					...		XXXXXXXXXX
Capital Lease Obligations Approved Prior to 7/1/2007					...		XXXXXXXXXX
Principal	45-941				...		XXXXXXXXXX
Interest	45-941				...		XXXXXXXXXX
Capital Lease Obligations Approved After 7/1/2007					...		XXXXXXXXXX
Principal	45-941				...		XXXXXXXXXX
Interest	45-941				...		XXXXXXXXXX
Total Municipal Debt Service - Excluded from "CAPS"	45-999	11,885,000.00	11,376,156.91	0.00	11,376,156.91	11,144,083.11	XXXXXXXXXX

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS (E) Deferred Charges - Municipal - Excluded from "CAPS"	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
(1) DEFERRED CHARGES:	xxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx	xxxxxxxxxxxx
Emergency Authorizations	46-870			xxxxxxxxxxxx	...		xxxxxxxxxxxx
Special Emergency Authorizations- 5 Years (N.J.S. 40A:4-55)	46-875		483,516.00	xxxxxxxxxxxx	483,516.00	483,516.00	xxxxxxxxxxxx
Special Emergency Authorizations- 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13)	46-871			xxxxxxxxxxxx	...		xxxxxxxxxxxx
Deferred Charges to Future Taxation:	46-886	1,700,000.00	200,000.00	xxxxxxxxxxxx	200,000.00	200,000.00	xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
				xxxxxxxxxxxx	...		xxxxxxxxxxxx
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	1,700,000.00	683,516.00	xxxxxxxxxxxx	683,516.00	683,516.00	xxxxxxxxxxxx
(F) Judgements (N.J.S. 40A:4-45.3cc)	37-480				0.00		xxxxxxxxxxxx
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405			xxxxxxxxxxxx	0.00		xxxxxxxxxxxx
				xxxxxxxxxxxx			xxxxxxxxxxxx
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885			xxxxxxxxxxxx	0.00		xxxxxxxxxxxx
				xxxxxxxxxxxx			xxxxxxxxxxxx
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	22,931,456.56	21,517,514.08	0.00	21,517,514.08	21,136,839.55	148,600.73

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	xxxxxx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx
(I) Type 1 District School Debt Service	xxxxxx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx
Payment of Bond Principal	48-920				...		xxxxxxxx.xx
Payment of Bond Anticipation Notes	48-925				...		xxxxxxxx.xx
Interest on Bonds	48-930				...		xxxxxxxx.xx
Interest on Notes	48-935				...		xxxxxxxx.xx
					...		xxxxxxxx.xx
					...		xxxxxxxx.xx
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	0.00	0.00	0.00	0.00	0.00	xxxxxxxx.xx
(J) Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	xxxxxx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx
Emergency Authorizations - Schools	29-406			xxxxxxxx.xx	0.00		xxxxxxxx.xx
Capital Project for Land, Building or Equipment N.J.S. 18A:22-20	29-407				0.00		xxxxxxxx.xx
Total of Deferred Charges and Statutory Expen- ditures-Local School - Excluded from "CAPS"	29-409	0.00	0.00	0.00	0.00	0.00	xxxxxxxx.xx
(K) Total Municipal Appropriations for Local District School Purposes {Item (I) and (J)} - Excluded from "CAPS"	29-410	0.00	0.00	0.00	0.00	0.00	xxxxxxxx.xx
(O) Total General Appropriations - Excluded from "CAPS"	34-399	22,931,456.56	21,517,514.08	0.00	21,517,514.08	21,136,839.55	148,600.73
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400	61,465,078.56	59,605,204.83	0.00	59,605,204.83	54,862,269.79	4,510,861.24
(M) Reserve for Uncollected Taxes	50-899	2,913,183.80	2,915,135.41	xxxxxxxx.xx	2,915,135.41	2,915,135.41	xxxxxxxx.xx
9. Total General Appropriations	34-499	64,378,262.36	62,520,340.24	0.00	62,520,340.24	57,777,405.20	4,510,861.24

CURRENT FUND APPROPRIATIONS

8. GENERAL APPROPRIATIONS Summary of Appropriations	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 By Emergency Appropriation	Total for 2017 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	38,533,622.00	38,087,690.75	0.00	38,087,690.75	33,725,430.24	4,362,260.51
	xxxxxx			xxxxxxxxxxx			xxxxxxxxxxx
(A) Operations - Excluded from "CAPS"	xxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Other Operations	34-300	8,170,500.00	8,182,250.00	0.00	8,182,250.00	8,073,594.34	108,655.66
Uniform Construction Code	22-999	0.00	0.00	0.00	0.00	0.00	0.00
Shared Service Agreements	42-999	0.00	0.00	0.00	0.00	0.00	0.00
Additional Appropriations Offset by Revs.	34-303	0.00	0.00	0.00	0.00	0.00	0.00
Public & Private Progs Offset by Revs.	40-999	675,956.56	925,591.17	0.00	925,591.17	885,646.10	39,945.07
Total Operations - Excluded from "CAPS"	34-305	8,846,456.56	9,107,841.17	0.00	9,107,841.17	8,959,240.44	148,600.73
(C) Capital Improvements	44-999	500,000.00	350,000.00	0.00	350,000.00	350,000.00	0.00
(D) Municipal Debt Service	45-999	11,885,000.00	11,376,156.91	0.00	11,376,156.91	11,144,083.11	xxxxxxxxxx
(E) Total Deferred Charges (Sheets 28 only)	46-999	1,700,000.00	683,516.00	xxxxxxxxxxx	683,516.00	683,516.00	xxxxxxxxxx
(F) Judgements	37-480	0.00	0.00	0.00	0.00	0.00	0.00
(G) Cash Deficit	46-885	0.00	0.00	xxxxxxxxxxx	0.00	0.00	xxxxxxxxxx
(K) Local District School Purposes	29-410	0.00	0.00	0.00	0.00	0.00	xxxxxxxxxx
(N) Transferred to Board of Education	29-405	0.00	0.00	xxxxxxxxxxx	0.00	0.00	xxxxxxxxxx
(M) Reserve for Uncollected Taxes	50-899	2,913,183.80	2,915,135.41	xxxxxxxxxxx	2,915,135.41	2,915,135.41	xxxxxxxxxx
Total General Appropriations	34-499	64,378,262.36	62,520,340.24	0.00	62,520,340.24	57,777,405.20	4,510,861.24

NOT APPLICABLE

DEDICATED WATER UTILITY BUDGET

10. DEDICATED REVENUES FROM WATER UTILITY	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
Operating Surplus Anticipated	08-501			
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	0.00	0.00	0.00
Rents	08-503			
Fire Hydrant Service	08-504			
Miscellaneous	08-505			
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services	xxxxxx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx
Deficit (General Budget)	08-549			
Total Water Utility Revenues	08-599	0.00	0.00	0.00

* **Note:** Use Pages 31, 32 and 33 for Water Utility only.

All other utilities use sheets 34, 35 and 36.

Use a separate set of sheets for each separate Utility.

NOT APPLICABLE

NOT APPLICABLE

DEDICATED WATER UTILITY BUDGET - (Continued)

* Note: Use sheet 32 for Water Utility only.

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 by Emergency Appropriation	Total for 2017 as Modified By All Transfers	Paid or Charged	Reserved
Operating:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Salaries & Wages	55-501				...		
Other Expenses	55-502				...		
					...		
					...		
					...		
					...		
Capital Improvements:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Down Payment on Improvements	55-510				...		
Capital Improvement Fund	55-511				...		
Capital Outlay	55-512				...		
					...		
					...		
					...		
Debt Service:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Payment of Bond Principal	55-520				...		xxxxxxxxxx.xx
Payment of Bond Anticipation Notes and Capital Notes	55-521				...		xxxxxxxxxx.xx
Interest on Bonds	55-522				...		xxxxxxxxxx.xx
Interest on Notes	55-523				...		xxxxxxxxxx.xx
					...		xxxxxxxxxx.xx
					...		xxxxxxxxxx.xx

NOT APPLICABLE

DEDICATED WATER UTILITY BUDGET - (Continued)

NOTE: Use sheet 33 for Water Utility only.

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 by Emergency Appropriation	Total for 2017 as Modified By All All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	xxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
DEFERRED CHARGES:	xxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
Emergency Authorizations	55-530			XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
STATUTORY EXPENDITURES:	xxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
Contribution To:							
Public Employees' Retirement System	55-540				...		
Social Security System (O.A.S.I.)	55-541				...		
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	55-542				...		
					...		
					...		
					...		
Judgements	55-531				...		
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
Surplus (General Budget)	55-545			XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
TOTAL WATER UTILITY APPROPRIATIONS	55-599	0.00	0.00	0.00	0.00	0.00	0.00

DEDICATED AFFORDABLE HOUSING UTILITY BUDGET - (Continued)

* Note: Use sheet 32 for Water Utility only.

11. APPROPRIATIONS FOR AFFORDABLE HOUSING UTILITY	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 by Emergency Appropriation	Total for 2017 as Modified By All Transfers	Paid or Charged	Reserved
Operating:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Salaries & Wages	55-501	103,000.00	102,135.00		102,135.00	71,738.38	0.00
Other Expenses	55-502	393,633.00	393,241.00		393,241.00	331,896.42	0.00
Rehab Program					...		
					...		
					...		
					...		
Capital Improvements:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Down Payment on Improvements	55-510				...		
Capital Improvement Fund	55-511				...		
Capital Outlay	55-512				...		
					...		
					...		
					...		
Debt Service:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Payment of Bond Principal	55-520				...		xxxxxxxxxx.xx
Payment of Bond Anticipation Notes and Capital Notes	55-521				...		xxxxxxxxxx.xx
Interest on Bonds	55-522				...		xxxxxxxxxx.xx
Interest on Notes	55-523				...		xxxxxxxxxx.xx
					...		xxxxxxxxxx.xx
					...		xxxxxxxxxx.xx

DEDICATED AFFORDABLE HOUSING UTILITY BUDGET - (Continued)

11. APPROPRIATIONS FOR AFFORDABLE HOUSING UTILITY	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 by Emergency Appropriation	Total for 2017 as Modified By All All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	xxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
DEFERRED CHARGES:	xxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
Emergency Authorizations	55-530			XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
				XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
STATUTORY EXPENDITURES:	xxxxxx	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX	XXXXXXXXXX.XX
Contribution To:							
Public Employees' Retirement System	55-540				...		
Social Security System (O.A.S.I.)	55-541				...		
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	55-542				...		
					...		
					...		
					...		
Judgements	55-531				...		
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
Surplus (General Budget)	55-545			XXXXXXXXXX.XX	...		XXXXXXXXXX.XX
TOTAL AFFORDABLE HOUSING UTILITY APPROPRIATIONS	55-599	496,633.00	495,376.00	0.00	495,376.00	403,634.80	0.00

DEDICATED PARKING UTILITY BUDGET

10. DEDICATED REVENUES FROM PARKING UTILITY	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
Operating Surplus Anticipated	08-501	186,114.00	181,881.00	181,881.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
Total Operating Surplus Anticipated	08-500	186,114.00	181,881.00	181,881.00
Parking Fees		3,478,088.00	3,550,243.00	3,477,588.04
Annual Service Charge		132,233.00	129,978.00	132,233.30
Lease Agreements		354,128.00	356,862.00	354,127.79
Interest		9,280.00	8,465.00	9,280.24
Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services	xxxxxx	xxxxxxxx.xx	xxxxxxxx.xx	xxxxxxxx.xx
Reserve for Debt Service		100,000.00	100,000.00	100,000.00
Deficit (General Budget)	08-549			
Total Parking Utility Revenues	08-599	4,259,843.00	4,327,429.00	4,255,110.37

Use a separate set of sheets
for each separate Utility.

DEDICATED PARKING UTILITY BUDGET - (Continued)

* Note: Use sheet 32 for Water Utility only.

11. APPROPRIATIONS FOR PARKING UTILITY	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 by Emergency Appropriation	Total for 2017 as Modified By All Transfers	Paid or Charged	Reserved
Operating:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Salaries & Wages	55-501	740,793.00	733,179.00		733,179.00	631,407.86	101,771.14
Other Expenses	55-502	887,975.00	937,975.00		937,975.00	881,130.55	56,844.45
					...		
					...		
					...		
					...		
Capital Improvements:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Down Payment on Improvements	55-510				...		
Capital Improvement Fund	55-511				...		
Capital Outlay	55-512				...		
					...		
					...		
					...		
Debt Service:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Payment of Bond Principal	55-520	605,000.00	580,000.00		580,000.00	580,000.00	xxxxxxxxxx.xx
Payment of Bond Anticipation Notes and Capital Notes	55-521				...		xxxxxxxxxx.xx
Interest on Bonds	55-522	358,075.00	381,275.00		381,275.00	372,575.00	xxxxxxxxxx.xx
Interest on Notes	55-523				...		xxxxxxxxxx.xx
					...		xxxxxxxxxx.xx
					...		xxxxxxxxxx.xx

DEDICATED PARKING UTILITY BUDGET - (Continued)

11. APPROPRIATIONS FOR PARKING UTILITY	FCOA	Appropriated				Expended 2017	
		for 2018	for 2017	for 2017 by Emergency Appropriation	Total for 2017 as Modified By All All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
DEFERRED CHARGES:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Emergency Authorizations	55-530			xxxxxxxxxx.xx	...		xxxxxxxxxx.xx
Deferred Charge to Future Taxation Unfunded				xxxxxxxxxx.xx	...		xxxxxxxxxx.xx
Ordinance 2015-08			295,000.00	xxxxxxxxxx.xx	295,000.00	295,000.00	xxxxxxxxxx.xx
Ordinance 2016-21		203,000.00		xxxxxxxxxx.xx	...		xxxxxxxxxx.xx
Ordinance 2017-33		65,000.00		xxxxxxxxxx.xx	...		xxxxxxxxxx.xx
				xxxxxxxxxx.xx	...		xxxxxxxxxx.xx
				xxxxxxxxxx.xx	...		xxxxxxxxxx.xx
STATUTORY EXPENDITURES:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Contribution To:							
Public Employees' Retirement System	55-540				...		
Social Security System (O.A.S.I.)	55-541				...		
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	55-542				...		
Public Employees' Retirement System	55-540				...		
Social Security System (O.A.S.I.)	55-541				...		
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. seq.)	55-542				...		
Judgements	55-531				...		
Deficit in Operations in Prior Years	55-532			xxxxxxxxxx.xx	...		xxxxxxxxxx.xx
Surplus (General Budget)	55-545	1,400,000.00	1,400,000.00	xxxxxxxxxx.xx	1,400,000.00	1,400,000.00	xxxxxxxxxx.xx
TOTAL PARKING UTILITY APPROPRIATIONS	55-599	4,259,843.00	4,327,429.00	0.00	4,327,429.00	4,160,113.41	158,615.59

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
Assessment Cash	51-101	20,000.00	34,330.00	34,330.00
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	20,000.00	34,330.00	34,330.00
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2017 Paid or Charged
		2018	2017	
Payment of Bond Principal	51-920	20,000.00	34,330.00	34,328.52
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	20,000.00	34,330.00	34,328.52

DEDICATED WATER UTILITY ASSESSMENT BUDGET

WATER UTILITY NOT APPLICABLE

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
Assessment Cash	52-101			
Deficit Water Utility Budget	52-885			
Total Water Utility Assessment Revenues	52-899	0.00	0.00	0.00
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2017 Paid or Charged
		2018	2017	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Water Utility Assessment Appropriations	52-999	0.00	0.00	0.00

DEDICATED ASSESSMENT BUDGET AFFORDABLE HOUSING UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2017
		2018	2017	
Assessment Cash	53-101			
Deficit (Affordable Housing Utility Budget)	53-885			
Total Affordable Housing Utility Assessment Revenues	53-899	0.00	0.00	0.00
15. APPROPRIATIONS FOR ASSESSMENT DEBT	FCOA	Appropriated		Expended 2017 Paid or Charged
		2018	2017	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Affordable Housing Utility Assessment Appropriations	53-999	0.00	0.00	0.00

Dedication by Rider - (N.J.S. 40A:4-39) "The dedicated revenues anticipated during the year 2018 from Animal Control, State or Federal Aid for Maintenance of Libraries, Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; Plumbing, Elevator, Fire and Electrical Inspection Fees; Uniform Construction Code Fees; Parking Offenses Adjudication Act; Developers Escrow Fund; Municipal Open Space Tax; Accumulated Absences; Snow Removal; Donations; Mountain Lakes Nature Preserve; Recreation, Parking Offense Adjudication Act; Farmland and Historical Preservation Trust; Municipal Public Defender P.L. 1997 c256; Sales & Use Taxes P.L. 2006 c44; New Jersey Sales & Use Tax N.J.S.A 40:6a-1; Disposal of Forfeited Property (P.L. 1986 c135); and Public Safety Donations N.J.S.A. 40A:5-29, Park Maintenance, Homeless Donations, Donated Shade Trees & Latin American Task Force.

are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirement."

(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)

APPENDIX TO BUDGET STATEMENTS

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2017

ASSETS		
Cash and Investments	1110100	55,301,722.92
Due from State of N.J. (c. 20, P.L. 1971)	1111000	0.00
Federal and State Grants Receivable	1110200	0.00
Receivables with Offsetting Reserves:	xxxxxxx	XXXXXXXXXX.XX
Taxes Receivable	1110300	1,034,987.08
Tax Title Liens Receivable	1110400	128,688.40
Property Acquired by Tax Title Lien Liquidation	1110500	634,400.00
Other Receivables	1110600	81,520.95
Deferred Charges Required to be in 2018 Budget	1110700	0.00
Deferred Charges Required to be in Budgets Subsequent to 2018	1110800	0.00
Total Assets	1110900	57,181,319.35
LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	36,403,244.30
Reserves for Receivables	2110200	1,879,596.43
Surplus	2110300	18,898,478.62
Total Liabilities, Reserves and Surplus		57,181,319.35

		YEAR 2017	YEAR 2016
Surplus Balance, January 1st	2310100	17,290,951.97	15,489,254.69
CURRENT REVENUE ON A CASH BASIS			
Current Taxes			
*(Percentage collected: 2017 0.0 %, 2016 0.0 %)	2310200	160,707,369.98	149,790,975.50
Delinquent Taxes	2310300	1,135,759.39	1,113,492.62
Other Revenues and Additions to Income	2310400	29,056,589.17	17,398,249.16
Total Funds	2310500	208,190,670.51	183,791,971.97
EXPENDITURES AND TAX REQUIREMENTS:			
Municipal Appropriations	2310600	62,288,266.44	42,580,446.11
School Taxes (Including Local and Regional)	2310700	77,082,107.00	74,504,606.00
County Taxes (Including Added Tax Amounts)	2310800	48,731,804.45	47,689,210.26
Special District Taxes	2310900	1,190,014.00	1,176,043.31
Other Expenditures and Deductions from Income	2311000	0.00	16,039,969.01
Total Expenditures and Tax Requirements	2311100	189,292,191.89	181,990,274.69
Less: Expenditures to be Raised by Future Taxes	2311200	0.00	
Total Adjusted Expenditures and Tax Requirements	2311300	189,292,191.89	181,990,274.69
Surplus Balance - December 31st	2311400	18,898,478.62	17,290,951.97

* Nearest even percent may be used

Proposed Use of Current Fund Surplus in 2018 Budget

Surplus Balance December 31, 2017	2311500	18,898,478.62
Current Surplus Anticipated in 2018 Budget	2311600	7,980,000.00
Surplus Balance Remaining	2311700	10,918,478.62

School Tax Levy Unpaid	2220100	0.00
Less: School Tax Deferred	2220200	0.00
*Balance Included in Above "Cash Liabilities"	2220300	0.00

2018
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.

If no Capital Budget is included, check the reason why:

Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line Items and Down Payments on Improvements.

No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.

Check appropriate box for number of years covered, including current year:

3 years. (Population under 10,000)

6 years. (Over 10,000 and all county governments)

___ years. (Exceeding minimum time period)

Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

1

NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

**CAPITAL BUDGET (Current Year Action)
2018**

Local Unit: Municipality of Princeton

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2018					6 TO BE FUNDED IN FUTURE YEARS
				5a 2018 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Police	1	554,227.00		20,640.00	27,715.00			301,592.00	204,280.00
Information Technology	2	3,341,000.00		26,000.00	46,050.00			848,950.00	2,420,000.00
Recreation	3	676,650.00		22,750.00	4,520.00			62,980.00	586,400.00
Infrastructure and Operations	4	21,057,000.00		49,000.00	369,775.00			6,976,725.00	13,661,500.00
Library	5	1,285,000.00		5,000.00	34,750.00			655,250.00	590,000.00
Engineering	6	56,405,000.00		25,000.00	349,000.00			6,606,000.00	49,425,000.00
Fire	7	3,721,975.00		17,500.00	10,646.00			184,774.00	3,509,055.00
Health Dept	8	66,000.00		8,610.00	1,550.00			20,840.00	35,000.00
Emergency Services	9	329,000.00		25,500.00	3,525.00			41,475.00	258,500.00
Corner House	10								0.00
Section 20 Costs	11	1,150,000.00						250,000.00	900,000.00
DPW Facility	12								0.00
CP South / Rec Improvements	13	1,500,000.00							1,500,000.00
Firehouse Expansion	14								0.00
SRC-Building Renovation	15								0.00
Cold Storage Facility	16	7,000,000.00			175,000.00			3,325,000.00	3,500,000.00
Open Space Acquisition	17								0.00
									0.00
									0.00
TOTALS - ALL PROJECTS	33-199	97,085,852.00	0.00	200,000.00	1,022,531.00	0.00	0.00	19,273,586.00	76,589,735.00

6 YEAR CAPITAL PROGRAM 2018 - 2023
Anticipated Project Schedule and Funding Requirements

Local Unit Municipality of Princeton

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2018	5b 2019	5c 2020	5d 2021	5e 2022	5f 2023
Police	1	554,227.00		349,947.00	50,640.00	65,640.00	49,000.00	12,000.00	27,000.00
Information Technology	2	3,341,000.00		921,000.00	489,000.00	418,000.00	563,000.00	559,000.00	391,000.00
Recreation	3	676,650.00		90,250.00	319,450.00	52,000.00	88,000.00	80,200.00	46,750.00
Infrastructure and Operations	4	21,057,000.00		7,395,500.00	3,362,500.00	2,932,500.00	2,710,000.00	2,306,000.00	2,350,500.00
Library	5	1,285,000.00		695,000.00	295,000.00	115,000.00	75,000.00	105,000.00	0.00
Engineering	6	56,405,000.00		6,980,000.00	9,415,000.00	9,690,000.00	10,140,000.00	12,240,000.00	7,940,000.00
Fire	7	3,721,975.00		212,920.00	892,322.00	222,739.00	1,904,039.00	267,216.00	222,739.00
Health Dept	8	66,000.00		31,000.00			35,000.00		0.00
Emergency Services	9	329,000.00		70,500.00	30,500.00	30,500.00	78,500.00	28,500.00	90,500.00
Corner House	10	...							0.00
Section 20 Costs	11	1,150,000.00		250,000.00	200,000.00	175,000.00	175,000.00	175,000.00	175,000.00
DPW Facility	12	...							0.00
CP South / Rec Improvements	13	1,500,000.00			500,000.00	500,000.00	500,000.00		0.00
Firehouse Expansion	14	...							0.00
SRC-Building Renovation	15	...							0.00
Cold Storage Facility	16	7,000,000.00		3,500,000.00	3,500,000.00				0.00
Open Space Acquisition	17	...							0.00
...							0.00
...							0.00
TOTALS - ALL PROJECTS	33-299	97,085,852.00		20,496,117.00	19,054,412.00	14,201,379.00	16,317,539.00	15,772,916.00	11,243,489.00

6 YEAR CAPITAL PROGRAM 2018 - 2023
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit: Municipality of Princeton

1 Project Title	2 Estimated Total Cost	BUDGET APPROPRIATIONS		4 Capital Improve- ment Fund	5 Capital Surplus	6 Grants-In- Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2018	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
Police	554,227.00	20,640.00		27,711.00			505,876.00				
Information Technology	3,341,000.00	26,000.00		167,050.00			3,147,950.00				
Recreation	676,650.00	22,750.00		33,833.00			620,067.00				
Infrastructure and Operations	21,057,000.00	49,000.00		1,052,850.00			#####	1,456,000.00			
Library	1,285,000.00	5,000.00		64,250.00			1,215,750.00				
Engineering	56,405,000.00	25,000.00		2,820,250.00			#####				
Fire	3,721,975.00	17,500.00		186,099.00			3,518,376.00				
Health Dept	66,000.00	8,610.00		3,300.00			54,090.00				
Emergency Services	329,000.00	25,500.00		16,450.00			287,050.00				
Corner House									
Section 20 Costs	1,150,000.00	...		57,500.00			1,092,500.00				
DPW Facility									
CP South / Rec Improvements	1,500,000.00	...		75,000.00			1,425,000.00				
Firehouse Expansion									
SRC-Building Renovation									
Cold Storage Facility	7,000,000.00	...		350,000.00			6,650,000.00				
Open Space Acquisition									
									
									
TOTALS - ALL PROJECTS	33-399	97,085,852.00	200,000.00	0.00	4,854,293.00	0.00	0.00	90,575,559.00	1,456,000.00	0.00	0.00

SECTION 2 - UPON ADOPTION FOR YEAR 2018

(Only to be included in the Budget as Finally Adopted)

RESOLUTION

Be it Resolved by the Princeton of the Municipality of Princeton, County of Mercer that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 32,368,895.21 (Item 2 below) for municipal purposes, and
- (b) \$ 0.00 (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c) \$ 0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$ 0.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ 2,671,953.79 (Item 5 below) Minimum Library Levy

RECORDED VOTE
(Insert last name) Ayes { Nays { Abstained { Absent {

1. General Revenues		SUMMARY OF REVENUES	
Surplus Anticipated	08-100	\$	7,980,000.00
Miscellaneous Revenues Anticipated	13-099	\$	20,357,413.36
Receipts from Delinquent Taxes	15-499	\$	1,000,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	32,368,895.21
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	0.00
Item 6(b), sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only			0.00
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	0.00
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY			
	07-192		2,671,953.79
Total Revenues	13-299	\$	64,378,262.36

SUMMARY OF APPROPRIATIONS

2018

5. GENERAL APPROPRIATIONS	XXXXXXXX	XXXXXXXXXX.XX
Within "CAPS"	XXXXXXXX	XXXXXXXXXX.XX
(a&b) Operations Including Contingent	34-201	\$ 34,382,622.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 4,151,000.00
(g) Cash Deficit	46-885	\$ 0.00
Excluded from "CAPS"	XXXXXXXX	XXXXXXXXXX.XX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 8,846,456.56
(c) Capital Improvements	44-999	\$ 500,000.00
(d) Municipal Debt Service	45-999	\$ 11,885,000.00
(e) Deferred Charges - Municipal	46-999	\$ 1,700,000.00
(f) Judgements	37-480	\$ 0.00
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)	29-405	\$ 0.00
(g) Cash Deficit	46-885	\$ 0.00
(k) For Local District School Purposes	29-410	\$ 0.00
(m) Reserve for Uncollected Taxes (Include Other Reserves if Any)	50-899	\$ 2,913,183.80
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)	07-195	\$ 0.00
Total Appropriations	34-499	\$ 64,378,262.36

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 26th day of March, 2018. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2018 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 26th day of March, 2018

_____, Clerk.

Signature

Local Unit: **MUNICIPALITY OF PRINCETON [CODE 1**

MUNICIPAL OPEN SPACE, RECREATIONAL, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2017	APPROPRIATIONS	FCOA	Appropriated		Expended 2017	
		2018	2017				for 2018	for 2017	Paid or Charged	Reserved
Amount To Be Raised By Taxation	54-190	1,215,614.00	1,190,014.00	1,190,014.00	Development of Lands for Recreation and Conservation:		xxxxxxx.xx	xxxxxxx.xx	xxxxxxx.xx	xxxxxxx.xx
					Salaries & Wages	54-385-1				
Interest Income	54-113	5,200.00	7,509.00	5,219.26	Other Expenses	54-385-2	80,000.00	80,000.00		80,000.00
					Maintenance of Lands for Recreation and Conservation:		xxxxxxx.xx	xxxxxxx.xx	xxxxxxx.xx	xxxxxxx.xx
Reserve Funds:		1,425,446.00	1,504,379.00	0.00	Salaries & Wages	54-375-1	430,342.00	419,497.00	416,515.44	2,981.56
					Other Expenses	54-375-2	348,918.00	325,405.00	252,636.11	72,768.89
					Historic Preservation:		xxxxxxx.xx	xxxxxxx.xx	xxxxxxx.xx	xxxxxxx.xx
					Salaries & Wages	54-176-1				
					Other Expenses	54-176-2				
					Acquisition of Lands for Recreation and Conservation	54-915-2				
Total Trust Fund Revenues	54-299	2,646,260.00	2,701,902.00	1,195,233.26	Acquisition of Farmland	54-916-2				
Summary of Program					Down Payments on Improvements	54-906-2		xxxxxxx.xx		
					Year Referendum Passed / Implemented	11/04/2012		xxxxxxx.xx	xxxxxxx.xx	xxxxxxx.xx
Rate Assessed:		\$	0.0170	(Date)	Payment of Bond Principal	54-920-2	371,000.00	453,000.00	452,298.56	xxxxxxx.xx
Total Tax Collected to date		\$	0.00		Payment of Bond Anticipation Notes and Capital Notes	54-925-2				xxxxxxx.xx
Total Expended to date:		\$	0.00		Interest on Bonds	54-930-2	66,000.00	74,000.00	72,839.30	xxxxxxx.xx
Total Acreage Preserved to date			0.000		Interest on Notes	54-935-2				xxxxxxx.xx
Recreation land preserved in 2017:			0.000	(Acres)	Reserve for Future Use	54-950-2	1,350,000.00	1,350,000.00	0.00	1,350,000.00
Farmland preserved in 2017:			0.000	(Acres)						
			0.000	(Acres)	Total Trust Fund Appropriations:	54-499	2,646,260.00	2,701,902.00	1,194,289.41	1,505,750.45

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Princeton

Year Ending: December 31, 2017

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et.seq. Please identify each change order by name of the project.

1. Electrical Services

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here

and certify below.

2/26/2018

Date

Clerk of the Governing Body



RESOLUTION 18-130

Resolution Authorizing Amendments to the 2018 Budget (Public Hearing April 9, 2018)

PRINCETON
MERCER COUNTY, NEW JERSEY

RESOLUTION 2018-130 TO AMEND BUDGET

WHEREAS, the local municipal budget for the year 2018 was approved on the 26th day of February, 2018, and;

WHEREAS, the public hearing on said budget has been held as advertised, and;

WHEREAS, it is desired to amend said approved budget;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of Princeton, County of Mercer, that the following amendments to the approved budget of 2018 be made:

	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>
Recorded Vote (Insert last names)			
			<u>Absent</u>
Current Fund		<u>FROM</u>	<u>TO</u>
1. Surplus Anticipated		7,980,000.00	8,980,000.00
Total Surplus Anticipated		7,980,000.00	8,980,000.00
Summary of Revenues			
1. Surplus Anticipated (Sheet 4 #1)		7,980,000.00	8,980,000.00
5. Subtotal General Revenues (Items 1, 2, 3 and 4)		29,337,413.36	30,337,413.36
6. Amount to be Raised by Taxes for Support of Municipal Budget			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes		32,368,895.21	31,995,935.89
Total Amount to be Raised by Taxes for Support of Municipal Budget		35,040,849.00	34,667,889.68
Total General Revenues		64,378,262.36	65,005,303.04
8. General Appropriations			
E. Deferred Charges - Municipal - Excluded from "CAPS"			
Deferred Charges to Future Taxation - Unfunded		1,700,000.00	2,326,000.00
(H-2) Total General Appropriations for Municipal Purposes			
Excluded from "CAPS"		22,931,456.56	23,557,456.56
(O) Total General Appropriations Excluded from "CAPS"		22,931,456.56	23,557,456.56

Current Fund		<u>FROM</u>	<u>TO</u>
26th day of March 2018. Said amendment will be advertised in The Princeton Packet on Friday, March 30, 2018 and a public hearing will be held on said amendment on Monday, April 9, 2018.			
Certified by me	Delores Williams, Deputy Municipal Clerk		



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

AGENDA ITEM

2018 Council Goals and Priorities

ATTACHMENTS:

- 2018 Council Goals 3_22_18 (PDF)
- 2018 Staff Projects 3_22_18 (PDF)
- Boards and Commission List 2018_3_22_18 (PDF)
- Council Committee Goals_3_22_18 (PDF)

2018 COUNCIL GOALS AND PRIORITIES
March 26, 2018

DEPARTMENT	ACTIVITY	COUNCIL ACTIONS	BOARD COMMISSIONS
Engineering Department	Ordinance Amendment– Hours & Days and other park regulations	Policy Direction Needed Ordinance Approval	
Planning Department	Neighborhood Character Study	Various Ordinance Approvals	Planning Board
Health Department	Continue work on health in all policies	Authorize Policy	Board of Health
Administration	Website improvements	None	Various
Planning Department	Land Use Ordinance Harmonization	Ordinance Approval	Planning Board ¹
Administration	PCTV contract negotiations	Approve Contract	Council Committee
Planning Department	Affordable Housing Litigation	Policy Direction Plan Approval	Planning Board Housing Board ²
Engineering Department	Parking Meter Replacement	Authorize Contract & Meter Rates	None
Public Works Department	Evaluate the potential use of Electrical Vehicles in the municipal fleet	Potential Council Action depending on Evaluation Results	Public Works Committee
Engineering Department	Parking Study Implementation	Policy Direction Ordinance Revisions	None
Engineering Department	Parking Meter and Smart Card Replacement	Bond Ordinance Approval Parking Rate Approval	None
Planning Department	Implement Economic Development Plan	Policy Direction Ordinance Approval	Planning Board ³
Engineering Department	Reformulate the Traffic Safety Committee	Policy Direction	Traffic Safety Committee

¹ Municipal Planner retirement may affect completion
² Consultant must be hired
³ Consultant may be needed due to retirement of Planner

2018 COUNCIL GOALS AND PRIORITIES
March 26, 2018

DEPARTMENT	ACTIVITIES	COUNCIL ACTIONS	BOARD COMMISSION
Planning Department	ABC Special Concessionaire Liquor Permit Redevelopment Areas **	Policy Direction Council Authorization	Economic Development ⁴
Planning Department	HPC design standards for historic districts **	Ordinance Adoption	Historic Commission
Planning Department	Conservation/Sustainability Element of Master Plan **		Planning Board PEC ⁵
Planning Department	Potential Zoning Change – Permitted Uses Business Districts **	Policy Direction Ordinance Approval	Planning Board ⁶
Engineering Department	Planning Phase – Witherspoon corridor project	Policy Direction	
Engineering Department	Planning Phase – Nassau Street Complete Streets study with NJDOT in advance of paving project	None - Internal Staff Project	Complete Streets
Public Works Department	Evaluate the potential use of electrical vehicles in the municipal fleet	Potential Council Action depending on evaluation results	Public Works Committee
Various	Climate Action Plan	Potential	Multiple Committees

⁴ Consultant may be need due to retirement of Planner

⁵ Should be evaluated to determine if can be completed based on staffing constraints

⁶ Should be evaluated to determine if can be completed based on staffing constraints

2018 COUNCIL GOALS AND PRIORITIES
March 26, 2018

DEPARTMENT	ACTIVITIES	COUNCIL ACTIONS	BOARD COMMISSION
Other	Facilitate better use of municipal social media channels and website by BCCs		Various
Other	Bloomberg Challenge Champion City Application (due August 2018)		
Other	One Letter to the editor form each Council member		

2018 COUNCIL GOALS AND PRIORITIES
March 26, 2018

**2018 COUNCIL GOALS AND PRIORITIES
STAFF PROJECTS**

DEPARTMENT	ACTIVITY	COUNCIL ACTIONS	BOARD COMMISSIONS
Office of Emergency Management	Create Strategies to Improve Volunteer Firefighters Staffing	Potential Budget Allocation	Public Safety
Health Department	Finalize Accreditation Process for Health Department	None - Internal Staff Project	Board of Health
Planning Department	Neighborhood Character Study	Various Ordinance Approvals	Planning Board
Office of Emergency Management	Implement Mobile Eyes Software for Fire Safety and Housing	None – Internal Staff Project	None
Recreation Department	The Construction of Mary Moss Park	Award Construction Contract	Recreation Board
Human Services Department	Continue Work on Welcoming America Program	None - Internal Staff Project	Human Services Commission
Public Works Department	Construction of Cold Storage Facilities	Authorize Capital Funds Award Construction Contract	Public Works Committee
Public Works Department	Facility Improvement Various Public Works Buildings	Award Construction/Design Contracts	Public Works Committee
Public Works Department	Continue to Implement Emerald Ash Borer Program	Continued Funding in Capital Improvement Plan	Shade Tree Commission Public Works Committee
Police Department	Dispatch Transition	None – Internal Staff Project	Public Safety Committee
Administration	Website Improvements	None	Various
Administration	Develop a Coordinated Town-Wide GIS System – Implementation Plan	None	Various – Shade Tree
Administration	Health Insurance Broker	Award Contract	None

**2018 COUNCIL GOALS AND PRIORITIES
STAFF PROJECTS**

DEPARTMENT	ACTIVITY	COUNCIL ACTIONS	BOARD COMMISSIONS
Engineering Department	PFARS Road and Signal Improvements	Capital Ordinance Approval -	None
Engineering Department	PFARS Fuel Station Construction	Award Contract	None
Human Services	Continue Summer Youth Program	None – Internal Staff Project	None
Human Services	Continue Housing Navigator Program	None – Internal Staff Project	None
Corner House	Continue the Coffee and Conversation Program	None – Internal Staff Project	None
Police	Radio System Upgrade *	Authorize Capital Expenditure	Public Safety Review
Public Works Department	Evaluate the potential use of Electrical Vehicles in the Municipal Fleet	Potential Council Action depending on Evaluation Results	Public Works Committee
Human Services Department	Update the Human Rights Score Card	Potential Policy Alternations Requiring Council Approval	Human Services Commission
Engineering Department	Various Drainage Design Projects	Bond Ordinance Approval	None
Planning Department	HPC Design Standard for Historic Districts **	Ordinance Adoption	Historic Commission
Planning Department	Conservation/Sustainability Element of Master Plan **		Planning Board PEC
Corner House	Increase the Number of Community Collaborations	None – Internal Staff Project	None

**2018 COUNCIL GOALS AND PRIORITIES
STAFF PROJECTS**

DEPARTMENT	ACTIVITIES	COUNCIL ACTIONS	BOARD COMMISSION
Corner House	Expand focus to include teen stress issues / Mayor's Task Force Teen Stress	None – Internal Staff Project	Youth Advisory
Corner House	Continue Efforts to address the opioid epidemic	None - Internal Staff Project	
Corner House	Evaluate Funding Strategies based on changes in the grant funding including Corporate fundraising	None - Internal Staff Project	
Corner House	Develop new strategies of corporate fundraising	None - Internal Staff Project	
Police Department	Police Officer Candidate Recruitment Outreach	None - Internal Staff Project	Public Safety
Police Department	Implement Employee Wellness Program	None- Internal Staff Project	
Police Department	Opioid Crisis Initiative	None - Internal Staff Project	
Police Department	Captain Promotion & Attrition Planning	Policy Decision	Public Safety
Police Department	Continue Towards more Paperless Operations	None - Internal Staff Project	

**2018 COUNCIL GOALS AND PRIORITIES
STAFF PROJECTS**

DEPARTMENT	ACTIVITIES	COUNCIL ACTIONS	BOARD COMMISSION
Police Department	Research methods for less lethal force and prepare a report	None - Internal Staff Project	Public Safety
Recreation Department	Begin Community Engagement on the Future Improvement To Community Park	None - Internal Staff Project	Recreation Commission
Recreation Department	Explore which Park Improvements will be Submitted to the Next Round of Mercer At Play Grant	Approval of Grant Submission	Recreation Commission
Engineering Department	Harrison Street Traffic Signal Improvement	Award Contract	
Engineering Department	Design Project – Bank Street	None - Internal Staff Project	
Engineering Department	Design Project – State Historic and NJDOT application for sidewalk replacement on Route 206	None - Internal Staff Project	
Engineering Department	Construction of Various Bike Paths	Capital Improvement Authorization Award Contract	

**2018 COUNCIL GOALS AND PRIORITIES
STAFF PROJECTS**

DEPARTMENT	ACTIVITIES	COUNCIL ACTIONS	BOARD COMMISSION
Engineering Department	Planning Phase – Implement Municipal Storm water Maintenance Permit Program	None - Internal Staff Project	
Engineering Department	Planning Phase – Witherspoon Corridor Project	Policy Direction	
Engineering Department	Planning Phase – Nassau Street Complete Streets Study with NJDOT in Advance of Paving Project	None - Internal Staff Project	Complete Streets
Engineering Department	Planning Phase – Pavement Preservation Program	None - Internal Staff Project	
Engineering Department	Road and Construction Project - Heathstone	Contract Award	Complete Streets
Engineering Department	Road Construction Project Cherry Valley Road	Contract Award	Complete Streets
Engineering Department	Road Construction Project Walnut Lane	Contract Award	Complete Streets
Engineering Department	Road Construction Spruce and Linden	Contract Award	Complete Streets
Engineering Department	Palmer Square Bus Shelter Constructions	Contract Award	Historic Preservation
Engineering Department	Reformulate the Traffic Safety Committee	Policy Direction	Traffic Safety Committee
Public Works Department	Implement structural Improvements to Spring Street Garage	Award Contract	Public Works Committee

2018 COUNCIL GOALS AND PRIORITIES
STAFF PROJECTS

Engineering Department	Streamline the Engineering Permit Process	None –Internal Staff Project	None
------------------------	---	------------------------------	------

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
SHADE TREE COMMISSION	Renew the Community Forestry Management Plan by December 2018.	
SHADE TREE COMMISSION	Continue to enhance Public Education and Awareness with particular emphasis on the Emerald Ash Borer Management Plan, and with concentrated outreach at events like Arbor Day and Communiversiety	
SHADE TREE COMMISSION	Facilitate the transition of the STC website into the new town website	
SHADE TREE COMMISSION	Continue to evaluate the Davey TreeKeeper inventory database and make recommendations on how the town can more efficiently and effectively use a public tree data management system (in particular, plantings, removals, species selection and health assessment)	
SHADE TREE COMMISSION	Maintain contact with Sustainable Princeton and pursue the potential participation of the STC in the Climate Action Plan. Evaluate the use of i-Tree in developing data for the CAP on matters such as air quality, tree canopy and storm water management	
SHADE TREE COMMISSION	Establish the criteria, standards, guidelines and recommendations for the use of the funds collected in the Princeton Shade Tree Trust Reserve	
SHADE TREE COMMISSION	Assist with the implementation of the Emerald Ash Borer Management Plan as approved by the Mayor and Town Council.	
RECREATION COMMISSION	Construction of Mary Moss Park	See staff project – Recreation
RECREATION COMMISSION	Explore which Park Improvements will be submitted to the Next Round of Mercer At Play Grant Program	See staff project – Recreation
RECREATION COMMISSION	Community Park Improvements –Phase I - wetland mapping, survey work, and possible some geotechnical testing	See staff project – Recreation
YOUTH ADVISORY COMMITTEE	Focus on Mental Health Issues Surrounding Youth - working with school administrators and the Task Force on Teen Stress to design community engagement and events surrounding mental health.	
YOUTH ADVISORY COMMITTEE	Expand partnerships and connect with other organizations in the community – The committee is hoping to have a wider base of organizations to work with within the community to co-host events.	
YOUTH ADVISORY COMMITTEE	Increase Outreach to Let Other Youth Know About the Youth Advisory Committee	
YOUTH ADVISORY COMMITTEE	Accessibility – The committee wants to make themselves accessible to the public so that other youth can reach out with any ideas or concerns	

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
YOUTH ADVISORY COMMITTEE	Continue to Build the Newly Created Youth Advisory Commission - In its second year, The committee is hoping to define the roles of each individual on the committee, in addition to that of the Chair, Vice Chair, and Secretary	
PUBLIC ARTS COMMITTEE	Develop inventory of public spaces, and identify sites for future installations. Create a map of potential sites.	
PUBLIC ARTS COMMITTEE	Develop criteria for accepting new work and define preferred process for maintenance of installation.	
PUBLIC ARTS COMMITTEE	Develop policy and process for permanent and temporary art, including degradable art.	
PUBLIC ARTS COMMITTEE	For Phase 2 - work on developing funding mechanism	
PRINCETON BICYCLE ADVISORY COMMITTEE	Work with Engineering Department to (a) identify the top three near-term priorities in the Bicycle Master Plan, and (b) establish timeline for implementation/construction of those projects. Vision Zero principles of speed and injury reduction should be considered in the decisions.	Clarify Roles
PRINCETON BICYCLE ADVISORY COMMITTEE	With municipal decision makers, develop and implement procedures to ensure that PBAC and the Complete Streets Committee are routinely included in early planning stages of street reconstruction, including municipal, and when Princeton’s Complete Streets policy may be affected, county and state	Clarify Roles
PRINCETON BICYCLE ADVISORY COMMITTEE	Work with Traffic Calming Subcommittee of Complete Streets Committee to identify strategies and top priorities--based on objective criteria--for traffic calming targets to achieve speed reduction. This action aligns with Vision Zero.	Clarify Roles
PRINCETON BICYCLE ADVISORY COMMITTEE	Work with engineering, police, public works departments and schools to prepare Week-long Pop-up Bike Lane in May 2018: Bike To Work / School Week.	
PRINCETON BICYCLE ADVISORY COMMITTEE	Work with Sustainable Princeton to make recommendations to climate action plan on goals for walking and biking as low-carbon transportation modes.	

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
PRINCETON BICYCLE ADVISORY COMMITTEE	Work with municipality and businesses to ensure adequate bicycle parking at major community events such as Communiversy and JazzFeast.	
PRINCETON ENVIRONMENTAL COMMISSION	Partner with staff and the Stony Brook Millstone Watershed Association to draft an ordinance addressing stormwater management for redevelopment.	Clarify Roles
PRINCETON ENVIRONMENTAL COMMISSION	Support Council on the importance of their 2018 goals related to sustainability including the development of a Climate Action Plan.	
PRINCETON ENVIRONMENTAL COMMISSION	Develop a Green Building and Sustainability Element for Princeton’s Master Plan	
PRINCETON ENVIRONMENTAL COMMISSION	Engage with the Princeton University campus plan, anticipated construction projects for the Princeton Public Schools, Affordable Housing, and other major local development projects.	Council should discuss
CIVIL RIGHTS COMMISSION	Continue to advise Council on matters of discrimination and bias, reviewing resolutions referred to commission.	
CIVIL RIGHTS COMMISSION	Schedule open office hours at Princeton Public Library so commissioners can connect with the public and hear their concerns.	
CIVIL RIGHTS COMMISSION	Formalize relationship with Princeton Public Schools by inviting the Board of Education and/or administration to assign a liaison to the commission.	
CIVIL RIGHTS COMMISSION	Conduct a series of Know Your Rights workshops on bias in areas such as employment, housing and education	

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
HOUSING BOARD	<p>We will continue to:</p> <ul style="list-style-type: none"> • Assist in the development of Princeton’s Third Round Affordable Housing Plan following the principles of sustainability and Smart Growth • Work at maintaining Princeton’s aging affordable housing stock with particular emphasis on the update of mechanical systems • Work with the Fire Inspection Department by ordering inspections on all Princeton owned units to ensure that smoke detectors, fire extinguishers and carbon monoxide detectors meet code • To reduce stress, we will continue to work with homeowners in need by offering deferred loan assistance should they become delinquent in various payments 	
HOUSING BOARD	<p>We will continue to</p> <ul style="list-style-type: none"> • Advertise the availability of affordable units in both urban and suburban areas in the Ocean, Monmouth and Mercer County areas per State guideline • Advertise the availability of affordable units on Princeton’s website • Make rental and homebuyer applications available in both English and Spanish • Assist homeowners who do not have access to computers by helping them complete applications online in our office Offer bilingual services in Spanish 	
Public Transit Advisory Committee	<p>Promote the use of Public Transportation for Residents, Workers, Students and Guests to enhance personal opportunity, increase economic opportunities, drive community growth, and contribute towards a healthy lifestyle and environment</p>	Public Transit Advisory Committee

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
Corner House	<p>Affordability...We will continue to offer:</p> <ul style="list-style-type: none"> • Services at no cost to all students involved in our Prevention Programs, which includes approximately 250 students per week through our leadership and outreach programs. • Training to Students, approximately 19,000 hours of training through all of Prevention Programs at no cost. • Alternative Activities to the 1,000 plus students through Dodgeball, A Capella, and Open Mic Coffee Houses to support life-long healthy living and community spirit will remain free to all students. • Our community-sponsored educational events and Coffee & Conversations Programs will remain free to all participants....and take place in family homes or schools. • Corner House now accepts Medicaid for all treatment programs and is working to be included on other insurance panels, currently our goal is three insurance providers. • Corner House offers funding of treatment through State of New Jersey and Mercer County 	
Public Transit Advisory Committee	<p>Inform the local community and guests about all public transportation options, availability, expense, cost savings, timings, and intra-mode connections to make informed choices with their transportation requirements.</p>	Public Transit Advisory Committee

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
Corner House	User Friendliness...We will continue to offer: <ul style="list-style-type: none"> • Anyone interested can easily access all Prevention and Treatment Programs through a telephone call. We are focusing on social media expansion for 2018. • Corner House actively provides programming to all four Princeton High Schools and all public and private middle and elementary schools in Princeton. • We will continue to recruit students in underserved populations in Princeton and work with schools, courts, police and social service agencies to engage residents in all programs. • All applications for services will be on both the Municipal Website and Corner House Foundation website through seamless docs' applications. 	
Historic Preservation Commission	Develop Design Standards for Kings Highway	Not a Council Priority
Historic Preservation Commission	Regain State-issued Certified Local Government status for H	
Historic Preservation Commission	Create website similar to the Jackson-Witherspoon Historic District website	
Princeton Senior Resource Center	Restarting the nutrition program at SPB and moving displaced PSRC programs	Need to discuss moving displaced programs

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
Corner House	Sustainability and Wellness...We will continue to: <ul style="list-style-type: none"> • Manage the growth of Corner House consistent with our Strategic Plan to meet the community needs as identified by schools, police, council and stakeholders. • Provide services to the most at risk student populations in Princeton, through our Outreach Programs. • Equalize the playing field for students concerning post high school plans and preparing them to define and achieve their goals. • Provide leadership opportunities for students that focus on building strengths and reducing anxiety. Students will have an outlet for support and encouragement. • Expand treatment focus to include mindfulness practices and trauma treatment. • Receive support from the Corner House Foundation to support the operations of Corner House. • Engage parents and families through continued work with PTO's and neighborhood groups. 	
Citizen's Finance Advisory Committee	Review parking consultant's upcoming fiscal impact report of proposed changes to parking policies and pricing structures.	Citizen's Finance Advisory Committee
Citizen's Finance Advisory Committee	Municipal budget review	Citizen's Finance Advisory Committee
Citizen's Finance Advisory Committee	Issue budget newsletter for taxpayer education and transparency	Citizen's Finance Advisory Committee

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
Corner House	<p>Inclusion and Social.....We will continue to:</p> <ul style="list-style-type: none"> • Guarantee that all students see Corner House as a welcoming and safe place. • We engage and support youth, adults and families with purposeful education, student leadership, outreach and individualized outpatient treatment and recovery programs. • Maintain the depth and breadth of our programs to assure that we have the ability to reach an individual’s needs in both prevention and treatment programs. • Focus programming for students on key transition areas such as the beginning of middle school and high school. • Assure programming and support for all parents through our Coffee and Conversation programs and community wide educational events. 	
Citizen’s Finance Advisory Committee	Review of properties owned by Princeton, with a view toward recommending from which to divest, and for which to retain ownership	Citizen’s Finance Advisory Committee
Citizen’s Finance Advisory Committee	Benchmarking	
Citizen’s Finance Advisory Committee	Look at implications of new federal tax laws for Princeton taxpayers and proposed work-around which may be developed by the League of Municipalities and/or the State of New Jersey	

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
Citizen’s Finance Advisory Committee	Financial trend monitoring	
Princeton Senior Resource Center	<p>Make progress on Age Friendly Princeton Goals</p> <ul style="list-style-type: none"> a. Create Universal Design resources b. Support establishment of neighborhood groups & coordinate with municipal Emergency Planning Committee for c. Advocate for “age friendly” in all aspects of municipal projects such as: <ul style="list-style-type: none"> i. Park development ii. Affordable housing iii. Transportation <ul style="list-style-type: none"> 1. Griggs Farm 2. Promotion of public transit-Go Princeton iv. Zoning options for co-housing, mother-in-law suites... v. Improve crosswalks 	
Board of Health	Evaluate the impact of new lead paint regulations on staffing requirements	
Sewer Operating Committee	Revive Princeton's historically successful and cost-effective commitment to reduce inflow and infiltration of ground water into our sanitary sewer system, thereby reducing Princeton's share of the Stony Brook Regional Sewerage Authority budget and Princeton's impact on the environment.	

2018 COUNCIL GOALS – BOARDS AND COMMISSION

March 26, 2018

Board/Commission	Board/ Commission Goal	Notes
Sewer Operating Committee	Continue the project, initiated last year, to use wireless sensors in order to identify the leakiest areas in Princeton's sanitary sewer systems and to prioritize repair projects based upon the data.	
Public Transit Advisory Committee	As direct and engaged citizens, provide advise and recommendations to the Princeton Council, the elected policy-making body of the municipality, on the state of play for Public Transportation issues	
Princeton Senior Resource Center	Assess rental rates for SPB and custodial costs	
Sewer Operating Committee	Reestablish Princeton's historically successful and cost-effective commitment to reduce Inflow and Infiltration of ground water into our sanitary sewer system, thereby reducing operating and maintenance costs to the municipality. The reduction in extraneous flow also results in a reduction in the energy costs required to treat the excess water at the Stony Brook Regional Sewerage Authority's River Road Treatment Plant.	
Sewer Operating Committee	Perform the next phase of system flow monitoring during the spring 2018 to identify areas of high extraneous flow into the sanitary sewer system. This information will be utilize to update and refine the existing priority list to strategically plan sewer replacement projects in order to maximize I/I reduction	

2018 COUNCIL COMMITTEE GOALS

March 26, 2018

Council Committee	Committee Goal	Notes
Public Works Committee	With Princeton Public Schools, find a consultant study to examine the feasibility of combining facilities workforces to achieve better services and cost savings	
Public Works Committee	Review vehicle inventory, vehicle use policies and vehicle purchase policies. Work with Sustainable Princeton to prioritize low – or zero- emission vehicles in the future	
Public Works Committee	Review International Parking Institute guidelines and recommendations regarding suicide prevention infrastructure at Spring Street Garage	
Personnel Committee	Update organizational chart & produce post-consolidation report	
Personnel Committee	Merit Pay Policy	
Personnel Committee	Explore other creative incentive programs	
Personnel Committee	Develop a formal process for deciding when to fill open positions	
Economic Development Committee	Make recommendation re: parking requirements in CBD, e.g. eliminating additional parking requirement when no additional square footage added to building	
Economic Development Committee	Make recommendations re: Sign Ordinance	

2018 COUNCIL COMMITTEE GOALS

March 26, 2018

Council Committee	Committee Goals	Notes
Economic Development	Generate Economic Development Plan concerning both Retail and Office potentially contracting with consultant to help with data	
Economic Development	Make recommendations regarding potential zoning changes, permitted uses in Business Districts (including Hotel, live entertainment, Food Court)	
Economic Development	Ensure Princeton University downtown map gets posted in key areas downtown (e.g. Spring Street Garage pedestrian exists, Kiosks, library?)	
Economic Development	Recommend ways to streamline approval process	
Veblen House Task Force	Stabilize existing structures to prevent further physical deterioration	
Veblen House Task Force	Reach agreement with municipality regarding legal relationship between Princeton and FOHW	
Veblen House Task Force	Identify and contract with a professional team to provide design services	
Council Committee	Committee Goals	Notes

2018 COUNCIL COMMITTEE GOALS

March 26, 2018

Veblen House Task Force	Generate Schematic plans for renovations	
Veblen House Task Force	Update budget to formulate realistic fund-raising goals and methods	



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Finance

ORDINANCE

**2018-7 Bond Ordinance Providing For Various Capital Improvements
In And By Princeton, In The County Of Mercer, New Jersey,
Appropriating \$9,307,670 Therefor And Authorizing The Issuance Of
\$8,842,286 Bonds Or Notes Of Princeton To Finance Part Of The Cost
Thereof (Public Hearing April 9, 2018)**

ATTACHMENTS:

- 2018-7 Bond Ord Mutli Purpose (DOCX)

Ordinance #2018-7

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$9,307,670 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$8,842,286 BONDS OR NOTES OF PRINCETON TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE COUNCIL OF PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by Princeton, in the County of Mercer, New Jersey ("Princeton") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$9,307,670, and further including the aggregate sum of \$465,384 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$8,842,286 pursuant to the Local Bond

Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) <u>Police Department</u> The acquisition of ballistic vests, sirens, lights and other equipment for police vehicles, portable radios, fingerprinting system, and an automatic electronic defibrillator, including all related costs and expenditures incidental thereto.	\$78,648	\$74,715	10 years
b) <u>IT Department</u> 1) The acquisition of personal computers, servers, SAN storage unit, network hardware and software, Firewall, and cyber security intrusion detection, including all related costs and expenditures incidental thereto. 2) The acquisition of police radios, including all related costs and expenditures incidental thereto.	\$255,350 \$587,304	\$242,582 \$557,939	5 years 10 years
c) <u>Recreation Department</u> 1) The acquisition of sport utility vehicles, including all related costs and expenditures incidental thereto.	\$67,923	\$64,527	5 years

<p>2) CP North lighting upgrade (Pathway safety lights) and turning basin improvements, including concrete pad and grill, turf improvements, signage, fence upgrades and picnic table upgrade and further including all work and materials necessary therefor and incidental thereto.</p> <p>3) The acquisition of a mower and turn over seeder attachment for tractor, general park maintenance, improvements and replacements, park improvements for Maggie's Playground and CP basketball court resurfacing, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.</p>	<p>\$26,556</p> <p>\$189,725</p>	<p>\$25,229</p> <p>\$180,239</p>	<p>10 years</p> <p>15 years</p>
<p>d) <u>Library Department</u></p> <p>1) Technology replacements and upgrades, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.</p> <p>2) Replacement and upgrade to chiller for cooling system and burner upgrade and motor replacement, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.</p>	<p>\$97,033</p> <p>\$612,839</p>	<p>\$92,181</p> <p>\$582,197</p>	<p>5 years</p> <p>15 years</p>
<p>e) <u>Heath Department</u></p> <p>The acquisition of a sport utility vehicle, including all related costs and expenditures incidental thereto.</p>	<p>\$31,663</p>	<p>\$30,080</p>	<p>5 years</p>

<p>f) <u>Engineering Department</u></p> <p>1) The replacement of fueling station to a different location, drainage improvements and the replacement of traffic signals, including all work and materials necessary therefor and incidental thereto.</p>	\$561,769	\$533,681	10 years
<p>2) Milling and resurfacing of Carriage Way, Potter's Run, Worths Mill Lane, and Hale Drive, reconstruction of Cherry Valley Road, conceptual planning on Witherspoon Street and traffic signals design on Harrison Streets, including all work and materials necessary therefor and incidental thereto.</p>	\$1,276,748	\$1,212,911	10 years
<p>3) Nassau Street streetscape and the acquisition of a bus shelter at Palmer Square, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto.</p>	\$102,140	\$97,033	10 years
<p>4) Infrastructure engineering costs, including all related costs and expenditures incidental thereto.</p>	\$178,745	\$169,808	15 years
<p>g) <u>Infrastructure Department – Streets/Roads/Garbage/Organics</u></p> <p>1) The acquisition of a pick-up truck with liftgate and plow, rack body trucks and a municipal sign sport utility vehicle, including all related costs and expenditures incidental thereto.</p>	\$263,521	\$250,345	5 years
<p>2) The acquisition of a wheel loader yard bucket and a fork lift, including all related costs and expenditures incidental thereto.</p>	\$280,885	\$266,840	15 years

<p><u>h) Infrastructure Department – Public Buildings</u></p> <p>1) The construction of a new cold storage facility on River Road, including all work and materials necessary therefor and incidental thereto.</p> <p>2) The acquisition of 8 Clearview Avenue and 14 Clearview Avenue, including all related costs and expenditures incidental thereto.</p>	<p>\$3,064,196</p> <p>\$970,329</p>	<p>\$2,910,987</p> <p>\$921,812</p>	<p>20 years</p> <p>40 years</p>
<p><u>i) Infrastructure Department - Parks</u></p> <p>Ash tree removal and/or treatment and tree plantings, including all work and materials necessary therefor and incidental thereto.</p>	<p>\$388,132</p>	<p>\$368,725</p>	<p>15 years</p>
<p><u>j) Emergency Services Department</u></p> <p>1) The acquisition of fire inspection equipment, investigation equipment, and a sport utility vehicle and repairs to turnout gear, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.</p> <p>2) The replacement/repair of portable radios, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.</p>	<p>\$61,284</p> <p>\$5,618</p>	<p>\$58,220</p> <p>\$5,336</p>	<p>5 years</p> <p>10 years</p>

k) Fire Department 1) The acquisition of a sport utility vehicle and fire equipment and repairs to turnout gear, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	<u>\$207,262</u>	<u>\$196,899</u>	5 years
Total:	<u>\$9,307,670</u>	<u>\$8,842,286</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting

next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. Princeton hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of Princeton is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that Princeton may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 16.77 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of Princeton as defined in the Local Bond Law is

increased by the authorization of the bonds and notes provided in this bond ordinance by \$8,842,286, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$195,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. Princeton hereby declares the intent of Princeton to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of Princeton is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of Princeton and to execute such disclosure document on behalf of Princeton. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of Princeton pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of Princeton and to amend such undertaking from time to time in connection

with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that Princeton fails to comply with its undertaking, Princeton shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of Princeton are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of Princeton, and Princeton shall be obligated to levy *ad valorem* taxes upon all the taxable real property within Princeton for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Notice of Pending Ordinance

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Mayor and Council of Princeton, in the County of Mercer, New Jersey, held on March 26, 2018. It will be further considered for final passage, after public hearing thereon, at a meeting of said Mayor and Council to be held in the Main Meeting Room, Witherspoon Hall, Princeton Municipal Building, 400 Witherspoon Street, Princeton NJ, on April 9, 2018 which begins at 7:00 p.m., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.



Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Finance

ORDINANCE

2018-8 An Ordinance Appropriating \$286,000 From Sewer Connection Fees For Various Improvements In And By Princeton, In The County Of Mercer, New Jersey (Public Hearing April 9, 2018)

ATTACHMENTS:

- 2018-8 Bond Ord Sewer Connection Fees (DOCX)

Ordinance #2018-8

AN ORDINANCE APPROPRIATING \$286,000 FROM SEWER CONNECTION FEES FOR VARIOUS IMPROVEMENTS IN AND BY PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY.

BE IT ORDAINED BY THE COUNCIL OF PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY AS FOLLOWS:

Section 1. \$286,000 is hereby appropriated from sewer connection fees for various improvements, including, sanitary sewer system repairs, landfill management engineering, pick-up trucks with plow and a joint funding agreement with USGS for stream flow gauge, including all work and materials necessary therefor and incidental thereto and further including all related costs and expenditures incidental thereto, including all related soft costs pursuant to N.J.S.A. 40A:2-20, in and by Princeton, in the County of Mercer, New Jersey (“Princeton”).

Section 2. Princeton hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of Princeton is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

Notice of Pending Ordinance

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Mayor and Council of Princeton, in the County of Mercer, New Jersey, held on March 26, 2018. It will be further considered for final passage, after public hearing thereon, at a meeting of said Mayor and Council to be held in the Main Meeting Room, Witherspoon Hall, Princeton Municipal Building, 400 Witherspoon Street, Princeton NJ, on April 9, 2018 which begins at 7:00 p.m., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.



Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Finance

ORDINANCE

**2018-9 Bond Ordinance Providing For Various Improvements To The
Parking Utility In And By Princeton, In The County Of Mercer, New
Jersey, Appropriating \$1,583,000 Therefor And Authorizing The
Issuance Of \$1,583,000 Bonds Or Notes Of The To Finance The Cost
Thereof (Public Hearing April 9, 2018)**

ATTACHMENTS:

- 2018-9 Bond Ord Parking Utility (DOCX)

Ordinance # 2018-9

BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE PARKING UTILITY IN AND BY PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$1,583,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,583,000 BONDS OR NOTES OF THE TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE COUNCIL OF PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized to be undertaken by Princeton, in the County of Mercer, New Jersey ("Princeton"). For the improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$1,583,000. No down payment is required as the purposes authorized herein are deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of Princeton, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvements or purposes, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,583,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvements hereby authorized and the purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) Repairs to Spring Street Garage, including all work and materials necessary therefor and incidental thereto.	\$516,310	\$516,310	15 years
b) The installation of new meters, including all work and materials necessary therefor and incidental thereto.	\$1,032,615	\$1,032,615	15 years
c) The acquisition of pick-up trucks for parking enforcement, including all related costs and expenditures incidental thereto.	<u>\$34,075</u>	<u>\$34,075</u>	5 years
TOTAL:	<u>\$1,583,000</u>	<u>\$1,583,000</u>	

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall

determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. Princeton hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of Princeton is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes that Princeton

may lawfully undertake as self-liquidating purposes of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 14.78 years

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of Princeton as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,583,000, but that the net debt of Princeton determined as provided in the Local Bond Law is not increased by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$50,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) This bond ordinance authorizes obligations of Princeton solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for purposes that are deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of Princeton pursuant to N.J.S.A. 40A:2-44(c).

Section 7. Princeton hereby declares the intent of Princeton to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of Princeton is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of Princeton and to execute such disclosure document on behalf of Princeton. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of Princeton pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of Princeton and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that Princeton fails to comply with its undertaking, Princeton shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of Princeton are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of Princeton and Princeton shall be obligated to levy *ad valorem* taxes upon all the taxable real property within Princeton for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Notice of Pending Ordinance

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Mayor and Council of Princeton, in the County of Mercer, New Jersey, held on March 26, 2018. It will be further considered for final passage, after public hearing thereon, at a meeting of said Mayor and Council to be held in the Main Meeting Room, Witherspoon Hall, Princeton Municipal Building, 400 Witherspoon Street, Princeton NJ, on April 9, 2018 which begins at 7:00 p.m., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.



Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Finance

ORDINANCE

2018-10 Bond Ordinance Providing For Sanitary Sewer System And Road Reconstruction Projects In And By Princeton, In The County Of Mercer, New Jersey, Appropriating \$1,500,000 Therefor And Authorizing The Issuance Of \$1,500,000 Bonds Or Notes Of Princeton To Finance The Cost Thereof (Public Hearing April 9, 2018)

ATTACHMENTS:

- 2018-10 Bond Ord Sewer & Roads (DOCX)

Ordinance #2018-10

BOND ORDINANCE PROVIDING FOR SANITARY SEWER SYSTEM AND ROAD RECONSTRUCTION PROJECTS IN AND BY PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$1,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,500,000 BONDS OR NOTES OF PRINCETON TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE COUNCIL OF PRINCETON, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by Princeton, in the County of Mercer, New Jersey ("Princeton") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,500,000. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the improvement since the project described in Section 3(a) hereof is being funded through the New Jersey Infrastructure Bank.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,500,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is sanitary sewer system and road reconstruction projects, all as set forth on a list on file in the Office of the Clerk, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting

next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. Princeton hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of Princeton is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purpose authorized herein is inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is a not current expense. It is an improvement or purpose that Princeton may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such

statement shows that the gross debt of Princeton as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,500,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. Princeton hereby declares the intent of Princeton to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purpose described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of Princeton is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of Princeton and to execute such disclosure document on behalf of Princeton. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of Princeton pursuant to Rule 15c2-12 of the Securities and

Exchange Commission (the ARule) for the benefit of holders and beneficial owners of obligations of Princeton and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that Princeton fails to comply with its undertaking, Princeton shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of Princeton are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of Princeton, and Princeton shall be obligated to levy *ad valorem* taxes upon all the taxable real property within Princeton for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Notice of Pending Ordinance

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Mayor and Council of Princeton, in the County of Mercer, New Jersey, held on March 26, 2018. It will be further considered for final passage, after public hearing thereon, at a meeting of said Mayor and Council to be held in the Main Meeting Room, Witherspoon Hall, Princeton Municipal Building, 400 Witherspoon Street, Princeton NJ, on April 9, 2018 which begins at 7:00 p.m., and during the week prior to and up to and including the date of such meeting, copies of said ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.



Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-131

Resolution Authorizing a Professional Services Agreement for Planning and Escrow Services with Banisch Associates, Inc., for an amount not to exceed \$30,000.00 for 2018

WHEREAS, the municipality of Princeton desires to retain the services of a professional **Licensed Planner** for purposes of **Planning and Zoning Board Planning Services (Escrow)** on behalf of Princeton; and

WHEREAS, Banisch Associates, Inc. has provided a proposal to Princeton for purposes of performing the Planning and Zoning Board Planning services for the not to exceed contract amount of \$30,000.00 and term of one year; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Banisch Associates, Inc. will complete and file with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$30,000.00, as more specifically detailed in Banisch Associates, Inc.’s proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available to pay for said services in account 17 -290 -XXX-XXX ; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A. 40A:11-5(1)(a)(i)*, authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Banisch Associates Inc. for Planning and Zoning Board Planning Services, consistent with this Resolution and the above “Whereas” clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A. 40A:11-5(1)(a)(i)*.
3. Banisch Associates, Inc. shall be paid a fee not to exceed \$30,000.00. The term of the agreement shall be for one year through escrow deposits
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- Council Memo - Professional Services Contract Planning Service 2018 (DOCX)
- Contract_Professional Planner Services (DOCX)
- RFQ_MunicipalPlanner_Banisch Associates (PDF)



MEMORANDUM

*Office of the Administrator, Marc D. Dasfield
Princeton Municipal Building
400 Witherspoon Street
Princeton, N.J. 08540
609-924-5176*

Date: March 23, 2018
To: Mayor and Council
From: Marc D. Dasfield, Municipal Administrator
Subject: Professional Services Contract Award – Professional Planner

The following memorandum requests approval of a Professional Services Contract for planning services to be awarded to Banisch Associates, Inc. With the retirement of our Municipal Planner, it was necessary to solicit proposals from professional planning consultants for interim planning services. The planning consultant will allow the Planning and Zoning Board of Adjustment to continue to review development applications. In addition, the hiring of a consulting planner for an interim period allows sufficient time for a thorough employment search for a new Municipal Planner.

A request for qualifications was issued and four (4) proposals were received. The proposals were evaluated by a committee that included the Chair and Vice-Chair of the Planning Board and various municipal staff involved in the development review process. Based on the review by the committee Banisch Associates, Inc. is recommended.

The consultant will provide development review services. The cost of the application review will be borne by the applicant through escrow deposits. Using a consultant for development review increases the cost for the applicants as the Municipality is more conservative in billing escrow than consultants.

The proposed contract will be in an amount not to exceed \$30,000.00 to be paid through developer escrows funds.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT ("Agreement" or "agreement") entered into this 26th day of March 2018 by and between PRINCETON, a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and **BANISCH ASSOCIATE, INC., 111 Main Street, Flemington, NJ 08822** (hereafter referred to as "CONSULTANT").

WITNESS

WHEREAS, PRINCETON desires to obtain professional services in connection with **Planning and Zoning Board Professional Planning Services (Escrow)** ; and

WHEREAS, on March 19, 2018 CONSULTANT provided a written proposal to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit A hereto; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services. CONSULTANT shall use its best efforts to perform professional services and other related duties as follows:

Planning and Zoning Board Professional Planning Services (Escrow)

2. The specific tasks involved in these services are more fully set forth in the CONSULTANT'S proposal, a copy of which is attached hereto as Exhibit A and incorporated herein as fully restated. Should there be any conflict between the terms of CONSULTANT'S proposal and this Agreement, the terms of this Agreement shall control.
3. Term.
 - a. This Agreement shall become effective on April 1, 2018, subject to the termination provisions set forth in subsection 2b. below.
 - b. This Agreement shall be for a term of one-year.

- c. The Agreement may be terminated by either party, by giving three months advanced written notice to the other, to the address as set forth on page 1 above.

4. Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT'S services as described herein shall not exceed (\$30,000.00 annually), subject to annual budgetary appropriations.
- b. The CONSULTANT shall charge for services in accordance with the following rate schedule:

Hourly Rates

Senior Licensed Professional Planner	\$156.00
Principal Licensed Professional Planner	\$145.00
Associate Licensed Professional Planner	\$129.00

Hourly Rates for Mediation and Litigation Matters

Senior Licensed Professional Planner	\$183.00
Principal Licensed Professional Planner	\$169.00
Associate Licensed Professional Planner	\$151.00

- c. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in attachment B
- d. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of an audited and approved voucher. CONSULTANT agrees to following escrow invoice procedures in accordance with Municipal Land Use Law.

5. Affirmative Action/Equal Employment. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum.

6. Business Registration & Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum.

7. Political Contributions.

- a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the goods or services as described herein. This Agreement was not awarded through a "fair and

open process” as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$300.00), in the one (1) year period preceding the award of this Agreement that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this Agreement, nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.

- b. In accordance with section 2-87 of the Princeton Code, CONSULTANT shall not make or solicit any contribution of money, or pledge of a contribution, including in-kind contributions, or loans, to a municipal campaign committee or fund of any candidate for, or holder of, a public office within PRINCETON having ultimate responsibility for the award of this Agreement, or campaign committee financially supporting such candidate or officeholder, or to any political action committee (PAC) that engages in the support of municipal elections and/or municipal parties, or to any PRINCETON or Mercer County party committee, between the time of first communications between that business entity and PRINCETON regarding this Agreement and the later of the termination of negotiations or the completion of the Agreement.
- c. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 (P.L. 2005, c.271, §3) if CONSULTANT receives contracts in excess of \$50,000 from public entities in a calendar year. It is the CONSULTANT’s responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

7. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers’ compensation, employer’s and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured on such policies.

b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.

8. Complete Agreement. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

PRINCETON, a municipal corporation of the State of New Jersey

Delores A. Williams, Deputy Municipal Clerk

By: _____
Liz Lempert, Mayor

By: _____

B A N I S C H
A S S O C I A T E S , I N C .

Planning and Design

March 13, 2018

Mr. Marc D. Dashield
Municipal Administrator
400 Witherspoon Street
Princeton, New Jersey 08540

Re: Request for Qualifications from Professional Planning Firms Interested in
Serving as "Municipal Planner" to the Municipality of Princeton

Dear Mr. Dashield:

Banisch Associates, Inc. is pleased to submit this Qualification Statement for the above referenced solicitation. Enclosed please one original, two copies and one CD of the Qualification Statement.

Finding new and innovative approaches to local planning has been our mission for forty years as planning consultants. During that time, we have had the privilege of helping clients meet community goals as they manage land use challenges in communities throughout New Jersey. We believe we have the staff, the experience and the specialized knowledge needed to assist the Municipality of Princeton in addressing local and regional planning issues.

We thank you for your consideration of our firm and trust that you will find this proposal responsive to the requested information. Should you have any questions or require further information, please do not hesitate to contact me.

Very truly yours,



Francis J. Banisch, III
President

Enclosure

111 Main Street, Flemington, NJ 08822

908-782-0835/908-782-7636(fax) banisch@banisch.com

**BANISCH ASSOCIATES, INC.
QUALIFICATION STATEMENT FOR MUNICIPAL PLANNER
TO THE MUNICIPALITY OF PRINCETON**

EXECUTIVE SUMMARY

BANISCH ASSOCIATES, INC. (BAI), founded in 1976, is a certified SBE municipal planning consultant firm based in Flemington, New Jersey. With four decades representing municipalities, BAI has assisted clients throughout New Jersey in preparing the full range of comprehensive planning tools authorized by the MLUL. In the process, we help communities plan for a proper balance between built and natural elements and implement plans that can achieve clearly defined local objectives.

Our team includes three AICP certified, New Jersey licensed professional planners, GIS and other professional and support staff. BAI's planning associates have broad ranging experience and participation in major State, county, regional and local planning initiatives in New Jersey.

Together the professional planners at BAI have helped shape natural and cultural resource and growth management planning efforts throughout New Jersey. As municipal advisers during the development review process, we bring a wealth of experience. Our understanding of local goals and objectives and our ability to assess a developer's plans helps our clients to reach informed and balanced decisions.

BAI has broad experience specializing in natural and cultural resource management and planning for redevelopment in changing times. BAI clients are leaders in farmland, open space and historic preservation, and in developing policies and regulations that combine smart growth with smart conservation. In addition to finding grant funding for preservation, BAI has helped clients enact innovative and precedent-setting plans and ordinances.

BAI has helped municipalities recognize the role of historic resources in downtown revitalization and tame State highways that are also Main Streets. Redevelopment plans prepared by BAI have been adopted and implemented, and large-scale redevelopment has proceeded according to plan. Our work has focused on developing defensible policies that are well vetted among stakeholders and directly implemented through zoning and other land use and management regulations.

BAI has successfully secured tens of millions of dollars of grant funding for preservation and community development, coordinated consultant design and construction activities, managed grant administration and agency reporting and conducted all required compliance activities for a wide variety of projects funded by the Community Development Block Grant program and the Small Cities Program, the NJDCA Neighborhood Preservation Program and the State Green Acres and Farmland Preservation programs. We also secured a municipal Urban Enterprise Zone designation for a municipal client.

BAI is a member firm of the New Jersey Association of Consulting Planners, which is an organization of planning professionals whose principal involvement is in the field of municipal planning.

Current municipal clients served by BAI:

Townships

Alexandria (Hunterdon)
Bedminster (Somerset)
Bernards (Somerset)
Chatham (Morris)
East Amwell (Hunterdon)
Hopewell (Mercer)
Independence (Warren)
Kingwood (Hunterdon)
Lafayette (Sussex)
Pemberton (Burlington)
Washington (Morris)

Boroughs

Bloomsbury (Hunterdon)
Chester (Morris)
Far Hills (Somerset)
Hopewell (Mercer)
Stockton (Hunterdon)

Cities

Hoboken (Hudson): Zoning Board of Adjustment
Passaic (Passaic): Highlands Council TDR feasibility study

PROFESSIONAL INFORMATION AND QUALIFICATIONS

1. Name of Respondent:

Banisch Associates, Inc.

2. Address of principal place of business and corresponding telephone and fax numbers. Note specifically which planners will be assigned to work with Municipality.

111 Main Street
Flemington, NJ 08822
Telephone: 908-782-0835
Fax: 908-782-7636

Francis J. Banisch III, PP/AICP is the designated BAI staff member assigned to work with the Municipality of Princeton, assisted by Joanna Slagle, PP/AICP.

3. Description of Respondent's planners' education, experience, qualifications, number of years with the Respondent and a description of their experience with

projects similar to those described above. [Please refer to Attachment A for professional staff resumes.]

Francis J. Banisch III, PP/AICP, President of BAI, has been a community planning consultant serving New Jersey municipalities since 1972 in the preparation of conservation-oriented master plans, development ordinances, and planning analyses which focus on specific sites, areas, or issues. He has been extensively involved in the design and review of plans for residential and non-residential developments.

Mr. Banisch holds a Bachelor of Arts degree in Architecture and Urban Planning from Princeton University. He is a licensed professional planner in New Jersey and a member of the American Institute of Certified Planners and has served as past Vice President of the New Jersey Chapter of the American Planning Association.

Mr. Banisch brings to the planning profession an architecture and design orientation, and has focused his career in the areas of urban design and environmentally sound land management. Serving clients across the State, he has professional experience dealing with the unique aspects of land management in various settings. This experience has involved the preparation of resource management tools to protect the State's diverse natural and cultural resources, and the shaping of development proposals to promote land use compatibility and to enhance the quality of life.

Mr. Banisch has testified on behalf of municipal clients in Superior Court in Burlington, Hunterdon, Monmouth, Middlesex, Morris and Somerset Counties. He is also a Court-appointed master in Mount Laurel litigation.

Mr. Banisch served in an advisory capacity as a representative of the Municipal Council in the development of the Pinelands Comprehensive Management Plan, and was a member of the Pinelands Cultural Resource Management Plan Advisory Committee. He served as a member of the Rural Policy Technical Advisory Committee to the Office of State Planning in the review of the Draft State Development and Redevelopment Plan. He is currently a member of the Board of Counselors of the New Jersey Planning Officials (NJPO) and serves on the Municipal Land Use Law Technical Review Committee.

Mr. Banisch is co-author of a Special Report of the New Jersey Federation of Planning Officials entitled "Fair Share Methodologies: Improved Approaches to Need Calculation and Distribution, and is the author of "The Conservation Plan Element", Chapter 20 of the New Jersey Municipal Master Plan Manual prepared for NJPO. Mr. Banisch has also been featured on the PBS television series "INNOVATIONS", highlighting his work with geographic information systems in conjunction with Rutgers University.

Mr. Banisch serves as an adjunct professor at Rutgers University. Past activities include serving as a Trustee of the Upper Raritan Watershed Association and President of the Whitesbog Preservation Trust.

Joanna Slagle, PP/AICP has been involved in environmental analysis and justice issues since 1996 and regional and environmental planning issues since 1999. Ms. Slagle graduated from York University, Toronto, Canada with a B.E.S in Environmental Studies and graduated with an M.A. from the State University at Buffalo Geography/Urban and Regional Analysis program. She is a certified member of the American Institute of Certified Planners and a licensed Professional Planner in the State of New Jersey.

Ms. Slagle spent five years focused on economic development and environmental planning and justice issues in the City of Buffalo and Niagara Falls in New York State. Previous projects conducted by Ms. Slagle included neighborhood/industrial programming to address pollution hazards, initiatives with the City of Buffalo to analyze telecommunications infrastructure and potential economic development opportunities, and socioeconomic analysis of urban decay projects in conjunction with the Lincoln Institute of Land Policy.

Ms Slagle has been employed with Banisch Associates since 2001. Her expertise includes knowledge of a variety of computer hardware and software applications, including all current ArcGIS products from Environmental Systems Research Institute (ESRI). Ms. Slagle has successfully led Banisch Associates, Inc. into the forefront of GIS use in planning studies and plan composition by integrating state of the art computer applications into daily office activities.

Recent projects have included a variety of research initiatives in capacity based and environmental planning, sustainable development and open space preservation. Ms. Slagle has been active in local, State and Federal grant preparation. Ms. Slagle has also authored Open Space Plans, Farmland Preservation Elements, Environmental Resource Inventories, Land Use Plans, Housing Plans, build-out analysis and has provided valuable research efforts in support of client litigation. In many cases, GIS has been used for interpretation and analysis to provide a sound basis for decision making, an invaluable asset for communities faced with potentially difficult policy decisions.

David J. Banisch, PP/AICP joined Banisch Associates as a Research Associate in 1988. Mr. Banisch has assisted in preparation of municipal master plans and a wide range of municipal planning and private-sector client projects. The NJ Board of Professional Planners licensed Mr. Banisch as a Professional Planner on June 1, 2000. Mr. Banisch has represented the firm before a number of municipal governing bodies, Planning Boards and Zoning Boards of Adjustment for general municipal planning matters, development and variance application review, and master plan and ordinance preparation.

David Banisch has worked extensively in the area of community development grant writing and administration on a wide range of projects. Mr. Banisch's efforts have secured numerous grants and aid to municipal clients totaling over \$9.5 million. These municipal community development projects include parkland acquisition and park facilities development, public facilities development including senior citizen center rehabilitation,

National Register historic railroad station rehabilitation, pedestrian and streetscape improvements, and community center, library and firehouse construction.

Mr. Banisch has also secured funding for innovative open space projects such as greenway and stream corridor protection and rails-to-trails acquisition and tourism facilities. Mr. Banisch supervises the firm's efforts to secure municipal funding for these and other types of projects from the NJDOT-TEA21 Program, NJDCA Small Cities CDBG Program, NJDEP Green Trust Program and other State and County funding agencies.

Mr. Banisch's responsibilities with the firm include specialized planning services for a wide variety of housing, redevelopment, economic development and open space projects.

4. Experience related to providing planning services to public entities.

As a leading planning consulting firm serving New Jersey municipalities, BAI is well qualified to provide professional planning services to the Municipality of Princeton. Our firm is highly experienced in developing all master plan elements authorized under the Municipal Land Use Law, and in developing strategies to manage community character and promote positive change, such as the preparation of open space and farmland preservation plans with a focus on preserving and enhancing the defining characteristics of a community.

BAI provides its client Boards with development review reports that identify inconsistencies with local ordinances and generally accepted planning principles, as well as identify thoughtful and creative suggestions for plan revisions where appropriate to make sure that any Board approval achieves the best quality design of development possible. Where appropriate, BAI may recommend field inspections by the Board to consider proposed plans and recommendations for revisions. In addition, where an applicant's submission does not provide sufficient information for the Board to make a decision, or where alternative approaches should be considered, BAI will make these types of specific recommendations to the Board. If additional study on a particular aspect of an application is necessary, BAI will recommend this and seek the Board's direction as to whether additional study should be undertaken.

BAI will provide Princeton with planning services relating to application review and any other projects as requested.

5. ***At least four (4) municipal government references, three (3) of which must have knowledge of service to public entities.***

Carol Guttschall, Chair
Bedminster Township Land Use Board
One Miller Lane
Bedminster, NJ 07921
908-212-7000 x420 (LUB secretary)

Thomas Ciccarone, Administrator
Chatham Township
58 Meyersville Road
Chatham, NJ 07928
973-635-3204

Don Reilly, Chair
Township of East Amwell Planning Board
1070 U.S. Route 202
Ringoes, NJ 08551-1051
908-782-8536 x13 (PB/ZBA secretary)

Kevin Kuchinski, Mayor
Hopewell Township
201 Washington Crossing-Pennington Road
Titusville, NJ 08560-1410
609-537-0276 (Township Clerk)

6. ***Examples of record of success (or significant achievements) servicing public entities.***

Detailed below are several specific case examples which illustrate the firm's records of success and achievement.

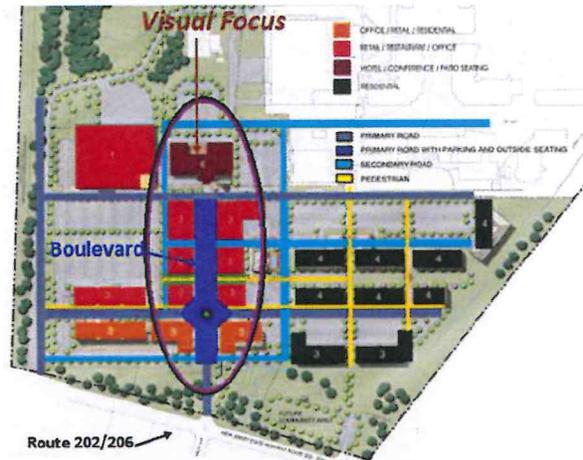
Redevelopment Planning

BAI has recently prepared preliminary redevelopment investigations and redevelopment plans for Hopewell Township, and preliminary redevelopment investigations for Hopewell Borough, a small town with a charming Main Street in Mercer County, and East Brunswick, with a tired collection of older highway retail uses, including some that have outlived their usefulness.

Center of Excellence - Bridgewater Township, Somerset County

When pharma giant Sanofi moved their research campus from Route 202/206 in Bridgewater to Cambridge, Massachusetts to be closer to the research hub formed by that cluster of academic institutions and tech businesses, it left a major void in Bridgewater, signaling the end of one era and the beginning of another. Where American Hoechst had blazed a trail in the 1960's and 1970's with this early single-user campus, its successor Sanofi found the aging campus unsuited to its needs in the 21st century.

BAI prepared the redevelopment plan for Bridgewater's Center of Excellence, as the former Sanofi research campus is now known. The plan was fashioned to compliment the remaining research, laboratory and office facilities with an attractive mixed use environment – the type sought out by such employers today.. The redevelopment plan provides for a town-center design that includes a hotel,



boutique retail and restaurants, as well as larger scale retail. It also allows roughly 400 apartments, including dozens of apartments over the shops on “Main Street”.

The redevelopment plan also provides design guidance to regarding the traditional design concepts that underpin the town center area, including materials selection. When the Planning Board recommended and the Township Council in Bridgewater adopted the redevelopment plan, they provided for a mixed use community that offers mixed and multiple uses with walkable destinations close to home, reduced peak hour traffic, a mix of housing types and costs. This provides a better balance, both fiscal and traffic/transit. With opportunities for shared parking on site, the redevelopment plan replaces an out of date single user office with components that provide for a more balanced community – on and off site.

Despite the loss of Sanofi's research arm, the sophisticated FDA-certified secure lab space they left behind has attracted a variety of desirable users, most recently Nestle Health Science, a subsidiary of the Swiss food and beverage giant. “We started to do the work with the whole world as the search ground,” according to a vice president for

Nestlé Health Science. “And after a lot of decisions ... we decided ... that this bioscience corridor in the East Coast of the U.S. would probably be a very good place to go, from the fact that we believe that both the commercial and the technical competence is here.”

With the whole world as its search area, Nestle brought their new 180,000-square-foot R&D facility to Bridgewater for two primary reasons:

- “the commercial and the technical competence is here”, and
- A mixed use redevelopment with a hotel and housing attracted them to Bridgewater.

As a result, Bridgewater’s desirable quality of life will be protected and advanced by improved non-residential revenue sources, expanding opportunities for high paying jobs, creation of an attractive destination with a restaurant row and boutique shops and an expanded housing supply, better able to meet needs of residents across the age spectrum.



Pemberton Township, Burlington County

BAI has assisted Pemberton Township in the preparation of redevelopment plans in accordance with New Jersey’s Redevelopment and Housing Law. Working with the Planning Board, BAI conducted necessary field investigations and facilitated a public process for five areas targeted for redevelopment. BAI identified environmental remediation requirements in several of these areas and assisted the Township in addressing potential concerns. Since adoption of the Redevelopment Plan, the Browns Mills Town Center has seen a significant influx of new development, including a major shopping center, a new bank, a new community library, and new restaurants along with installation of street trees, theme lighting and sidewalks.

Cinnaminson Township, Burlington County

BAI has assisted the Township in implementing its redevelopment plan in accordance with New Jersey’s Redevelopment and Housing Law. After conducting necessary field investigations and facilitating a public process for areas targeted for redevelopment, BAI developed components for the redevelopment plan such as commercial design guidelines for redevelopers as well as working with redevelopers to implement these guidelines.

Public Visioning

Charting Our Course: Walkway and Bikeway Plan for Chatham Township *Chatham Township, Morris County*

Chatham Township undertook a circulation planning effort utilizing a visioning process developed by Banisch Associates. BAI prepared a plan identifying a series of interconnected walkway and bikeways that provide safe and efficient pedestrian activity throughout the Township. This pedestrian and bicycle network links the residential neighborhoods that ring the Great Swamp on the north, east and south with Township open space and community services. The purpose of the visioning process was to gain feedback from residents regarding the current walkway and bikeway areas throughout the Township and to identify areas in need of improvement or additional connections. With the assistance of a PPGIS component, interactive communication among stakeholders, planners, and regulators enabled fine tuning to address emerging community needs.

Sourland Mountain Comprehensive Management Plan

The Stony Brook-Millstone Watershed Association *Project for Municipal Excellence* completed Municipal Assessment reports for six of the seven Sourland municipalities within the last four years. BAI completed the Conservation and Open Space Plan that was the product of Phase One of this project in 2005, and one by one the Sourland municipalities have been implementing environmental resource protection ordinances.

BAI took this project to the next level through a community-based approach that built on the project partners' previous efforts in the Sourland communities to craft a Comprehensive Management Plan. This initiative inspired Sourland municipalities and residents to imagine the potential of their region's future and made them partners in the decision-making process. The effort has spawned a municipal inter-cooperation agreement, similar to the *Ten Towns* model, that will involve joint municipal control of a regional planning process where home rule facilitates, rather than preventing, intelligent regional planning to protect scarce water resources and the ecosystems and households they support.

Envision Flemington

Flemington Borough, Hunterdon County

BAI prepared the Municipal Self-Assessment Report for the Borough and facilitated the community visioning process that is part of Plan Endorsement. This program is ongoing and is designed to:

- Develop a community vision with a twenty-year planning horizon
- Provide for sustainable growth,
- Recognize fiscal constraints,

- Recognize housing needs
- Protect natural, historic and agricultural resources

Community visioning engaged local residents, businesses and other stakeholders through a variety of exercises, including the SWOT analysis that examined Flemington's:

Strengths
Weaknesses
Opportunities, and
Threats

This process was essential in defining issues of concern and in developing a consensus on:

1. What residents want their community to be
2. Where the community seems to be heading and
3. What has to be done to correct that trend to achieve the desired common vision

BAI also conducted a series of interactive discussions in smaller focus group settings with community stakeholders that helped to shape a compelling positive Vision of a future that builds on the authentic character of place and celebrates a compelling sense of history from the many stories that make up this place.

Other representative projects include the Pluckemin NJDOT Yard (Bedminster Township, Somerset County) and the Rolling Knolls Landfill (Chatham Township, Morris County).

Master Plans

Bedminster Township, Somerset County

Bedminster Township hired BAI in 1989, in part to address proper planning and management of the rural countryside. The R-10 Zone was developed to address policy concerns related to the Environmentally Sensitive Planning Area (PA-5) in Bedminster. The R-10 zoning was the subject of litigation during the 1990's, resulting in an Appellate Division decision upholding Bedminster's 10-acre zoning. Strong linkage to the State Development and Redevelopment Plan, which includes Bedminster within Planning Area 5, was an important element in this outcome. More recent efforts in Bedminster have involved fine-tuning of village planning policies and regulations, including State Planning Commission approval of two center designations, to better protect community character.

East Amwell Township, Hunterdon County

Preserving the critical resources and habitats of the Sourland Mountain has long been recognized as a major objective of state and regional policies, including the State Development and Redevelopment Plan. In a process which began in 2001, the Township recently adopted a Land Use Plan amendment for the Sourland Mountain

and Stony Brook Districts which focuses on establishment of sustainable development policies. The Land Use Plan amendment was based on both analysis of groundwater availability and study of the fragile ecosystem and the components that comprise it. Groundwater quantity and quality issues were explored in a separate study undertaken by a professional geologist, with key issues and recommendations incorporated into the Land Use Plan. Ecosystem study included mapping and analysis of critical environmental features including headwater streams, wetland systems, critical habitats and soils (and their associated properties). The Land Use Plan received 2003 planning and design awards from the Hunterdon County Planning Board and New Jersey Planning Officials. The Hunterdon County Planning Board awarded the Planning Board with the Hermia Lechner Award, given to projects which promote the conservation of natural resources. New Jersey Planning Officials recognized the Township Planning Board with an Achievement in Planning Award, which recognizes individuals or organizations for outstanding planning projects throughout New Jersey.

Capacity Analysis and Natural Resource Inventories

A major element of BAI's approach to resource-based master planning is the use of the Natural Resource Inventory and Build-out Analysis. Master plans prepared for Bedminster Township, Bernards Township, Far Hills Borough, Hillsborough Township, Hopewell Township, Howell Township, Lebanon Township, Tewksbury Township and Washington Township (Morris County) are examples of plans that utilize these tools to assess capacity for development and priorities for preservation within the community.

Natural Resource Inventories were recently prepared for Montgomery Township, the Borough of Ringwood, and other Highlands municipalities as part of Basic Plan Conformance. This comprehensive document provided detailed information on the natural elements that compose the environment and offered recommendations on how they can be better protected through the planning process.

Optional Master Plan Elements

Conservation Plan Element

BAI places major emphasis on the Conservation Plan Element as a key planning tool. The conservation plan outlines strategies to preserve, conserve and utilize natural resources, and is designed to function in concert with other plan elements, particularly the Land Use Plan. Together these plan elements propose the location, scale and intensity of new development and the resource management strategies needed to protect the environment.

Open Space and Recreation Plans

BAI also has extensive experience preparing open space and recreation plan elements for client communities. Open Space and Recreation Plans have been prepared for Bernardsville Borough, Cinnaminson Township, Lebanon Township, Branchburg Township, Clinton Township and Westampton Township.

Traffic Calming

East Amwell - Old York Road Pedestrian and Traffic Plan

This plan is designed to improve the quality of life in Ringoes Village by limiting the negative impacts of regional through-traffic while providing a safe pedestrian and bicycle-friendly environment. Increasing regional traffic through the village has impaired the quality of life and small-town character in historic Ringoes, where a State Highway is also Main Street.

Policies and strategies were devised to accommodate all modes of travel through this crossroads community, providing safer access for village residents and visitors to village services while providing connectivity among destinations including a new library, post office and Clawson Park. Streetscape improvements and traffic calming strategies were designed to enhance the historic character of the crossroads while better accommodating pedestrian and bicyclist movement. This planning process involved the substantial participation of village residents and the community at large, as well as county and state officials, and New Jersey Planning Officials recognized this as an exemplary project in 2003.

7. The Respondent's ability to provide the services in a timely fashion (including staffing, familiarity and location of key staff).

BAI's collaborative professionals and skilled support staff are prepared to deliver all planning services required by Princeton in a timely fashion. Our planning staff understands and is responsive to the need for timely delivery of planning work products to address all of our client's needs. BAI staff, with Frank Banisch having primary responsibility, will be available to accommodate any meetings required by the Municipality of Princeton.

8. Cost details, including the hourly rates of each of the individuals who will perform planning services:

Please refer to Attachment B/2018 Rate Schedule for hourly rates for the firm's professionals and expenses. A cost proposal would be dependent upon specific project requests.

9. Cost detail, including the hourly rates of each individual who will be doing escrow development reviews:

Please refer to Attachment B/2018 Rate Schedule for hourly rates for the firm's professionals and expenses.

10. Evidence of compliance with New Jersey affirmative action requirements:

Please refer to Attachment C/Required Documents.

11. New Jersey Business Registration Certificate:

Please refer to Attachment C/Required Documents.

12. A copy of any required professional federal and/or state licenses to perform required activities:

Please refer to Attachment D - New Jersey Professional Planners licenses.

13. Immediate relatives of Principal of the Respondent who re municipal employees or elected officials of the Municipality: None

14. List any judgments within the last three years in which the Respondent, or its members and/or employees, have been adjudicated liable for professional malpractice. None

15. Whether the business organization is now or has been involved in any bankruptcy or re-organization proceedings in the last ten (10) years. If yes, please explain; and

Banisch Associates, Inc. is not now nor has ever been involved in any bankruptcy or re-organization proceedings.

16. A copy of a current certificate of insurance evidencing professional liability insurance, with limits of not less than One Million Dollars (\$1,000,000.00) each claim/\$1,000,000.00 annual aggregate. The Municipality reserves the right to request additional financial information from the Respondent in the event that said insurance policy contains either a deductible in excess of \$20,000.00 or any self-insured retention limits.

Please refer to Attachment C/Required Documents. BAI's insurance policy contains a deductible of \$5,000 and no self-insured retention limits.

17. Describe those portions of the Respondent's services, if any, that are subcontracted out. Identify all subcontractors the Respondent anticipates using in connection with this project. None

Banisch Associates, Inc
111 Main Street, Flemington, NJ 08822
(T) 908-782-0835 (F) 908-782-7636
Francis J. Banisch III, banisch@banisch.com

18. State whether Respondent normally employs union or non-union employees.

Banisch Associates, Inc. normally employs non-union employees.

APPENDIX A

LETTER OF QUALIFICATION

(Note: To be typed on Respondent's Letterhead. No modifications may be made to this letter)

March 13, 2018

Attn: Marc D. Dashield
Municipal Administrator
400 Witherspoon Street
Princeton, New Jersey 08540

Dear Mr. Dashield

The undersigned have reviewed our Qualification Statement submitted in response to the Request for Qualifications (RFQ) issued by the Municipality of Princeton ("Municipality"), dated March 19, 2018 in connection with the Municipality's need(s).

We affirm that the contents of our Qualification Statement (which Qualification Statement is incorporated herein by reference) are accurate, factual and complete to the best of our knowledge and belief and that the Qualification Statement is submitted in good faith upon expressed understanding that any false statement may result in the disqualification of Banisch Associates, Inc.

(Respondent shall sign and complete the spaces provided below. If a joint venture, appropriate officers of each company shall sign.)

(Signature of Chief
Executive Officer)

(Signature of Chief
Financial Officer)



Francis J. Banisch III, President
Banisch Associates, Inc.



Francis J. Banisch III, President
Banisch Associates, Inc.

Dated: March 13, 2018

Dated: March 13, 2018

Attachment A - Professional Resumes

FRANCIS J. BANISCH III, PP/AICP

EDUCATION

Bachelor of Arts, Princeton University, 1972
Major: Architecture and Urban Planning

PROFESSIONAL EXPERIENCE

**1976 - Present President, Banisch Associates, Inc.
Community Planning and Design Consultants
Flemington, New Jersey**

Senior associate and principal of planning and design firm specializing in visioning, resource management plans, redevelopment plans, historic preservation, growth management programs, master plan and zoning ordinance preparation, municipal planning, subdivision and site plan review and preparation, environmental analysis and conceptual design plans.

Professional responsibilities, in addition to the services listed above, have included administering several low- and moderate-income housing programs, including rehabilitation programs and Regional Contribution Agreements (RCA's), representing municipalities and clients in Superior Court and administrative agency actions, serving as Court-appointed master in Mt. Laurel litigation, preparing contracts and work programs, and supervising planning, drafting, technical and clerical personnel.

**1972-1976 Associate, Alvin E. Gershen Associates
Trenton, New Jersey**

Assisted municipal clients with Master Plan studies, continuing planning programs, ordinance preparation, housing programs and numerous special studies, development reviews including planned developments and major commercial projects.

Assisted private clients in preparation of conceptual subdivision and site plan designs and testimony before review agencies.

PROFESSIONAL AFFILIATIONS AND LICENSURE

- Member, American Institute of Certified Planners
- Licensed Professional Planner in New Jersey since 1975 (#1686)
- Member, American Planning Association
- Member, New Jersey Association of Consulting Planners

PROFESSIONAL ACTIVITIES AND ACHIEVEMENTS

- Member, Board of Counselors, New Jersey Planning Officials
- Member, Municipal Land Use Law Technical Review Committee (NJ League of Municipalities)
- Board of Directors, Preservation New Jersey
- Member, State Planning Commission Rural Policy Technical Advisory Committee
- Regular lecturer for the New Jersey Planning Officials, New Jersey League of Municipalities and the New Jersey Chapter of the American Planning Association
- Adjunct professor for Rutgers University, Office of Continuing Education
- Mayor's designee on Municipal Council in development of Pinelands Comprehensive Management Plan
- Member, Cultural Resource Management Plan Advisory Committee to Pinelands Commission

PUBLICATIONS

- Fair Share Methodologies: Improved Approaches to Need Calculation and Distribution by Frank Banisch and Mary Winder, New Jersey Federation of Planning Officials Special Report.
- The New Jersey Municipal Master Plan Manual, Chapter 20, "The Conservation Plan Element", New Jersey Planning Officials, 1998.
- "Coastal Storm Hazard Mitigation Strategies for Strathmere and Whale Beach, Upper Township, Cape May County, NJ", by Francis J. Banisch III, PP/AICP and Peter J. Pizor, Ph.D., June 1986.

BROADCAST

- "Innovations" (PBS television) highlighting early use of Geographic Information Systems (GIS) to assist in developing local planning and policy recommendations.

SUPERIOR COURT CASES

- On behalf of the Township of Pemberton, Burlington County, in the matter of State of New Jersey v. Pemberton Township
- On behalf of the Township of Holmdel, Monmouth County, in the matter of Support Development Corporation v. Holmdel Township, et al.
- On behalf of the Township of Bedminster, Somerset County, in the matter of F. M. Kirby v. Bedminster Township
- On behalf of the Randolph Investors, in the matter of Randolph Investors v. Readington Township
- On behalf of Pemberton Borough, Burlington County, in the matter of G & F Assoc. v. Pemberton Borough
- On behalf of the Township of Roxbury, Morris County, in the matters of Muscarelle v. Roxbury Township and County Concrete v. Roxbury Township.
- On behalf of the Township of Mt. Olive, Morris County, in the matter of Interverse Enterprises, Inc. v. Mt. Olive Township
- On behalf of the Township of Readington, Hunterdon County, in the matters of Lackland and Lackland, et al v. Readington Township, et als, Illva Saronno Corp. v. Readington Township, and Toll Brothers, Inc. v. Readington Township, et als.
- On behalf of the Township of Washington, Morris County, in the matter of Fellows et al v. Washington Township, et al.
- On behalf of the Township of Washington, Morris County, in the matter of Rand, et al v. Washington Township, et al.
- On behalf of East Amwell Township, Hunterdon County, in the matter of NJ Farm Bureau, et al v. East Amwell Township, et al.
- On behalf of East Brunswick Township, Middlesex County, in the matter of Bailes, et al v. East Brunswick Township, et al.
- On behalf of Bernards Township, Somerset County, in the matter of Millington Quarry, Inc., v. Bernards Township

COURT APPOINTED MASTER

Bergen County:

Dumont Borough

Edgewater Borough

Elmwood Park Borough

Harrington Park Borough

Hillsdale Borough

Little Ferry Borough

Montvale Borough

New Milford Borough

Old Tappan Borough

Paramus Borough

Park Ridge Borough

River Edge Borough

Saddle River Borough

Tenafly Borough

Upper Saddle River

Woodcliff Lake Borough

Wyckoff Township

Burlington County:

Chesterfield Township

Delanco Township

Eastampton Township

Camden County:

Gibbsboro Borough

Haddonfield Borough
Essex County:
North Caldwell Borough
Gloucester County:
Logan Township
Woolwich Township
Hunterdon County:
Frenchtown Borough
Lebanon Borough
Readington Township
Union Township
Monmouth County:

Aberdeen Township
Atlantic Highlands
Borough
Long Branch City
Manalapan Township
Monmouth Beach Borough
Ocean Township
Red Bank Borough
Rumson Borough
Shrewsbury Borough
Upper Freehold Township
Wall Township

Salem County:
Carneys Point
Pittsgrove Township
Somerset County:
Franklin Township
Rocky Hill Borough
Warren Township
Watchung Borough
Warren County:
Greenwich Township
Pohatcong Township

JOANNA M. SLAGLE, PP/AICP

EDUCATION

M.A. Geography/Urban and Regional Analysis, State University of New York at Buffalo, New York 2001

B.E.S (Honors) Environmental Studies, York University, Toronto, Ontario, Canada, 1996

PROFESSIONAL EXPERIENCE

**2001 - Present NJ Licensed Consulting Planner -
Banisch Associates, Inc.
Flemington, New Jersey**

Ms. Slagle is a licensed professional planner with 16 years experience in land use planning. Ms. Slagle offers consulting planner services, including Planning and Zoning Boards and municipal governing bodies. She is currently assisting a number of municipal clients through development of land use strategies, creation municipal Master Plans, affordable housing strategies, land development ordinances, redevelopment studies, subdivision and site plan review work, variance applications and technical report writing.

Ms. Slagle is also currently assisting a number of municipal clients through the Highlands Regional Master Plan and Plan Conformance efforts, State Development and Redevelopment Plan cross-acceptance and Plan Endorsement.

Other primary responsibilities include:

- Preparation of Open Space Plans, Farmland Preservation Elements, Environmental Resource Inventories, Land Use Plans, Housing Plans, build-out analysis.
- Client litigation support.
- Research initiatives in capacity based and environmental planning, sustainable development and open space preservation.
- Preparation of local, State and Federal grant preparation.
- Provide a variety of computer hardware and software applications, including all current ArcGIS products from Environmental Systems Research Institute (ESRI) support for municipal and private clients.

1998 - 2001 Research Associate – Geography Department, State University of New York, Buffalo

Primary responsibilities: Review and provide research support on for a variety of economic development and environmental planning and justice cases in the City of Buffalo and Niagara Falls in New York State. Projects included neighborhood/industrial programming to address pollution hazards, initiatives with the City of Buffalo to analyze telecommunications infrastructure and potential economic development opportunities, and socioeconomic analysis of urban decay projects in conjunction with the Lincoln Institute of Land Policy.

PROFESSIONAL AFFILIATIONS AND LICENSURE

- Licensed Professional Planner in New Jersey (#33LI00595500)
- Member, American Planning Association
- Member, American Institute of Certified Planners

DAVID J. BANISCH, PP/AICP

PROFESSIONAL EXPERIENCE

**2000 - Present NJ Licensed Consulting Planner – Banisch Associates, Inc.
Flemington, New Jersey**

Primary responsibilities: Principal planner for a number of the firm's municipal clients with primary responsibility for the delivery of consulting planner services to Planning and Zoning Boards and municipal governing bodies; and including expert testimony to private clients in connection with private and nonprofit development projects.

**1988 - 2000 Research Associate / Planner in Training - Banisch
Associates, Inc.
Flemington, New Jersey**

Employee of municipal planning consulting firm that specializes in municipal consulting services including growth management programs, affordable housing, master plan and zoning ordinance preparation, municipal planning, subdivision and site plan review and preparation, environmental analysis and community development.

Primary responsibilities: Under the supervision of licensed NJ Planners, research and data collection for master plan and zoning ordinance preparation; community development projects grant writing and grant administration, including oversight of public contracts for municipal construction projects funded through state and federal funding agencies; preparation of subdivision and site plan review reports and attendance at monthly Planning Board, Zoning Board and Township governing body meetings for a variety of the firms client municipalities; preparation of redevelopment area investigation reports; redevelopment reports; development of Urban Enterprise Zone (UEZ) and oversight of UEZ start-up and implementation of UEZ Plan.

PROFESSIONAL AFFILIATIONS AND LICENSURE

- Licensed Professional Planner in New Jersey since 2000 (#5565)
- Member, American Planning Association
- Member, American Institute of Certified Planners

Attachment B

BANISCH ASSOCIATES, INC. - 2018 Fee Schedule

The following rates are for professional planning services rendered to the Municipality, including but not necessarily limited to review of plans and all aspects of review report preparation including travel involved in the review of development applications; preparation of correspondence relating to Municipal planning matters; telephone conferences and attendance at meetings. Travel time will not be billed for attendance at regularly scheduled meetings. Services rendered on behalf of the Municipality, in accordance with the terms and conditions set forth in the contract with Banisch Associates, Inc., will be billed as follows:

Hourly Rates

Senior Licensed Professional Planner	\$156.00 (F. Banisch)
Principal Licensed Professional Planner	\$145.00 (D. Banisch)
Associate Licensed Professional Planner	\$129.00 (J. Slagle)

Hourly Rates for Mediation and Litigation Matters

Senior Licensed Professional Planner	\$183.00 (F. Banisch)
Principal Licensed Professional Planner	\$169.00 (D. Banisch)
Associate Licensed Professional Planner	\$151.00 (J. Slagle)

Reimbursable Costs

Printing and reproduction of maps and copies of reports (other than routine correspondence) by an outside vendor will be billed at cost.

In-house printing and reproduction of CD's, maps and copies of reports (other than routine correspondence) will be billed at charges indicated below.

	<u>Paper Size</u>	<u>Color</u>	<u>Black & white</u>
Printing and copying:	8 ½ x 11, 8 ½ x 14	\$0.89	\$0.09
	11 x 17	\$1.79	\$0.17
Display exhibit (2'x3' mounted color):		\$63.00	
CD's:		\$10 each	

Attachment C

Required Documents

- Certificate of Employee Information Report
- New Jersey Business Registration Certificate
- Certificate of professional liability insurance

Certification

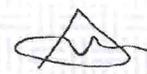
CERTIFICATE OF EMPLOYEE INFORMATION REPORT 6606

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of

15-FEB-2013 to **15-FEB-2020**

BANISCH ASSOCIATES, INC.
111 MAIN STREET
FLEMINGTON NJ 08822





Andrew P. Sidamon-Eristoff
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
BANISCH ASSOCIATES, INC.

TRADE NAME:

ADDRESS:
111 MAIN STREET
FLEMINGTON NJ 08822
EFFECTIVE DATE:

SEQUENCE NUMBER:

0706477

ISSUANCE DATE:

10/24/06

12/30/97

James J. Juswione

Acting Director
New Jersey Division of Revenue

Attachment D

New Jersey Professional Planner Licenses

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER WITH A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Professional Planners

HAS LICENSED

FRANCIS J. BANISCH III
111 Main Street
Flemington NJ 08822

FOR PRACTICE IN NEW JERSEY AS A(N): Professional Planner

05/26/2016 TO 05/31/2018
VALID

Francis J. Banisch III

Signature of Licensee/Registrant/Certificate Holder

33LJ00168600

LICENSE/REGISTRATION/CERTIFICATION #

Steve L. L.

ACTING DIRECTOR



THE STATE OF NEW JERSEY

DEPARTMENT OF LAW & PUBLIC SAFETY

DIVISION OF CONSUMER AFFAIRS

[NJ Home](#) | [Services A to Z](#) | [Departments/Agencies](#) | [FAQs](#)



[OAG Home](#)

OAG Services from A - Z

[OAG Contact](#)

DIVISION OF CONSUMER AFFAIRS

[OAG Home](#)

Steve C. Lee
Director



License Information

Accurate as of October 24, 2016 2:03 PM

[Return to Search Results](#)

Name: DAVID J BANISCH

Address: FLEMINGTON,NJ

Profession/License Type: Professional Planners,Professional Planner

License No: 33LI00556500

License Status: Active

Status Change Reason: Reinstatement

Issue Date: 6/21/2000

Expiration Date: 5/31/2018

For more information contact the New Jersey State Board of Professional Planners (973)504-6465

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER, WITH A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

**State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs**

THIS IS TO CERTIFY THAT THE
Board of Professional Planners

HAS LICENSED

Joanna M. Slagle
111 Main St
Flemington, NJ 08822

FOR PRACTICE IN NEW JERSEY AS A(N): Professional Planner

03/31/2016 TO 05/31/2018
VALID

33LI00595500
LICENSE/REGISTRATION/CERTIFICATION #

Steve L. Z...
ACTING DIRECTOR

Signature of Licensee/Registrant/Certificate Holder

03/31/2016 TO 05/31/2018
VALID
33LI00595500
License/Registration/Certificate #

SIGNATURE
Steve L. Z...
ACTING DIRECTOR

New Jersey Office of the Attorney General
Division of Consumer Affairs
THIS IS TO CERTIFY THAT THE
Board of Professional Planners
HAS LICENSED
Joanna M. Slagle
Professional Planner

PLEASE DETACH HERE
IF YOUR LICENSE/REGISTRATION/
CERTIFICATE ID CARD IS LOST
PLEASE NOTIFY:
Board of Professional Planners
P.O. Box 45016
Newark, NJ 07101

PLEASE DETACH HERE



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Engineering

RESOLUTION 18-132

Resolution Authorizing the Use of New Jersey State Contract #A42261 (T No.:T-0849) to Purchase Equipment for a New Municipal Fueling Station on Mount Lucas Road and to Replace the Existing Fueling Station at the Proposed Princeton First Aid and Rescue Squad Site in the amount of \$141,957.58

WHEREAS, N.J.S.A. 40A:11-12 provides that a contracting unit may, without advertising for bids, purchase any materials, supplies or equipment under any contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and,

WHEREAS, the municipality of Princeton has authorized purchases under the appropriate State Contract, and utilized the bidding advantage done by the State; and

WHEREAS, the Municipality of Princeton seeks to purchase an aboveground fuel tank and associated equipment for the new municipal fuel station on Mount Lucas Road to replace the existing fuel station on the proposed Princeton First Aid and Rescue Squad site; and

WHEREAS, E. O. Habegger Company, Inc., 334 N. Washington Street, Unit 20B, Hammonton, NJ 08037 has been awarded New Jersey State Contract #A42261 (T No.: T-0849) for aboveground fuel tanks; and

WHEREAS, E. O. Habegger Company, Inc. has provided a quote of \$141,957.58 for an aboveground split fuel tank, stairs, pumps, dispensers, bollards, canopy, and other associated fueling equipment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds

available in capital account 04-215-17-037-076-326 for this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, as follows:

- . The Chief Financial Officer is authorized to purchase items from the above vendor under the State Contract noted above.
- . These expenditures shall be charged to the appropriate capital account.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- Memo - Fuel Station Equipment Purchase State Contract (DOCX)
- E.O. Habhegger State Contract Quote Fuel Station Equipment (PDF)



Municipality of Princeton

*Witherspoon Hall
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Office of the Engineer
Telephone (609)921-7077
Facsimile (609) 688-2026*

*DEANNA STOCKTON, P.E., C.M.E.
Municipal Engineer
dstockton@princetonnj.gov*

MEMORANDUM

DATE: March 21, 2018

TO: Marc D. Dashield, Administrator

FROM: Deanna Stockton, P.E., C.M.E., Municipal Engineer

RE: New Municipal Fuel Station Equipment

The Engineering Department and the Department of Public Works propose to purchase an aboveground fuel tank and associated equipment for a new municipal fuel station. The new fuel station will be constructed on the site of the new Princeton First Aid and Rescue Squad complex with access from Mt. Lucas Road.

The proposed aboveground fuel tank is fabricated from concrete and will store 3,000 gallons each of diesel and gasoline, with a total fuel capacity of 6,000 gallons. The tank is accompanied by fuel specific pumps and dispensers, protective bollards, a system controller, and a canopy. The photo below depicts fuel station components similar to the equipment Princeton proposes to purchase.



Princeton's design consultant, Chambers Architecture, Inc., has coordinated with the equipment vendor to provide the list of required equipment and has prepared preliminary plans for the layout of the fuel station utilizing the required equipment. Engineering and Public Works staff have reviewed the preliminary plans and are advising on color and layout.

Attached for consideration by Council at its March 26, 2018 meeting is a resolution to purchase the necessary fuel station equipment from E. O. Habhegger Company through State Contract A42261 (T No.: T-0849) at a cost of \$141,957.58.

Council's approval of the attached resolution to purchase the fuel station equipment through State Contract at its March 26, 2018 meeting is requested in order to facilitate installation in summer 2018.

Please contact me if you have any questions.

Attachments

Cc: Jeffrey Grosser, Assistant Administrator
Trishka W. Cecil, Municipal Attorney
Sandra Webb, CFO
Robert Hough, P.E., Director of Infrastructure and Operations
Dan Van Mater, Director of Public Works
Tejal Patel, Assistant Engineer
Jeffrey Laux, EIT, Construction Engineer



Quotation Number 1010429

Customer 7777

We are pleased to quote the following material and/or services for the referenced project. This quotation is subject to our Standard Terms and Conditions, printed on the last page of this quotation.

E. O. Habegger- Yeadon	E. O. Habegger- Hammonton	E. O. Habegger- Orlando
460 Penn Street	334 N. Washington Street, Unit 20B	10255-B General Drive, Unit B-4
Yeadon, PA 19050	Hammonton, NJ 08037	Orlando, FL 32824
610/622-1977	609-704-9021	407-956-5200
Fax: 610-622-5889	Fax 609-704-9015	Fax 407-826-1956

Bill To: New Jersey State Contract

**Ship To: PRINCE
BOROUGH OF PRINCETON
ONE MONUMENT DRIVE
Princeton, NJ 08542**

**Contract # A42261
Index # T-0849
Trenton, NJ 08625
USA**

Date	Purchase Order	Terms	Ship Via	F.O.B.	Sales Person	Tech
02/02/2018	QUOTE	Net 25 Days	Best Way	Origin	4J	
Order Qty	Item Number	Description	WHSE	Unit Price	Amount	
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI 6,000GAL SPLIT 3K/3K CONVAULT TANK AND STAIRS	WH4	52000.00	52,000.00	
1	CVTD-06000-3K3K	COR5 6,000GAL CONVAULT UL-2085 SPLIT TANK SYSTEM - 3K/3K INCLUDES: - (2) 7GAL OVERFILL CONTAINMENT - EMERGENCY VENTS - (2) SETS OF STANDARD CONVAULT SIGNS(DIESEL & GAS) - NEOPRENE BEARING PAD KIT - GALVANIZED STAIRS WITH RAILING FOR FILL ACCESS - FREIGHT TO JOB SITE	WH4	0.00	0.00	
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI TANK TOP ACCESSORIES	WH4	3350.00	3,350.00	
2	1228-03-2010	CLA1 2" OVERFILL PREVENTION VALVE	WH4	0.00	0.00	
2	1228-03-5096	CLA1 2" x 8" ALUMINUM DROP TUBE	WH4	0.00	0.00	
2	633-A2	2" ALUMINUM ADAPTER x FEMALE THREAD	WH4	0.00	0.00	
2	634-B2	2" ALUMINUM DUST CAP	WH4	0.00	0.00	
2	818F-0400AGEVR	MOR2 2" FEMALE CLOCK FACE LEVEL GAUGE	WH4	0.00	0.00	
1	723V-2203	OPW2 PRESSURE/VACUUM VENT, 2" NPT	WH1	0.00	0.00	
1	354-0200AV	MOR2 2" UPDRAFT VENT	WH4	0.00	0.00	
1	323-0400AAEVR	MOR2 4" x 4" Vapor Recovery Adapter	WH4	0.00	0.00	
1	1711T-7085-EVR	OPW2 3" DURATUFF TOGGLE VAPOR CAP	WH4	0.00	0.00	
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI SUBMERSIBLE PUMPS AND ACCESSORIES	WH4	9700.00	9,700.00	
2	410140-086	VEE1 3/4HP RED ARMOR SUBMERSIBLE PUMP(72"-102" LENGTH)	WH4	0.00	0.00	

NEW FUELING SYSTEM - EQUIPMENT

Non Taxable Subtotal
Taxable Subtotal

Order Total



Quotation Number 1010429

Customer 7777

We are pleased to quote the following material and/or services for the referenced project. This quotation is subject to our Standard Terms and Conditions, printed on the last page of this quotation.

E. O. Habegger- Yeadon	E. O. Habegger- Hammonton	E. O. Habegger- Orlando
460 Penn Street	334 N. Washington Street, Unit 20B	10255-B General Drive, Unit B-4
Yeadon, PA 19050	Hammonton, NJ 08037	Orlando, FL 32824
610/622-1977	609-704-9021	407-956-5200
Fax: 610-622-5889	Fax 609-704-9015	Fax 407-826-1956

Bill To: New Jersey State Contract

**Ship To: PRINCE
BOROUGH OF PRINCETON
ONE MONUMENT DRIVE
Princeton, NJ 08542**

**Contract # A42261
Index # T-0849
Trenton, NJ 08625
USA**

Date	Purchase Order	Terms	Ship Via	F.O.B.	Sales Person	Tech
02/02/2018	QUOTE	Net 25 Days	Best Way	Origin	4J	
Order Qty	Item Number	Description	WHSE	Unit Price	Amount	
2	880-041-5	RED1 CONTROL BOX f/ ALL 4" PUMPS w/115 VAC COIL	WH4	0.00	0.00	
2	FS1-1/2X12MMS	F/S 1-1/2" x 12" MxMS FLEX CONNECTOR	WH4	0.00	0.00	
2	691BSS-07001V	MOR2 1-1/2" FULL PORT STAINLESS STEEL BALL VALVE	WH4	0.00	0.00	
2	710SS-2150-1V	MOR2 1-1/2" SOLENOID VALVE, SS (TEFLON) w/ 120/60 VOLT AC	WH4	0.00	0.00	
2	346SS-0100AV	MOR2 1-1/2" STAINLESS STEEL EXTERNAL EMERGENCY VALVE	WH4	0.00	0.00	
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI	WH4	11250.00	11,250.00	
GASBOY DISPENSERS AND ACCESSORIES						
2	9153KX-F	GAS1 ATLAS SINGLE HOSE MECHANICAL DISPENSER	WH4	0.00	0.00	
2	CX-OPTION	GAS1 10:1 RATIO PULSER f/ ABOVE DISP.	WH4	0.00	0.00	
2	SS-OPTION	GAS1 ALL S/S PANELS & FINISHES	WH4	0.00	0.00	
2	DP-1	FAI2 DISPENSER CONTAINMENT PLATFORM (SINGLE PRODUCT)	WH4	0.00	0.00	
4	DP-CC	FAI2 CONDUIT COUPLING OPTION for DISPENSER PLATFORM	WH4	0.00	0.00	
2	10BFP-5726	OPW2 1-1/2" EMERGENCY VALVE FEMALE w/ POPPET, COM.BD.	WH4	0.00	0.00	
2	114X3/4	IRP1 14' x 3/4" STEELFLEX w/ PERMANENT COUPLINGS	WH4	0.00	0.00	
2	3/4-WHIP-SSC	IRP1 8" x 3/4" WHIP HOSE w/MxMS GY COUPLINGS (GY5323277242087)	WH4	0.00	0.00	
2	66REC-1000	OPW2 3/4" CONVENTIONAL RECONNECTABLE BREAKAWAY	WH4	0.00	0.00	
2	45-5060	OPW2 3/4" TWO PLANE HOSE SWIVEL	WH4	0.00	0.00	
1	11BP-0400	OPW2 3/4" NPT PREPAY NOZZLE, GASOLINE, BLACK	WH4	0.00	0.00	
1	8BL-0400	OPW2 BLACK SPOUT SPLASH FILLGARD for 11 SERIES NOZZLES	WH4	0.00	0.00	
1	11B-0100	OPW2 3/4" NPT PREPAY DIESEL/KERO NOZZLE, GREEN	WH4	0.00	0.00	
1	8G-0100	OPW2 GREEN SPOUT SPLASH FILLGARD for 11 SERIES NOZZLES	WH4	0.00	0.00	

NEW FUELING SYSTEM - EQUIPMENT

Non Taxable Subtotal
Taxable Subtotal

Order Total



Quotation Number 1010429

Customer 7777

We are pleased to quote the following material and/or services for the referenced project. This quotation is subject to our Standard Terms and Conditions, printed on the last page of this quotation.

E. O. Habhegger- Yeadon	E. O. Habhegger- Hammonton	E. O. Habhegger- Orlando
460 Penn Street	334 N. Washington Street, Unit 20B	10255-B General Drive, Unit B-4
Yeadon, PA 19050	Hammonton, NJ 08037	Orlando, FL 32824
610/622-1977	609-704-9021	407-956-5200
Fax: 610-622-5889	Fax 609-704-9015	Fax 407-826-1956

Bill To: New Jersey State Contract

**Ship To: PRINCE
BOROUGH OF PRINCETON
ONE MONUMENT DRIVE
Princeton, NJ 08542**

**Contract # A42261
Index # T-0849
Trenton, NJ 08625
USA**

Date	Purchase Order	Terms	Ship Via	F.O.B.	Sales Person	Tech
02/02/2018	QUOTE	Net 25 Days	Best Way	Origin	4J	
Order Qty	Item Number	Description	WHSE	Unit Price	Amount	
2	610-0100AR	MOR2 HOSE RETRIEVER ASSEMBLY w/ WEIGHT KIT	WH4	0.00	0.00	
2	610HGR0100-AH	MOR2 1" BLACK HOSEBUN	WH4	0.00	0.00	
2	EOH-PMFA	POLE MOUNTING KIT for HIGH SPEED DISPENSERS	WH4	0.00	0.00	
1	830-69-044399	VEEDER ROOT FUEL MONITORING SYSTEM EQUIPMENT & ACCESSORIES	WH4	10562.58	10,562.58	
1	860091-301	VEE1 TLS-450PLUS w/ 333545-001 SOFTWARE	WH4	0.00	0.00	
1	332812-001	VEE1 TLS-450 UNIV SEN/PROBE INTER. MODULE (332812-001)	WH4	0.00	0.00	
2	846391-307	VEE1 8' MAG PLUS INVENTORY ONLY PROBE	WH4	0.00	0.00	
1	846400-001	VEE1 MAG PLUS DIESEL FLOAT KIT w/ 5' CABLE	WH4	0.00	0.00	
1	886100-000	VEE1 MAG PLUS 4" PHASE SEPARATION GAS FLOAT KIT	WH4	0.00	0.00	
2	794390-420	VEE1 INTERSTITIAL SENSOR w/ 16' CABLE for ALL STEEL TANKS	WH4	0.00	0.00	
2	312020-952	4" CAP & RING ASSEMBLY for ALL TLS PROBES	WH4	0.00	0.00	
2	312020-928	MOR2 2" TANK MONITORING CAP & ADAPTER w/ 3/8" CC	WH4	0.00	0.00	
1	790091-001	VEE1 OVERFILL ALARM	WH4	0.00	0.00	
1	790095-001	VEE1 ACKNOWLEDGEMENT SWITCH	WH4	0.00	0.00	
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI	WH4	5600.00	5,600.00	
BOLLARDS AND BOLLARD COVERS						
20	BOLLARD-6	6" DIA. x 84" HIGH BOLLARD (SCH 40 BLK)	WH4	0.00	0.00	
20	1984-BC752YW	UNI11 7" x 52" YELLOW BOLLARD COVER w/ WHITE TAPE	WH4	0.00	0.00	
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI	WH4	30000.00	30,000.00	
FUELING CANOPY						
1	CANOPY	30' x 28' 2-COLUMN GENERIC WHITE CANOPY	WH4	0.00	0.00	
COLUMN SPACING						
WIDTH: 14' - 14'						
LENGTH: 4' - 22' - 4'						
CLEARANCE: 15'						
EXTERNAL DRAINS						

NEW FUELING SYSTEM - EQUIPMENT

Non Taxable Subtotal
Taxable Subtotal

Order Total



Quotation Number 1010429

Customer 7777

We are pleased to quote the following material and/or services for the referenced project. This quotation is subject to our Standard Terms and Conditions, printed on the last page of this quotation.

E. O. Habegger- Yeadon	E. O. Habegger- Hammonton	E. O. Habegger- Orlando
460 Penn Street	334 N. Washington Street, Unit 20B	10255-B General Drive, Unit B-4
Yeadon, PA 19050	Hammonton, NJ 08037	Orlando, FL 32824
610/622-1977	609-704-9021	407-956-5200
Fax: 610-622-5889	Fax 609-704-9015	Fax 407-826-1956

Bill To: New Jersey State Contract

**Ship To: PRINCE
BOROUGH OF PRINCETON
ONE MONUMENT DRIVE
Princeton, NJ 08542**

**Contract # A42261
Index # T-0849
Trenton, NJ 08625
USA**

Date	Purchase Order	Terms	Ship Via	F.O.B.	Sales Person	Tech
02/02/2018	QUOTE	Net 25 Days	Best Way	Origin	4J	
Order Qty	Item Number	Description	WHSE	Unit Price	Amount	
		36" HIGH WHITE SMOOTH FASCIA 316 20GA EMBOSSED WHITE DECK ***** PRICE INCLUDES MATERIAL, FREIGHT, AND PREVAILING WAGE INSTALLATION INCLUDING MECHANICAL PLACEMENT OF (4) LED CANOPY LIGHT FIXTURES(WIRING BY OTHERS) ***** ***** EXCLUSIONS ***** - PERMITS BY OTHERS - ELECTRICAL BY OTHERS - FOOTERS BY OTHERS - DUMPSTERS BY OTHERS				
4	XBEAM-400	JAR1 13,110 LUMEN LED CANOPY LIGHT FIXTURE	WH4	0.00	0.00	
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI	WH4	9500.00	9,500.00	
		400GAL DEF OUTDOOR PREMIUM CUBE TANK w/ HEATER				
1	905-025-7	TITAN 400GAL OUTDOOR DEF PREMIUM CUBE TANK w/ HEATER	WH4	0.00	0.00	
		INCLUDES: - TD10-115V PUMP - PULSE METER - SS AUTO NOZZLE - HOSE REEL w/ 25' HOSE - LOCKABLE HINGED LID - 400W HEATER - INCOMING FREIGHT				
1	830-69-089792	ABOVE GROUND STORAGE TANKS INSTALL, REPAIR, REMOVAL & SUPPLI	WH4	9995.00	9,995.00	
		DISPENSING SYSTEM CONTROLLER				
1	DSC-100	COR5 DISPENSING SYSTEM CONTROLLER	WH4	0.00	0.00	
		INCLUDES THE FOLLOWING: - NEMA 4X ENCLOSURE - PANEL MOUNTED EMERGENCY STOP CONTROL - (3) MOTOR STARTER FOR MULTIPLE PUMPS - (2) 2-POLE BREAKER FOR AUX. EQUIPMENT(DEF				

NEW FUELING SYSTEM - EQUIPMENT

Non Taxable Subtotal
Taxable Subtotal

Order Total



Quotation Number 1010429

Customer 7777

We are pleased to quote the following material and/or services for the referenced project. This quotation is subject to our Standard Terms and Conditions, printed on the last page of this quotation.

E. O. Habegger- Yeadon	E. O. Habegger- Hammonton	E. O. Habegger- Orlando
460 Penn Street	334 N. Washington Street, Unit 20B	10255-B General Drive, Unit B-4
Yeadon, PA 19050	Hammonton, NJ 08037	Orlando, FL 32824
610/622-1977	609-704-9021	407-956-5200
Fax: 610-622-5889	Fax 609-704-9015	Fax 407-826-1956

Bill To: New Jersey State Contract

**Ship To: PRINCE
BOROUGH OF PRINCETON
ONE MONUMENT DRIVE
Princeton, NJ 08542**

**Contract # A42261
Index # T-0849
Trenton, NJ 08625
USA**

Date	Purchase Order	Terms	Ship Via	F.O.B.	Sales Person	Tech
02/02/2018	QUOTE	Net 25 Days	Best Way	Origin	4J	
Order Qty	Item Number	Description	WHSE	Unit Price	Amount	

TANK HEATER, TLS)
- (2) STAINLESS STEEL REMOTE EMERGENCY STOP
- CUSTOM CONFIGURATION POWER REQUIREMENTS
- LIGHTING CIRCUIT(FOR REMOTE LIGHT/PHOTO CELL)
150W MAXIMUM

NEW FUELING SYSTEM - EQUIPMENT

Non Taxable Subtotal	0.00
Taxable Subtotal	141,957.58
Shipping/Handling	0.00
Tax	0.00
Order Total	141,957.58



RESOLUTION 18-133

Resolution Authorizing Approval of Recommendations on Traffic Speed Reductions and Appropriate Traffic Calming Devices

Whereas, the Mayor and Council wish to address community concerns about speeding traffic and to foster an environment that encourages walking and biking, and

Whereas, the Princeton Community Master Plan Circulation Element is based on a commitment to ‘Complete Streets’; that is, a commitment to making streets safe for all users, and

Whereas, the town aims to reduce traffic speeds and locate appropriate traffic calming devices in an equitable fashion based on objective criteria, without unduly impeding the access of emergency vehicles or snow plowing equipment,

Now, Therefore, Be It Resolved by the Mayor and Council of Princeton that the attached Recommendations on Speed Reduction be adopted, and that the previous Resolution 2013-201 adopted July 7, 2013 which prohibited speed bumps or humps be rescinded upon adoption of a municipal Traffic Calming Plan.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- Traffic Calming Recommendations (DOCX)

Recommendations for Speed Reduction
Complete Streets Committee
February 12, 2018

The municipality of Princeton (formerly Borough and Township) adopted a Complete Streets policy in 2012, which requires the municipality to build roadways that safely accommodate all users, including pedestrians, bicyclists, and wheelchairs. The Complete Streets Committee recommends building on the current Complete Streets program to adopt a policy of aggressive traffic speed reduction.

The National Transportation Safety Board, in its 2017 *Safety Study Reducing Speed-Related Crashes Involving Passenger Vehicles*, concludes that speeding is widely underestimated as a factor in traffic injuries, and that the consequences of speed are particularly impactful on pedestrians and bicyclists.

Most of Princeton's existing roadways were built in a different era and designed in such a way that without enforcement, traffic tends to flow above the speed limit. To promote the safety of all users, per Princeton's Complete Streets policy, the Committee recommends implementation of physical traffic calming devices appropriate for use on selected existing streets as well as whenever roadways are reconstructed.

In addition to the physical alterations to roads, enforcement of speed limits is an effective way to reduce speeds. The Committee recommends increased traffic enforcement and endorses allocating additional police resources to reducing speeding.

The Committee also recommends a review of speed limits on roads currently set above 25mph. The "85th percentile rule," in which the controlling factor is the unfettered speed at which people will drive on a given roadway multiplied by 85%, has been increasingly questioned in favor of prioritizing safety and factoring in the road's surroundings. For example, the 2017 'State of New Jersey Complete Streets Design Guide' states:

"Street design in the latter half of the 20th century was grounded in highway design principles that focused on forgiving driver error and accommodating higher travel speeds. The highway design approach bases design speed and posted speed on the 85th-percentile of how fast drivers are driving rather than how fast they should drive. Designing for faster speed increases the frequency of crashes and their severity. This approach accommodates and encourages speeding and reckless driving behavior, and puts drivers who are driving the speed limit and other roadway users at greater risk." (Page 60)

Further, the 2017 'National Transportation Board Safety Study' also recommends against the 85th percentile rule:

"In general, there is not strong evidence that the 85th percentile speed within a given traffic flow equates to the speed with the lowest crash involvement rate for all road types. Alternative approaches and expert systems for setting speed limits are available, which incorporate factors such as crash history and the presence of vulnerable road users such as pedestrians". (Executive Summary, Page x)

The municipality has added speed humps and speed tables in some areas such as Hodge Road, Mercer Street, and Murray Place. However, since the 2013 moratorium on speed humps and other vertical deflectors, there has been only one speed table installed in Princeton, by Princeton University on University Place near McCarter Theater.

The Committee recommends that the municipality adopt a Traffic Calming Plan to resume a program to judiciously install traffic calming devices. The Traffic Calming Plan should prioritize the location of traffic calming measures based on objective criteria including speed and volume data collected by “your speed is” cameras, crash history, pedestrian traffic levels and the vicinity of schools. The Committee believes that to be fair and equitable, traffic calming should be deployed in an objective manner, to ensure that the entire population of Princeton benefits from them. Therefore the Committee recommends proactively managing expectations by discouraging neighborhood and individual requests, while continuing the program of placing speed cameras throughout the town to gather data. Residents with concerns can contact the Traffic Officer to request that their street be added to the rotation.

The Traffic Calming Plan should be created by engineering staff, the Chief of Police and the Traffic Safety Officer as representing the police department, and members of the Traffic Safety Committee. It should be reviewed and approved by the Complete Streets Committee before being adopted by the Mayor and Council. No new vertical deflectors or other traffic calming devices should be installed before adoption of the plan.

Municipal engineers should take advantage of traffic calming improvements including those listed in the 2017 ‘State of New Jersey Complete Streets Design Guide’ published by the New Jersey Department of Transportation, or other publications from nationally-recognized road safety organizations.

The Committee consulted with emergency and public works personnel about which methods are preferable. Representatives were supportive of traffic calming in general and there was a clear consensus for speed humps and speed tables over other vertical deflectors.

References:

[National Transportation Safety Board Safety Study](#)

[USlimits2](#) - Federal Highway Administration’s A TOOL TO AID PRACTITIONERS IN DETERMINING APPROPRIATE SPEED LIMIT RECOMMENDATIONS mentioned in the safety study, is the latest calculator for determining speed limits.

[2017 State of New Jersey Complete Streets Design Guide](#)



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Affordable Housing

RESOLUTION 18-134

**Resolution Authorizing the Purchase of Affordable Unit, 434
Brickhouse Road, in the Amount of \$32,000.00**

WHEREAS, as part of its Affordable Housing Program, Princeton has the option of purchasing affordable housing units which are a part of the Princeton Affordable Housing Program when they are available for resale in order to continue to make said units available to income-eligible households; and

WHEREAS, the owner of a one-bedroom affordable unit located at 434 Brickhouse Road has requested a hardship waiver and wishes to sell the unit; and

WHEREAS, the Princeton Housing Board has discussed this purchase and recommends that the Mayor and Council of Princeton purchase the unit located at 434 Brickhouse Road (Block: 9801 Lot: 3433) for the sum of \$ 32,000.00 in order to continue to make the unit available to income-eligible households; and

WHEREAS, the Mayor and Council of Princeton wish to follow the recommendation of the Princeton Housing Board and purchase the unit located at 434 Brickhouse Road

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The Mayor and Council of Princeton authorize the purchase of the affordable housing unit located at 434 Brickhouse Road, in the sum of \$32,000.00.
2. The Mayor and Clerk of Princeton are hereby authorized to execute

any and all documents necessary in order to purchase the affordable housing unit located at 434 Brickhouse Road in order to continue to make said unit available to income-eligible households.

3. A certified true copy of this resolution shall be furnished by the Princeton Mrs. Maureen Fullaway, the Princeton Affordable Housing Manager, upon its adoption.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

 Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- 434 BH Memo 3.19.18 (DOC)
- 434 BH Resolution to purchase HB 3.19.18 (DOC)



PRINCETON AFFORDABLE HOUSING

Monument Hall
1 Monument Drive
Princeton, NJ 08540
609-688-2029
Fax: 609-688-2053

mfullaway@princetonnj.gov

MEMORANDUM

To: Mayor & Council of Princeton
From: Maureen Fullaway, Affordable Housing Manager
Date: March 19, 2018

Re: **RESOLUTION TO PURCHASE AN AFFORDABLE HOUSING UNIT -
434 BRICKHOUSE ROAD**

Under the Princeton Affordable Housing Program, affordable homeowners have the option to sell their unit to Princeton if they are experiencing a hardship. In this case, the owner is experiencing acute anxiety because owners in two of the units in Building 4 have refused to replace their sprinklers. He says he cannot, in good conscience, continue to live in the unit nor can he market his unit to a new buyer. This is because he feels strongly that the building presents a fire hazard.

The Princeton Fire Inspection Department will continue to work with the owners of the two units who are delinquent in replacing their sprinkler systems until the problem is resolved.

Previously, the Princeton Housing Board approved the purchase of the unit located at 434 Brickhouse Road at its meeting on March 13, 2018. The amount of the purchase is \$32,000.00. This will continue to make the unit available to income-eligible households.

We respectfully request that Mayor and Council consider this Resolution at its meeting on March 26, 2018.

Thank you.

Maureen Fullaway
Affordable Housing Manager

Attachments

cc: Trishka Cecil, Esquire
Ed Schmierer, Esquire
Marc Dashield, Administrator
Sandra Webb, CFO

**PRINCETON HOUSING BOARD
RESOLUTION NO. 2018 -**

WHEREAS, as part of its Affordable Housing Program, Princeton has the option of purchasing affordable housing units which are a part of the Princeton Affordable Housing Program when they are available for resale in order to continue to make said units available to income-eligible households; and

WHEREAS, the owner of the affordable unit located at 434 Brickhouse Road applied for a hardship waiver to sell the unit; and

WHEREAS, the Princeton Housing Board on March 13, 2018 approved the hardship and recommends purchasing the unit located at 434 Brickhouse Road, (Block 9801, Lot 3433) for the sum of \$ 32,000.00, in order to continue to make the unit available to income-eligible households;

NOW, THEREFORE, BE IT RESOLVED by The Princeton Housing Board as follows:

1. The Princeton Housing Board hereby recommends that the Princeton Mayor and Council approve the purchase of the Affordable unit located at 434 Brickhouse Road in the amount of \$32,000.00, in order to continue to make said unit available to income-eligible households.
2. This recommendation shall relate to the date of closing on or about, June 1, 2018.
3. A certified true copy of this resolution shall be furnished by Maureen Fullaway, the Princeton Affordable Housing Program Manager, to the Mayor and Council of Princeton, and counsel to Princeton upon its adoption.

CERTIFICATION

I, Maureen Fullaway, the Princeton Affordable Housing Program Manager hereby certify that the foregoing resolution was adopted by the Princeton Housing Board at its meeting held on the 13th day of March 2018.

A handwritten signature in cursive script that reads "Maureen Fullaway". The signature is written in black ink on a light-colored background.

Maureen Fullaway
Princeton Affordable Housing Coordinator



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-135

Resolution Authorizing the Payment of Bills and Claims

WHEREAS, Chief Financial Officer, Sandra Webb has forwarded the bills and claims received for payment by the Municipality of Princeton for review and approval by the Mayor and Council; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of Princeton approve the attached bill list.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- Bills and Claims(PDF)

List of Bills - Clearing Claims

Meeting Date: 03/26/2018 For bills from 03/13/2018 to 03/22/2018

Vendor	Description	Payment	Check Total
3513 - A&P PRINTING	PO 27492 PRINCETON UNIFORM TRAFFIC TICKETS	745.00	745.00
569 - ABLE MECHANICAL INC.	PO 27558 BLANKET / CONTRACT / LD	1,476.29	
	PO 27558 BLANKET / CONTRACT / LD	2,952.59	4,428.88
32 - ALL INDUSTRIAL-SAFETY PRODUCTS	PO 26849 BLANKET / SAFETY SUPPLIES / LD	1,890.93	1,890.93
2968 - AMERICAN CAMPUS COMMUNITIES	PO 27719 RELEASE OF THE PERFORMANCE GUARANTY	183,308.99	183,308.99
2630 - APRUZZESE, MCDERMOTT, MASTRO	PO 27657 RESOLUTION 18-108	60.00	60.00
3451 - ATLANTIC DIAGNOSTIC LABORATORIES LL	PO 27469 BLANKET/LAB SCREENS	886.00	886.00
2316 - ATLANTIC TACTICAL INC.	PO 26595 S&W M&P15T WITH M-LOK 16' BALCK 30R	29.02	
	PO 26595 S&W M&P15T WITH M-LOK 16' BALCK 30R	25,022.17	25,051.19
58 - AUTOMATIC COMMUNICATIONS	PO 26999 BLANKET / ALARM / LD	1,150.00	1,150.00
2687 - BAGLIO, STEVEN AND ELIZABETH	PO 27723 RELEASE OF PROFESSIONAL ESCROW FEES	486.00	486.00
664 - BALDINO, SALVATORE	PO 27674 HOTEL REIMBURSEMENT FOR IAAI CONFER	411.50	
	PO 27676 REIMBURSEMENT FOR 2018 OEM CONFEREN	90.00	501.50
3652 - BARSKY ENTERPRISES LLC	PO 27708 REFUND BL-30.03 LT-62 1ST QTR 2018	6,490.58	6,490.58
61 - BASATEMUR, ADAM A.	PO 27613 2018 MEDICAL REIMBURSEMENT	900.00	
	PO 27627 2018 TUITION REIMBURSEMENT	675.00	1,575.00
646 - BEN SHAFFER RECREATION INC.	PO 27478 BACKBOARDS 6) & RIMS (8) FOR CP SOU	3,702.50	3,702.50
3427 - BLAZE REALTY CLEAN, LLC	PO 27550 BLANKET \ CLEANING LD	400.00	400.00
1765 - BOWEN, LAURALYN	PO 27631 RECORDING FEES FOR NOTARY PUBLIC CO	15.00	15.00
2382 - BROOKES, MARGARET	PO 27670 HOTEL REIMBURSEMENT FOR IAAI CONFER	503.39	503.39
83 - BUCKS COUNTY INTERNATIONAL INC	PO 26784 BLANKET/ PARTS	4,622.55	4,622.55
1945 - C&M AUTOMOTIVE WAREHOUSE	PO 26786 BLANKET/PARTS	715.60	715.60
3043 - CAVAGNARO-WONG, MELISSA L	PO 27407 VIP SECOND HALF 2017	102.00	102.00
93 - CDW GOVERNMENT, INC.	PO 27238 TRIPP LITE HDMI TO DVI CABLE ADAPTE	12.00	
	PO 27477 MOPHIE CHARGER	172.00	
	PO 27479 SEAGATE 8TB HARD DRIVES FOR STORAGE	3,030.00	
	PO 27521 ZAGG INVISIBLE SHIELD GLASS SCREEN	890.00	4,104.00
1929 - CE NORTHEAST	PO 27034 BLANKET / SUPPLIES & MATERIALS / LD	836.70	836.70
95 - CENTRAL JERSEY TAX COLLECTOR'S	PO 27695 Membership for Sandra Webb, Chief F	75.00	75.00
96 - CENTRAL JERSEY WASTE & RECYCLING, I	PO 26838 RESOLUTION #2016-294; RESOLUTION #	87,973.12	87,973.12
2960 - CHAMBERS ARCHITECTURE, INC.	PO 25782 RESOLUTION # 2017-269	2,000.00	2,000.00
3359 - CHAMPION DISPOSAL SERVICES. LLC	PO 27442 BLANKET / TRASH REMOVAL	5,509.52	5,509.52
364 - CINTAS FIRST AID & SAFETY 105	PO 26840 BLANKET / FIRST AID & SAFETY / LD	235.12	
	PO 26840 BLANKET / FIRST AID & SAFETY / LD	2,128.13	2,363.25
1732 - COMCAST BUSINESS	PO 27290 BLANKET/SERVICES	2,450.00	2,450.00
263 - COMCAST CORPORATION	PO 27744 303 JOHN ST #8499 05 311 0093564	241.19	241.19
108 - CONSOLIDATED POLICE AND	PO 27698 Administrative Fee for Consolidated	88.58	88.58
1868 - CORNER HOUSE FOUNDATION	PO 27690 4th Quarter 2017 Reimbursement for	1,673.98	
	PO 27690 4th Quarter 2017 Reimbursement for	3,159.18	4,833.16
1849 - CUSTOM BANDAG, INC.	PO 26790 BLANKET/TIRES	1,596.24	1,596.24
3654 - D.R.HORTON	PO 27732 DRH INC 25 WESTERLY ROAD ESCROW	2,500.00	2,500.00
1051 - DANDREA, ERNEST	PO 27736 1ST QRT RETIREE MED	2,996.70	2,996.70
1453 - DANIEL DOBROMILSKY & ASSOCIATES	PO 27710 PROFESSIONAL LANDSCAPE ARCHITECTURA	1,187.50	1,187.50
3624 - DAVIN, DAVIS	PO 27494 VIP SECOND HALF 2017	255.00	255.00
1833 - DELTA DENTAL PLAN OF N.J.	PO 27647 April 2018 ACCT#03114	15,583.55	15,583.55
825 - DICKERT-LEVINE, ERICA	PO 27611 2018 NOTARY RENEWAL	45.00	45.00
1830 - DITSCHMAN-FLEMINGTON FORD	PO 26794 BLANKET/PARTS	1,588.35	1,588.35
3072 - DRACO GRAPHIC DESIGNS INC.	PO 27609 EMERGENCY HVAC REPAIR AT 400 WITHER	230.00	230.00
3104 - ENVIROSIGHT LLC	PO 26936 BLANKET / EQUIPMENT REPAIRS	2,232.33	2,232.33
1788 - FIUMENERO, MILDRED	PO 27694 MARCH 2018 RETIREE MED B	539.44	539.44
2779 - FLEMINGTON DODGE-CHRYLSEER-JEEP	PO 26793 BLANKET/AUTO PARTS	205.28	
	PO 26793 BLANKET/AUTO PARTS	91.18	
	PO 26793 BLANKET/AUTO PARTS	45.34	341.80
155 - FOSTER & COMPANY, INC.	PO 26796 BLANKET/SUPPLYS	465.82	465.82
1779 - FOWLERS GULF	PO 26877 BLANKET/SERVICE	97.15	
	PO 26877 BLANKET/SERVICE	97.15	194.30
2351 - FULLAWAY, MUREEN	PO 27598 ELISA NEIRA GOING AWAY PARTY REIMBU	40.95	
	PO 27709 Reimbursement for fire extinguisher	43.31	84.26
1774 - G. R. MURRAY INSURANCE	PO 27715 Pollution Liability Renewal 3/1/18	42,851.58	42,851.58
3619 - GARDEN STATE CUSTOM WINDOWS, LLC.	PO 27441 REPLACEMENT WINDOWS FOR HARRISON ST	4,487.00	4,487.00
164 - GFOA OF NEW JERSEY	PO 27696 Membership for Sandra Webb, Chief F	90.00	90.00
1748 - GMIS - NJ	PO 27508 NJ GMIS TECHNOLOGY CONFERENCE FOR A	290.00	290.00
1737 - GRIFFITH ELEC. SUPPLY CO.	PO 27292 SHIELDS	1,372.80	1,372.80
290 - GUSCIORA, WALTER REED	PO 27138 RESOLUTION # 2018-5	11,666.66	11,666.66

List of Bills - Clearing Claims

Meeting Date: 03/26/2018 For bills from 03/13/2018 to 03/22/2018

Vendor	Description	Payment	Check Total
846 - HARRIS SURVEYING, INC.	PO 21030 RESOLUTION # 2016-27: SURVEY WORK	1,300.00	1,300.00
1717 - HARRY HAUSHALTER	PO 24202 RESOLUTION # 2017-5	9,900.50	
	PO 27139 RESOLUTION # 2018-6	13,464.50	23,365.00
179 - HARTER EQUIPMENT INC.	PO 26799 BLANKET/ PARTS	403.11	403.11
1702 - HERC RENTALS INC.	PO 26900 BLANKET - DEER MGM. PROGRAM TRUCK R	1,537.00	1,537.00
185 - HERMITAGE PRESS INC.	PO 27328 BLANKET/PRINTING	343.00	343.00
190 - HITOPS	PO 27707 Te refund special duty balance	1,429.28	1,429.28
191 - HOME DEPOT/GEFC	PO 27106 BLANKET/ SUPPLIES	18.60	18.60
2088 - HONORABLE ERIC M. PERKINS	PO 27589 ACTING JUDGE TUESDAY FEBRUARY 20, 2	600.00	600.00
1058 - HOUGH, ROBERT	PO 27602 PETTY CASH REIMBURSEMENT	159.72	
	PO 27602 PETTY CASH REIMBURSEMENT	121.28	281.00
3622 - INDUSTRIAL VIDEO & CONTROL CO.	PO 27452 RESOLUTION # 2018-69	16,926.00	16,926.00
196 - INSURANCE RESTORATION SPECIALIST, I	PO 27511 CLEAN UP FOR SEWER BACKUP AT 77 WES	4,285.62	4,285.62
420 - INTEGRATED CONSTR & UTILITIES OF NJ	PO 27683 REPAIR AT CONISTAN PUMP STATION	15,500.00	15,500.00
2508 - INTEGRATED TECHNICAL SYSTEMS, INC.	PO 27190 BLANKET/ METERS	480.00	480.00
2690 - INTERSTATE BATTERY	PO 26803 BLANKET/BATTERIES	1,719.25	1,719.25
2826 - IPPOLITO, AFROULA	PO 27665 REIMBURSEMENT FOR 2018 OEM CONFEREN	90.00	90.00
1042 - IXP CORPORATION	PO 26738 2017-352	72,070.00	72,070.00
211 - JOHNNY ON THE SPOT INC.	PO 26938 BLANKET/MONTHLY RENTAL	40.00	40.00
2861 - KINSALE PROPERTIES, LLC	PO 27699 REFUND KINSALE PROPERTIES/34 CHAMBE	617.66	617.66
1853 - KORWIN, KATHY	PO 27313 RESOLUTION # 2017-399	3,640.00	3,640.00
2903 - KYOCERA DOCUMENT SOLUTIONS	PO 26970 BLANKET/ SERVICES CONTRACT	4,085.41	4,085.41
227 - LANGUAGE LINE SERVICES	PO 27343 BLANKET/ SERVICE -	212.50	212.50
1407 - LAW OFFICE OF KAREN L. CAYCI LLC.	PO 25005 BLANKET/ESCROW	297.00	
	PO 27677 ZONING BOARD APPLICATIONS	2,112.00	2,409.00
244 - LEVINE, KEITH	PO 27640 NJ ENVIRONMENTAL HEALTH CONF. - RT	238.07	238.07
314 - LINE SYSTEMS, INC.	PO 27681 ACCOUNT #56132 3/15/18	391.90	391.90
3618 - LIU, ROBERT	PO 27429 2ND HALF VIP 2017	95.00	95.00
2883 - LORCO PETRPLEUM SERVICE	PO 26883 BLANKET/SUPPLY	200.00	200.00
2402 - MARK'S PLUMBING PARTS	PO 27549 BLANKET / PLUMBING SUPPLIES	105.69	105.69
1558 - MASON, GRIFFIN & PIERSON	PO 27137 RESOLUTION # 2018-4	18,339.18	
	PO 27509 2018 Affordable Housing Attorney	4,729.25	23,068.43
1556 - MAURER, GEOFFREY	PO 27654 2018 MEDICAL REIMBURSEMENT	639.00	639.00
282 - MERCER COUNTY IMPROV AUTHORITY	PO 26913 BLANKET / TRASH	53,496.72	
	PO 26914 BLANKET / RECYCLING / LD	17,333.08	70,829.80
422 - MERCER GROUP INTERNATIONAL	PO 27261 RESOLUTION # 2017-385	4,740.00	
	PO 27435 DISPOSAL FEE FOR FIRE DAMAGED WASTE	1,135.58	5,875.58
1526 - MID JERSEY MUNICIPAL JOIN INS.	PO 26770 2018 First Quarter Liability Insura	314,310.00	314,310.00
295 - MILLER, PORTER & MULLER	PO 20903 BLANKET -LEGAL SERVICES	50.00	
	PO 25346 RESOLUTION # 2017-196	60.00	
	PO 25735 BLANKET /ESCROW #17-460	150.00	
	PO 27450 RESOLUTION # 2018-67	2,860.00	
	PO 27646 LEGAL SERVICES - GARDNER ASPLUNDH #	50.00	3,170.00
2873 - MORTON SALT, INC	PO 26912 BLANKET / ROAD MAINTENANCE / LD	60,377.89	60,377.89
760 - MOUNT, DAWN	PO 27651 2018 EYEGLASS REIMBURSEMENT, 3/11/2	70.98	70.98
1502 - MRS.G TV AND APPLIANCES	PO 27597 132 BRICKHOUSE ROAD WASHER/DRYER AN	2,803.91	
	PO 27600 PURCHASE OF WASHER/DRYER AND REFRIG	2,549.97	5,353.88
1496 - MURRAY III, THOMAS R	PO 27617 2018 MEDICAL REIMBURSEMENT	900.00	900.00
1486 - NARVAEZ, JORGE A.	PO 27612 2018 MEDICAL REIMBURSEMENT	500.00	500.00
323 - NATIONAL PARTS SUPPLY CO.	PO 26923 BLANKET / VEHICULAR PARTS	513.14	513.14
3444 - NELSON / NYGAARD CONSULTING ASSOCIA	PO 25039 RESOLUTION # 2017-81	4,864.12	4,864.12
1744 - NENNO, DAVID	PO 27656 CEU CLASS - OPRA 201: EXPLORING THE	95.00	95.00
1033 - NEW JERSEY AMERICAN WATER	PO 27595 133 BRICKHOUSE ROAD MARCH 2018 ACC	95.15	
	PO 27635 MAINT SHOP ACCT 1018210023762801	1,701.71	
	PO 27730 GROVER ACCT 1018210023988771	287.04	2,083.90
343 - NEW JERSEY LEAGUE OF MUNICIPALITIES	PO 27132 NJSLOM FREEDOM OF SPEECH AND SOCIAL	340.00	340.00
3645 - NEW JERSEY PARKING INSTITUTE	PO 27578 REGISTRATION FOR PEO TRAINING COURS	99.00	99.00
334 - NEW JERSEY PLANNING OFFICIALS	PO 27356 BOARD MEMBER REGISTRATION FOR MIA S	170.00	170.00
330 - NEW JERSEY WATER ENVIRONMENT	PO 27436 COLLECTIONS SYSTEM CLASS ON MARCH 6	240.00	240.00
399 - NICHOLAS, CAROL E.	PO 27312 RESOLUTION # 2017-398	1,580.00	1,580.00
1465 - NIELSEN, ROBERT	PO 27693 1ST QTR RETIREE MED B 2018	804.00	804.00
1300 - NJ ENVIRONMENTAL HEALTH ASSOC.	PO 27279 MEMBERSHIP RENEWAL-KONSTANTINA TSIN	150.00	
	PO 27281 MARCH 2018 CONFERENCE-KONSTANTINA T	700.00	850.00

List of Bills - Clearing Claims

Meeting Date: 03/26/2018 For bills from 03/13/2018 to 03/22/2018

Vendor	Description	Payment	Check Total
1443 - NJAPZA, INC.	PO 27111 2018 NJAPZA DUES FOR DEREK BRIDGER	200.00	
	PO 27577 MARCH 16 - DEALING WITH POP-UPS & T	40.00	240.00
1442 - NJDOT	PO 27675 PERMIT APPLICATION FEE FOR BUS SHEL	395.00	395.00
3488 - NOVAK, JOSEPH	PO 27673 REIMBURSEMENT FOR LUNCH WITH JOE NO	35.86	35.86
1921 - OCCUPATION MEDICINE SERVICES	PO 27223 BLANKET / HEALTH	580.00	580.00
553 - OLIVES GOURMET BAKERY & DELI	PO 26985 BLANKET/FOOD	95.00	95.00
3418 - OSKVIC, KYLE	PO 27417 VIP SECOND HALF 2017	570.00	570.00
591 - PACKET MEDIA LLC	PO 26983 BLANKET/ADV	116.20	
	PO 27278 BLANKET/PUBLICATION	118.50	234.70
1408 - PARADYNE CREDIT CORP	PO 26947 BLANKET/ PHONE	120.12	120.12
3655 - PARISH, HERMAN & ROSEMARY	PO 27740 REFUND FOR BL-5201 LT-14 2017 SEWER	672.60	672.60
499 - PAT SHIELDS, WILLIAM	PO 27421 VIP SECOND HALF 2017	360.00	360.00
1396 - PEACOCK, ANNA CHRISTY	PO 27717 RETIREE MED JAN. FEB. & MARCH 2018	1,599.06	1,599.06
565 - PENSION ADJUSTMENT FUND	PO 27697 Pension Adjustment Fund for Calenda	19,404.24	19,404.24
3653 - PICARD, SERGE & MELANIE	PO 27712 ESCROW REFUND 201 HUN ROAD	387.00	387.00
580 - POM INCORPORATED	PO 27189 BLANKET/MATERIALS	356.00	356.00
2239 - POWER DETAILS	PO 26966 ANNUAL POWER DETAILS SUBSCRIPTION	3,326.90	3,326.90
3064 - PRECISION TIME SYSTEMS, INC.	PO 27250 BLANKET/EQUIPMENT	2,209.00	2,209.00
2480 - PRINCETON CHARTER SCHOOL	PO 27689 TRAILER REFUND ESCROW	6,139.67	6,139.67
50 - PRINCETON ONLINE	PO 26989 BLANKET/ PUBLICATION	39.99	39.99
592 - PRINCETON PUBLIC LIBRARY	PO 27671 2Q18 Allocation	1,211,400.00	1,211,400.00
592 - PRINCETON PUBLIC LIBRARY	PO 27739 Amazon.com PO 16082	18,901.36	18,901.36
594 - PRINCETON SENIOR RESOURCE CENTER	PO 27743 First Quarter Allocation	35,000.00	35,000.00
2537 - PRINCETON SOCCER FIELD, LLC	PO 27700 REFUND PRINCETON SOCCER	475.81	475.81
603 - PSE&G CO	PO 27594 133 BRICKHOUSE ROAD FEBRUARY 2018 F	287.80	287.80
445 - PSE&G CO	PO 27729 MAINT SHOP ELECTRIC ACCT 7027802708	2,783.25	2,783.25
453 - PUMPING SERVICES, INC.	PO 27032 BLANKET / SERVICE & REPAIR / LD	3,261.45	3,261.45
1326 - R&H TRUCK PARTS AND SERVICE	PO 26853 BLANKET/ SERVICE	3,383.42	3,383.42
778 - RECREATION TRUST	PO 27637 REIMBURSE FOR ICE SKATING BUOYS	168.72	
	PO 27638 REIMBURSE FOR OVERNIGHT FOOD FOR ST	49.67	218.39
1285 - RUTGERS STATE UNIVERSITY OF NJ	PO 27256 PUBLIC WORKS CONFERENCE MARCH 29 AT	237.00	237.00
637 - SAMZIE'S UNIFORMS LTD.	PO 26860 CLOTHING FOR ACO - JAMES PERRY	1,110.42	1,110.42
2933 - SAN MARTIN, DAVID	PO 27672 HOTEL REIMBURSEMENT FOR IAAI CONFER	855.21	855.21
1253 - SHI	PO 27239 VIPRE SECURITY	293.50	
	PO 27443 HARDWARE AND SOFTWARE SUPPORT HP EN	102.00	395.50
3035 - SILVIU NEDELCU PAINTING & REMODELIN	PO 27596 47 BILLIE ELLIS LANE REPLACEMENT OF	1,286.28	1,286.28
413 - SONESTA ES SUITES PRINCETON	PO 27716 Griggs Farm Victims	33.44	33.44
3594 - STARNET SOLUTIONS, INC.	PO 27530 CISCO CATALYST 2960L SWITCH	1,432.00	1,432.00
1225 - STENTZ, BEN	PO 27650 REIMBURSE FOR HOTEL (CONFERENCE)	645.42	645.42
625 - STEWARTS TOWING	PO 26858 BLANKET/ TOWING	175.00	
	PO 26858 BLANKET/ TOWING	450.00	625.00
989 - SUBURBAN PROPANE	PO 26924 BLANKET / PROPANE FUEL	64.29	64.29
2300 - SWERP INCORPORATED	PO 27512 REPAIR FOR SEWER BACKUP AT 77 WESTE	2,400.00	2,400.00
1182 - TOUCHTONE COMMUNICATIONS	PO 27682 ACCOUNT 6099212100 3/1/18	134.33	134.33
838 - TRAP ROCK INDUSTRIES, LLC	PO 27315 RESOLUTION # 2017-406	3,881.70	3,881.70
3408 - TSINTSIFAS, KONSTANTINA	PO 27632 CELL PHONE USAGE - DECEMBER 2017	60.00	
	PO 27641 NJ ENVIRONMENTAL HEALTH CONFERENCE	187.26	247.26
923 - UNITED PARCEL SERVICE	PO 27584 #K189555982 2/13	72.86	72.86
443 - UNIVERSITY MEDICAL CENTER	PO 27306 RESOLUTION # 2017-390	960.00	960.00
3369 - URIAS, MELISSA	PO 27599 ELISA NEIRA GOING AWAY CELEBRATION	52.53	
	PO 27633 WARMING/RESOURCE CENTER SUPPLIES RE	20.03	72.56
2252 - VANMETER & ASSOCIATES., INC.	PO 27601 REGISTRATION FOR QUOTA-FREE POLICE	440.00	440.00
962 - VERIZON	PO 27745 MARCH 2018	2,020.40	2,020.40
28 - VERIZON CABS	PO 27345 BLANKET/PHONE	1,087.12	1,087.12
959 - VERIZON WIRELESS	PO 27726 ACCT. #842046190 2/11 - 3/10/18	11,205.00	11,205.00
974 - VITAL COMMUNICATIONS, INC.	PO 26971 BLANKET / SOFTWARE	844.00	844.00
1146 - VOIP NETWORKS	PO 27351 BLANKET/SOFTWARE	380.16	380.16
2 - W.B MASON	PO 26865 BLANKET - OFFICE SUPPLIES	154.09	
	PO 26987 BLANKET/ OFFICE SUPPLYS	88.14	
	PO 27018 BLANKET/OFFICE SUPPLIES	722.24	
	PO 27235 BLANKET / SUPPLIES	178.66	
	PO 27344 BLANKET/SUPPLIES	255.94	1,399.07
1024 - W.E. TIMMERMAN CO., INC.	PO 26890 BLANKET/PARTS	155.52	155.52

List of Bills - Clearing Claims

Meeting Date: 03/26/2018 For bills from 03/13/2018 to 03/22/2018

Vendor	Description	Payment	Check Total
209 - WAGNER, MATTHEW	PO 27666 HOTEL REIMBURSEMENT FOR IAAI CONFER	466.70	466.70
1144 - WASHINGTON OAKS HOA	PO 27219 BLANKET - HOA FEES	1,295.00	1,295.00
1142 - WATCHUNG SPRING WATER	PO 27209 WATER COOLLERS #185528	659.81	659.81
1950 - WINDSTREAM	PO 27680 #4034199 3/11/18	1,817.34	1,817.34
1071 - XEROX CORPORATION	PO 26846 BLANKET / MONUMENT HALL COPIER	768.67	768.67
1075 - YARDVILLE SUPPLY COMPANY	PO 26620 BLANKET/ SUPPLIRS	204.94	
	PO 27020 BLANKET/SUPPLIES	147.28	
	PO 27192 BLANKET/SUPPLIES	52.93	405.15
TOTAL			2,436,699.60

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-105-200	PERSONNEL - OE	3,832.95			
01-201-20-110-200	MAYOR & COUNCIL OE	95.00			
01-201-20-111-200	ADMINISTRATIVE & EXECUTIVE OE	395.00			
01-201-20-120-200	MUNICIPAL CLERK OE	244.33			
01-201-20-125-200	INFORMATION TECHNOLOGY - OE	13,007.23			
01-201-20-130-200	FINANCE ADMINISTRATION OE	165.00			
01-201-20-145-200	COLLECTION OF TAXES OE	343.00			
01-201-20-150-200	ASSESSMENT OF TAXES OE	13,464.50			
01-201-20-155-200	LEGAL SERVICES & COSTS OE	14,690.15			
01-201-20-155-450	MGP - LITIGATION	885.53			
01-201-20-165-200	ENGINEERING SERVICES OE	178.66			
01-201-20-175-200	HISTORIC PRESERVATION COMMITTEE - OE	2,823.50			
01-201-21-180-200	REGIONAL PLANNING BD. - TWP - OE	3,165.00			
01-201-21-185-200	ZONING COSTS - OE	318.50			
01-201-23-210-200	LIABILITY INSURANCE OE	243,397.58			
01-201-23-215-200	WORKERS COMP. INSURANCE OE	113,764.00			
01-201-23-220-200	EMPLOYEE GROUP INSURANCE OE	25,112.73			
01-201-25-240-200	POLICE OE	1,500.44			
01-201-25-250-200	911 DISPATCHERS OE	72,070.00			
01-201-25-265-200	FIRE OE	2,452.66			
01-201-25-267-200	FIRE FACILITIES OE	1,476.29			
01-201-25-275-200	MUNICIPAL PROSECUTOR OTHER EXPENSES	11,666.66			
01-201-26-290-200	ROAD REPAIRS & MAINTENANCE OE	68,489.67			
01-201-26-305-200	GARBAGE & TRASH REMOVAL OE	158,802.92			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	9,721.92			
01-201-26-315-200	VEHICLE MAINT. - ADMIN. OE	15,252.33			
01-201-27-330-200	BOARD OF HEALTH OE	6,810.33			
01-201-27-331-200	SUZANNE PATTERSON CENTER OE	35,000.00			
01-201-27-340-200	ANIMAL CONTROL OE	1,110.42			
01-201-27-343-200	DEER MANAGEMENT PROGRAM - OE	1,537.00			
01-201-27-345-200	HUMAN SERVICES OE	113.51			
01-201-27-346-200	JT DRUG ABUSE PROGRAM - TWP - OE	1,075.03			
01-201-28-370-200	JOINT RECREATION BOARD OE	969.16			
01-201-28-375-200	PARK MAINTENANCE OE	4,890.75			
01-201-29-390-200	JOINT PUBLIC LIBRARY OE	1,211,400.00			
01-201-31-440-200	TELEPHONE OE	15,776.46			
01-201-31-455-200	SEWER FACILITIES OPERATING OE	7,894.28			
01-201-36-474-200	CONSOLIDATED PFRS OE	19,492.82			
01-201-43-490-200	MUNICIPAL COURT OE	600.00			
01-203-20-111-200	(2017) ADMINISTRATIVE & EXECUTIVE OE		4,864.12		
01-203-20-150-200	(2017) ASSESSMENT OF TAXES OE		9,900.50		
01-203-20-155-200	(2017) LEGAL SERVICES & COSTS OE		60.00		
01-203-25-240-200	(2017) POLICE OE		29.02		
01-203-25-269-200	(2017) FIRE LOSAP ALTERNATIVE OE		1,382.00		
01-203-27-330-200	(2017) BOARD OF HEALTH OE		20.00		
01-203-28-370-200	(2017) JOINT RECREATION BOARD OE		204.94		

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-41-717-200	(2017) DRUG PROGRAM-CORN.HSE.FOUNDAT. -		3,159.18		
01-203-43-490-200	(2017) MUNICIPAL COURT OE		745.00		
01-205-55-900-035	RESERVE FOR TAX OVERPAYMENTS			6,490.58	
01-205-55-900-036	RESERVE FOR SEWER OVERPAYMENTS			672.60	
01-260-05-100	DUE TO CLEARING/CLAIMS			0.00	2,111,513.25
TOTALS FOR	CURRENT FUND	2,083,985.31	20,364.76	7,163.18	2,111,513.25
02-213-44-911-301	CLEAN COMMUNITIES			1,135.58	
02-213-44-951-301	FBI DEPT OF JUSTICE ASSET FORFEITURE			16,926.00	
02-213-54-286-120	RESERVE: ACADEMIC SUCCESS TODAY (AST)			517.58	
02-213-54-286-260	RESERVE: STAR GRANT			1,156.40	
02-260-05-100	DUE TO CLEARING/CLAIMS			0.00	19,735.56
TOTALS FOR	GRANT FUND	0.00	0.00	19,735.56	19,735.56
04-215-10-008-000-000	VARIOUS CAPITAL IMPROVEMENTS ORD 2010-08			4,487.00	
04-215-13-031-000-000	Ord 2013-31 Various Capital Improvements			1,432.00	
04-215-14-025-000-000	Ordinance 2014-25 Various Imprv			29,122.60	
04-215-15-007-000-000	Ordinance 2015-7 Various Imprv			20,802.50	
04-215-16-020-000-000	Ordinance 2016-20 Various Imprv			2,262.80	
04-215-17-037-000-000	Ordinance 2017-37 Various Capital Imprv			26,996.89	
04-215-17-038-000-000	Ordinance 2017-38 Library Improvements			3,101.36	
04-260-05-100	DUE TO CLEARING/CLAIMS			0.00	88,205.15
TOTALS FOR	GENERAL CAPITAL FUND	0.00	0.00	88,205.15	88,205.15
05-201-02-007-200	PARKING OE	4,930.62			
05-260-05-100	DUE TO CLEARING/CLAIMS			0.00	4,930.62
TOTALS FOR	PARKING UTILITY OPERATING FUND	4,930.62	0.00	0.00	4,930.62
17-260-05-100	Due To Claims/Clearing			0.00	197,143.97
17-290-20-000-000	PROFESSIONAL FEES			11,334.98	
17-290-40-000-000	PERFORMANCE GUARANTEE			185,808.99	
TOTALS FOR	ESCROW	0.00	0.00	197,143.97	197,143.97
21-260-05-100	DUE TO CLAIMS/CLEARING			0.00	1,462.72
21-285-56-077-333	HUMAN SERVICES SPECIAL ASSISTANCE TRUST			33.44	
21-285-56-084-333	SPECIAL DUTY			1,429.28	
TOTALS FOR	TRUST FUND	0.00	0.00	1,462.72	1,462.72
30-260-05-100	DUE TO CLAIMS/CLEARING			0.00	617.66
30-290-00-000-000	APPROPRIATIONS			617.66	
TOTALS FOR	ESCROW FUND	0.00	0.00	617.66	617.66
40-201-20-105-200	AFFORDABLE HOUSING BOARD OE	13,090.67			
40-260-05-100	DUE TO CLAIMS/CLEARING			0.00	13,090.67
TOTALS FOR	AFFORDABLE HOUSING UTILITY	13,090.67	0.00	0.00	13,090.67

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 01	CURRENT FUND	2,111,513.25			
Total to be paid from Fund 02	GRANT FUND	19,735.56			
Total to be paid from Fund 04	GENERAL CAPITAL FUND	88,205.15			
Total to be paid from Fund 05	PARKING UTILITY OPERATING FUND	4,930.62			
Total to be paid from Fund 17	ESCROW	197,143.97			
Total to be paid from Fund 21	TRUST FUND	1,462.72			
Total to be paid from Fund 30	ESCROW FUND	617.66			
Total to be paid from Fund 40	AFFORDABLE HOUSING UTILITY	13,090.67			

		2,436,699.60			

Checks Previously Disbursed

315	DEPOSITORY TRUST CO/CHASE	PO# 27615	458,750.00	3/15/2018
314	PRINCETON PUBLIC SCHOOLS	PO# 27678	6,547,297.00	3/14/2018
212	PRINCETON PUBLIC SCHOOLS	PO# 27371	6,547,297.00	2/12/2018
313	NJSHBP ACT	PO# 27649	101,597.42	3/12/2018

			13,654,941.42	

Total paid from Fund 01 CURRENT FUND 13,654,941.42

 13,654,941.42

Total for this Bills List: **16,091,641.02**



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Engineering

RESOLUTION 18-136

Resolution Authorizing a Professional Services Agreement in the Not to Exceed Amount of \$8,700.00 with Bright View Engineering for New Jersey Department of Transportation Route US 206 Traffic Signal Improvements Coordination and Review Related to the Proposed Princeton First Aid and Rescue Squad Site for 2018

WHEREAS, the municipality of Princeton desires to retain the services of a professional traffic engineer for coordination and review of proposed New Jersey Department of Transportation (NJDOT) traffic signal and road improvements at US Route 206 / Cherry Hill Road and US Route 206 / Valley Road on behalf of Princeton in conjunction with the Princeton Fire and Rescue Squad site development; and

WHEREAS, Bright View Engineering has provided a proposal to Princeton dated March 20, 2018 for purposes of performing the sought-after traffic engineering services for the not to exceed contract amount of \$8,700.00 and term of one (1) year; and

WHEREAS, Princeton has a need to acquire these services without a “fair and open process” as defined by P.L. 2004, c.19, the “Local Unit Pay-to-Play Law” and in connection therewith, Bright View Engineering has completed and filed with Princeton the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.8, Certification Regarding Political Contributions pursuant to N.J.S.A. 19:44A-20.26 and affidavit pursuant section 2-87 of the Princeton Code (collectively, the “Pay-to-Play Forms”); and

WHEREAS, the agreement shall be for an amount not to exceed \$8,700.00, as more specifically detailed in Bright View Engineering proposal; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available

to pay for said services in capital account 04-215-15-007-076-341; and

WHEREAS, the Local Public Contracts Law, *N.J.S.A.* 40A:11-5(1)(a)(i), authorizes Princeton to award this agreement as a professional services agreement, without public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Princeton, County of Mercer, State of New Jersey, as follows:

1. The Mayor and Deputy Clerk are hereby authorized and directed to execute an agreement with Bright View Engineering for professional traffic engineering services, consistent with this Resolution and the above “Whereas” clauses.
2. The agreement is awarded without competitive bidding as a professional services agreement as authorized under *N.J.S.A.* 40A:11-5(1)(a)(i).
3. Bright View Engineering shall be paid a fee not to exceed \$8,700.00. The term of the agreement shall be one (1) year and the agreement shall expire on March 20, 2019.
4. A copy of this Resolution, the Pay-to-Play Forms and the agreement shall be placed on file in the Office of the Clerk.
5. A notice of this action shall be published in the official newspaper as required by law.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								

Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- 3-26-18 PSA Memo for NJDOT Coordination (DOCX)
- 3-26-18 PSA Bright View Engineering (DOCX)
- Exhibit A BVE Proposal (PDF)
- Exhibits B and C (DOCX)



Municipality of Princeton

*Witherspoon Hall
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Office of the Engineer
Telephone (609)921-7077
Facsimile (609) 688-2026*

*DEANNA STOCKTON, P.E., C.M.E.
Municipal Engineer
dstockton@princetonnj.gov*

MEMORANDUM

DATE: March 20, 2018

TO: Marc D. Dashield, Administrator

FROM: Deanna Stockton, P.E., C.M.E., Municipal Engineer

RE: **Resolution Authorizing a Professional Services Agreement with Bright View Engineering in the Not to Exceed Amount of \$8,700.00 for NJDOT Route 206 Traffic Signal Improvements Coordination Related to the PFARS Site**

Attached please find a proposal dated March 20, 2018 from Bright View Engineering for professional traffic engineering services associated with coordination and plan review of proposed New Jersey Department of Transportation (NJDOT) traffic signal and road improvements at US Route 206 / Cherry Hill Road and US Route 206 / Valley Road.

NJDOT has proposed the following improvements to be completed by their forces:

- Modification of the signal timing at US Route 206 / Cherry Hill Road
- Dedicated left turn lanes from Cherry Hill Road onto US Route 206
- Dedicated right turn from Cherry Hill Road onto northbound US Route 206
- Installation of an emergency traffic signal at US Route 206 / Valley Road

Bright View Engineering will assist Princeton in guiding NJDOT to provide certain design elements desirable to minimize traffic impacts on municipal roadways, and will coordinate with NJDOT to design the proposed signal at Valley Road in a manner to facilitate future full signalization.

Council's consideration in approving a professional services agreement providing for these services at its March 26, 2018 meeting is appreciated. Please contact me if you have any questions.

c: Kathleen Brzezynski, Municipal Clerk
Sandra Webb, CFO
Trishka W. Cecil, Municipal Attorney
Robert Hough, Director of Infrastructure and Operations
Tejal Patel, Assistant Engineer
Jeffrey Laux, Construction Engineer

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT ("Agreement" or "agreement") entered into this 26th day of March 2018 by and between PRINCETON, a municipal corporation of the state of New Jersey, 400 Witherspoon Street, Princeton, New Jersey, 08540 (hereinafter referred to as "PRINCETON") and Bright View Engineering (hereafter referred to as "CONSULTANT").

WITNESS

WHEREAS, PRINCETON desires to retain the services of a professional traffic engineer for professional traffic engineering services associated with coordination and plan review of proposed New Jersey Department of Transportation (NJDOT) traffic signal and road improvements at US Route 206 / Cherry Hill Road and US Route 206 / Valley Road; and

WHEREAS, on March 20, 2018, CONSULTANT provided a written proposal to PRINCETON for purposes of performing the sought-after professional services to PRINCETON, a copy of which is attached as Exhibit A hereto; and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between PRINCETON and CONSULTANT as follows:

1. Scope of Services. CONSULTANT shall use its best efforts to perform professional traffic engineering services to assist Princeton in guiding NJDOT to provide certain design elements desirable to minimize traffic impacts on municipal roadways, and will coordinate with NJDOT to design the proposed signal at Valley Road in a manner to facilitate future full signalization. The specific tasks involved in these services are more fully set forth in the CONSULTANT'S proposal, a copy of which is attached hereto as Exhibit A and incorporated herein as if fully restated. Should there be any conflict between the terms of CONSULTANT'S proposal and this Agreement, the terms of this Agreement shall control.
2. Term.
 - a. This Agreement shall become effective on March 20, 2018 and shall terminate on March 20, 2019, subject to the termination provisions set forth in subsection 2b. below.
 - b. The Agreement may be terminated by either party, by giving one (1) month advanced written notice to the other, to the address as set forth on page 1 above.

3. Compensation; Manner of Payment.
 - a. The anticipated cost of CONSULTANT'S services as described herein shall not exceed eight thousand seven hundred dollars and zero cents (\$8,700.00), subject to annual budgetary appropriations.
 - b. CONSULTANT shall bill PRINCETON monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit A. CONSULTANT shall give written notice to PRINCETON when the CONSULTANT has billed eighty percent (80%) of the compensation set forth in paragraph 3a.
 - c. PRINCETON agrees to pay CONSULTANT within thirty (30) days of receipt of an audited and approved voucher.
4. Affirmative Action/Equal Employment. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit B.
5. Business Registration & Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.
6. Political Contributions.
 - a. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the goods or services as described herein. This Agreement was not awarded through a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$300.00), in the one (1) year period preceding the award of this Agreement that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this Agreement, nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the municipality of PRINCETON when the Agreement is awarded.

- b. In accordance with section 2-87 of the Princeton Code, CONSULTANT shall not make or solicit any contribution of money, or pledge of a contribution, including in-kind contributions, or loans, to a municipal campaign committee or fund of any candidate for, or holder of, a public office within PRINCETON having ultimate responsibility for the award of this Agreement, or campaign committee financially supporting such candidate or officeholder, or to any political action committee (PAC) that engages in the support of municipal elections and/or municipal parties, or to any PRINCETON or Mercer County party committee, between the time of first communications between that business entity and PRINCETON regarding this Agreement and the later of the termination of negotiations or the completion of the Agreement.
- c. CONSULTANT is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 (P.L. 2005, c.271, §3) if CONSULTANT receives contracts in excess of \$50,000 from public entities in a calendar year. It is CONSULTANT responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

7. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish PRINCETON with a Certificate of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. PRINCETON, and its officers, employees, agents and consultants, shall be listed as additional insured on such policies.
- b. CONSULTANT shall defend, indemnify and hold harmless PRINCETON, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.

8. Complete Agreement. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and

shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

ATTEST:

PRINCETON, a municipal corporation of the State of New Jersey

Delores A. Williams, Deputy Clerk

By: _____
Liz Lempert, Mayor

BRIGHT VIEW ENGINEERING

By: _____
John Jahr, P.T.P., T.S.O.S., Principal



Bright View Engineering, LLC

Moving you forward.

March 20, 2018

VIA E-MAIL

dstockton@princetonnj.gov

Deanna Stockton, P.E., C.M.E.
Municipal Engineer
Municipality of Princeton
400 Witherspoon Street
Princeton, NJ 08540
609-921-7077 x 1138 (office)
609-688-2026 (facsimile)

Re: Proposal for Professional Traffic Engineering Services
NJDOT Route 206 Signal Improvement Coordination
(PFARS SITE)
Municipality of Princeton, Mercer County, New Jersey
Proposal No. 1712150

Dear Ms. Stockton:

Bright View Engineering is pleased to submit this proposal for Professional Traffic Engineering Services associated with the NJDOT plan review of proposed traffic signal and road improvements at Route 206/Cherry Hill Road and a new traffic signal at Route 206/Valley Road in the Municipality of Princeton, Mercer County, New Jersey. The following outlines our anticipated scope of services:

This proposal is divided into four sections as follows:

- Section I – Scope of Services
- Section II – Business Terms and Conditions
- Section III – Technical Staff Hourly Rate Schedule and Reimbursable Expenses
- Section IV – Client Contract Authorization

Bright View Engineering
5 Pitcairn Drive, Roseland, New Jersey 07068
732.236.7557
www.bvengr.com



SECTION I – SCOPE OF SERVICES

Bright View Engineering proposes to provide professional services for the improvements as described below.

TASK 1 – Review Plans and Information

NJDOT is currently preparing plans to improve the Route 206/Cherry Hill signal and installation of a new signal at Valley Road in response to the proposed closure of Terhune Road at Route 206 for the new PFARS Site development. This scope of work is to assist the Municipal Engineers office with reviewing those plans and information provided by NJDOT. We anticipate coordinating with NJDOT and the Municipality to assist in a manner to guide NJDOT to provide certain design elements desirable to minimize traffic impacts on municipal roadways. We will coordinate with the NJDOT to design the proposed signal at Valley Road in a manner to facilitate future full signalization.

Meetings will be billed at our standard rates as outlined in our Business Terms and Conditions. Attendance at agency and project coordination meetings will be billed in accordance with the Schedule of Hourly Rates in effect at the time the meetings are held.

Fee Time and Materials NTE \$7,500

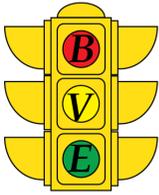
SCHEDULE OF FEES

The Fee Proposal includes all of the tasks outlined in the Scope of Services. Based upon the foregoing scope of services, we offer the following Fee. As you know, we can only estimate the effort projected for the project. If the coordination should take significantly longer than estimated or if unforeseen conditions occur, we may require additional compensation. We will notify the Municipal Engineer if additional compensation is required prior to expending 80% of the fee.

TASK 1.0 Review Plans and Information Time and Materials NTE \$7,500
Expenses, Mileage, Postage Est \$1,200

The fees above include the completion of services as outlined in the scope of services. Bright View Engineering reserves the right to modify this proposal based upon final acceptance of your office.

This Scope of Service is subject to the terms, conditions and exclusions as noted herein. Hourly Rates and reproduction costs will be in accordance with the attached Schedule of Hourly Rates and fees. If extra services become necessary then Bright View Engineering may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra service.



Deanna Stockton, P.E., C.M.E.
Municipal Engineer
Project No. 172150
March 20, 2018
Page 3 of 8

EXCLUSIONS AND UNDERSTANDINGS

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement:

- Services not specifically outlined above in Section I;
- All out-of-pocket expenses including, but not limited to, application fees, permit fees laboratory testing costs, mylar copies, certified mailings, photographs, blueprints, and special deliveries will be charged at cost and passed on to you for payment.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary Bright View may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the extra services.



SECTION II – BUSINESS TERMS AND CONDITIONS

Bright View Engineering LLC agrees to provide professional services under the following terms and conditions:

The term Client referenced herein is the person, persons, corporation, partnership, or organization referenced in the proposal between Bright View Engineering LLC and said Client.

1.0 SCOPE OF SERVICES:

Services not set forth in the Scope of Services, are excluded from the Scope of Services, and Bright View Engineering LLC will assume no responsibility to perform such services under the base contract. In situations where a written contract is not executed or where additional services becomes necessary during the course of the project, Bright View Engineering LLC may provide such services using our Technical Staff Hourly Rate Schedule in effect at the time of services. The hourly rates listed in our Technical Staff Hourly Rate Schedule are adjusted semi-annually and the Client shall be billed at the rates that are in effect at the time of service.

Since there are substantial costs to stop and restart a project once it is underway, should a project's progress be halted at any time by the client, for any reason, Bright View Engineering LLC reserves the right to charge a restart fee and/or to renegotiate the remaining fees within the contract.

These Business Terms and Conditions are applicable for any additional professional services rendered for this project including, but not limited to, change orders, client service authorization forms, etc.

2.0 STANDARD OF CARE:

In performing services, we agree to exercise professional judgment, made because of the information available to us, and to use the same degree of care and skill ordinarily exercised in similar circumstances and conditions by reputable consultants performing comparable services in the same locality. This standard of care shall be judged as of the time the services are rendered, and not according to later standards. Reasonable people may disagree on matters involving professional judgment and, accordingly, a difference of opinion on a question of professional judgment shall not excuse a Client from paying for services rendered. NO OTHER REPRESENTATION OR WARRANTY, EXPRESSED OR IMPLIED, IS MADE.

3.0 INVOICES:

Bright View Engineering LLC bills its Clients on a monthly basis using a standard invoice format. This format provides for a description of services performed and a summary of professional fees, expenses, and other charges. For more detailed invoicing requests, Bright View Engineering LLC reserves the right to charge for invoice preparation time by staff members. Monthly invoices will be submitted based upon percentage of services completed and reimbursable expenses. Any comments or discrepancies, relative to invoices shall be submitted in writing within fourteen (14) days or the account will be considered correct.

For professional services billed on an hourly basis, Bright View Engineering LLC reserves the right to invoice all overtime services performed by our employees using our Technical Staff Hourly Rate Schedule in effect at the time of services at ONE AND ONE-HALF TIMES our standard hourly rate for those employees.

Expenses incurred for services, equipment, and facilities not furnished by Bright View Engineering LLC are charged to the Client at cost plus an up-charge not to exceed 15 percent of the invoice for said services.

Client shall pay Bright View Engineering LLC for reimbursable expenses, including, but not limited to, application fees, printing and reproduction, courier and express delivery service, special/overnight mailings, facsimile transmissions, specialized equipment and laboratory charges, and costs of acquiring materials specifically for the Client. Reimbursable charges will be added to each monthly invoice and are part of Client's responsibility.

4.0 PAYMENT:

Bright View Engineering LLC bills are payable in full UPON RECEIPT and **payment is expected within thirty (30) days**. We reserve the right to assess a late charge of 1.5 percent per month for any amounts not paid within 45 days of the billing date. In the event payment is not made according to the terms and conditions herein, the matter may proceed to a collections agency or to an attorney for collection. Client shall be responsible for fees charged by the collections agency and/or attorney's fees incurred to collect the monies owed. Should the matter proceed to court, client shall also be responsible for court costs.

In addition, where payment is not received in accordance with the terms of this contract, Bright View Engineering LLC reserves the right to withdraw any applications too federal, state, or local regulatory agencies / boards filed on behalf of the client with the understanding that these applications are the property of Bright View Engineering LLC. Bright View Engineering LLC will provide you with written notification two (2) weeks prior to taking any action to withdraw an application submitted on behalf of the client. If payment of all outstanding invoices is not received within two (2) weeks of receipt of this letter, Bright View Engineering LLC will withdraw all pending applications for the project.

5.0 RETAINER:

Bright View Engineering LLC reserves the right to request a retainer from the Client prior to the commencement of services on a project. While retainers are collected prior to the start of a project, the retainer is held to the end of the project, and will be applied to the final invoices. Retainers are not applied to the beginning of the project.

6.0 RIGHT OF ENTRY/JOBSITE:

Client will provide for right of entry for Bright View Engineering LLC personnel and equipment necessary to complete our services. While Bright View Engineering LLC will take all reasonable precautions to minimize any damage to the property, it is understood by the Client that in the normal course of our services some damage may occur, the correction of which is not part of this Agreement.

Client shall furnish or cause to be furnished to Bright View Engineering LLC all documents and information known to the Client that relate to the identity, location, quantity, nature, or characteristics of any hazardous or toxic substances at, on, or under the site. In addition, the Client will furnish or cause to be furnished such other information on surface and subsurface site conditions required by Bright View Engineering LLC for proper performance of its services. Bright View Engineering LLC shall be entitled to rely on the accuracy and completeness of Client provided documents and information in performing the services required under this Agreement and Bright View Engineering LLC assumes no responsibility or liability for their accuracy or completeness.

Bright View Engineering LLC will not direct, supervise, or control the work of Client's contractors or their subcontractors. Bright View Engineering LLC shall not have authority over or responsibility for the construction means, methods, techniques, sequences, or procedures and Bright View Engineering LLC's services will not include a review or evaluation of the contractors (or subcontractor's) safety precautions, programs or measures.



Deanna Stockton, P.E., C.M.E.

Municipal Engineer

Project No. 172150

March 20, 2018

Page 5 of 8

Bright View Engineering LLC shall be responsible only for its activities and that of its employees on any site. Neither the professional activities nor the presence of Bright View Engineering LLC or its employees or subcontractors on a site shall imply that Bright View Engineering LLC controls the operations of others, nor shall this be construed to be an acceptance by Bright View Engineering LLC of any responsibility for jobsite safety.

7.0 UTILITIES:

In the execution of our services, Bright View Engineering LLC will take reasonable precautions in accordance with the professional standard of care to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold Bright View Engineering LLC harmless and defend and indemnify Bright View Engineering LLC for any claims or damages to subterranean structures or utilities, which have not been marked-out under the One-Call system or are not shown or are incorrectly shown on the plans furnished.

8.0 TERMINATION OR SUSPENSION OF SERVICES:

Should Client fail to make payments when due or is otherwise in material breach of this Agreement, Bright View Engineering LLC at their election may suspend services at any time after PROVIDING WRITTEN NOTICE TO THE CLIENT until payments are brought current. Bright View Engineering LLC shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension and the Client agrees to indemnify and hold Bright View Engineering LLC harmless from any claim or liability resulting from such suspension.

This Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Bright View Engineering LLC shall be paid for service performed to the termination notice date plus reasonable termination expenses.

In the event of termination, or suspension for more than three (3) months, prior to completion of all services contemplated by the Agreement, Bright View Engineering LLC may complete such analyses and records as are necessary to complete its files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension shall include all direct costs of Bright View Engineering LLC in completing such analyses, records, and reports.

9.0 SUBCONTRACTORS:

Bright View Engineering LLC prefers that its Clients directly retain other contractors whose services are required in connection with field services for a project (e.g., drillers, analytical laboratories, transporters, etc.), except in unusual circumstances. As a service, we will advise Clients with respect to selecting other such contractors and will assist Clients in coordinating and monitoring their performance. In no event will we assume any liability or responsibility for the work performed by other contractors, or for their failure to perform any work, regardless of whether we hire them directly as subcontractors, or only coordinate and monitor their work. When Bright View Engineering LLC does engage a subcontractor on behalf of the Client, the expenses incurred, including rental of special equipment necessary for the work, will be billed as they are incurred, at cost plus an up-charge not to exceed 20 percent of the invoice. By engaging us to perform services, you agree to defend, indemnify, and hold Bright View Engineering LLC its directors, officers, employees, and other agents harmless from and against any and all claims, losses, liabilities, damages, demands, costs, or judgments arising out of or relating in any way to the performance or non-performance of work by another contractor or subcontractor. In addition, Client agrees to pursue recovery of and assert any claims based upon its loss, expenses and/or damages solely and directly against those contractors or subcontractors. In consideration of such indemnity and waiver, Bright View Engineering LLC agrees to assign its rights and/or claims against those contractors or subcontractors pursuant to the contractors' or subcontractors' agreements with Bright View Engineering LLC to the Client.

10.0 AGREED REMEDY:

Bright View Engineering LLC shall be liable to the Client only for direct damages to the extent caused by Bright View Engineering LLC 's negligence in the performance of its services. UNDER NO CIRCUMSTANCES SHALL BRIGHT VIEW ENGINEERING LLC BE LIABLE FOR INDIRECT, CONSEQUENTIAL, PUNITIVE, SPECIAL, OR EXEMPLARY DAMAGES, OR FOR DAMAGES CAUSED BY THE CLIENT'S FAILURE TO PERFORM ITS OBLIGATIONS. With regard to services involving hazardous substances, Bright View Engineering LLC has neither created nor contributed to the creation or existence of any actually or potentially hazardous, radioactive, toxic, or otherwise dangerous substance or condition at any site, and its compensation is in no way commensurate with the potential liability that may be associated with a substance or site.

To the fullest extent permitted by law, the total liability, in the aggregate, of Bright View Engineering LLC and Bright View Engineering LLC 's officers, directors, employees, agents and consultants to Client and anyone claiming by, through or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of in any way related to Bright View Engineering LLC 's services, the Project or this Agreement, from any cause or causes whatsoever, including but not limited to, negligence, strict liability, breach of contract or breach of warranty shall not exceed the total compensation received by Bright View Engineering LLC under this Agreement, not including reimbursable expenses and any sub consultant fees rendered on the project.

It is intended by the parties to this Agreement that Bright View Engineering LLC 's services in connection with the project shall not subject Bright View Engineering LLC 's individual employees, officers, or directors to any personal legal exposure for the risks associated with this project. Therefore, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against Bright View Engineering LLC, a New Jersey corporation, and not against any of Bright View Engineering LLC 's employees, officers or directors.

11.0 LIABILITY TO THIRD PARTIES:

The Client agrees to be solely responsible for, and to defend, indemnify, and hold Bright View Engineering LLC harmless from any and all liabilities, claims, damages and costs (including reasonable attorney's fees and defense costs) by third parties arising out of, or in any way related to, our performance or non-performance of services, except claims for personal injury, death, or personal property damage to the extent caused by the sole negligence, gross negligence or willful misconduct of employees of Bright View Engineering LLC

12.0 INDEMNIFICATION:

Bright View Engineering LLC shall maintain, at its own expense, Workers Compensation Insurance, Comprehensive General Liability Insurance, and Professional Liability Insurance at all times and will, upon request, furnish insurance certificates to the Client.

To the fullest extent permitted by law, Client shall indemnify, defend and hold harmless Bright View Engineering LLC and its agents, officers, directors and employees, subcontracts or consultants (herein for the remainder of this section collectively referred to as Bright View Engineering LLC) from and against all claims, damages, losses and expenses, whether direct, indirect or consequential or punitive, including but not limited to fees and charges of attorneys and court and arbitration costs, arising out of or resulting from the services of Bright View Engineering LLC or any claims against Bright View Engineering LLC arising from the acts, omissions or work of others,



unless it is proven in a court of competent jurisdiction that Bright View Engineering LLC is guilty of negligence, gross negligence, or willful misconduct in connection with the services and such negligence, gross negligence, or willful misconduct was the sole cause of the damages, claims, and liabilities.

Client agrees to defend, indemnify and hold harmless Bright View Engineering LLC from and against all claims, damages, losses and expenses, direct or indirect, and consequential damages, including but not limited to fees and charges of attorneys and court, and arbitration costs, brought by any person or entity, or claims against Bright View Engineering LLC which arise out of, are related to, or are based upon, the actual or threatened dispersal, discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemical, radioactive materials, liquids, gases, or any other material, upon it or into the surface or subsurface soil, water or watercourse, objects, or any tangible or intangible matter.

To the fullest extent permitted by law, such indemnification shall apply regardless of the fault, negligence breach of warranty or contract, or strict liability of Bright View Engineering LLC This indemnification shall not apply to claims, damages, losses, or expenses which are determined by a court of competent jurisdiction to be the sole result of negligence or willful misconduct by Bright View Engineering LLC of obligations under this Agreement.

13.0 ASSIGNS:

The Client may not delegate, assign, sublet, or transfer his duties or interest in the Agreement without written consent of Bright View Engineering LLC Bright View Engineering LLC shall not, in connection with any such assignment by the Client, be required to execute any documents that in any way might, in the sole judgment of Bright View Engineering LLC, increase Bright View Engineering LLC 's contractual or legal obligations or risks, or the availability or costs of its professional or general liability insurance.

The Agreement shall not create any rights or benefits to parties other than the Client and Bright View Engineering LLC , and nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or Bright View Engineering LLC Bright View Engineering LLC 's services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claim against Bright View Engineering LLC because of this Agreement of Bright View Engineering LLC 's performance or nonperformance of services hereunder.

14.0 OWNERSHIP AND RESTRICTION ON REUSE OF DOCUMENTS:

All drawings, calculations, reports, plans, specifications, computer files, field data, notes, and other documents and instruments ("Documents") prepared by Bright View Engineering LLC are and remain the property of Bright View Engineering LLC as instruments of service. The Documents may not be copied by the Client or others on extensions of this project or on any other project. The Client agrees not to use Bright View Engineering LLC 's Documents for marketing purposes, for projects other than the project for which the Documents were prepared by Bright View Engineering LLC, or for future modifications to this project, without Bright View Engineering LLC 's express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Bright View Engineering LLC will be at the Client's sole risk and without liability to Bright View Engineering LLC or its employees, subsidiaries, independent professional associates, sub consultants, and subcontractors. The Client shall, to the fullest extent permitted by law, indemnify, defend, and hold harmless Bright View Engineering LLC from and against any and all expenses, fees, demands, liabilities, suits, actions, claims, damages, or losses including attorneys' fees and costs, arising out of, or resulting from such unauthorized distribution or reuse of Documents.

Computer files are not considered part of deliverables unless specifically requested or required by the signed contract. If computer files are required, Bright View Engineering LLC shall provide Client files subject to the following conditions:

The Client must execute our standard Electronic Media Release form prior to any distribution of files. The Client recognizes that data, plans, specifications, reports, documents, or other information recorded on or transmitted as electronic media are subject to undetectable alteration, either intentional or unintentional due to, among other causes, transmission, conversion, media degradation, software error, or human alteration. Accordingly, it is understood that electronic files provided to the Client are for informational purposes only and are not intended as an end-product. Bright View Engineering LLC makes no representation of any warranties, either expressed or implied, regarding the fitness or suitability of the electronic documents. Accordingly, the Client agrees to waive any and all claims against Bright View Engineering LLC and Bright View Engineering LLC 's consultants relating in any way to the unauthorized use, reuse or alteration of the electronic documents. Any unlicensed use or reuse of the documents without our written consent will constitute a violation of our copyright. Only original plans and reports of the most recent date bearing the signature and the embossed seal of the professional will be considered documents of record.

Bright View Engineering LLC, shall maintain in its storage facility, samples collected as part of their services provided for a period of three (3) months after issuance of final reports. After the three (3) month time limit, all samples will be disposed of in accordance with appropriate regulations at the time. Extended storage of samples can be arranged at an additional cost to be established on a project by project basis.

15.0 GENERAL CONDITIONS:

Bright View Engineering LLC shall not be responsible for the delays caused by factors beyond its reasonable control, including but not limited to delay due to accidents, an act of God, fire, hurricane, flood, explosions, strike, boycott or other labor dispute, failure of the Client to furnish timely information or approve or disapprove of Bright View Engineering LLC 's services or work product, delays caused by faulty performance by the Client or contractors of any level, or by acts of Government, which, in the opinion of Bright View Engineering LLC , could not have been reasonably foreseen and provided for, such delay will entitle Bright View Engineering LLC to an extension of time in performing its Services. If there is any increase in the total cost of providing Services by reason of any such delay, Bright View Engineering LLC will notify Client of particulars, and Client will pay for such increase. When such delays beyond Bright View Engineering LLC 's reasonable control occur, the Client agrees that Bright View Engineering LLC shall not be responsible for damages, nor shall Bright View Engineering LLC be deemed in default of this Agreement.

The fees quoted in this proposal assume that upon authorization, this project will commence through to completion without a stop work order from the Client. Should a stop work order be received from the Client before completion of the project or any task, additional fees may be required to restart the project.

16.0 ENTIRE AGREEMENT:

This Agreement comprises the final and complete Agreement between the Client and Bright View Engineering LLC It supersedes all prior or contemporaneous communications, representations, or Agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly, has had the opportunity to have questions explained by independent counsel and is satisfied with the terms and conditions contained herein. Amendments to this Agreement shall not be binding unless made in writing and signed by both the Client and Bright View Engineering LLC

To the extent Client provides its own Agreement and that Agreement conflicts with or is silent with respect to any term or condition expressed herein, these conditions shall prevail and shall be binding upon the parties.



SECTION III – 2017 RATE SCHEDULE
TECHNICAL STAFF RATES

Principal.....	195.00
Senior Technical Director.....	190.00
Senior Project Professional.....	185.00
Senior Project Manager	180.00
Project Professional	175.00
Technical Director	170.00
Project Manager.....	155.00
Senior Project Specialist.....	150.00
Senior Technical Professional	145.00
Project Specialist	140.00
Senior Technical Specialist.....	135.00
Technical Professional.....	130.00
Senior Specialist	125.00
Technical Specialist.....	115.00
Specialist.....	105.00
Senior Data Technician.....	95.00
Senior Technical Assistant	85.00
Technical Assistant.....	75.00
Data / Field Technician.....	65.00
Survey Crew – 2 Man.....	200.00
Survey Crew – 1 Man.....	170.00
Expert.....	250.00
Sr. LSRP	225.00
LSRP.....	190.00

REIMBURSABLE EXPENSES

General Expenses.....	Cost + 15%
Travel (Hotel, Airfare, Meals)	Cost + 15%
Sub-Consultants/Sub-Contractors.....	Cost + 15%
Mileage Reimbursement*	0.56 / Per Mile
Plotting	3.50 / Each
Computer Mylars / Color Plots.....	45.00 / Each
Photo Copies.....	0.10 / Each
Color Photo Copies.....	1.50 / Each
Document Binding	3.00 / Each
Compact Disk CD/DVD.....	75.00 / Each
Exhibit Lamination (24” x 36” or larger)	50.00 / Each

* Mileage reimbursement subject to change based upon IRS standard mileage rate.

RATES ARE EFFECTIVE THROUGH DECEMBER 31, 2018



SECTION IV – CLIENT CONTRACT AUTHORIZATION

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

Date

Printed Name

Title

If you find this proposal acceptable, **please sign where indicated above in Section IV, and return one signed copy to this office.** Invoices are due within 30 days. This proposal is valid until March 30, 2018.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Very truly yours,
BRIGHT VIEW ENGINEERING

John Jahr, P.T.P., T.S.O.S.
Principal
732-236-7557

JJJ

EXHIBIT B

**AFFIRMATIVE ACTION/ EQUAL EMPLOYMENT GOAL COMPLIANCE
ATTACHMENT**

for

**PROCUREMENT AND SERVICE CONTRACTS, INCLUDING
PROFESSIONAL SERVICES AGREEMENTS**

Pursuant to N.J.A.C. 17:27-3.5 and 4.3, the Contractor/Vendor shall submit to the Municipality (also referred to as “public agency” or “agency”), after notification of award but prior to execution of a goods and services contract with the Municipality, one of the following three documents:

- (1) Appropriate evidence that the contractor is operating under an existing Federally approved or sanctioned affirmative action program; or
- (2) A certificate of employee information report approval, issued in accordance with N.J.A.C. 17:27-4; or
- (3) An employee information report (Form AA302), electronically provided by the Division and distributed to the Municipality, through the Division’s website, to be completed by the contractor, in accordance with N.J.A.C. 17:27-4. A contractor shall not be eligible to submit an employee information report unless the contractor certifies on the AA302 form that he or she has never before applied for a certificate of employee information report in accordance with rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time; and agrees to submit immediately to the Division a copy of the employee information report.

During performance of this contract, the contractor agrees as follows:

A. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that all employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the public agency compliance officer setting forth provisions of this nondiscrimination clause.

B. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

C. The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

D. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

E. The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

F. The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

G. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions;

H. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

I. The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance and EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code (N.J.A.C. 17:27)**.

As required by N.J.S.A. 10:2-1 ("Discrimination in employment on public works; contract provisions; set-aside programs"), the contractor agrees as follows:

A. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

B. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any

subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

C. There may be deducted from the amount payable to the contractor by the Municipality, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

D. This contract may be canceled or terminated by the Municipality, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the Municipality of any prior violation of this section of the contract.

EXHIBIT C

BUSINESS REGISTRATION AND SALES AND USE TAX REQUIREMENTS

A. Business Registration

P.L. 2004, c.57, as amended by P.L. 2009, c.315 (N.J.S.A. 52:32-44) requires CONTRACTOR to provide the Municipality with its business registration and that of any named subcontractors prior to the time this Agreement is awarded. In addition:

1. A subcontractor named in the proposal made by CONTRACTOR shall provide a copy of its business registration to CONTRACTOR who shall provide it to the Municipality as provided above. No contract with a subcontractor shall be entered into by CONTRACTOR under this Agreement with the Municipality unless the subcontractor first provides CONTRACTOR with proof of a valid business registration.
2. The Municipality will retain the proof of business registration in an alphabetical file.
3. CONTRACTOR shall maintain and submit to the Municipality a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered under the Agreement.

B. Sales and Use Tax

1. For the term of this Agreement, CONTRACTOR and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.
2. CONTRACTOR shall include within its subcontracts the requirement that, for the term of this Agreement, the subcontractor and each of its affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury the use tax due pursuant to the "Sales and Use Tax Act," P.L. 1966, c.30 (C.54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-137

Resolution Authorizing an Amendment to the Mountain Lakes Lease Agreement Regarding Parking on Site

WHEREAS, Princeton is the owner of the Mountain Lakes Preserve, which consists of approximately 76± acres of preserved open space, including all of the improvements thereon; and

WHEREAS, the Mountain Lakes Holding Corporation (the “Corporation”) is a subsidiary of the Friends of Princeton Open Space (“FOPOS”), a non-profit corporation devoted to the preservation of the environment; and

WHEREAS, the Corporation has operated and maintained a portion of the Mountain Lakes Preserve consisting of the main dwelling unit located thereon (the “House” or “Mountain Lakes House”) and the open areas contiguous to said house, subject to the terms of a lease agreement initially dated March 14, 1988, as extended in 2006 for a period of twelve years (to 2018) through a new lease agreement (the “2006 Lease”), and further extended for a period of fifteen years (to 2033) pursuant to the terms of the 2006 Lease (collectively, “the Lease” or “Lease Agreement”); and

WHEREAS, the Lease states that the Corporation may use the Mountain Lakes House for offices, meetings, social events and for dwelling unit(s), on the terms and conditions set forth in said Lease; and

WHEREAS, since 1988, Paragraph 12 of the Lease Agreement has stipulated that organizations using the Mountain Lakes House for meetings or social events would be responsible for arranging for a bus shuttle service to the House, with guests using the parking facilities at Community Park North; and

WHEREAS, in the interim, a gravel parking lot has been constructed adjacent to and on the southern side of the House; and

WHEREAS, since the construction of the parking lot, organizations holding meeting and social events at the House have used the gravel parking lot, which is more convenient and enhances the Corporation's ability to raised funds from the use of the House, which funds are used for maintenance and capital expenditures related to the House and for the purpose of the FOPOS acquiring and maintaining additional open space within the Municipality; and

WHEREAS the Corporation has requested that Paragraph 12 of the Lease pertaining to access to the property be amended to reflect the longstanding and continuing use of the gravel parking lot adjacent to the House for meetings and social events held at the House instead of requiring bus shuttle service; and

WHEREAS, Paragraph 25 of the Lease Agreement provides that the Lease can be changed by an agreement in writing signed by both parties; and

WHEREAS, the Mayor and Council find that it is in the best interests of the Municipality to amend Paragraph 12 of the Lease Agreement to permit the use of the gravel parking lot adjacent to the House in accordance with the Corporation's request;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton on this 26th day of March, 2018, as follows:

1. The preamble to this resolution is hereby incorporated as if fully restated herein.

2. Princeton hereby agrees to amend the Mountain Lakes Lease Agreement to permit the use of the gravel parking lot adjacent to the Mountain Lakes House by persons and/or organizations holding meetings and social events at the House.
3. The Mayor, Clerk, Administrator and other appropriate staff and officials are hereby authorized and directed to execute any and all such documents and undertake any and all such acts as may be necessary to effectuate the terms hereof.
4. This resolution shall take effect immediately.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

 Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- Memo to MC re Mtn Lakes lease amendment (PDF)
- 2018 amendment to Mountain Lakes Lease (DOCX)

MASON, GRIFFIN & PIERSON

A PROFESSIONAL CORPORATION
COUNSELLORS AT LAW

MEMORANDUM

To: Princeton Mayor and Council

From: Trishka Waterbury Cecil, Esq. 
Princeton Attorney

Date: March 22, 2018

Re: **Amendment to Mountain Lakes lease agreement regarding parking**

Since 1988, Princeton has leased to the Mountain Lakes Holding Corporation (the “Corporation”)—a subsidiary of the Friends of Princeton Open Space—a portion of the Mountain Lakes Preserve consisting of the Mountain Lakes House and abutting open areas.

From the inception, the lease has stipulated that organizations using the Mountain Lakes House for meetings or social events are responsible for arranging for a bus shuttle service to the House, with guests using the parking facilities at Community Park North. In the intervening years, however, a gravel parking lot has been constructed next to the House, which these organizations have been using instead. The Corporation is now requesting that the lease be amended to formally authorize the longstanding and continuing use of the gravel parking lot adjacent to the House for meetings and social events held at the House instead of requiring bus shuttle service.

Attached is a resolution approving the Corporation’s request and authorizing the Mayor and Clerk to sign an amendment to the lease agreement consistent with that request. We would appreciate it if you would consider adopting the resolution at your meeting on March 26, 2018.

Please do not hesitate to contact me at (609) 436-1211 or trishka@mpglaw.com with any questions.

Encl.

cc: Marc D. Dashfield, Administrator
Kathleen K. Brzezynski, Clerk
Sandra Webb, Chief Financial Officer
Deanna Stockton, Municipal Engineer
Wendy Mager, Friends of Princeton Open Space

**FIRST AMENDMENT TO
MOUNTAIN LAKES LEASE AGREEMENT**

This First Amendment to Mountain Lakes Lease Agreement as defined below is made and dated this 26th day of March, 2018 by and between:

The MUNICIPALITY OF PRINCETON, a municipal corporation of the State of New Jersey, having its principal offices located at 400 Witherspoon Street, Princeton, New Jersey (hereafter referred to as “Landlord”),

and

The MOUNTAIN LAKES HOLDING CORPORATION, a nonprofit corporation of the State of New Jersey having its principal offices located at 57 Mountain Avenue, Princeton, New Jersey (hereafter referred to as “Tenant”).

WHEREAS, the Landlord and Tenant are parties to a Lease Agreement dated December 4, 2006, which was a renewal of a lease dated March 14, 1988, and which has been extended pursuant to its terms to November 12, 2033, a copy of which is annexed as Exhibit A; and

WHEREAS, the Lease Agreement provides in Paragraph 12, entitled “Access to Property,” in pertinent part as follows:

...For any permitted meeting or social gathering referenced hereinabove, the TENANT shall be responsible for arranging for or advising the organizations utilizing the property for the meeting or social event to arrange for a bus shuttle service into the property. The LANDLORD agrees that during said events, the TENANT'S guests may utilize the parking facilities at Community Park North. TENANT agrees to coordinate the use of the Community Park North parking with the LANDLORD'S recreation department.

and;

WHEREAS, subsequent to the original lease dated March 14, 1988, the Landlord constructed a gravel parking lot adjacent to and on the southern side of the house on the property known as Mountain Lakes House for the use of persons and organizations holding meetings and social events at the house, including Landlord itself; and

WHEREAS, since the construction of the parking lot, such persons and organizations holding meetings and social events at the house have used the gravel parking lot with Landlord's knowledge and consent for parking; and

WHEREAS, the availability of parking adjacent to the house enhances Tenant's ability to raise funds from the use of the house for meetings and social events, which funds pursuant to the Lease Agreement are used for maintenance and capital expenditures related to Mountain Lakes House and for the purpose of Friends of Princeton Open Space acquiring and maintaining additional open space within the Municipality of Princeton; and

WHEREAS, the Landlord and Tenant wish to amend the Lease Agreement to reflect the longstanding and continuing use of the parking lot adjacent to the Mountain Lakes House for meetings and social events held at the house; and

WHEREAS, the Lease Agreement provides, in paragraph 25, that it can be changed “by an agreement in writing [signed] by both the TENANT and LANDLORD”;

NOW THEREFORE, in consideration of the sum of \$1.00 (ONE DOLLAR) and other good and valuable consideration, receipt of which is hereby acknowledged, the Landlord and Tenant agree as follows:

1. So much of Paragraph 12 of the Lease Agreement as is quoted hereinabove is stricken.
2. In lieu of the language stricken from Paragraph 12, the following language shall be added:

For any permitted meeting or social gathering referenced herein, the Tenant shall be responsible for advising the person and/or organization utilizing the property for the meeting or social event that attendees thereat may utilize the gravel parking lot adjacent to the Mountain Lakes House and other paved areas adjacent to the house for parking, but shall in no event block access to the fire hydrant located to the northeast of the house adjacent to the paved driveway.

3. In all other respects the Lease Agreement dated December 4, 2006 shall remain in force and effect.

This First Amendment to the Mountain Lakes Lease Agreement is being made by two corporations, and the proper corporate officers of each corporation have been authorized to execute it.

IN WITNESS WHEREOF, the Landlord and Tenant have signed this agreement on the date written above.

ATTESTED:

MUNICIPALITY OF PRINCETON

Delores A. Williams, Deputy Clerk

Hon. Liz Lempert, Mayor

MOUNTAIN LAKES HOLDING CORP.

Eric Tazelaar, President



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Tax Collector

RESOLUTION 18-138

Resolution Authorizing a Sewer Refund for Block 5201 Lot 14, 73 Mountain Avenue for the year 2017 in the amount of \$672.60

WHEREAS, the 2017 Extended Tax Duplicate listed Block 5201 Lot 14 as owned by Herman and Rosemary Parish, and;

WHEREAS, the sewer fee was incorrectly billed in 2017 by \$448.20 and 2018 preliminary of \$224.40;

WHEREAS, it is the desire of the Mayor and Council of Princeton to refund bl-5201 lot-14 the amount of \$448.20 for 2017 and \$224.40 for 2018 preliminary.

NOW, THEREFORE, BE IT RESOLVED on this 26th day of March 2018, by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, that sewer fees totaling \$673.20 are hereby canceled and the Princeton Tax Collector is authorized to adjust her records, and is hereby released from the collection of the same.

\$ 672.60

Block 5201 Lot 14
Location-73 Mountain Ave.

BE IT FURTHER RESOLVED that a refund of overpaid sewer amounts totaling \$672.60 be authorized to the owners of record.

Councilperson	Absent	Present	1 st	2 nd	Ye a	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- memo 2017_2018 sewer _septic BL-5201 LT-14 adj refund



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Affordable Housing

RESOLUTION 18-139

Resolution Authorizing Subsidy Payment for 45 Billie Ellis Lane in the Amount of \$9,963.00

WHEREAS, as part of Princeton Affordable Housing Program, upon the resale of affordable housing units, subsidies are required if the new purchase price is less than the resale price, in order for the affordable seller to receive the resale price, plus any appreciation based upon the increase in the regional income median guidelines from the date of purchase to the date of sale; and

WHEREAS, 45 Billie Ellis Lane, Princeton, New Jersey is a unit which is a part of the Affordable Housing Program; and

WHEREAS, in order to facilitate the resale of this affordable unit, the Town is called upon to provide a subsidy not to exceed \$9,963.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. As recommended by the Princeton Housing Board, in order to facilitate the resale of 45 Billie Ellis Lane, Princeton has made available the sum of \$9,963.00 as an affordable seller subsidy.
2. This Resolution shall relate to the date of closing, June 19, 2018.
3. This Resolution shall cancel Resolution #2018-112 adopted on March 12, 2018 which authorized Princeton to purchase the unit for 102,466.00.
4. A certified true copy of this resolution shall be furnished by the Princeton Clerk to Sadra Webb, Chief Financial Officer, the Princeton Housing

Board and Mrs. Maureen Fullaway, the Princeton Affordable Housing Manager, upon its adoption.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- 45 Billie Ellis Lane memo to Council (DOC)



PRINCETON AFFORDABLE HOUSING

Monument Hall
1 Monument Drive
Princeton, NJ 08542
609-688-2029
Fax: 609-688-2053
mfullaway@princetonnj.gov

MEMORANDUM

To: Mayor & Council of Princeton

From: Maureen Fullaway,
Affordable Housing Coordinator

Date: March 15, 2018

Re: **SUBSIDY PAYMENT TO AN AFFORDABLE HOUSING SELLER – 45 Billie Ellis Lane**

The Princeton Housing Board, at its meeting on March 15, 2018, approved a subsidy payment for \$9,963.00 to an affordable housing seller. Subsidies are required if the new purchase price is less than the resale price, in order for the affordable seller to receive the resale price, plus any appreciation based upon the increase in the regional income median guidelines from the date of purchase to the date of sale. Funds for this subsidy are available in the Princeton Affordable Housing Trust Fund.

We respectfully request that the Mayor and Council consider this Resolution at its next meeting on March 26, 2018.

Thank you.

Maureen Fullaway
Affordable Housing Manager

Attachments

CC: Marc Dashield, Administrator
Sandra Webb, CFO
Ed Schmierer, Esquire



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-140

Resolution Authorizing the Mayor to Endorse Letter in Opposition to the Northeast Supply Enhancement Project (NESE) – FERC Docket CP17-101

WHEREAS, the Mayor and Council of Princeton wish to join Franklin Township, South Brunswick Township and Montgomery Township in endorsing a letter in Opposition to the Northeast Supply Enhancement Project (NESE) - FERC Docket CP17-101;

NOW THEREFORE, BE IT RESOLVED, that Princeton Council hereby authorizes the Mayor to execute said letter to Governor Murphy.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk

ATTACHMENTS:

- Email Letter To The Governor In Opposition To The Northeast Supply Enhancement Project (PDF)
- Opposition to NESE letter to the Governor (DOCX)

From: [Liz Lempert](#)
To: [Kathleen Brzezynski](#)
Subject: FW: Letter To The Governor In Opposition To The Northeast Supply Enhancement Project (Compressor Station)
Date: Tuesday, March 20, 2018 12:12:10 PM
Attachments: [Opposition to NESE letter to the Governor.docx](#)

For 3/26 agenda.

On 3/19/18, 8:33 PM, "Mayor Kramer" <Mayor.Kramer@franklinnj.gov> wrote:

Mayor Mark Conforti, Montgomery Township
Mayor Liz Lempert, Princeton
Mayor Chris Killmurray, South Brunswick Township

I am emailing you in the hope we can unite in a letter to the Governor expressing our opposition to the Northeast Supply Enhancement Project (NESE). The project, as you know, includes a natural gas compressor station planned to be built in Franklin Township and brings with it numerous public health and safety risks which threaten all of the communities we represent. The age of the current pipeline coupled with the proximity to an active quarry which utilizes blasting is alarming. Even in the best of situations the natural gas compressor turbines will spew tons of dangerous pollutants into the air as a normal course of operation. These two issues highlight only the beginning of a long list of dangers our citizens will be exposed to by this project over many decades in the foreseeable future.

It is essential that we join together to impress upon the Governor the importance of stopping this project. If we can all sign and send the attached letter then the next step will be to request a meeting with the Governor to discuss how we can together overcome the daunting task of preventing the project's approval.

Please join me in gaining your Councils' approval and co-signing this letter with me.

Phil Kramer
Mayor
Township of Franklin NJ
908-601-2900

Please note that email correspondence with the Town is a public record and may be subject to disclosure under New Jersey's Open Public Records Act.

Please note that email correspondence with the Town is a public record and may be subject to disclosure under New Jersey's Open Public Records Act.

Franklin Township Council
Municipal Building
475 DeMott Lane
Somerset, NJ 08873

South Brunswick Township Council
Municipal Building
540 Ridge Road
Monmouth Junction, NJ 08852

Princeton Council
Municipal Building
400 Witherspoon Street
Princeton, NJ 08540

Montgomery Township Committee
Municipal Building
2261 Van Horne Road, Route 206 North
Belle Mead, NJ 08502-4012

Office of the Governor
PO Box 001
Trenton, NJ 08625

Re: Opposition to the Northeast Supply Enhancement Project (NESE) – FERC Docket CP17-101

Dear Governor Murphy:

Thank you for your commitment to protect the health of our communities, environment and economy through rejoining the Regional Greenhouse Gas Initiative, joining the U.S. Climate Alliance, supporting a ban on fracking within the entirety of the Delaware River Watershed, and your expressed support for sustainable, renewable energy sources by shifting away from outdated pollution-creating energy sources in Executive Order 8. We write to ask you to use your authority under the Clean Water Act to deny the permit applications for Freshwater Wetlands, Flood Hazard Area, Coastal Wetlands and Waterfront Development that have been submitted by Williams/Transco for this proposed project that will impact Mercer, Somerset and Middlesex Counties as well as the Raritan Bay.

With many fossil fuel projects proposed in and around New Jersey, we want to make sure that you are aware of our opposition to the Northeast Supply Enhancement Project (NESE). The gas to be transported in this project is destined to go entirely to New York but will be transported and compressed in New Jersey, leaving us with all the risks and pollution. The proposed plans include:

- A 32,000 horsepower gas-powered compressor station in Franklin Township in Somerset County that will send tons of dangerous emissions into the air, effecting all four of our communities, and is next to:
 - an actively mining facility (Trap Rock Quarry),
 - a Superfund Site (Higgins Farm NPL), and
 - the NJ Buddhist Vihara & Meditation Center with the largest outdoor Samadhi Buddha statue in the Western Hemisphere.
- A pipeline under the Raritan Bay from Old Bridge, NJ to the Rockaway Transfer Point (Queens County, NY) which will endanger precious wildlife and ecological resources and would have a negative impact on the economy
 - Construction would intrude on the Raritan Bay Slag Superfund Site (Jetty Sector).

Resolutions opposing the NESE Project have been passed by Councils in Franklin Township, South Brunswick, Montgomery and Princeton as well as by the Somerset County Freeholders.

Concerns have been raised to the Federal Energy Regulatory Commission (FERC) about the proposed NESE Project by Senator Cory Booker, Representatives Bonnie Watson Coleman and Frank Pallone, Jr., State Senator Bob Smith and Assemblymen Joe Daniels, Joseph Egan and Andrew Zwicker.

This proposed project undermines your clean energy agenda. We are opposed to the NESE project in any form for that reason and because there are too many risks and threats to health and environment which would be both immediate and long-term. As you will see in the attached Appendix, this proposed compressor station would endanger surrounding communities through ongoing toxic emissions, some of which are known carcinogens and respiratory irritants that are particularly dangerous to our youth and senior populations. You can read the complete list in the Appendix.

In closing, we appreciate your commitment to having New Jersey be a State where climate change science is recognized in our effort to move away from fossil fuel energy sources. We hope that you will support our efforts to ensure that all permits requested of the NJDEP are denied for this dangerous and unneeded project where we would bear all the risks without any benefits.

Sincerely,

Mayor Phillip Kramer
Franklin Township

Mayor Liz Lempert
Princeton

Mayor Chris Killmurray
South Brunswick Township

Mayor Mark Conforti
Montgomery Township

With supportive agreement from Councilmembers:

Franklin Township

Shanel Robinson, Council At-Large, Deputy Mayor
Rajiv Prasad, Council At-Large
Kimberly Francois, Council At-Large
Theodore Chase, Council – Ward 1
William Galtieri, Council – Ward 2
Charles Onyejiaka, Council – Ward 3
Carl R. A. Wright, Council – Ward 4
James Vassanella, Council – Ward 5

Princeton

Jenny Crumiller, Council President
Heather Howard, Councilwoman
Lance Liverman, Councilman
Timothy Quinn, Councilman
David Cohen, Councilman
Leticia Fraga, Councilwoman

South Brunswick

Charley Carley, Deputy Mayor
Joseph Camarota Jr., Councilman
Josephine Hochman, Councilwoman
Kenneth Bierman, Councilman

Montgomery

Christine Madrid, Deputy Mayor
Ed Trzaska, Committeeman
Patricia Graham, Committeewoman
Sadaf F. Jaffer, Committeewoman

Attachments: Concerns about the NESE Project & Partial Listing of Compressor Station 206 Emissions

cc: Tammy Snyder Murphy, First Lady
Kathleen McCabe, NJDEP Acting Commissioner
Debbie Mans, NJDEP Deputy Commissioner
Kathleen Frangione, Chief Policy Advisor
Madeline Urbish, Policy Advisor on Energy & Development madeline.urbish@nj.gov

Appendix

Concerns about the proposed Northeast Supply Enhancement Project

- Williams/Transco has a long history of safety violations that have led to fires/explosions and leaks with loss of lives, illnesses, injuries and damaged land/buildings.
- There is potential danger from increased capacity and velocity of gas through aging Class 1 and Class 2 pipelines in densely populated residential neighborhoods, with many elementary schools, day cares, places of worship and adult communities nearby.
- At Trap Rock Quarry, active blasting continues, and there are other mining and processing activities. There are no reported studies, or a plan from Williams/Transco, about the impact of tremors on the stability of the compressors over time, and concerns are that these blastings could destabilize it and cause fire/explosion with resulting added emissions of toxins.
- The pipeline includes pipes that are over 50 years old, and corrosion or cracks in them can lead to gas escapes (explosions/fires). Adding increased gas along lines may add stress, and this combination (added compression + older pipelines) has led to dangerous explosions/fires throughout our country.
- The site for the proposed compressor station has a high water table, is on Carters Brook, and run-off of pollutants is a concern.
- In the State's Water Supply Plan, Trap Rock Quarry is considered a potential reservoir site after they stop mining in 2040.
- Gas-powered compressors emit many toxins as part of routine operations, and these include known carcinogens as well as respiratory irritants. Particulate emissions are mostly at the point where natural gas is burned (i.e., at the gas-fired compressor unit). Particulate Matter can get deep into lungs and carries other toxic chemicals. Modeling has shown that it can travel 2.5 to 6 miles away.
- At the NJ Buddhist Vihara (NJBV), walking meditation is a common practice, and there is a weekend Dhamma School where children engage in activities outdoors. Noise and toxic emissions would interfere with the rights of the Monks and congregants to practice their religion. The NJBV serves as both a place of worship and a cultural center for the Sri Lankan community.
- Construction and operations would interfere with breeding, food sources and navigation of wildlife.
- Construction in the Raritan Bay would impact benthic habitat and marine mammals.
- The feeding habitats and nesting grounds of birds on State and Federal Endangered and Threatened Species list by the Raritan Bay would be affected by construction.
- There would be a negative impact on recreational boating/fishing and commercial fishing to communities along the Raritan Bay that include, but are not limited to, a potential to cripple businesses dependent upon seasonal visitor access to the Bay.

**Appendix: Williams/Transco's Proposed CS206 –
Partial listing of Compressor Airborne Emissions**

Chemical	Health Impact	25 Year Emissions
<p align="center">Ammonia</p> <p>29,580lbs per year</p>	<p>CDC Affected Organ Systems: Dermal (Skin), Ocular (Eyes), Respiratory (From the Nose to the Lungs). Classified as toxic substance.</p> <p>Acute Inhalation Risk level at 1.7 parts per million.</p> <p>Endocrine, Nutritional and Metabolic Diseases, Mental and Behavioral Disorders, Difficulty breathing, rapid breathing, nausea, vomiting.</p>	<p align="center">739,500</p> <p align="center">pounds</p>
<p align="center">Formaldehyde</p> <p>660lbs per year</p>	<p>CDC Affected Organ Systems: Dermal (Skin), Gastrointestinal (Digestive), Immunological (Immune System), Respiratory (From the Nose to the Lungs). Carcinogen. Classified as toxic substance.</p> <p>Acute Inhalation Risk level at .04 parts per million.</p> <p>Endocrine, Nutritional and Metabolic Diseases, Mental and Behavioral Disorders, Asthma attacks, cancer, difficulty breathing, rapid breathing, nausea, vomiting.</p>	<p align="center">16,500</p> <p align="center">pounds</p>
<p align="center">Benzene</p> <p>14lbs per year</p>	<p>CDC Affected Organ Systems: Hematological (Blood Forming), Immunological (Immune System), Neurological (Nervous System). Classified as toxic substance. Carcinogen.</p> <p>Acute Inhalation Risk level at .009 parts per million.</p> <p>Endocrine, Nutritional and Metabolic Diseases, Mental and Behavioral Disorders, Leukemia, asthma attacks, lung infections, low birth weight, headaches, vomiting, dizziness.</p>	<p align="center">350</p> <p align="center">pounds</p>
<p align="center">Ethylbenzene</p> <p>34lbs per year</p>	<p>CDC Affected Organ Systems: Developmental (effects during periods when organs are developing), Neurological (Nervous System). Classified as toxic substance.</p> <p>Acute Inhalation Risk level at 5 parts per million.</p> <p>Endocrine, Nutritional and Metabolic Diseases, Mental and Behavioral Disorders, difficulty breathing, rapid breathing, nausea, vomiting.</p>	<p align="center">850</p> <p align="center">pounds</p>



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-141

Resolution Approving Spirit of Princeton Events for 2018

WHEREAS, the Spirit of Princeton annually holds events throughout Princeton; and

WHEREAS, the following have been scheduled for 2018:

Memorial Day Parade, Saturday, May 26, 2018 10:00 am
From Princeton Avenue to Monument Hall

Flag Day, Thursday, June 14, 2018 12:00 Noon
Witherspoon Hall

Veterans Day, Monday, November 12, 2018 11:00 am
Nassau Street and Mercer Street at the Monument

American and POW Flags along Nassau Street, Memorial Day to Veterans Day

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of Princeton waive all fees for permits and approve the Spirit of Princeton Events for 2018.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-142

Resolution Approving a Request from Princeton University for a Fireworks Display on Saturday, June 2, 2018 as part of the University Reunions and the Temporary Closure of Washington Road from Prospect Avenue to Washington Road from 8:00 p.m. to 11:00 p.m.

WHEREAS, Princeton University desires to conduct a fireworks display on lands they own in order to commemorate the 2018 Alumni Reunions event on June 2, 2018; and

WHEREAS, said fireworks display shall be conducted by Garden State Fireworks, of Millington, NJ; and

WHEREAS, Garden State Fireworks is a U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms, and Explosives licensed Importer of Explosives, License Number 8-NJ-027-20-5D-00096; and

WHEREAS, the New Jersey Uniform Fire Code requires that the governing body of the municipality approve by resolution, said fireworks display, prior to the issuance of a permit by the Fire Official (*N.J.A.C. 5:70 et seq.*); and

WHEREAS, the Fire Official has communicated with the Director of Emergency Services of Princeton, who has consented on behalf of the Princeton Fire Department to provide fire protection as required; Director of Princeton First Aid and Rescue Squad, who has consented on behalf of said Rescue Squad to provide emergency medical services as required; and a representative of Chief Nicolas Sutter of the Princeton Police Department, who has consented to provide traffic control and police services as required; and

WHEREAS, Garden State Fireworks has provided proof of general liability insurance in excess of \$1,000,000.00 as required by the New Jersey Uniform Fire Code (*N.J.A.C. 5:70 et seq.*); and

WHEREAS, the Fire Official of Princeton has reviewed the application for permit, insurance requirements and all other applicable regulations and has found all to be in order; and

WHEREAS, the Fire Official of Princeton recommends the approval of said resolution;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the municipality of Princeton that this resolution is hereby adopted and that a permit may be granted by the Fire Official of Princeton, upon his approval, for a fireworks display on the Princeton University Campus on June 2, 2018;and

BE IT FURTHER RESOLVED, by the Mayor and Council of Princeton approve the temporary closure of Washington Road from Prospect Avenue to Facility Road from 8:00 p.m. to 11:00 p.m. on June 2, 2018.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be furnished to the Office of Community Affairs, Princeton University; the Princeton Fire Official and the Princeton Traffic Safety Bureau.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Clerk

RESOLUTION 18-143

Resolution Approving the Placement of a Banner Over Washington Road by the Princeton Education Foundation, April 30, 2018 to May 7, 2018

WHEREAS, the Princeton Education Foundation will be announcing the Walnut Lane Film Festival; and

WHEREAS, the Princeton Education Foundation has requested permission to install a banner over Washington Road in Princeton with approval of the Office of Community and Regional Affairs at Princeton University beginning Monday, April 30, 2018 through Monday, May 7, 2018 to advertise this event to the entire Princeton Community; and

WHEREAS, this banner will be promptly removed after its use as required by Borough ordinances; and

WHEREAS, in accordance with Borough Ordinance 3-17 any banner that is removed by Princeton will be held by Princeton for thirty (30) days and then disposed of; and

WHEREAS, in accordance with Borough Ordinance 3-17 any applicant failing to remove a banner will not be permitted to display any banner for the succeeding two years; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council hereby approve placement of said banner on Washington Road in accordance with Borough Ordinances 3-14-3-17.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Mr. Cohen								
Ms. Howard								
Mr. Liverman								
Ms. Crumiller								
Mr. Quinn								
Ms. Fraga								
Mayor Lempert								

I, Delores A. Williams, Deputy Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held March 26, 2018.

Delores A. Williams, Deputy Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Engineering

AGENDA ITEM

Release of Performance Guaranty in the Amount \$7,828.80 for 160 Witherspoon Street (Block 17.03 Lot 104) Administrative Waiver to 160 Spoon, LLC, Contingent Upon the Receipt of a Maintenance Guaranty in the Amount of \$1,174.32

ATTACHMENTS:

- 160 Witherspoon Street rel of perf (PDF)

DEPARTMENT OF ENGINEERING

DATE: March 19, 2018
TO: Marc Dashield, Princeton Administrator
FROM: Deanna Stockton, P.E. C.M.E., Municipal Engineer *DS*
PROJECT: **160 Witherspoon Street; Block 17.03 Lot 104**
Administrative Waiver
Applicant: Attn. Jim Banks
160 Spoon, LLC
190 Witherspoon Street
Princeton, NJ 08540

<input checked="" type="checkbox"/>	Performance Guaranty	<input type="checkbox"/>	Reduction	<input checked="" type="checkbox"/>	Release	<input type="checkbox"/>	Extension
<input type="checkbox"/>	Maintenance Guaranty	<input type="checkbox"/>	Acceptance	<input type="checkbox"/>	Release	<input type="checkbox"/>	Extension
<input type="checkbox"/>	Completion Time Extension			<input type="checkbox"/>	Status Report		

This office has received a request from the applicant in relation to the above project. Pertinent project information on file prior to this request is as follows:

1. Performance Guaranty:
Expiration Date: n/a

Amount: \$7,045.092 – bond
\$882.88 – cash
Form: Bond No. 1116691 Issued by: HSBC Bank USA, N.A.

2. Maintenance Guaranty
Expiration Date:
Form:

Amount:
Issued By:

All work for the above referenced project has been satisfactorily completed. It is therefore recommended that the performance guaranty be released at this time contingent receipt of an acceptable maintenance guaranty in the amount of \$1,174.32 which is 15% of the original amount of the performance guaranty.

Please contact me if there are any questions.

cc: Sandra Webb, CFO
John M. West, P.E., P.P., Land Use Engineer
Rosanna Roberto, Administrative Assistant



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 03/26/18 05:30 PM
Department: Engineering

AGENDA ITEM

Release of Performance Guaranty in the Amount of \$10,686.00 and Inspection Fees for 56 Fisher Avenue (Block 32.06 Lot 123) Minor Subdivision to Louise Gengler. No Maintenance Guaranty is Required.

ATTACHMENTS:

- 56 Fisher Ave -rel of perf (PDF)

DEPARTMENT OF ENGINEERING

DATE: March 19, 2018

TO: Marc Dashield, Princeton Administrator

FROM: Deanna Stockton, P.E. C.M.E., Municipal Engineer *DS*

PROJECT: **56 Fisher Avenue, Block 32.06 Lot 123 – Minor Subdivision**

Applicant: Louise Genglar
1305 Anglesey Drive
Davidsonville, MD 21035



<input checked="" type="checkbox"/>	Performance Guaranty	<input type="checkbox"/>	Reduction	<input checked="" type="checkbox"/>	Release	<input type="checkbox"/>	Extension
<input type="checkbox"/>	Maintenance Guaranty	<input type="checkbox"/>	Acceptance	<input type="checkbox"/>	Release	<input type="checkbox"/>	Extension
<input type="checkbox"/>	Completion Time Extension			<input type="checkbox"/>	Status Report		

This office has received a request from the applicant in relation to the above project. Pertinent project information on file prior to this request is as follows:

1. Performance Guaranty:

Expiration Date: n/a

Form:

Amount: \$ 10,686.00 – cash
Held by Municipality

2. Maintenance Guaranty

Expiration Date:

Form:

Amount:
Issued By:

All work for the above referenced project has been satisfactorily completed. It is therefore recommended that the performance guaranty be released at this time along with any remaining escrows and inspection fees. Please note that no maintenance guaranty is required due to the work being completed for several years.

Please contact me if there are any questions.

cc: Sandra Webb, CFO
John M. West, P.E., P.P., Land Use Engineer
Rosanna Roberto, Administrative Assistant