



PRINCETON
MAYOR AND COUNCIL OF PRINCETON
AGENDA • OCTOBER 12, 2015

Regular Meeting

Main Council Room

6:00 PM

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

II. ROLL CALL

III. 6:00 P.M. CLOSED SESSION: LITIGATION/NEGOTIATIONS/PERSONNEL

1. 15-294 Resolution Closed Session
2. Administrator Annual Review
3. Personnel Update
4. COAH Update
5. Open Space and Other Potential Acquisitions

IV. 7:00 P.M. OPEN SESSION

V. PLEDGE OF ALLEGIANCE

VI. APPROVAL OF MINUTES

1. July 27, 2015

VII. COMMENTS FROM THE PUBLIC

VIII. PROCLAMATION

1. In Support of National Cyber Security Awareness Month

IX. ASSESSMENT CONFIRMATION PUBLIC HEARING

1. 15-295 Resolution to Confirm Ordinance 2004-4 Regarding the Harris Road, Hillside Road, Loomis Court, Oakland Street, Cuyler Road and Walnut Lane Sanitary Sewer Project
2. 15-296 Resolution to Confirm Ordinance 2005-12 Regarding the Littlebrook Road Sanitary Sewer Project

X. REPORTS

1. 15-297 State Division of Local Government Services Best Practices Inventory

2. Review 2015 Council Goals

XI. ORDINANCE PUBLIC HEARING

1. An Ordinance by Princeton Authorizing the Amendment of Certain Easements and the Conveyance of Other Easements to the United States Postal Service in Connection with the Palmer Square Post Office Building

XII. RESOLUTIONS

1. 15-298 Professional Services Agreement, White Buffalo, Inc, Deer Population Distance Sampling, November 1, 2015 to December 31, 2015, Not to Exceed \$5,670.
2. 15-299A Resolution Authorizing Adjustments of the Sewer Billing for Princeton University for the Tax Year 2015
3. 15-300 Princeton Affordable Housing Program, Subsidy Payment, 269 Griggs Drive, Not to Exceed \$19,450.
4. 15-301 Resolution, Downpayment Assistance, Applicant #56, Not to Exceed \$5,000.

XIII. CONSENT AGENDA

1. Bills & Claims
2. Release of Cash Performance Guarantee to Princeton University in the Amount of \$66,300.00 for Faculty Road Grade Crossing and Sidewalk; Administrative Waiver Contingent Upon the Receipt of an Acceptable Maintenance Guarantee and Agreement in the Amount of \$9,945.00 Which is 15% of the Performance Guaranty Amount and Will Serve as the Required Two (2) Year Maintenance Guaranty
3. Release of Maintenance Bond in the Amount of \$178,397.14 For Improvements to Ewing Street To Top Line Construction Corp.
4. 15-302 Resolution of the Mayor and Council of the Municipality of Princeton to Execute a Donation Agreement with NRG Energy, Inc. For the Donation and Installation of 3 Rapid Flashing Beacons to be Installed at the Intersections of Route 206 and Westcott Road, Route 206 and Cleveland Lane, and Witherspoon Street and Hulfish Street
5. 15-303 Resolution of the Mayor and Council of the Municipality of Princeton to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Spruce Street Improvement Project
6. 15-304 Resolution Neighborhood Planning Committee Task Force

XIV. CLOSED SESSION (CONTINUATION OF ABOVE IF NECESSARY)

XV. ADJOURNMENT



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

RESOLUTION 15-294

Resolution Closed Session

RESOLUTION

TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

- . This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.
- . The general nature of the subject or subjects to be discussed in said session is as follows:
 - Litigation/Negotiations/Personnel:
 - Administrator Annual Review
 - Personnel Update
 - COAH Update
 - Open Space and Other Potential Acquisitions

Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable

10/12/15



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

AGENDA ITEM

Administrator Annual Review



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

AGENDA ITEM

Personnel Update



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

AGENDA ITEM

COAH Update



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

AGENDA ITEM

Open Space and Other Potential Acquisitions



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

AGENDA ITEM

July 27, 2015



PRINCETON

Draft

MAYOR AND COUNCIL OF PRINCETON

MINUTES • JULY 27, 2015

Regular Meeting

Main Council Room

6:00 PM

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On July 24, 2015 at 11:55 a.m., said schedule was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics and filed with the Municipal Clerk.

II. ROLL CALL

The Municipal Clerk then called the roll.

PRESENT: Mesdames Butler ,Howard, Crumiller, and Messers Miller, Liverman, Simon.

ABSENT: Mayor Lempert.

ALSO PRESENT: Mr. Dashield, Ms. Maddox, Mr. Kiser and Chief Sutter

III. PLEDGE OF ALLEGIANCE

The audience participated in the pledge of allegiance.

IV. 6:00 PM CLOSED SESSION

Motion - to approve resolution 15-213

The following issues were discussed by the Mayor and Council: property Acquisition, Litigation Affordable Housing, and the Griggs Corner Lot.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Patrick Simon, Councilman |
| SECONDER: | Jo Butler, Councilwoman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

2. Negotiations/Litigation: Property Acquisition

3. Litigation Affordable Housing

4. Griggs Corner Lot

V. 7:00 PM OPEN SESSION

VI. APPROVAL OF MINUTES, JUNE 22 AND 29 2015

Mr. Miller suggested that the minutes be deferred until August 10, 2015.

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| RESULT: | TABLED [UNANIMOUS] |
| MOVER: | Patrick Simon, Councilman |
| SECONDER: | Jo Butler, Councilwoman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

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| RESULT: | TABLED [UNANIMOUS] |
| MOVER: | Patrick Simon, Councilman |
| SECONDER: | Jo Butler, Councilwoman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

VII. COMMENTS FROM THE PUBLIC

John Marshall, President, Princeton Merchants Association and Diane Landis, Sustainable Princeton discussed the "ABC's" of plastic bag recycling, a new program they are bringing to Princeton. The program will encourage people to recycle, reduce and reuse plastic bags. The program will create drop off points at McCaffrey's and the Princeton Municipal Building to recycle plastic bags.

Kate Warren, Jefferson Road, discussed brush pick up and composting. She indicated that she believed the program was a failed experiment that diminished services in the Borough. She asked that the compost program be expanded to all taxpayers for free.

Hendricks Davis, asked that the Township conduct a study and review of an office of economic development, suggesting that the municipality hire an officer and staff. He suggested that we take this as an opportunity to expand and increase retail in Princeton.

Steve Marriotti, said that he moved to Princeton sixteen months ago and asked that the municipality look at the following items; enforcement of helmet laws, police enforcement of safety laws, more sports programs at Princeton University, and the need for a welcoming committee for Princeton.

Mary Clurman, Harris Road, spoke about the loss of middle class housing in Princeton. She pointed out that there are more and more million dollar homes being built. She used as an example the demolition of a home on Valley Road and the construction of two larger buildings in its place.

VIII. REPORTS

Jeff Grosser, Health Officer reported to Council about the opening of cooling centers at Monument Hall and Witherspoon Hall due to the extreme heat.

Ms. Butler reported that there will be a meeting Thursday regarding the Butler Tract. She said that there was a Travel Camp trip to Baltimore Harbor coming up soon and congratulated everyone involved in Community Night Out

1. Revenue & Expenditure Report

Ms. Webb reviewed with Council the Revenue and Expenditure Report.

2. Affordable Housing Update - Affordable Housing Consultant

Mr. Simon recused himself from this discussion.

3. ADDED RESOLUTIONS

Maser Consulting, PA, Professional Planning Services in Connection with the Preparation of Its Third Round Affordable Housing Plan and with Its Pending Affordable Housing Declaratory Judgment Action, Not to Exceed \$12,000.

Motion – to approve resolution 15-213 A

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Lance Liverman, Councilman |
| SECONDER: | Jenny Crumiller, Councilwoman |
| AYES: | Howard, Crumiller, Miller, Liverman, Butler, Simon |

2. Princeton Affordable Housing Declaratory Judgement Action: Expert Witness, Dr. Robert W. Burchell, Not to Exceed \$2,000.

Motion - to approve resolution 15-213 B

The following members of the public made the following comments:

Alice Small said that she was against the proposed resolution and asked how the municipality could pay \$231 per hour and not know what his services would be.

Valerie Haynes, Mt. Lucas Road said that this all came to the forefront because of litigation and that this is about real people not an abstract problem.

Kate Warren said that the process needs to be more transparent.

Carol Golden asked why there needs to be a third consultant. Ms. Golden said that this seems redundant and that it would seem more appropriate to have the affordable housing board involved.

Mr. Dashield responded to public comment by indicating that the municipality was taking a three prong approach to determine the municipality's affordable housing obligation. First, the municipality would have a consultant to review the fair share housing number. Second, a consultant will do an independent review of our housing obligation number. Finally, the municipality will hire a consultant to conduct a vacant land adjustment.

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| RESULT: | APPROVED [5 TO 0] |
| MOVER: | Jenny Crumiller, Councilwoman |
| SECONDER: | Lance Liverman, Councilman |
| AYES: | Howard, Crumiller, Miller, Liverman, Butler |
| RECUSED: | Simon |

4. Personnel Update

Mr. Dashield reviewed with Council the Personnel update. He introduced to Council, the new Animal Control Officer, Nate Barson. In Parks and Recreations, Mr. Dashield recommended three new positions - two maintenance workers and one foreman.

Ms. Howard asked how we consider and prioritize requests for new staff. Mr. Dashield said that requests from department heads begin at the budget hearings. Ms. Butler said that if we go back to consolidation, both municipalities were not hiring "boots on the ground" positions.

Mr. Dashield said that the Department of Public Works would like to hire one additional maintenance worker at the entry level position.

Mr. Liverman said that it was worthwhile to go in this direction for staff hirings.
Staff Reports:

Mr. Hough said that brush pick up notices were sent out three weeks ago and last week the final notice was sent out. He said that they are now in the enforcement

phase. To date, 17 people have cleaned up their property. Mr. Miller said that they should be ready to proceed and issue summonses.

Council Reports:

Ms. Butler asked that public announcements please be made earlier in the agenda.

5. Spring Street Parking Garage Fee Structure Update

Mr. Hough and Ms. Stockton discussed with the Mayor and Council the new proposed Spring Street Parking Garage fee structure. They said that the following changes to the existing ordinance were recommended due to operational efficiencies and feedback from the Library:

- Replace the existing 1/2 hour free parking with one hour free parking for all parking garage customers. The implementation of this extended free parking time will replace the existing practice of manual processing of validations by Library staff and Parking operations staff for visitors to the library.

- Provide for the establishment of special event and holiday rates by resolution of the Mayor and Council.

- Update the lost parking ticket payment process to reflect the current technological advances

It was noted that parking operations staff report that 85,526 validation transactions occurred in 2014.

The proposed ordinance for the fee structure will be addressed on August 10, 2015.

IX. WORK SESSION

Robert Morrison, Hodulik and Morrison, P.A., municipal auditors, briefly explained the 2014 audit process to the Mayor and Council.

Mr. Liverman asked for confirmation that the way we structure our debt is the correct way in which to do it. Mr. Morrison said that it was. Ms. Butler thanked Ms. Monzo and Ms. Webb.

1. 15-214 Accepting the 2014 Audit & Group Affidavit

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Jo Butler, Councilwoman |
| SECONDER: | Jenny Crumiller, Councilwoman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

2. 15-215 Corrective Action Plan

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Jenny Crumiller, Councilwoman |
| SECONDER: | Lance Liverman, Councilman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

X. PRESENTATION

1. River Road Solar Energy Project

Ryan Scerbo and Isaac Gabel-Frank discussed with the Mayor and Council the RFP process for the River Road Solar Energy Project.

The following members of the public made the following comments:

Kip Cherry, Dempsey Avenue asked about maintenance and replacement costs. Mr. Frank said that those costs were being developed by a private developer.

XI. ORDINANCE PUBLIC HEARING

1. Bond Ordinance by Princeton Authorizing as a General Improvement the Acquisition of Real Property Commonly Known as 31-33 Lytle Street and Designated on the Princeton Tax Map as Block 15.02, Lots 71 & 72 in the Amount of \$525,000.00; the Demolition of the Existing Structure on Said Property for a Cost of \$30,000.00 and Therefore Providing for a Total Appropriation of the Sum of \$555,000.00 Pursuant to the Provisions of the New Jersey Local Land and Buildings Law, N.J.S.A. 40A:12-1 Et Seq. and Rescinding Princeton Ordinance 2015-4.

Motion - to adopt

Ms. Crumiller wanted confirmation that we were not taking on any long term debt.

Mr. Dashield said that this was being paid through open space funds, municipal funds and affordable housing funds.

Mr. Miller opened the public hearing.

The following members of the public made the following comments:

Kip Cherry, Dempsey Avenue said that she was in support of the proposed ordinance and looked forward to working with Habitat for Humanity.

Hendricks Davis said that he questioned Council's rationale for using open space money for the purchase of the property. He said that he felt that it was putting the "cart before the horse" and asked why there was not request for proposals (RFP) for the project. Ms. Crumiller said that there has been significant public discussion on this project and Council is ready to vote. Ms. Howard said that they have heard

from the people in the community and that there has been tremendous engagement and a park is what people want.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Lance Liverman, Councilman |
| SECONDER: | Jenny Crumiller, Councilwoman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

XII. ORDINANCE INTRODUCTIONS

1. An Ordinance Pursuant to N.J.S.A. 40A:12-3 Et Seq. Authorizing Princeton to Accept the Donation of Block 15.02, Lot 37, Princeton Tax Map from the Princeton Housing Authority

Motion – to introduce

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| RESULT: | INTRODUCED [UNANIMOUS] | Next: 8/10/2015 6:00 PM |
| MOVER: | Lance Liverman, Councilman | |
| SECONDER: | Jenny Crumiller, Councilwoman | |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon | |
| EXCUSED: | Miller | |

2. An Ordinance by Princeton Increasing the Number of Alternate Members on the Zoning Board of Adjustment and Amending Section 10B-11 of the “Code of the Township of Princeton, New Jersey, 1968” (Public Hearing September 28, 2015)

Motion – to introduce

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| RESULT: | INTRODUCED [UNANIMOUS] | Next: 9/28/2015 7:00 PM |
| MOVER: | Jenny Crumiller, Councilwoman | |
| SECONDER: | Lance Liverman, Councilman | |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon | |
| EXCUSED: | Miller | |

XIII. RESOLUTIONS

1. 15-216 Resolution Awarding a Contract to the Successful Respondent in Connection with the Princeton-Stony Brook Regional Sewerage Authority Solar Initiative

Motion – to approve resolution 15-216

RESULT: APPROVED AS AMENDED [UNANIMOUS]
MOVER: Jo Butler, Councilwoman
SECONDER: Lance Liverman, Councilman
AYES: Howard, Crumiller, Liverman, Butler, Simon
EXCUSED: Miller

- 2. 15-217 Resolution of the Mayor and Council of Princeton Authorizing the Purchase of a 4-Ton Falcon RME Asphalt Hot Patcher Trailer from McGrath Municipal Equipment, LLC through the National Joint Purchasing Alliance (NJPA) in the Amount of \$29,941.00

Motion – to approve resolution 15-217

RESULT: APPROVED [UNANIMOUS]
MOVER: Jo Butler, Patrick Simon
SECONDER: Jenny Crumiller, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler, Simon
EXCUSED: Miller

- 3. 15-218 Resolution of the Mayor and Council of Princeton Authorizing the Award of a Contract for Professional Services to T & M Associates for Princeton Landfill Inspection and Compliance Services for 2015, Not to Exceed \$9,579.

Motion – to approve resolution 15-218

RESULT: APPROVED [UNANIMOUS]
MOVER: Patrick Simon, Councilman
SECONDER: Heather Howard, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler, Simon
EXCUSED: Miller

- 4. 15-219 Resolution, Princeton Affordable Housing Program: Purchase of 417 Brickhouse Road, \$33,527.

Motion – to approve resolution 15-219

RESULT: APPROVED [UNANIMOUS]
MOVER: Jo Butler, Councilwoman
SECONDER: Lance Liverman, Councilman
AYES: Howard, Crumiller, Liverman, Butler, Simon
EXCUSED: Miller

- 5. 15-220 Resolution to Cancel Taxes for Block-10501 Lot-1.01, Olden Lane, Institute for Advanced Study, \$20,792.80

Motion – to approve resolution 15-220

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Jo Butler, Councilwoman |
| SECONDER: | Patrick Simon, Councilman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

XIV. CONSENT AGENDA

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|------------------|--|
| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Patrick Simon, Councilman |
| SECONDER: | Heather Howard, Councilwoman |
| AYES: | Howard, Crumiller, Liverman, Butler, Simon |
| EXCUSED: | Miller |

1. Bills & Claims
2. 15-221 Appointments to Boards and Commissions

Motion – to approve resolution 15-221

3. 15-222 Information Technology Steering Committee Appointment

Motion – to approve resolution 15-222

4. All Saints' Church, Completion Time Extension to October 31, 2015
5. Rider University, Westminster Choir College, 6 Month Extension of Time to October 31, 2015
6. 15-223 Resolution to Reduce Taxes Block 7501 Lot 3, 182 Snowden Lane, \$5,461.43

Motion – to approve resolution 15-223

7. Tenacre Foundation- Gate House Release of Maintenance Guarantee
8. 15-224 Banner Over Washington Road, the Princeton University Art Museum, August 31 through September 8, 2015

Motion – to approve resolution 15-224

9. 15-225 Banner Over Washington Road, St Paul School, October 19 through October 26, 2015

Motion – to approve resolution 15-225

10. 15-226 New Club Liquor License, the Present Day Club

Motion – to approve resolution 15-226

11. 15-227 Settlement Agreement Final Judgement in the Matter of the Cornelia Jaynes 1967 Trust

Motion – to approve resolution 15-227

12. 15-228 Professional Services Agreement, Joseph M. Wenzel, Neutral Third Party Personnel Investigations, Not to Exceed \$7,500.

Motion – to approve resolution 15-228

XV. CLOSED SESSION (CONTINUATION OF ABOVE IF NECESSARY)

XVI. ADJOURNMENT

There being no further business the meeting was adjourned at 10:40 p.m.

Linda S. McDermott

Municipal Clerk



AGENDA ITEM

In Support of National Cyber Security Awareness Month

Princeton

Office of the Mayor

Support of National Cyber Security Awareness Month

WHEREAS, Princeton recognizes that it has a vital role in identifying, protecting, and responding to cyber threats that may have significant impact to our individual and collective security and privacy; and

WHEREAS, critical infrastructure sectors are increasingly reliant on information systems to support financial services, energy, telecommunications, transportation, utilities, health care, and emergency response systems; and

WHEREAS, the Stop.Think.Connect.™ Campaign (www.dhs.gov/stopthinkconnect <<http://www.dhs.gov/stopthinkconnect>> or www.stopthinkconnect.org) has been designated as The National Public Awareness Campaign, implemented through a coalition of private companies, nonprofit and government organizations, as well as academic institutions working together to increase the understanding of cyber threats and empowering the American public to be safer and more secure online; and

WHEREAS, the National Institute of Standards and Technology Cybersecurity Framework and the U.S. Department of Homeland Security's Critical Infrastructure Cyber Community (C3) Voluntary Program have been developed as free resources to help organizations (large and small, both public and private) implement the Cybersecurity Framework and improve their cyber practices through a practical approach to addressing evolving threats and challenges; and

WHEREAS, President Barack Obama signed Executive Order 13691, Promoting Private Sector Cybersecurity Information Sharing, to encourage and promote sharing of cybersecurity threat information within the private sector and between the private sector and government through the development of Information Sharing and Analysis Organizations; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which each of us has a critical role to play, and awareness of computer security essentials will improve the security of Princeton information infrastructure and economy; and

WHEREAS, the President of the United States of America, the U.S. Department of Homeland Security (www.dhs.gov/cyber), [<http://www.dhs.gov/cyber>](http://www.dhs.gov/cyber)the Multi-State Information Sharing and Analysis Center (www.msisac.org), the National Association of State Chief Information Officers (www.nascio.org), and the National Cyber Security Alliance (www.staysafeonline.org [<http://www.staysafeonline.org/>](http://www.staysafeonline.org)) have declared October as National Cyber Security Awareness Month; and all citizens are encouraged to visit these sites, along with [< INSERT NAME OF COUNTY/CITY/TOWN/VILLAGE/TRIBE CYBER SECURITY URL>](http://www.dhs.gov/stopthinkconnect) and the Stop.Think.Connect. Campaign website (www.dhs.gov/stopthinkconnect [<http://www.dhs.gov/stopthinkconnect>](http://www.dhs.gov/stopthinkconnect)or www.stopthinkconnect.org) to learn about cyber security; and put that knowledge into practice in their homes, schools, workplaces, and businesses.

Now, therefore, I, Liz Lempert, Mayor of Princeton do hereby proclaim that Princeton is officially supporting National Cyber Security Awareness Month and the National Public Awareness Campaign, Stop.Think.Connect.

GIVEN UNDER MY HAND AND SEAL
THIS 12TH DAY OF OCTOBER, 2015.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

RESOLUTION 15-295

**Resolution to Confirm Ordinance 2004-4 Regarding the Harris Road,
Hillside Road, Loomis Court, Oakland Street, Cuyler Road and Walnut
Lane Sanitary Sewer Project**

ATTACHMENTS:

- Memo MC SanitarySewerAssessments (DOCX)
- CoverMemoConcilSewerConfirm (DOC)
- 2004-4Council Resolution (DOC)
- Copy of Final Sanitary Sewer Assessments - Harris (XLSX)
- Copy of Final Sanitary Sewer Assessments - Hillside (XLSX)
- Copy of Final Sanitary Sewer Assessments - Loomis (XLSX)
- Copy of Final Sanitary Sewer Assessments - Oakland (XLSX)
- Copy of Final Sanitary Sewer Assessments - Cuyler (XLSX)
- Copy of Final Sanitary Sewer Assessments - Walnut (XLSX)



**DEPARTMENT OF INFRASTRUCTURE
AND OPERATIONS**

1 Monument Drive, Post Office Box 390

Princeton, NJ 08542

609-497-7639

www.princetonnj.gov

Robert Hough, P.E., Director

Memo

To: Mayor and Council of Princeton

From: Robert A. Hough, P.E., Director

Date: October 6, 2015

RE: Requested Modifications
Confirming Ordinance 2004-4
Harris Road, Hillside Road, Loomis Court, Oakland Street, Cuyler Road and
Walnut Lane Sanitary Sewer Project

On August 19, 2015, the Board of Improvement Assessors reviewed and approved the proposed final assessments associated with Ordinance 2004-4. As part of that process, the Board heard from several individuals that had questions concerning their assessments. The Board directed me, as the Director of Infrastructure and Operations, to resolve any issues and report same to the Mayor and Council of Princeton at the time of the final confirmation hearing.

Please be advised that the staff of the Princeton Sewer Operating Committee (PSOC) either spoke with or met with several residents. Based on this, the following modifications to the final assessments are recommended for approval:

- **43 Oakland Avenue, Block 7205, Lot 10**

Initial final assessment was \$180.00 based on 40 linear feet of lateral televised at \$4.50 per linear foot. The corrected final assessment should be \$130.50 based on 29 linear feet of lateral televised at \$4.50 per linear foot. The adjustment is a decrease of \$40.50.

- **355 Walnut Lane, Block 7208, Lot 2**

Initial final assessment was \$759.00 based on 42 linear feet of lateral televised at \$2.00

per linear foot and 27 linear feet of lateral rehabilitated at \$25.00 per linear foot. The corrected final assessment should be \$84.00 based on 42 linear feet of lateral televised at \$2.00 per linear foot. The adjustment is a decrease of \$675.00.

- **48 Cuyler Road, Block 5409, Lot 14**

Initial final assessment was \$1,343.00 based on 84 linear feet of lateral televised at \$2.00 per linear foot and 47 linear feet of lateral rehabilitated at \$25.00 per linear foot. The corrected final assessment should be \$1,269.00 based on 47 linear feet of lateral televised at \$2.00 per linear foot and 47 linear feet of lateral rehabilitated at \$25.00 per linear foot. The adjustment is a decrease of \$74.00.

Assuming that the above adjustments are acceptable to the Mayor and Council, these changes will result in an adjustment (decrease of \$789.50) in the total amount of the improvements (\$49,415.00) as stated in the confirming resolution. The new amount of the sanitary sewer assessment improvement should be \$48,625.50.

As always, should you have any questions concerning this recommendation, please feel free to contact me.

CC: Marc Dashield, Administrator
Kathryn Monzo, Deputy Administrator
Sandra L. Webb, Chief Finance Officer
Neal A. Snyder, CTA, Tax Assessor



Office of the Clerk
Princeton Municipal Building
400 Witherspoon Street
Princeton, NJ 08540
609-924-5704
www.princetonnj.gov
kbrzezynski@princetonnj.gov

TO: Mayor and Council

FROM: Kathy Brzezynski, Deputy Clerk

DATE: October 5, 2015

SUBJ: Confirmation of Sanitary Sewer Projects:

- Ordinance 2004-4 Harris Road, Hillside Road, Loomis Court, Oakland Street, Cuyler Road and Walnut Lane Sanitary Sewer Project
- Ordinance 2005-12 Littlebrook Road Sanitary Sewer Project

On August 19, 2015 the Board of Improvement Assessor met to review the Certification as to Cost in connection with the above-referenced projects. Prior to that meeting, notice to the benefited property owners was provided of the date and time of the meeting at which the Board would examine the reports.

Attached are copies of the Report of the Board of Improvement Assessors, Certification as to Cost and Resolution Confirming said Reports.

N.J.S.A. 40A:65-8 requires the governing body to examine the report and then to confirm it by resolution and file it with the Tax Collector so that the assessments may be recorded and then billed by the Tax Collector. The homeowners may pay the assessment in full or over a ten year period (with interest - currently 2%).

Prior to Council confirming the report, the Clerk's Office provided notice to the benefited property owners by mail and by advertisement in the Princeton Packet of the date and time of the meeting at which Council would examine the report.

RESOLUTION

Confirming Ordinance 2004-4
Harris Road, Hillside Road, Loomis Court, Oakland Street, Cuyler Road and Walnut Lane
Sanitary Sewer Project

WHEREAS, by Ordinance adopted on March 8, 2004 a local improvement involving the Harris Road, Hillside Road, Loomis Court, Oakland Street, Cuyler Road and Walnut Lane Sanitary Sewer Project was authorized to be undertaken as a local improvement and 100% percent of the cost thereof was directed to be assessed against the properties in accordance with law; and

WHEREAS, pursuant to said ordinance, said local improvement was completed and referred to the Director of Infrastructure and Operations, all in accordance with the provisions of Chapter 65 of Title 40 of the Revised Statutes of the State of New Jersey; and

WHEREAS, the Board of Improvement Assessors received a certification from the Director of Infrastructure setting forth the assessable costs of the project; and

WHEREAS, pursuant to said ordinance, and in accordance with the provisions of Chapter 50 of Title 40 of the Revised Statutes of the State of New Jersey, the Princeton Board of Improvement Assessors estimated and assessed the benefits conferred on the lands and real estate affected by the project; and

WHEREAS, the aforesaid Board of Improvement Assessors held a properly noticed hearing on August 19, 2015 in connection with the proposed assessment; and

WHEREAS, in a report dated August 19, 2015, the Board of Improvement Assessors certified that the total amount of benefits assessed upon the lands and real estate for the said improvement is \$49,415.00 and further certified and reported assessment amounts as follows:

(see attached)

WHEREAS, said Princeton Council has examined said final report and certification as to cost and has considered the same at a hearing after publication of notice to the owner or owners named in said report as required by law and has found said report in all respects properly made.

NOW, THEREFORE, BE IT RESOLVED that the said report of the Director of Infrastructure and Operations and Board of Improvement Assessors is hereby confirmed and that such report be forthwith filed with the Collector of Taxes of Princeton; and

BE IT FURTHER RESOLVED that the assessment confirmed herein shall be paid in full within two months after October 12, 2015, or in not more than ten (10) equal, annual, consecutive installments with interest thereon at rate of 2% per annum from October 12, 2015.

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the foregoing resolution was adopted by Princeton Council at its meeting held October 12, 2015.

Linda S. McDermott, Municipal Clerk

HARRIS ROAD - MINI-SYSTEM # 36A

Lateral Repair Summary Sheet -FINAL ASSESSMENTS

| M.S. | MH | MH | MUNICIPALITY | PROPERTY OWNER'S NAME | BLOCK | LOT | STREET/ROW | HO# & TYPE | PREASSESSMENT AMOUNT | FINAL ASSESSMENT AMOUNT |
|-------|-------|-------|--------------|------------------------------------|-------|-------|-------------|---------------------------------|----------------------|-------------------------|
| 36A | 207-C | 207-B | Borough | Lyndon & Laura Estes | 21.03 | 23.02 | Harris Road | #3 Home | \$3,862.50 | \$1,212.00 |
| | 207-C | 207-B | Borough | Avalon Bay | 21.02 | 25 | Harris Road | #4 Home | \$3,060.00 | \$0.00 |
| | 207-C | 207-B | Borough | Andrew Kim | 21.03 | 24 | Harris Road | #5 Home | \$3,152.50 | \$1,161.50 |
| | 207-C | 207-B | Borough | Avalon Bay | 21.02 | 22 | Harris Road | #6 Home | \$3,152.50 | \$0.00 |
| | 207-C | 207-B | Borough | n/a | n/a | n/a | Harris Road | ??? | \$0.00 | \$0.00 |
| | 207-C | 207-B | Borough | n/a | n/a | n/a | Harris Road | #6 Home?Stub | \$0.00 | \$0.00 |
| | 207-C | 207-B | Township | n/a | n/a | n/a | Harris Road | #10 Home?? | \$0.00 | \$0.00 |
| | 207-C | 207-B | Township | Marco M. Gottardis & Jean L. Meyer | 7108 | 2 | Harris Road | #9 Home | \$2,802.50 | \$148.50 |
| | 207-C | 207-B | Township | Avalon Bay | 7101 | 2 | Harris Road | #10 Home | \$3,152.50 | \$0.00 |
| | 207-C | 207-B | Township | Avalon Bay | 7101 | 3 & 4 | Harris Road | #12/14 duplex | \$3,885.00 | \$0.00 |
| | 207-C | 207-B | Township | Lucille T. Rosendorf | 7108 | 3 | Harris Road | #15 Home #13 on Tax Map | \$2,407.50 | \$723.00 |
| | 207-C | 207-B | Township | Avalon Bay | 7101 | 5 | Harris Road | #16/18 duplex | \$3,535.00 | \$0.00 |
| | 207-C | 207-B | Township | Xiao Hua & Jie Ping Geng | 7108 | 4 | Harris Road | #15 Home Stub #17 on Tax Map | \$0.00 | \$0.00 |
| | 207-C | 207-B | Township | Omar Lyettefi | 7108 | 5 | Harris Road | #21 Home | \$3,152.50 | \$139.50 |
| | 207-C | 207-B | Township | n/a | n/a | n/a | Harris Road | #22 Home?? | \$0.00 | \$0.00 |
| | 207-C | 207-B | Township | n/a | n/a | n/a | Harris Road | Stub?? | \$0.00 | \$0.00 |
| | 207-C | 207-B | Township | Avalon Bay | 7101 | 6 | Harris Road | #22 Home | \$3,547.50 | \$0.00 |
| | 207-C | 207-B | Township | Luigi & ERCOLE Carnevale, T.I.C. | 7101 | 7 | Harris Road | #26 Home | \$3,885.00 | \$103.50 |
| <hr/> | | | | | | | | | | |
| 36A | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | Stub | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #27 Home?Stub | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | Avalon Bay | 7101 | 8 | Harris Road | #30 Home | \$4,670.00 | \$0.00 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #30 Home?Stub | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #27 Home?Stub | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | Lev Zaks | 7108 | 6 | Harris Road | #27 Home | \$3,737.50 | \$103.50 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #36 Home?? | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #33 Home ?? | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | Achilleas & Polyxeni Antonlades | 7108 | 7 | Harris Road | #33 Home | \$3,272.50 | \$90.00 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #36 Home?? | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | Joseph Matticoli | 7108 | 8 | Harris Road | #37 Home | \$2,407.50 | \$90.00 |
| | 207-B | 207-A | Township | Avalon Bay | 7101 | 9 | Harris Road | #36 Home | \$4,740.00 | \$0.00 |
| | 207-B | 207-A | Township | Avalon Bay | 7101 | 10 | Harris Road | #42 Home | \$3,152.50 | \$0.00 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #42 Home?? | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | n/a | n/a | n/a | Harris Road | #41 Home?? | \$0.00 | \$0.00 |
| | 207-B | 207-A | Township | Benito Federico | 7108 | 9 | Harris Road | #41 Home | \$3,062.50 | \$90.00 |
| | 207-B | 207-A | Township | Andrew Scott & Kristin A. Roberto | 7108 | 10 | Harris Road | #45 Home | \$3,450.00 | \$0.00 |
| | 207-B | 207-A | Township | Avalon Bay | 7101 | 11 | Harris Road | #46 Home | \$0.00 | \$0.00 |
| | | | | | | | | | \$68,087.50 | \$3,861.50 |

| <u>PROPERTY OWNER'S NAME</u> | <u>BLOCK</u> | <u>LOT</u> | <u>STREET/ROW</u> | <u>H/O# & TYPE</u> | <u>PREASSESSMENT AMOUNT</u> | <u>FINAL ASSESSMENT AMOUNT</u> |
|--|--------------|------------|-------------------|------------------------|-----------------------------|--------------------------------|
| Yan Chen | 7208 | 11 | Hillside Road | #38 Home | \$4,797.50 | \$1,077.50 |
| Nicolo Mauro | 7207 | 7 | Hillside Road | #35 Home | \$2,407.50 | \$121.50 |
| Ernest D. Andrea | 7208 | 12 | Hillside Road | #32 Home | \$2,810.00 | \$99.00 |
| n/a | n/a | n/a | Hillside Road | Stub | \$0.00 | \$0.00 |
| 28 Hillside LLC 152 Witherspoon Street, Princeton, NJ | 7208 | 13 | Hillside Road | #28 Home | \$2,407.50 | \$690.00 |
| Elizabeth Ann Pirone | 7207 | 6 | Hillside Road | #25 Home | \$3,112.50 | \$67.50 |
| Rosa Mauro | 7208 | 14 | Hillside Road | #24 Home | \$2,407.50 | \$148.50 |
| Benjamin Morison & Kathe Hieronymus | 7207 | 5 | Hillside Road | #21 Home | \$3,152.50 | \$332.50 |
| Robert Ditosto | 7208 | 15 | Hillside Road | #16 Home | \$2,407.50 | \$180.00 |
| n/a | n/a | n/a | Hillside Road | Stub | \$0.00 | \$0.00 |
| John Bell, Jr. | 7207 | 4 | Hillside Road | #15 Home | \$2,900.00 | \$275.00 |
| n/a | n/a | n/a | Hillside Road | Stub | \$0.00 | \$0.00 |
| | | | | | \$26,402.50 | \$2,991.50 |

LOOMIS COURT - MINI-SYSTEM # 36
Lateral Repair Summary Sheet - FINAL SANITARY SEWER ASSESSMENTS

| <u>M.S.</u> | <u>M/H</u> | <u>M/H</u> | <u>MUNICIPALITY</u> | <u>PROPERTY OWNER'S NAME</u> | <u>BLOCK</u> | <u>LOT</u> | <u>STREET/ROW</u> | <u>HQ# & TYPE</u> | <u>PREASSESSMENT AMOUNT</u> | <u>FINAL ASSESSMENT AMOUNT</u> |
|-------------|------------|------------|---------------------|-----------------------------------|--------------|------------|-------------------|-----------------------|-----------------------------|--------------------------------|
| 36 | 219-H | 219-G | Township | Klaus Flory | 7009 | 19 | Loomis Court | #151 Home | \$2,407.50 | \$117.00 |
| | 219-H | 219-G | Township | Brian & Helen Dorini | 7009 | 14 | Loomis Court | #168 Home | \$2,407.50 | \$58.50 |
| | 219-H | 219-G | Township | Ahmad R. & Zahra Nakhost Kamarei | 7009 | 13 | Loomis Court | #176 Home | \$2,407.50 | \$206.50 |
| | 219-H | 219-G | Township | Seng Boh Lim & Winnie Nien Wei Lu | 7009 | 20 | Loomis Court | #157 Home | \$2,780.00 | \$1,242.00 |
| | 219-H | 219-G | Township | Naomi A Reich | 7009 | 12 | Loomis Court | #184 Home | \$3,152.50 | \$987.50 |
| | 219-H | 219-G | Township | Wilhelmus & Sha'ree Berkhout | 7009 | 21 | Loomis Court | #163 Home | \$3,152.50 | \$58.50 |
| 36 | 219-G1 | 219-G | Township | Kenneth P. & Michelle Coa | 7009 | 15 | Loomis Court | #160 Home | \$2,780.00 | \$166.50 |
| | 219-G1 | 219-G | Township | Irena Niski | 7009 | 18 | Loomis Court | #143 Home | \$2,407.50 | \$1,165.00 |
| | 219-G1 | 219-G | Township | Ming Hue Wu & Mei Hwei | 7009 | 17 | Loomis Court | #137 Home | \$2,407.50 | \$153.00 |
| | 219-G1 | 219-G | Township | Franklin A. & Virginia D. Wiener | 7009 | 16 | Loomis Court | #150 Home | \$2,407.50 | \$850.00 |
| | | | | | | | | | \$26,310.00 | \$5,104.50 |

OAKLAND STREET - MINI-SYSTEM # 36
 Lateral Repair Summary Sheet - FINAL ASSESSMENTS

| M.S. | M/H | M/H | MUNICIPALITY | PROPERTY OWNER'S NAME | BLOCK | LOT | STREET/ROW | H/O# & TYPE | PREASSESSMENT AMOUNT | FINAL ASSESSMENT AMOUNT |
|------|--------|--------|--------------|--------------------------------------|-------|-----|----------------|-------------------------|----------------------|-------------------------|
| 36 | 218-B1 | 218-B | Township | Richard A. Mikevsky | 7205 | 6 | Oakland Street | #25 Home | \$3,725.00 | \$90.00 |
| | 218-B1 | 218-B | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B1 | 218-B | Township | Philip Gaudio | 7206 | 16 | Oakland Street | #22 Home | \$5,100.00 | \$139.50 |
| | 218-B1 | 218-B | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B1 | 218-B | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B1 | 218-B | Township | George & Kelly Glenfield | 7205 | 5 | Oakland Street | #17 Home #19 Tax Map | \$2,057.50 | \$99.00 |
| | 218-B1 | 218-B | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B1 | 218-B | Township | Patricia Sandford | 7206 | 17 | Oakland Street | #16 Home #18 Tax Map | \$1,662.50 | \$99.00 |
| | 218-B1 | 218-B | Township | John S. & Nancy Lemmo | 7205 | 4 | Oakland Street | #15 Home | \$1,862.50 | \$121.50 |
| | 218-B1 | 218-B | Township | Dorothy Koehn | 7206 | 18 | Oakland Street | #14 Home | \$1,995.00 | \$292.00 |
| 36 | 218-B2 | 218-B1 | Township | Maria Maddelena Balestrieri | 7205 | 8 | Oakland Street | #35 Home | \$3,547.50 | \$45.00 |
| | 218-B2 | 218-B1 | Township | Morton & Nurit Zachter | 7206 | 15 | Oakland Street | #34 Home | \$8,940.00 | \$45.00 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | Lev Borisov & Erik Shor | 7206 | 14 | Oakland Street | #36 Home | \$2,572.50 | \$45.00 |
| | 218-B2 | 218-B1 | Township | Anthony & Adriano Didonato | 7205 | 9 | Oakland Street | #39 Home | \$2,950.00 | \$54.00 |
| | 218-B2 | 218-B1 | Township | David Duva | 7205 | 10 | Oakland Street | #43 Home | \$1,662.50 | \$180.00 |
| | 218-B2 | 218-B1 | Township | Robert Vichnevetsky | 7206 | 13 | Oakland Street | #38 Home AKA #42 | \$2,407.50 | \$595.00 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | John R. & Arvna J. Desai | 7205 | 11 | Oakland Street | #45 Home #47 Tax Map | \$6,112.50 | \$54.00 |
| | 218-B2 | 218-B1 | Township | Dale M. Meade | 7206 | 12 | Oakland Street | #48 Home | \$3,002.50 | \$49.50 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | n/a | n/a | n/a | Oakland Street | Stub | \$0.00 | \$0.00 |
| | 218-B2 | 218-B1 | Township | Jason L. Puchalla & Suzanne T. Stagg | 7206 | 11 | Ewing Street | #370 Home | \$2,407.50 | \$90.00 |
| | 218-B2 | 218-B1 | Township | Andre Intartaglia & Donna Pilenza | 7205 | 12 | Ewing Street | #354 Home | \$2,407.50 | \$45.00 |
| | | | | | | | | | \$52,412.50 | \$2,043.50 |

CUYLER ROAD - MINI SYSTEM #36
FINAL SANITARY SEWER ASSESSMENT AMOUNTS
Lateral Repair Summary Sheet - Summary of Proposed Assessments and Actual Construction Costs

| <u>M.S.</u> | <u>M/H</u> | <u>M/H</u> | <u>MUNICIPALITY</u> | <u>PROPERTY OWNER'S NAME</u> | <u>BLOCK</u> | <u>LOT</u> | <u>STREET/ROW</u> | <u>H/O# & TYPE</u> | <u>PREASSESSMENT AMOUNT</u> | <u>FINAL ASSESSMENT AMOUNT</u> |
|-------------|------------|------------|---------------------|--|--------------|------------|-------------------|------------------------|---------------------------------|--|
| 36 | 195-C | 195-D | Township | Timothy M. Stearns | 7008 | 7 | Walnut Lane | #408 Home | \$4,145.00 | \$856.00 |
| | 195-C | 195-D | Township | Shyam S Maharjan & Sara Young | 5409 | 12 | Cuyler Road | #60 Home | \$2,960.00 | \$576.00 |
| | 195-C | 195-D | Township | Lawrence J. Perks | 7008 | 6 | Cuyler Road | #55 Home | \$4,212.50 | \$1,703.00 |
| | 195-C | 195-D | Township | Michael S. Casserly | 5409 | 13 | Cuyler Road | #54 Home | \$2,960.00 | \$1,323.00 |
| | 195-C | 195-D | Township | Kevin & Stefani Connell | 5409 | 14 | Cuyler Road | #48 Home | \$4,145.00 | \$1,343.00 |
| 36 | 195-D | 195-E | Township | Patricia Lofberg | 7201 | 1 | Cuyler Road | #79 Home | \$3,750.00 | \$1,930.00 |
| | 195-D | 195-E | Township | Cynthia Hedricks | 5408 | 39 | Cuyler Road | #84 Home | \$2,960.00 | \$1,074.00 |
| | 195-D | 195-E | Township | Jessica Durrie | 7201 | 2 | Cuyler Road | #89 Home | \$4,145.00 | \$1,626.00 |
| | 195-D | 195-E | Township | Marji Dainty | 5408 | 38 | Cuyler Road | #90 Home | \$2,960.00 | \$1,082.00 |
| | 195-D | 195-E | Township | Vadim & Elena Borue | 7201 | 3 | Cuyler Road | #95 Home | \$4,345.00 | \$1,634.00 |
| | 195-D | 195-E | Township | Hilary Persky | 5408 | 37 | Cuyler Road | #100 Home | \$2,960.00 | \$955.00 |
| | 195-D | 195-E | Township | William Tanner | 7201 | 4 | Cuyler Road | #103 Home | \$4,145.00 | \$641.00 |

\$43,687.50

\$14,743.00

WALNUT LANE - MINI SYSTEM #36
 FINAL SANITARY SEWER ASSESSMENTS - WALNUT LANE
 Lateral Repair Summary Sheet - Summary of Proposed Assessments and Actual Construction Costs

| M.S. | IMH | M/H | MUNICIPALITY | PROPERTY OWNER'S NAME | BLOCK | LOT | STREET/ROW | H/O# & TYPE | PREASSESSMENT AMOUNT | FINAL ASSESSMENT AMOUNT |
|----------|-----|-------|--------------|---|-------|-----|----------------|-----------------|----------------------|-------------------------|
| 36 217-C | | 217-B | Township | Daivid Su & Ming Jian | 5408 | 47 | Walnut Lane | #471 Home | \$4,725.00 | \$400.00 |
| 217-C | | 217-B | Township | n/a | 5408 | 12 | Mt. Lucas Road | #237 Home | \$0.00 | \$0.00 |
| 217-C | | 217-B | Township | Elaine Geren | 5409 | 6 | Dempsey Avenue | #113 Home | \$5,862.50 | \$2,375.00 |
| 217-C | | 217-B | Township | Kenneth William & H A Hoffer | 5408 | 48 | Walnut Lane | #477 Home | \$0.00 | \$0.00 |
| 217-C | | 217-B | Township | Louis J. & Judith E. Klimoff | 5408 | 49 | Dempsey Avenue | #114 Home | \$4,685.00 | \$1,250.00 |
| 217-C | | 217-B | Township | Isabella Clark-Deces | 5408 | 50 | Dempsey Avenue | #108 Home | \$4,685.00 | \$1,375.00 |
| 36 217-B | | 217-A | Township | Nancy Hall & Toshi Abe | 5408 | 46 | Walnut Lane | #465 Home | \$5,300.00 | \$828.00 |
| 36 217-A | | 216-E | Township | Beth Van Hoeven | 5408 | 45 | Walnut Lane | #459 Home | \$4,145.00 | \$200.00 |
| 217-A | | 216-E | Township | Trustees of Witherspoon St. Presbyterian Church | 5408 | 44 | Walnut Lane | #453 Home | \$3,355.00 | \$1,350.00 |
| 217-A | | 216-E | Township | Julie R. Wald | 5409 | 7 | Walnut Lane | #402 Home | \$6,560.00 | \$152.00 |
| 217-A | | 216-E | Township | Quanhui Hu & Zhuang Qinghua | 5409 | 8 | Walnut Lane | #448 Home | \$4,540.00 | \$697.00 |
| 217-A | | 216-E | Township | J Shor & Amy & John & Janet Young | 5408 | 43 | Walnut Lane | #447 Home | \$3,355.00 | \$224.00 |
| 217-A | | 216-E | Township | n/a | 5408 | 42 | Walnut Lane | #439 Home Stub? | \$0.00 | \$0.00 |
| 36 216-E | | 195-D | Township | John & Lucy Jameson | 5409 | 11 | Cuyler Road | #66 Home | \$5,147.50 | \$1,090.00 |
| 216-E | | 195-D | Township | Toby Israel | 5408 | 40 | Walnut Lane | #429 Home | \$2,680.00 | \$68.00 |
| 216-E | | 195-D | Township | Emily C. Bartels | 5409 | 10 | Walnut Lane | #434 Home | \$6,955.00 | \$1,143.00 |
| 216-E | | 195-D | Township | Wei Chen | 5408 | 41 | Walnut Lane | #433 Home | \$2,265.00 | \$950.00 |
| 216-E | | 195-D | Township | James G. Lawler | 5409 | 9 | Walnut Lane | #440 Home | \$8,875.00 | \$2,550.00 |
| 216-E | | 195-D | Township | Alexander & Leah Drucker | 5408 | 42 | Walnut Lane | #439 Home | \$2,265.00 | \$1,025.00 |
| 36 194-C | | 194-B | Township | Dorin & Lilliana Cecan | 7008 | 10 | Walnut Lane | #384 Home | \$0.00 | \$0.00 |
| 194-C | | 194-B | Township | Robert & Katherine K. Cava | 7201 | 14 | Walnut Lane | #385 Home | \$0.00 | \$0.00 |
| 194-C | | 194-B | Township | Svat & Priscilla P. Soucek | 7201 | 15 | Walnut Lane | #393 Home | \$0.00 | \$0.00 |
| 194-C | | 194-B | Township | Frank R. & Dodi K. Schmidt | 7008 | 8 | Walnut Lane | #392 Home | \$0.00 | \$0.00 |
| 194-C | | 194-B | Township | Jesse & Teena Lerman | 7201 | 16 | Walnut Lane | #401 Home | \$3,945.00 | \$1,025.00 |
| 194-C | | 194-B | Township | Uday Jain & Desai Dipali | 7008 | 8 | Walnut Lane | #400 Home | \$5,365.00 | \$500.00 |
| 36 194-B | | 194-A | Township | Paul J & Sandy K Reider | 7201 | 13 | Walnut Lane | #377 Home | \$4,540.00 | \$394.00 |
| 194-B | | 194-A | Township | Salvatore & Josephine Malangone | 7008 | 11 | Walnut Lane | #376 Home | \$3,750.00 | \$116.00 |
| 194-B | | 194-A | Township | Leonard & Berneice Sejnowski, Trustees 7201 | 7201 | 12 | Terhune Road | #210 Home | \$4,145.00 | \$1,280.00 |
| 36 219-B | | 219-A | Township | Celeste Nelson & Joe Tien | 7208 | 1 | Walnut Lane | #349 Home | \$0.00 | \$0.00 |
| 219-B | | 219-A | Township | Charles & Alyce Bush | 7009 | 11 | Loomis Court | #192 Home | \$2,565.00 | \$0.00 |
| 219-B | | 219-A | Township | Robert A. & Barbara A. Freidin | 7208 | 2 | Walnut Lane | #355 Home | \$3,355.00 | \$759.00 |
| 219-B | | 219-A | Township | Glenda G. Schrayner | 7208 | 3 | Walnut Lane | #361 Home | \$3,775.00 | \$0.00 |
| 36 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | | 218-C | Township | DanQun Guo & Yi Fan | 7207 | 3 | Walnut Lane | #335 Home | \$3,355.00 | \$154.00 |
| 219-A | | 218-C | Township | Sean Dolan | 7009 | 22 | Loomis Court | #171 Home | \$2,565.00 | \$94.00 |
| 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | | 218-C | Township | Alex Levine & Joyce Howe | 7207 | 2 | Walnut Lane | #327 Home | \$3,955.00 | \$102.00 |
| 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |

| | | | | | | | | | |
|-------|-------|----------|---------------------------------|------|----|-------------|------------------|--------------|-------------|
| 219-A | 218-C | Township | M Bunny Strausberg Trust | 7009 | 23 | Valley Road | #172 Home | \$2,565.00 | \$466.00 |
| 219-A | 218-C | Township | Karel Kliment et ux | 7207 | 1 | Walnut Lane | #321 Home | \$4,350.00 | \$104.00 |
| 219-A | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| 219-A | 218-C | Township | n/a | | | Walnut Lane | Stub | \$0.00 | |
| | | | | | | | | \$123,630.00 | \$20,671.00 |



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

RESOLUTION 15-296

**Resolution to Confirm Ordinance 2005-12 Regarding the Littlebrook
Road Sanitary Sewer Project**

ATTACHMENTS:

- 2005-12 Littlebrook Sewers(PDF)

RESOLUTION

Confirming Ordinance 2005-12
Littlebrook Road Sanitary Sewer Project

WHEREAS, by Ordinance adopted on March 7, 2004 a local improvement involving the Littlebrook Road Sanitary Sewer Project was authorized to be undertaken as a local improvement and 100% percent of the cost thereof was directed to be assessed against the properties in accordance with law; and

WHEREAS, pursuant to said ordinance, said local improvement was completed and referred to the Municipal Engineer, all in accordance with the provisions of Chapter 65 of Title 40 of the Revised Statutes of the State of New Jersey; and

WHEREAS, the Board of Improvement Assessors received a certification from the Municipal Engineer setting forth the assessable costs of the project; and

WHEREAS, pursuant to said ordinance, and in accordance with the provisions of Chapter 50 of Title 40 of the Revised Statutes of the State of New Jersey, the Princeton Board of Improvement Assessors estimated and assessed the benefits conferred on the lands and real estate affected by the project; and

WHEREAS, the aforesaid Board of Improvement Assessors held a properly noticed hearing on August 19, 2015 in connection with the proposed assessment; and

WHEREAS, in a report dated August 19, 2015, the Board of Improvement Assessors certified that the total amount of benefits assessed upon the lands and real estate for the said improvement is \$45,928.16 and further certified and reported assessment amounts as follows:

1. Block 5803, Lot 13
130 Littlebrook Road
Kenneth A. Duell and Denise Mauzerall

Recommended Assessment Amount - \$12,788.11
2. Block 4601, Lot 8
140 Littlebrook Road
Surendra Batra Trustee of Family

Recommended Assessment Amount - \$13,520.05
3. Block 5803, Lot 15
68 Littlebrook Road
William J. O'Shaughnessy, et ux

Recommended Assessment Amount - \$19,620.00

WHEREAS, said Princeton Council has examined said final report and certification as to cost and has considered the same at a hearing after publication of notice to the owner or owners named in said report as required by law and has found said report in all respects properly made.

NOW, THEREFORE, BE IT RESOLVED that the said report of the Municipal Engineer and Board of Improvement Assessors is hereby confirmed and that such report be forthwith filed with the Collector of Taxes of Princeton; and

BE IT FURTHER RESOLVED that the assessment confirmed herein shall be paid in full within two months after October 12, 2015, or in not more than ten (10) equal, annual, consecutive installments with interest thereon at rate of 2% per annum from October 12, 2015.

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the foregoing resolution was adopted by Princeton Council at its meeting held October 12, 2015.

Linda S. McDermott, Municipal Clerk

**SCHEDULE A
CALCULATION OF ASSESSMENT AMOUNTS**

| | |
|---|-------------|
| Block 5803, Lot 13 130 Littlebrook Road | |
| 179 LF 8" Sewer Pipe x \$91.95/LF = \$16,459.05 x 50% = | \$8,229.53 |
| 1 Sanitary Sewer Manhole = \$5,000 x 50% = | \$2,500.00 |
| 20 LF 4" Sewer Lateral x \$80.00/LF = | \$1,600.00 |
| 1 Sanitary Sewer Inspection Riser = | \$250.00 |
| Subtotal | \$12,579.53 |
| Section 20 Expenses | \$208.58 |
| Total | \$12,788.11 |

| | |
|---|-------------|
| Block 4601, Lot 8 140 Littlebrook Road | |
| 179 LF 8" Sewer Pipe x \$91.95/LF = \$16,459.05 x 50% = | \$8,229.53 |
| 1 Sanitary Sewer Manhole = \$5,000 x 50% = | \$2,500.00 |
| 29 LF 4" Sewer Lateral x \$80.00/LF = | \$2,320.00 |
| 1 Sanitary Sewer Inspection Riser = | \$250.00 |
| Subtotal | \$13,299.53 |
| Section 20 Expenses | \$220.52 |
| Total | \$13,520.05 |

| | |
|---|-------------|
| Block 5803, Lot 15 68 Littlebrook Road | |
| 260 LF 4" Sanitary Sewer Lateral x \$70/ LF = | \$18,200.00 |
| 4 Sanitary Sewer Inspection Riser x \$275.00 each = | \$1,100.00 |
| Subtotal | \$19,300.00 |
| Section 20 Expenses | \$320.00 |
| Total | \$19,620.00 |

REPORT OF THE BOARD OF IMPROVEMENT ASSESSORS
REGARDING ORDINANCE 2005-12
Littlebrook Road Sanitary Sewer Project

We the undersigned Board of Improvement Assessors of Princeton, having been charged with the duty of assessing benefits conferred on lands and real estate affected by the **Littlebrook Road Sanitary Sewer Project**, do certify and report that on August 19, 2015 at 7:00 p.m. a hearing for all persons interested was held and that we examined the work and viewed all lands and real estate in the vicinity of the local improvement which, in our judgement, were likely to be benefited by the improvement.

We do further report that we examined the attached report, and have carefully considered the costs set forth therein.

In view of the forgoing, we hereby certify and report that we have determined the assessment for benefits upon all lands and real estate actually, peculiarly and specially benefited by the improvement are attached hereto and made part of this report. The assessments are just and equitable and have due regard to the rights and interests of all parties concerned as well as to the value of the lands and real estate benefited.

And we do further certify and report that no lands or real estate other than those assessed have been received or acquired any special benefits by reason of the improvements.

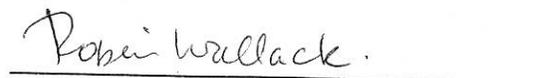
We hereby request Princeton Mayor and Council to confirm this assessment.

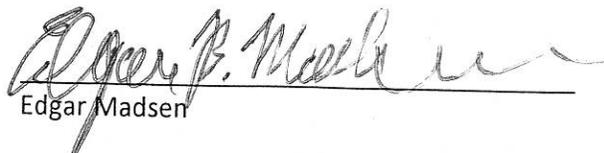
Dated: August 19, 2015

Respectfully submitted,
Board of Improvement Assessors


Neal Snyder


Patrick McLaughlin


Robin Wallack


Edgar Madsen



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Finance

RESOLUTION 15-297

State Division of Local Government Services Best Practices Inventory

ATTACHMENTS:

- 2015_best_practice_1114 (XLS)

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------------------|---|---|--|
| 1114 | Please see Color Key at bottom of sheet for limits on answers | | |
| Answer | Question | Comments | |
| General Management - GM | | | |
| 1 | Yes | Sharing services has been promoted for many years as a means to control costs. In addition to sharing resources such as labor, facilities and equipment with a county or with neighboring communities, shared services include similar agreements with school boards, independent authorities and fire districts. Shared services do not include cooperative purchasing, cooperative pricing or commodity resale agreements. <u>Did your municipality actively negotiate (i.e. meet with representatives from a neighboring town, your county or another local unit) and/or enter into at least one new shared service agreement, or actively negotiate or enter into the renewal of at least one existing shared service agreement, in the preceding year?</u> | |
| 2 | N/A | If a final judgment has been entered against the municipality and there is no further adjudication, or if the municipality reaches a final settlement, has your municipality satisfied its obligations under a final judgment or settlement in a timely fashion pursuant to their terms (e.g. tax appeals, tort claims, contractual disputes)? <u>This question cannot be answered "Yes" if your municipality has satisfied a judgment or settlement but additional interest and/or other penalties have been imposed as a result of noncompliance with the terms thereof.</u> This question does not apply to claims adjudicated or settled by the municipality's JIF or insurance carrier. | |
| 3 | Yes | Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles. | |
| 4 | Yes | Has the appropriate administrative official reviewed the <u>State Comptroller's June 25, 2013 Report</u> on local government legal fees, and does your municipality follow the best practices outlined in the checklist annexed as an Appendix to the report? | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| 5 | Yes | Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions? | |
| 6 | Yes | Does your municipality require its elected officials to attend on an annual basis at least one instructional course covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, risk management, shared services, purchasing, land use administration, personnel, technology etcetera)? This item may be satisfied either through a course approved for continuing education credit by DLGS, or in-house education provided by a professional, vendor or staff member (provided they have significant expertise in their profession and routinely prepare public presentations). | |
| 7 | Yes | With regard to your municipality's collective bargaining agreements that replaced contracts expiring on or after 1/1/11, is the overall impact of the aggregate economic costs limited to an average increase of 2% or less per year over the contract term? | |
| 8 | Yes | A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at http://www.nj.gov/dep/floodcontrol/about.htm . <u>Does your municipality have, or is your municipality in the process of attaining, a Community Rating System ranking of at least Class 9?</u> | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|---|---|--|
| 1114 | Please see Color Key at bottom of sheet for limits on answers | | |
| Answer | Question | Comments | |
| 9 | N/A | If the ratio of assessed values to market values in your municipality is presently less than 65%, is your municipality in the process of conducting a reassessment or revaluation? | |
| 10 | Yes | The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. Compliance by local elected officials is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2015 that covers the 2014 calendar year?</u> | |
| 11 | N/A | Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of an authority is often appropriate, and many authorities successfully fulfill their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. <u>N.J.S.A. 40A:5A-20</u> allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether the authority's continued existence is appropriate, and whether the authority is appropriately and efficiently serving its residents. <u>Does the governing body meet at least once annually to discuss an assessment of the authority or authorities they have created?</u> | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|---------------------------------|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| Finance & Audit - FA | | | |
| 12 | Yes | Internal accounting control processes, procedures and authorizations are designed to safeguard assets and to limit the risk of loss or misstatement. <u>1) Are internal accounting control processes, procedures and authorizations documented and communicated to staff; and 2) Does your Administrator/Manager or CFO, as appropriate, evaluate and discuss risk assessment annually with your governing body or an appropriate subcommittee thereof (such as the Audit or Finance Committee) with a focus on developing and updating accounting control processes, procedures and authorizations? If you selected "yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee.</u> | July 27, 2015, Governing Body. |
| 13 | N/A | In Local Finance Notice 2007-5, the Division issued guidance concerning the collection and accounting of fees by mayors for the performance of marriage and civil union ceremonies. If your municipality's mayor collects fees for performing weddings and civil unions, are the guidelines on pages 2 and 3 of LFN 2007-5 being followed? | |
| 14 | Yes | Does your municipality have a Finance Committee (or equivalent) made up of one or more members of the governing body and other appropriate personnel, as may be needed, that meets at least <u>quarterly</u> and discusses all significant financial issues? If you answer "Yes", phrase state in the Comment section the approximate date of your municipality's most recent Finance Committee meeting. | October 12, 2015. |
| 15 | No | Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. <u>Have all audit findings from the 2013 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2014 audit? If the answer is no, please list the repeat findings in the comments section. Only answer "N/A" if there were no audit findings in 2013. If your municipality wishes to appeal the result of this question, the Director shall determine based on the comment(s) whether the finding(s) is/are sufficiently material to warrant a "no" answer.</u> | That the use of confirming orders for procurement cease. |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| 16 | Yes | The CFO should be capable of preparing the annual financial statement, annual debt statement and budget schedules. Excessive auditor assistance on these documents could create a perception that the auditor is not truly independent of the client in auditing the client's financial statements. At a minimum, each CFO should prepare balanced and reconciled financial records including books of original entry, general ledgers, subsidiary ledgers and other computer reports that accurately analyze and reflect the municipality's financial position. These records should have sufficient detail for an accountant with sufficient knowledge of New Jersey's municipal accounting system to extract information necessary to prepare financial and debt statements. This requires that, within acceptable tolerance, all financial transactions (cash and non-cash) be posted in the general ledger and that all general ledger accounts be supported by subsidiary ledgers, reports, reconciliations or are otherwise analyzed. <u>A "yes" answer is appropriate if 1) your CFO prepares the annual financial statement, annual debt statement and annual budget, or 2) your CFO presents balanced and reconciled financial records, or 3) you are retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm.</u> Please note that item #2 cannot count as a "yes" answer if the Report of Audit contains comments and recommendations regarding the General Ledger or Cash Account balances not being reconciled. | |
| 17 | Yes | Grant programs can create a significant burden on a municipality's cash flow if program expenses are either not timely reimbursed or are charged to other operating accounts instead of to the grant. Are all grant revenues, along with their corresponding appropriations, reviewed at least quarterly to determine that all program expenses have 1) been filed for reimbursement and 2) have been properly charged to the grant, with follow up communication to grantor agencies in instances where payments are delayed? | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|----------|--|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| 18 | Yes | <p><u>N.J.S.A. 40A:5-4</u> requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of its fiscal year. Further, <u>N.J.S.A. 40A:5-6</u> requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division?</u> You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</p> | |
| 19 | Yes | <p>For its most recent audit period completed, has the municipality: 1) <u>not</u> had findings reported in the Schedule of Findings and Questioned Costs related to potential or actual questioned costs; or 2) <u>not</u> accrued a liability or made payment to a grantor for questioned costs or disallowed expenditures; or 3) <u>not</u> been notified of an amount that must be refunded to a grantor as a result of a contract audit or for any other reason?</p> | |
| 20 | Yes | <p>Pursuant to <u>N.J.S.A. 40A: 2-40</u>, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file their Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u></p> | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|------------------------|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| 21 | Yes | <p><u>Local Finance Notice 2014-09</u> contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Has your CFO done all of the following: (1) reviewed Local Finance Notice 2014-09; and (2) undertaken, or caused to be undertaken, a review of past compliance with such requirements?</u></p> | |
| 22 | Yes | Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in the previous question? | |
| Procurement - P | | | |
| 23 | Yes | <p>Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. A model ordinance concerning pay-to-play can be found at http://www.nj.gov/dca/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc. <u>Has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than state statutory requirements?</u></p> | |
| 24 | N/A | <p>Pursuant to <u>N.J.S.A. 52:15C-10(a)</u>, municipalities (among other government entities) must notify the State Comptroller within no later than 20 business days of awarding most contracts greater than \$2 million but less than \$10 million. For contracts \$10 million or more, <u>N.J.S.A. 52:15C-10(b)</u> requires written notification to the State Comptroller of any negotiation or solicitation no later than 30 days before advertisement; from which point the State Comptroller has 30 days to approve the procurement moving forward unless said period is waived. Further information on the law and applicable forms is available on the State Comptroller's website. <u>Did your municipality comply with the notice and approval provisions of N.J.S.A. 52:15C-10 in the prior year?</u></p> | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| 25 | Yes | The Prompt Payment Law, enacted as P.L. 2006 c.96, establishes timing standards for the payment of obligations under a wide range of construction-related contracts. The law seeks to ensure that contractors submitting bills for completed work are paid on a timely, established schedule, and that the full chain of subcontractors receive timely payment from their hiring contractor. Local Finance Notice 2006-21 discusses the law and its impact on local governments. <u>Have your municipality's claim payment procedures been reviewed by legal counsel and appropriate municipal staff to ensure compliance with the Prompt Payment Law?</u> | |
| 26 | Yes | Has your municipality established a chain of command as required by <u>N.J.A.C. 5:34-6.1(b)</u> to ensure appropriate individuals are in place to determine when emergency procurement is necessary, and to ensure that the provisions for emergency purchasing set forth in <u>N.J.S.A. 40A:11-6</u> are properly implemented? | |
| 27 | Yes | <u>N.J.S.A. 40A:11-5 (a)(i)</u> states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [] municipality...". <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u> | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|---|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| Budget Preparation and Presentation - BP | | | |
| 28 | Yes | In preparing your annual budget it is important for both the governing body and public to understand the concept of surplus and how it accumulates (or declines) over the years. A formal policy regarding surplus serves as a basis for decisions concerning future financial solvency, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy your CFO should analyze and explain at least a five-year trend of surplus; illustrating the factors causing each annual increase or decrease. A surplus policy with realistic and sustainable goals can then be determined. <u>Does your municipality have a written policy goal for the amount of surplus available in support of municipal operations, and is this goal evaluated annually?</u> | |
| 29 | Yes | In preparing your annual budget, it is important that the impact that current budgeting decisions may have on future years' budgets be presented, evaluated and considered before the governing body takes final action. Long term plans concerning revenue, appropriations, tax levy, tax levy cap and surplus are critical to sustaining (or achieving) a solid fiscal condition. <u>Are budget projections 1) factoring in the impact that the current year's budget may have on the future tax levy (as restricted by the levy cap) and future surplus balances for at least two future year's budgets, and 2) are these budget projections discussed with the governing body?</u> | |
| 30 | Yes | Certain municipalities have indirectly pledged prompt payment (i.e. issued a guarantee) of debt service with respect to debt issued by counties, independent authorities or developers. Bond Rating Agencies (e.g. Moody's, Fitch, Standard & Poor's) have downgraded certain municipalities' bond ratings to below investment grade for lack of preparation in the event a lender calls in a debt guarantee. <u>If your municipality guarantees any debt, are direct service revenues that may be pledged against debt repayment monitored by the municipal CFO; and to the extent that cash flow from pledged revenue will not satisfy the debt repayment, are sufficient funds held in reserve to satisfy the guarantee or is an existing authorization in place to issue debt (e.g. a bond ordinance) in the event a lender calls in the guarantee?</u> | |
| 31 | Yes | Do elected officials receive a written status report <u>at least quarterly</u> on all budget revenues and appropriations as they correspond to the annual adopted budget? | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|-----------------------|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| 32 | Yes | In developing your multi-year capital plan, is your municipality dedicating sufficient revenues to fund maintenance, repair and eventual replacement of infrastructure such as roads, storm sewers, sanitary sewers and water systems? | |
| 33 | Yes | <u>N.J.S.A. 40A:4-5</u> requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality approve its introduced current year budget no later than the date provided by law or as extended by the Director in Local Finance Notice 2014-21? This question may only be answered N/A if your municipality is under State Supervision. | |
| 34 | Yes | <u>N.J.S.A. 40A:4-10</u> requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities), unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u> . Did your municipality adopt its current year budget no later than the date provided by law or as extended by the Director in Local Finance Notice 2014-21? This question may only be answered "N/A" if your municipality is under State Supervision, or delayed its budget adoption because it awaited a Division determination concerning a grant award or Transitional Aid award. | |
| Health Insurance - HI | | | |
| 35 | Yes | Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits. | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|---|--|----------------------|
| 1114 | Please see Color Key at bottom of sheet for limits on answers | | |
| Answer | Question | Comments | |
| 36 | Yes | Does your municipality conduct a monthly review of health benefit covered lives itemized on health insurance invoices to determine that health insurance invoices do not include employees, former employees, spouses or dependents who should no longer be receiving coverage? | |
| 37 | N/A | Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. <u>If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments set at a flat-fee rather than on a commission basis (so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees)?</u> | Participate in SHBP. |
| 38 | N/A | The State Health Benefits Program (SHBP) offers medical, prescription and dental coverage options for more than 850,000 participants, including employees, dependents and retirees. All plans have substantial networks of healthcare providers, and provide services nationwide. 62% of municipalities, and 33% of counties, within New Jersey participate in SHBP. <u>If your municipality has non-SHBP coverage, as your collective bargaining agreements come up for renegotiation, do your municipality's negotiation proposals seek contract provisions allowing its employees to be switched to SHBP or another non-SHBP plan of lesser cost?</u> | Participate in SHBP. |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|---|---|--|
| 1114 | Please see Color Key at bottom of sheet for limits on answers | | |
| Answer | Question | Comments | |
| 39 | No | <p>Prior to municipal officers and employees being required to substantially share in the cost of their health benefits, there was no disincentive to officers and employees accepting coverage even though they had alternative coverage. Many municipalities would offer payments in lieu of health benefits to encourage officers and employees to voluntarily drop coverage, provided they had coverage from another source. The policy often saved money by replacing the expensive cost of providing health care with the less expensive payment in lieu of health benefits. The need to pay officers and employees money to not take a health insurance benefit they can receive from another source has lessened, because the cost of premium sharing will cause officers and employees to drop coverage if alternative coverage is available. <u>Has your governing body had a thorough and adequate discussion about its current policy regarding payments in lieu of health benefits, its impact on the municipal budget, and whether said payments are still warranted? "N/A" is only applicable where the municipality has a policy of not making payments in lieu of health benefits.</u></p> | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|----------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| Personnel - PE | | | |
| 40 | Yes | <p>The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA?</u> In answering this question, be aware that exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings, participation in training sessions, and police "off-duty" assignments (a/k/a "Jobs in Blue"). Also, please note that compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period.</p> | |
| 41 | Yes | <p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. <u>Has your municipality filed all current contracts with PERC?</u></p> | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|--------|---|--|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| | Answer | Question | Comments |
| 42 | Yes | Does your municipality make available to the public free of charge, either through an internet posting or on-site review, documents that show the current salaries of all personnel? | |
| 43 | Yes | Accurate records of employee time are critical not only for financial accountability, but also effective management of your workforce. Is your municipality ensuring that 1) employees complete and file standardized forms, either electronically or by paper, to verify all employee time worked (e.g. time cards, electronic time keeping); 2) your personnel/human resources office maintains records accounting for all employee leave time earned and used; and 3) supervisors are reviewing and approving/denying employee time and attendance documentation before those records are submitted to management and, in the case of department heads, is such documentation reviewed and verified independently? | |
| 44 | Yes | Has your municipality instituted a policy to not compensate employees for sick leave accumulated after a certain date? | |
| 45 | Yes | Does your municipality have a transitional duty program (light duty) to encourage employees out on workers compensation to return to work? | |
| 46 | No | The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. <u>Does your municipality limit benefits for work-related injuries to the above statutory benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. | We pay 100% of base salary for WC & we are reimbursed for 70% from WC. |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|----------|--|-----------------|
| 1114 | | Please see Color Key at bottom of sheet for limits on answers | |
| Answer | Question | Comments | |
| 47 | N/A | The weekly benefit rate provided under the State Temporary Disability Law for a non-work-related injury is calculated on the basis of claimant's average weekly wage. Each claimant is paid 2/3 of their average weekly wage up to the maximum amount payable, which is \$604 for disabilities beginning on or after 1/1/15. <u>Does your municipality refrain from supplementing the Temporary Disability benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. Only answer "N/A" if your municipality does not participate in the State Temporary Disability Program. | |
| 48 | Yes | Has your municipality adopted an ordinance, resolution, regulation or policy eliminating longevity awards, bonuses or payments for non-union employees? | |
| 49 | Yes | For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "prospective" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. | |
| 50 | Yes | Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting during which the personnel manual was adopted.</u> | April 28, 2014. |
| | | | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--|---|-------------------------------------|--|
| 1114 | Please see Color Key at bottom of sheet for limits on answers | | |
| Answer | Question | Comments | |
| 0 | Select | | |
| 39 | Yes | | |
| 3 | No | | |
| 8 | N/A | | |
| 0 | Prospective | | |
| 50 | Total Answered: | | |
| 47 | Score (Yes + N/A + Prospective) | | |
| 94% | Score % | | |
| 0% | Percent Withheld | | |
| | | | |
| Chief Administrative Officer's Certification | | | |
| I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge. | | Certification #(s) | |
| Marc Dashield, Administrator | | 10/12/2015 | |
| | | | |
| Chief Financial Officer's Certification | | | |
| I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge. | | Certification #(s): N-0116 / T-8113 | |
| Sandra Webb | | 10/12/2015 | |
| | | | |
| Municipal Clerk's Certification | | | |
| I hereby certify that the Governing Body of the <insert Municipality> in the County of <insert County> discussed/will discuss the CY 2015/SFY 2016 Best Practice Inventory as completed herein at a public meeting on <insert date>, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting. | | Certification #(s): C-0726 | |
| Linda McDermott | | Date | |
| | | | |

Best Practices Worksheet CY 2015/SFY2016

| Princeton (Mercer) | | | |
|--------------------|---|---|--|
| 1114 | Please see Color Key at bottom of sheet for limits on answers | | |
| | Answer | Question | Comments |
| | Red | Repeat Question; Prospective answers not permitted | |
| | Blue | Questions where neither "not applicable" nor "N/A" answers are permitted | |
| | Green | Repeat questions where neither "Prospective" nor "Not Applicable" are permitted | |
| | No Color | "Yes"; "No"; "Prospective" and "Not Applicable" are all permissible answers | |
| | # of Questions scored yes, prospective, or "not applicable" | Amount of Aid Disbursed | Impact on final 5% aid payment/impact on total aid |
| | 41-50 | 100% | No penalty |
| | 33-40 | 80% | Lose 20% which equals 1% of total aid |
| | 25-32 | 60% | Lose 40% which equals 2% of total aid |
| | 17-24 | 40% | Lose 60% which equals 3% of total aid |
| | 9-16 | 20% | Lose 80% which equals 4% of total aid |
| | 0-8 | 0% | Lose 100% which equals 5% of total aid |
| | Question | Table of Weblinks | |
| | 4 | http://nj.gov/comptroller/news/docs/press_local_government_legal_fees.pdf | |
| | 8 | http://www.fema.gov/national-flood-insurance-program-community-rating-system | |
| | 8 | http://www.nj.gov/dep/floodcontrol/about.htm | |
| | 13 | http://www.nj.gov/dca/divisions/dlgs/lfns/07/2007-5.doc | |
| | 20 | http://www.nj.gov/dca/divisions/dlgs/lfns/13/2013-3.pdf | |
| | 21 | http://www.nj.gov/dca/divisions/dlgs/lfns/14/2014-09.pdf | |
| | 23 | http://www.nj.gov/dca/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc | |
| | 24 | http://www.nj.gov/comptroller/compliance/index.html | |
| | 25 | http://www.nj.gov/dca/divisions/dlgs/lfns/06/2006-21.doc | |
| | 33 & 34 | http://www.nj.gov/dca/divisions/dlgs/lfns/14/2014-21.pdf | |



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

AGENDA ITEM

Review 2015 Council Goals

ATTACHMENTS:

- Council Goals 2015 _final version update (PDF)

2015
COUNCIL GOALS AND PRIORITIES

| <p style="text-align: center;">INITIATIVE</p> <p>Items Completed Items In Progress Items On-going in nature Items Not yet initiated</p> | PROJECT # | STEPS & OBJECTIVE | DELIVERY DATE | SHEPARDING RESPONSIBILITY |
|--|---|---|--|---|
| <p>Prepare plan for Council approval to begin movement of recurring capital expenses to current (2015) budget</p> | <p style="text-align: center;">9.1</p> | <ul style="list-style-type: none"> • Evaluate the current fund budget to provide additional capacity to fund recurring capital expenses • Identify recurring capital expenses that can be moved to the current fund budget • Amend the capital and current fund budget | <ul style="list-style-type: none"> • March 1 • April 1 | <p>Finance Committee Administration CFAC Governing Body</p> |
| <p>Implement approved "cold storage" equipment facility</p> | <p style="text-align: center;">12.3</p> | <ul style="list-style-type: none"> • Prepare initial design/cost estimate • Review and approve initial design • Prepare final design • Prepare specifications/bid • Obtain necessary permitting • Award Bids | <ul style="list-style-type: none"> • June 1 • July 1 • Sept 1 • Oct 1 • Dec 1 | <p>Staff Public Works Committee Governing Body Consultant</p> |

2015
COUNCIL GOALS AND PRIORITIES

| INITIATIVES | PROJECT # | STEPS & OBJECTIVE | DELIVERY DATE | SHEPARDING RESPONSIBILITY |
|--|-----------|--|--|--|
| Improve appearance of CBD, abandoned bikes, trash, and empty tree wells | 1.2 | <ul style="list-style-type: none"> • Determine issues to address • Develop strategies to address identified issues • Implement strategies | <ul style="list-style-type: none"> • April 1 • June 1 • Sept 1 | Staff Public Works Committee |
| Complete work of Affordable Housing Task Force and review recommendations for implementation | 4.1 | <ul style="list-style-type: none"> • Identify potential sites • Evaluate potential sites/recommendations • Present to Council | <ul style="list-style-type: none"> • March 1 • July 1 | Affordable Housing Task force Governing Body Staff |
| Develop Bicycle Path Plan as an element of the Master Plan. | 8.6 | <ul style="list-style-type: none"> • Engage Consultant • Develop Plan • Plan reviewed before PB • Plan adoption | <ul style="list-style-type: none"> • April 1 • Oct 1 • Nov 1 • Dec 1 | Consultant Staff T&T Bike Ped Committee Planning Board |
| Develop style guide for all communications, emails, signs, letterhead etc. & Develop a communication committee to recommend communication enhancements | 11.2 | <ul style="list-style-type: none"> • Develop Communication Committee • Identify component to be included in style guide • Develop style guide | <ul style="list-style-type: none"> • May 1 • July 1 • Sept 1 | Administration Governing Body |

2015
COUNCIL GOALS AND PRIORITIES

| INITIATIVE | PROJECT # | STEPS & OBJECTIVE | DELIVERY DATE | SHEPARDING RESPONSIBILITY |
|---|-----------|--|---|--|
| Prioritize and establish schedule for remaining sections of code requiring harmonization | 2.1 | <ul style="list-style-type: none"> • Review ordinance harmonization calendar • Introduction and adoption of various codes • Send new document to codifier to produce new code book – online and hard copy | <ul style="list-style-type: none"> • March 1 • Ongoing | BM Ordinance Review Committee Administration Attorney |
| Decide on direction of Witherspoon St/Witherspoon – Jackson neighborhood initiative | 3.1 | <ul style="list-style-type: none"> • Gain additional public input • Review available options • Implement agreed upon option | <ul style="list-style-type: none"> • June 1 • Aug 1 • Oct 1 | Council Consultant Staff |
| Review recommendations of Advisory Planning District Task Force for possible implementation | 3.2 | <ul style="list-style-type: none"> • Review recommendation • Select Recommendation • Implement desired recommendations | <ul style="list-style-type: none"> • March 1 • May 1 • September 1 | APD Task force Governing Body |
| Complete harmonization of parking ordinances | 5.1 | <ul style="list-style-type: none"> • Introduction and adoption of parking code • Send new document to codifier to produce new code book – online and hard copy | <ul style="list-style-type: none"> • June 1 • August 1 | Staff Ordinance Review Committee |
| Review staff recommendations for improved ticketing and payment system for Spring St garage, and implement an improved system | 5.2 | <ul style="list-style-type: none"> • Review staff recommendations • Prepare RFP/Bid • Award/Installation of equipment | <ul style="list-style-type: none"> • June 1 • Sept 1 • Oct 1 | Staff |

2015
COUNCIL GOALS AND PRIORITIES

| INITIATIVE | PROJECT # | STEPS & OBJECTIVE | DELIVERY DATE | SHEPARDING RESPONSIBILITY |
|--|-----------|---|---|--|
| Review and update list of historic properties and/or sites | 6.1 | <ul style="list-style-type: none"> Hire Consultant Data collection historic properties and/or sites Public meeting/hearings HPC and PB | <ul style="list-style-type: none"> April 1 Sept 1 Oct 1 | Staff Planning Board Historic Commission Consultant |
| Seek ways to constrain legal costs | 8.3 | <ul style="list-style-type: none"> Monthly monitoring legal cost | <ul style="list-style-type: none"> On going | Legal Committee |
| Issue RFP and select contractor for River Rd solar farm | 8.5 | <ul style="list-style-type: none"> Prepare/Solicit RFP Evaluate Proposals Select contractor | <ul style="list-style-type: none"> April 1 June 1 Sept 1 | Consultant Staff |
| Review and possible reset long term capital plan | 9.4 | <ul style="list-style-type: none"> Review all capital projects Prioritize capital needs adjust spending level if required | <ul style="list-style-type: none"> April 1 | Administration Finance Committee CFAC Council |
| Complete and implement PD strategic plan | 10.1 | <ul style="list-style-type: none"> Complete strategic plan document Develop action plan to achieve strategies identified in the plan | <ul style="list-style-type: none"> April 1 July 1 | Staff Public Safety Committee Consultant |
| Improve web site for appearance and accessibility | 11.1 | <ul style="list-style-type: none"> Develop a list of functional or visual modifications to the website so that it can provide clear and easy to access information | <ul style="list-style-type: none"> July 1 | Governing Body Staff Consultant |

2015
COUNCIL GOALS AND PRIORITIES

| INITIATIVE | PROJECT # | STEPS & OBJECTIVE | DELIVERY DATE | SHEPARDING RESPONSIBILITY |
|---|-----------|---|--|---|
| Review results of study of FD space and equipment needs. Prepare plan for Council review and approval to implement results of study | 12.1 | <ul style="list-style-type: none"> • Review facility needs study • Develop preliminary design options and cost estimates • Develop course of action based on study results | <ul style="list-style-type: none"> • June 1 • Oct 1 • Dec 1 | Mayor Staff Administration Consultant Fire Council |
| Establish working group with PFARS to establish schedule to formalize plans for new PFARS facility | 12.2 | <ul style="list-style-type: none"> • Establish project schedule • Determine and Authorize Funding | <ul style="list-style-type: none"> • April 1 • June 1 | PFARS Administration Council |
| Mary Moss Park -- get neighborhood input, design, put out to bid. Look for opportunities for partnerships for development of park | 12.4 | <ul style="list-style-type: none"> • Receive public input • Develop preliminary design • Prepare specifications/bid | <ul style="list-style-type: none"> • June 1 • July 1 • Sept 1 | Staff Parks and Recreation Commission |
| Establish a capital asset maintenance replacement plan for all capital assets | 12.6 | <ul style="list-style-type: none"> • Identify capital assets • Develop maintenance and replacement plan | <ul style="list-style-type: none"> • August 1 • Oct 1 | Staff |

2015
COUNCIL GOALS AND PRIORITIES

| INITIATIVE | PROJECT # | STEPS & OBJECTIVE | DELIVERY DATE | SHEPARDING RESPONSIBILITY |
|--|-----------|--|---|------------------------------------|
| Develop and implement plan to maximize use of Access Princeton | 10.6 | <ul style="list-style-type: none"> Explore the potential to enhance use of Access Princeton Identify desired enhancement Implement enhancements | <ul style="list-style-type: none"> May 1 July 1 | Administration Staff |
| Look for "best practices" to involve all staff in budget/cost savings | 10.8 | <ul style="list-style-type: none"> Review/evaluate "Best Practice" Implement select practices | <ul style="list-style-type: none"> April 1 | Administration Staff |
| Explore the feasibility of succession planning for larger operating departments | 10.10 | <ul style="list-style-type: none"> Identify succession planning needs Identify talent pool Develop succession strategies Implement succession strategies | <ul style="list-style-type: none"> July 1 Sept 1 Nov 1 | Administration Personnel Committee |
| Fine tune the process of circulating the agendas and supporting documents ahead of meetings. | 10.11 | <ul style="list-style-type: none"> Evaluate agenda process Identify strategies to improve the process Implement agreed upon process improvements | <ul style="list-style-type: none"> April 1 June 1 June 1 | Council Administration |



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

ORDINANCE

An Ordinance by Princeton Authorizing the Amendment of Certain Easements and the Conveyance of Other Easements to the United States Postal Service in Connection with the Palmer Square Post Office Building

ATTACHMENTS:

- Ordinance re conveyance of USPS easements REVISED 9-2015 (DOCX)

**AN ORDINANCE BY PRINCETON
AUTHORIZING THE AMENDMENT OF
CERTAIN EASEMENTS AND THE
CONVEYANCE OF OTHER EASEMENTS TO
THE UNITED STATES POSTAL SERVICE IN
CONNECTION WITH THE PALMER
SQUARE POST OFFICE BUILDING**

WHEREAS, Princeton is the owner in fee of certain property designated as Block 20.2, Lot 71 on the municipal tax maps of former Princeton Borough, situated on Palmer Square in Princeton, Mercer County, New Jersey; and

WHEREAS, the United States Postal Service (USPS), an independent establishment of the Executive Branch of the government of the United States of America, is the adjacent owner in fee of certain property known as the United States Post Office 20 Palmer Square East, Princeton, NJ 08540, also located in Mercer County, which property is improved with a building commonly referred to as the Palmer Square Post Office (Post Office); and

WHEREAS, the footprint of the Post Office occupies the entirety of the Property; and

WHEREAS, the Post Office contains certain appurtenances such as window wells, stairs, etc. that encroach onto the adjacent property owned by Princeton, as more specifically shown on a plan prepared by Van Note-Harvey Associates, PC (Kenneth R. Raike, NJPLS) entitled “Plan Showing Existing and Proposed Easements Adjoining Block 20.02, Lot 70, Prepared for LCOR Ventures, LLC, Princeton, Mercer County, N.J., July 22, 2015,” a copy of which is on file in the Office of the Princeton Clerk; and

WHEREAS, Princeton Municipal Improvement, Inc., a predecessor-in-interest to Princeton, previously conveyed easements to USPS for certain of these encroachments, which easements are shown on the survey referenced hereinabove and recorded in the Mercer County Clerk’s Office in Volume 697, Page 304 et seq., Volume 397, Page 307 et seq., Volume 697, Page 309 et seq. and Volume 697, Page 311 et seq. (hereinafter collectively the “1932 Easements”); and

WHEREAS, the 1932 Easements by their terms will terminate if the USPS sells or conveyed its interest in the Property; and

WHEREAS, in addition to the encroachments covered by the 1932 Easements, there are additional appurtenances that encroach onto Princeton’s property for which there are no easements, specifically, a step at the entrance to the Post Office on the west side of the building; a handicap access area also at the entrance to the Post Office on the west side of the building;; and a portion of an existing window well, all as more particularly described in and depicted on the plan identified hereinabove (the “Encroachment Easement Areas”); and

WHEREAS, the USPS has announced its intent to close the Post Office and convey to the Property to a third party; and

WHEREAS, prior to doing so, the USPS wishes to extend the 1932 Easements by removing their termination provisions and correcting certain technical deficiencies; and

WHEREAS, the USPS also wishes to acquire permanent easement rights from Princeton where the encroachments are located on Princeton's property and adjacent to existing easements and integral to the Post Office, in order to allow the encroachments to remain, and for which it is prepared to pay \$85,000.00 to the municipality; and

WHEREAS, the Local Lands and Buildings Law at N.J.S.A. 40A:12-13(b)(1) authorizes a municipality to convey any real property or interest therein not needed for a public use by private sale to the United States of American or any department or agency thereof; and

WHEREAS, the Princeton Mayor and Council find that the USPS's use of the Encroachment Easement Areas and the 1932 Easement areas create minimal impact on Grantor and that their conveyance upon the terms set forth herein will be beneficial to the public, the Grantee and any successor-in-interest to Grantee;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of Princeton as follows:

Section 1. Preamble incorporated. The findings set forth in the preamble to this ordinance are hereby incorporated and made a part hereof as if restated in full.

Section 2. Extension of 1932 Easements and conveyance of new easements for Easement Encroachment Areas authorized. The Mayor and Council hereby authorize the conveyance and correction of the 1932 Easements identified in the preamble hereto and the conveyance of new easements for the Easement Encroachment Areas also identified in the preamble hereto (collectively, the 2015 Easement Areas), in exchange for a payment of eighty-five thousand dollars (\$85,000.00) to the municipality, and upon the terms and conditions set forth in a certain agreement entitled "Easement Agreement," a copy of which is attached hereto and made a part hereof, which agreement shall be subject to such technical revisions as the Princeton Attorney may in his or her professional judgment deem reasonable, necessary and prudent. This authorization does not include any easements or other interests other than those depicted on the Plan identified in the preamble hereto.

Section 3. Mayor, Clerk and Attorney authorized to execute documents. The Mayor, Clerk and/or Attorney are hereby authorized and directed to execute any and all documents and take any and all actions necessary to effectuate the terms hereof.

Section 4. Severability. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 5. Effective Date. This ordinance shall take effect upon its passage and publication, as required by law.

The Palmer Square post office building is located adjacent to property owned by the municipality of Princeton. The boundary line between the post office property and Princeton property follows the footprint of the building itself. Various appurtenances to the building, such as window wells, entrances steps, a handicap access ramp, and cellar stairs encroach onto the Princeton property. The purpose of this ordinance is to authorize Princeton to revise certain existing easements and to convey other easements to enable these existing encroachments/appurtenances to remain in place. The proposed easement agreement being approved by this ordinance and a survey showing the location of the easements to be revised or conveyed are available for inspection between 8:30 a.m. and 4:30 p.m. Monday through Friday in the office of the Princeton Clerk.

The foregoing ordinance was introduced at a meeting of the Mayor and Council of Princeton held on September 28, 2015 and will be further considered for final passage after a public hearing thereon at a meeting of said Mayor and Council to be held at the Princeton Municipal Complex, 400 Witherspoon Street on October 12, 2015 which begins at 7:00 p.m.



Kathleen K. Brzezynski
Deputy Clerk

to Princeton for the not-to-exceed amount of five thousand six hundred and seventy dollars (\$5,670.00) for a term beginning on November 1, 2015 and ending on December 31, 2015; and

WHEREAS, the value of the contract will not exceed \$17,500.00; and

WHEREAS, Contractor will complete and file with Princeton a Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 *et seq.* certifying that Contractor has not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of Princeton; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of this contract without public bidding on the basis that it is a contract for the performance of extraordinary, unspecifiable services; and

WHEREAS, Contractor has demonstrated that it is uniquely qualified to fulfill Princeton's needs in connection with its deer management and deer removal program by reason of its many years of experience nationally and in the Township with deer removal and contraception and proven safety record and success rate; and

WHEREAS, the Administrator has certified that this contract is in compliance with the statutes and regulations concerning the award of contracts for extraordinary, unspecifiable services in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.1 *et seq.*; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement for deer population distance sampling estimate services with White Buffalo, Inc., a Connecticut nonprofit corporation with its principal place of business at 26 Davison Road, Moodus, Connecticut 06469, for an amount not to exceed five thousand six hundred and seventy dollars (\$5,670.00) and for a term beginning on November 1, 2015 and ending on December 31, 2015.

2. A copy of this Resolution, the Campaign Contributions Affidavit, the Certification of Extraordinary, Unspecifiable Services and the executed Agreement shall be placed on file in the Office of the Clerk.

3. A notice of this action shall be published in the Princeton Packet, as required by law.

CERTIFICATION

I, Linda S. McDermott, Clerk of Princeton, do hereby certify that the foregoing Resolution was considered and adopted by the Princeton Council at its regular meeting held on the 12th day of October, 2015.

Linda S. McDermott, Clerk
Princeton

ATTACHMENTS:

- WB Resolution - distance sampling (DOCX)
- WB Agreement 2015 - distance sampling (DOCX)

CERTIFICATION
OF EXTRAORDINARY, UNSPECIFIABLE SERVICES

TO: Mayor and Council of Princeton

FROM: Marc Dashield, Administrator

DATE: October 8, 2015

RE: White Buffalo, Inc. Agreement for Distance Sampling Population Estimate Services

This is to request the Mayor and Council's approval of a resolution authorizing a contract to be executed as an extraordinary, unspecifiable service under N.J.S.A. 40A:11-5(1)(a)(ii) for the following:

Firm: White Buffalo, Inc., 26 Davison Road, Moodus, CT 06469 ("White Buffalo")

Cost: As set forth in White Buffalo's 24 September, 2015 proposal, services will be paid for labor and out-of-pocket expenses, with a \$5,670.00 not-to-exceed amount for services rendered. This amount may be increased by change order, as permitted by law.

Period: The contract shall begin on November 1, 2015 and terminate on December 31, 2015.

Purpose: Provide deer population distance sampling estimate services to Princeton in connection with its 2015-2016 community-based deer management plan and designation as a special deer management area pursuant to P.L. 2000, c. 46.

This contract is requested to be awarded without competitive bids as an extraordinary, unspecifiable service under N.J.S.A. 40A:11-5(1)(a)(ii). I do hereby certify as follows:

1. Quotations have not been solicited for this project because it was not practicable to do so.
2. These services necessitate a thorough understanding of deer removal and deer management techniques, marksmanship, expertise and experience in the use alternative deer removal methods, as well as a thorough knowledge of Princeton and Princeton's deer herd and a proven record of safety and reliability. For these reasons, the requested service is specialized and qualitative in nature requiring White Buffalo's expertise, extensive training, proven reputation, and lengthy experience managing Princeton's deer herd.
3. The sought-after services cannot reasonably be described in written specifications for the reasons set forth in numbers 2 and 3.

4. White Buffalo is uniquely qualified to provide the requested services because of the experience and reputation of its staff in the fields of wildlife biology and deer removal and deer management, and its experience with providing similar services to other agencies and communities as well as to Princeton.
5. I have reviewed the rules of the Division of Local Government Services as contained in N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered a contract for the provision of extraordinary, unspecifiable services in accordance with the requirements thereof.

Respectfully,

Marc Dashield, Administrator

Proposed Budget - Distance Sampling Deer Population Estimate – Independent of Culling

Princeton, New Jersey

Submitted by White Buffalo, Inc.

24 September 2015

PERSONNEL (With assistance from Nate Barson, animal control officer)

Project Supervisor

Data analysis, and report writing

1 person X 3 hours X \$150/hour \$450

Technician

Distance Sampling methods (November 2015)

1 person X 4 days X \$950/day \$3,800

DIRECT COSTS

Travel

Mileage (800 miles @ \$0.60/mile) \$480

Hotel (3 room-nights) \$700

Food (\$60 per diem/person X 4 person-days) \$240

TOTAL **\$5,670.00**

**PRINCETON
COUNTY OF MERCER, STATE OF NEW JERSEY**

WILDLIFE MANAGEMENT SERVICES AGREEMENT
(White Buffalo, Inc.)

This **WILDLIFE MANAGEMENT SERVICES AGREEMENT** (the “Agreement”), entered into as of this 12th day of October, 2015, by and between **THE MUNICIPALITY OF PRINCETON**, a municipal corporation of the State of New Jersey located in the County of Mercer, whose mailing address is 400 Witherspoon Street, Princeton, New Jersey, 08540 (“Princeton”) and **WHITE BUFFALO INC.**, a Connecticut nonprofit corporation with its principal place of business at 26 Davison Road, Moodus, Connecticut 06469 (the “Provider”).

WITNESSETH

WHEREAS, in 2000, the municipality formerly known as the Township of Princeton determined that the size of the local white-tailed deer population within the municipal boundaries of the Township posed a hazard to the health and welfare of the citizens and residents of the Township, and threatened the ecology of the Township’s open spaces and parklands; and,

WHEREAS, to remedy the problem, from 2000-2012, the Township implemented an annual deer management program whose purpose was to reduce the size of the deer population in the Township and attenuate the negative impacts caused by said deer; and

WHEREAS, with the exception of the 2010-2011 deer hunting season, the Township from 2000-2012 retained the Provider annually to implement the Township's program because the Provider is experienced and engages in the business of providing wildlife management services, including without limitation lethal culling services as well as nonlethal management services designed to control localized deer populations; and,

WHEREAS, as of January 1, 2013, the Township of Princeton and the Borough of Princeton consolidated pursuant to the New Jersey Municipal Consolidation Act, *N.J.S.A. 40:43-66.35* to become the new municipality of Princeton; and

WHEREAS, Princeton desired to continue the Township's deer management program, and received approval of its plan from the New Jersey Division of Fish and Wildlife and the Fish and Game Council in 2013 and 2014, which included the procurement of specialized deer removal and deer management services from Provider; and

WHEREAS, Princeton now wishes to continue with the Provider's deer population distance sampling estimate services in connection with its 2015-2016 community-based deer management plan and designation as a special deer management area and in to maintain the size of the local deer herd at a stable level; and

WHEREAS, Princeton has authorized a contract with the Provider for extraordinary, unspecifiable services pursuant to the provisions of the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-5(1)(a)*;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. **Services of the Provider.**

a. The Provider agrees to perform the services for Princeton with authorization from the New Jersey Division of Fish and Wildlife as set forth in Exhibit A, attached hereto and made a part hereof as if fully set forth herein. The services to be provided by the Provider shall be performed only on those public lands owned by Princeton as shall be authorized by Princeton, and/or such other public or private lands within the municipal boundaries of Princeton for which

the Provider has obtained the consent of the landowner and such neighboring landowners whose residences or buildings are located within 450 feet of any area where the Provider will be providing its services (such authorized areas hereinafter referred to as the "Site"). It shall be solely the responsibility of the Provider to obtain consent from private landowners in writing as required under this Agreement.

b. The services and projects described in Exhibit A are hereinafter referred to as the "Designated Services." The Provider will utilize Anthony J. DeNicola, PhD, to provide overall supervision of the performance of the Designated Services and Ryan Rodts as its project coordinator and field supervisor. The Provider shall be solely responsible for ensuring the full and proper completion of the Designated Services, and shall devote whatever time and attention is necessary to reasonably ensure the adequate performance of the Designated Services in a professional and competent manner.

c. The Provider represents that it is a corporation duly organized and existing in good standing under the laws of the State of Connecticut and authorized to do business in New Jersey. The Provider further represents that it, and any of its employees and agents performing Designated Services are duly licensed, certified and/or registered as may be necessary to provide such Designated Services to Princeton. The Provider covenants and represents that all Designated Services will be performed in full compliance with any and all applicable federal, state and/or local laws, statutes, rules, regulations and ordinances, including without limitation any and all requirements of the New Jersey Division of Fish and Wildlife.

2. **Term.** This Agreement shall commence on November 1, 2015 and shall expire on December 31, 2015.

3. **Compensation.** In consideration of the performance by the Provider of the Designated Services, Princeton shall pay to the Provider the fees set forth in Exhibit A, plus all travel, lodging, and meal expenses incurred by the Provider in the performance of its obligations under this Agreement, for a total sum not to exceed five thousand six hundred seventy dollars (\$5,670.00). The payment of any expenses must first be approved in writing by Princeton. Within thirty (30) days of receipt of an invoice detailing hours spent and expenses, payment shall be made to the Provider in one (1) installment.

4. **Termination.** The Provider shall have the right, without prejudice to any other right or remedy it may have, to terminate any or all of its Designated Services if: a) the provision of the Designated Services as set forth in Exhibit A is disrupted to the extent it makes it impossible or impractical to perform such services; b) the Provider believes that the services cannot be performed safely; or c) Princeton fails to provide the assistance to the Provider as set forth in Exhibit A. Upon such termination by the Provider, the Provider shall be entitled to the termination fee as set forth in Exhibit A. Princeton shall have the right, without prejudice to any other rights or remedies it may have, to terminate this Agreement with respect to all or any Designated Services at any time; provided that the Provider shall be paid for all unpaid services performed as of such termination date, and provided further that Princeton shall be entitled to a refund of any fees paid in advance that are unearned as of such termination date.

5. **Independent Contractor Status.**

a. The Provider shall perform all services under this Agreement as an “independent contractor” and not an employee of Princeton.

b. The Provider shall have the right to employ any person or persons to perform the services under this Agreement or to otherwise assist the Provider, and all such persons shall be trained and paid by the Provider. The Provider shall carry all insurance with respect to its employees and agents as may be required by applicable law including without limitation workers' compensation insurance, and shall pay and withhold all required federal, state and local taxes, unemployment, disability and other insurance premiums, all applicable social security taxes, and all other taxes or expenses incurred or due and payable by reason of the Provider's employment of such employees.

c. Princeton agrees that the Provider, as an independent contractor, shall be entitled to exercise such discretion and judgment in the provision of its services to fulfill and comply with the requirements set forth in this Agreement.

d. The parties agree that Princeton will not provide the Provider, its principals, agents, or employees any benefit, coverages or privileges, including, without limitation, social security, profit-sharing, unemployment, workers' compensation, disability, medical insurance, life insurance or pension benefits, that Princeton might provide to employees of Princeton. Unless otherwise required by law, Princeton does not intend and shall have no obligation to the Provider to withhold any sums due the Provider for, and the Provider retains all obligations and liability relating to, the payment of the Provider's federal, state and local income and employment taxes, and the Provider shall hold Princeton harmless from any failure on the Provider's part to meet its obligations pursuant to this Section 5 of the Agreement.

e. The Provider is not authorized to assume or create any obligation or responsibility, express or implied, on behalf of, or in the name of, Princeton or to bind Princeton in any manner.

6. **Affirmative Action.** The Provider agrees to comply with the terms and conditions of the affirmative action/equal employment goal compliance statement attached hereto as Exhibit "B" and made a part hereof.

7. **Political Contribution Disclosure.** This Agreement has been awarded to the Provider based on the merits and abilities of contractor to provide the goods or services as described herein. This Agreement was not awarded through a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, Provider hereby certifies that Provider (including persons and other business entities having an interest in contractor as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-1, et seq. (i.e., in excess of \$300.00) in the one year period preceding the award of this Agreement that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this Agreement, nor will it make any such reportable contribution during the term of this Agreement to any municipal committee of a political party is serving in an elective public office of Princeton of Princeton when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of Princeton when the Agreement is awarded.

8. **Business Registration.** Provider agrees to comply with the terms and conditions set forth in the N.J. Business Registration and Sales and Use Tax Addendum that is attached hereto as Exhibit "C."

9. **Insurance.** The Provider shall procure and maintain for the duration of this Agreement, at its sole expense, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Designated Services undertaken by the Provider pursuant to this Agreement.

Coverage shall be in the following form and amounts:

- General Liability: Coverage in the amount of two million dollars (\$2,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage.
- Automobile Liability: Coverage in the amount of one million dollars (\$1,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage.
- Workers' Compensation: Statutory as required by the State of New Jersey.

Such insurance shall require that Princeton be notified at least ten days in advance of the cancellation thereof. The Provider shall furnish Princeton with a certificate or certificates of insurance evidencing the coverage required hereunder prior to commencing any Designated Services and from time to time as may be reasonably requested by Princeton.

10. **Indemnification.**

a. The Provider agrees to indemnify, defend, and save Princeton and its officers, employees, and agents forever harmless from and against, and to promptly make payment for any and all losses, damages, expenses (including, without limitation, court costs, amounts paid in settlement, judgments, reasonable attorneys' fees or other expenses for investigating and defending, including, without limitation, those arising out of the enforcement of this Agreement),

suits, actions, claims, deficiencies, liabilities or obligations sustained or incurred by Princeton as a result of the Provider's performance of the Designated Services described herein, except for those sustained or incurred based on allegations that the Designated Services provided herein are unauthorized or illegal.

b. Princeton agrees to indemnify, defend, and save the Provider and its directors, officers, employees, owners, agents and affiliates and their successors and assigns or heirs and personal representatives forever harmless from and against, and to promptly make payment for any and all losses, damages, expenses (including, without limitation, court costs, amounts paid in settlement, judgments, reasonable attorneys' fees or other expenses for investigating and defending, including, without limitation, those arising out of the enforcement of this Agreement), suits, actions, claims, deficiencies, liabilities or obligations sustained or incurred by Provider relating to, caused by or resulting from:

- i. allegations that the Designated Services provided herein are unauthorized or illegal;
- ii. any breach by Princeton of the terms of this Agreement, including, but not limited to, any failure to pay any fees or expenses owed; and/or
- iii. the preparation and provision of documents and/or testimony pursuant to one or more subpoenas issued in connection with any claim, suit or proceeding against Princeton or against its agents or affiliates or their successors or assigns.

c. Any amounts due and owing from Princeton for any losses pursuant to this indemnification provision shall be offset on a dollar for dollar basis by any amount recovered in respect of such losses pursuant to the Policy called for in Section 6 of this Agreement. The

obligations of each party under the forgoing indemnification provisions shall survive the termination of the Agreement.

11. **Notices.** All notices required or permitted under this Agreement shall be in writing and shall be deemed effective upon personal delivery or upon deposit in the United States Post Office, by registered or certified mail, postage prepaid and addressed as follows:

If to Princeton: Princeton Clerk
400 Witherspoon Street
Princeton, New Jersey 08540

With a copy to: Princeton Municipal Attorney
Mason, Griffin & Pierson, P.C.
101 Poor Farm Road
Princeton, New Jersey 08540

If to Provider: Dr. Anthony J. DeNicola
26 Davison Road
Moodus, CT 06469
Fax: (860) 873-2785

With a copy to: Eric M. Grant
Yamin & Grant LLC
Grand Professional Building
182 Grand Street, Suite 417
Waterbury, Connecticut 06702

12. **Pronouns.** Whenever the context may require, any pronouns used in this Agreement shall include the corresponding masculine, feminine or neuter forms, and the singular forms of nouns and pronouns shall include the plural and vice versa.

13. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, whether written or oral relating to the subject matter of this Agreement. No representation, promise, inducement or statement of intention not set forth in this Agreement has been made by or on behalf of either party hereto.

14. **Amendment.** This Agreement may be amended or modified only by a written instrument executed by both Princeton and the Provider.

15. **Governing Law.** This Agreement shall be construed, interpreted and enforced in accordance with the laws of the State of New Jersey.

16. **Successors and Assigns.** This Agreement shall be binding upon, and inure to the benefit of both parties and their respective permitted successors, assigns and other legal representatives. Neither this Agreement nor the rights arising hereunder shall be assignable by either of the parties hereto to any third party without the prior written consent of the other party to this Agreement.

17. **No Third Party Beneficiaries.** Nothing in this Agreement shall be deemed or construed as creating or granting any benefits or rights to third parties or as an admission of liability by either Princeton or Provider. Furthermore, nothing in this Agreement shall be construed as a waiver of any of Princeton's immunities or defenses under state or federal law.

18. **Miscellaneous.**

a. No waiver by either party of any right, condition, term or provision of this Agreement shall operate as a waiver of any preceding or subsequent right, condition, term or provision hereof. A waiver or consent given by either party on any one occasion shall not be construed as a bar or waiver of any right of such party on any other occasion.

b. The captions of the sections of this Agreement are for convenience of reference only and in no way define, limit or affect the scope or substance of any section of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year set forth above.

ATTEST:

PRINCETON

Linda S. McDermott, Clerk

By: _____
Hon. Liz Lempert, Mayor

WITNESS OR ATTEST:

WHITE BUFFALO, INC.

, Secretary

By: _____
Anthony J. DeNicola, President

EXHIBIT A

DESIGNATED SERVICES

I. **Project.** Pursuant to the terms and conditions of the Wildlife Management Services Agreement by and between Princeton and the Provider, the Provider agrees to perform the following services for Princeton: In accordance with the Provider's September 24, 2015 proposal entitled "Proposed Budget – Distance Sampling Deer Population Estimate – Independent of Culling ("Budget Proposal"), attached hereto as Exhibit A.1, provide deer population distance sampling estimate services in all areas of Princeton described in said proposal, subject to the following terms and conditions:

A. The Provider shall arrange for and supply the necessary services, equipment, and personnel. Princeton shall provide such additional equipment and/or personnel to assist the Provider as shall mutually be deemed necessary by Princeton and the Provider.

B. The Provider shall keep such data and records regarding the performance of the Designated Services as requested by Princeton.

C. The Provider shall comply with all of the terms and conditions set forth in any Community Based Deer Management Permit or other permit issued by the New Jersey Division of Fish and Wildlife.

D. Princeton hereby covenants that it shall obtain all necessary approvals from the New Jersey Division of Fish and Wildlife for the performance of the Designated Services set forth in this Agreement.

II. **Compensation.** The fees for the Project ("Project Fees") shall be as set forth in and in accordance with the budget set forth in Exhibit A.1, plus those expenses described in paragraph 3 of this Agreement. The foregoing notwithstanding, the total amount of

EXHIBIT A

compensation paid to Provider shall not exceed s five thousand six hundred seventy dollars (\$5,670.00).

III. **Termination Fee.** In the event the Provider terminates the Agreement pursuant to Paragraph 4 of the Agreement, the Provider shall be compensated for work completed and all expenses incurred up until the date of termination.

IV. **Cost of Delay.** In the event that Provider's ability to implement the deer removal program after arriving in Princeton is disrupted continuously for more than seventy-two consecutive hours as a result of any action taken by any person who is opposed to the Designated Services contemplated herein, it is hereby agreed that Princeton will pay the Provider one thousand dollars (\$1,000.00) per day for each day the Provider is unable to implement the deer removal program due to such disruption, up to a maximum of five thousand dollars (\$5,000.00), to help defray the cost associated with such delays.

V. **Project Scope.** The goal of the Project is to remove as many deer as possible from Princeton as is needed to maintain the size of the deer herd at Princeton's goal of 250 deer post-culling (approximately 20 deer per square mile). The obligations of this Agreement, however, including but not limited to payment of the Project Fees, are separate and distinct from this goal and the parties agree to perform all of their obligations regardless of the number of white-tailed deer finally removed by the Completion Date of the Project.

EXHIBIT A

Proposed Budget - Distance Sampling Deer Population Estimate – Independent of Culling

Princeton, New Jersey

Submitted by White Buffalo, Inc.

24 September 2015

PERSONNEL (With assistance from Nate Barson, animal control officer)

Project Supervisor

Data analysis, and report writing

1 person X 3 hours X \$150/hour \$450

Technician

Distance Sampling methods (November 2015)

1 person X 4 days X \$950/day \$3,800

DIRECT COSTS

Travel

Mileage (800 miles @ \$0.60/mile) \$480

Hotel (3 room-nights) \$700

Food (\$60 per diem/person X 4 person-days) \$240

TOTAL **\$5,670.00**

EXHIBIT A.1



RESOLUTION 15-299

A Resolution Authorizing Adjustments of the Sewer Billing for Princeton University for the Tax Year 2015

WHEREAS, 2015 sewer for Princeton University was incorrectly billed, and;

WHEREAS, 2015 sewer accounts should be reduced by \$30,286.35, and;

WHEREAS, it is the desire of the Mayor and Council of Princeton reduce the sewer billing on the below listed properties in the amount of \$30,286.35 for incorrectly billed sewer, and adjust the preliminary 2016 sewer.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Princeton, County of Mercer, State of New Jersey, that the following sewer taxes are hereby canceled and the Princeton Tax Collector is authorized to adjust her records, and is hereby released from the collection of the same.

Table with 4 columns: BLOCK, LOT, QUALIFIER, 2015. Rows include 10801 6, 11301 11 C28, and 11501 16 C02.

Councilperson Absent Present 1st 2nd Yea Nay Abstain Disqualified
Ms. Butler
Ms. Crumiller
Ms. Howard
Mr. Miller
Mr. Liverman
Mr. Simon
Mayor Lempert

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 12th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of Princeton, this 13th day of October, 2015.

Linda S. McDermott Municipal Clerk

ATTACHMENTS:

- memo 2015 Princeton University Multiple sewer adj (DOC)

MEMORANDUM:

To: Liz Lempert, Mayor
Bernard P. Miller, Council President
Jo Butler, Councilwoman
Heather Howard, Councilwoman
Jenny Crumiller, Councilwoman
Lance Liverman, Councilman
Patrick Simon, Councilman

To: Marc Dashield, Princeton Administrator
Kathryn Monzo, Princeton Asst. Administrator/
Director of Finance

From: Tammie Tisdale, CTC

Date: October 12, 2015

Re: 2015 Multiple Princeton University Sewer Adjustments

I am requesting a sewer billing adjustment for Block-10801 Lot-6, Block-11501 Lot-16 QI-C02 and Block-11301 Lot-11 QI-C28 that were billed in incorrectly. Attached is a resolution that list adjustments For Princeton University sewer accounts. Originally incorrect information was received for the water Usage and this corrects the overbilling.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Affordable Housing

RESOLUTION 15-300

Princeton Affordable Housing Program, Subsidy Payment, 269 Griggs Drive, Not to Exceed \$19,450.

PRINCETON
COUNTY OF MERCER, STATE OF NEW JERSEY

RESOLUTION

WHEREAS, as part of Princeton Affordable Housing Program, upon the resale of affordable housing units, subsidies are required if the new purchase price is less than the resale price, in order for the affordable seller to receive the resale price, plus any appreciation based upon the increase in the regional income median guidelines from the date of purchase to the date of sale; and

WHEREAS, 269 Griggs Drive, Princeton, New Jersey is a unit which is a part of the Affordable Housing Program; and

WHEREAS, in order to facilitate the resale of this affordable unit, the Town is called upon to provide a subsidy not to exceed \$19,450.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. As recommended by the Princeton Housing Board, in order to facilitate the resale of 269 Griggs Drive, Princeton has made available the sum of \$19,450.00 as an affordable seller subsidy.
2. This Resolution shall relate to the date of closing, October 24, 2015.
3. A certified true copy of this resolution shall be furnished by the Princeton Clerk to the Princeton Housing Board and Ms. Anna Christy Peacock,

the Princeton Affordable Housing Coordinator, upon its adoption.

CERTIFICATION

I, LINDA S. MCDERMOTT, Clerk of Princeton, do hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held on the _____ day of _____ 2015.

LINDA S. McDERMOTT, Clerk
Princeton

ATTACHMENTS:

- 269 Griggs Drive Memo (DOC)
- 269 Griggs Drive Council resolution to purchase (DOC)



PRINCETON AFFORDABLE HOUSING

Monument Hall
1 Monument Drive
Princeton, NJ 08540
609-688-2029
Fax: 609-688-2053
cpeacock@princetonnj.gov

MEMORANDUM

To: Mayor & Council of Princeton

From: Anna Christy Peacock, Affordable Housing Coordinator

Date: September 23, 2015

Re: **SUBSIDY PAYMENT TO AN AFFORDABLE HOUSING SELLER-
269 GRIGGS DRIVE**

The Princeton Housing Board, at its meeting on September 8, 2015, approved a subsidy payment for \$19,450.00 to an affordable housing seller. Subsidies are required if the new purchase price is less than the resale price, in order for the affordable seller to receive the resale price, plus any appreciation based upon the increase in the regional income median guidelines from the date of purchase to the date of sale.

At this transaction, Princeton will capture its share of appreciation in the amount of \$10,076.00. This amount offsets the subsidy, leaving Princeton's net subsidy to be the amount of \$9,374.00.

We respectfully request that Mayor and Council consider this Resolution at its meeting on October 12, 2015.

Thank you.

Anna Christy Peacock
Affordable Housing Coordinator
Princeton, NJ 08540

Attachments

cc: Trishka Cecil, Esquire
Ed Schmierer, Esquire
Marc Dashield, Administrator
Kathryn Monzo, Deputy Administrator
Sandra Webb, CFO

PRINCETON
COUNTY OF MERCER, STATE OF NEW JERSEY

RESOLUTION

WHEREAS, the Princeton Housing Board assists with the administration of Princeton Affordable Housing Program; and

WHEREAS, 269 Griggs Drive, Princeton, New Jersey is a unit which is a part of the Affordable Housing program; and

WHEREAS, this unit is to be sold on or about October 24, 2015. The Resale Price is more than the new Purchase price. As a result, the Town is required to provide a subsidy to the affordable housing seller so that the seller will receive, in accordance with the provisions of the Princeton Affordable Housing Program, the sales price based upon the increase in median income; and

WHEREAS, this subsidy totals approximately \$19,450.00; and

WHEREAS, The Princeton Housing Board, through its Affordable Housing Coordinator, is satisfied that this subsidy is in order and recommends that these funds be made available by the Town of Princeton;

NOW, THEREFORE, BE IT RESOLVED by The Princeton Housing Board as follows:

1. The Princeton Housing Board hereby recommends that the Princeton Mayor and Council provide a subsidy in an amount not to exceed \$19,450.00 in order to facilitate the resale of 269 Griggs Drive, Princeton, New Jersey to an income eligible purchaser.

2. This recommendation shall relate to the date of closing, October 24, 2015.
3. A certified true copy of this resolution shall be furnished by Ms. Anna Christy Peacock, the Princeton Affordable Program Coordinator to the Mayor and Council of Princeton, and counsel to Princeton upon its adoption.

CERTIFICATION

I, Anna Christy Peacock, the Princeton Affordable Program Coordinator, hereby certify that the foregoing resolution was adopted by the Princeton Housing Board at its meeting held on the 8 day of September, 2015.



Anna Christy Peacock
Princeton Affordable Housing Coordinator



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Affordable Housing

RESOLUTION 15-301

Resolution, Downpayment Assistance, Applicant #56, Not to Exceed \$5,000.

**PRINCETON
COUNTY OF MERCER, STATE OF NEW JERSEY**

RESOLUTION

WHEREAS, the Princeton Housing Board oversees the Princeton Affordable Housing Program; and

WHEREAS, said Board is responsible for making recommendations to the Mayor and Council of Princeton concerning downpayment assistance loans for individuals participating in the Affordable Housing Program; and

WHEREAS, Applicant #56 has requested a downpayment assistance loan in an amount not to exceed \$5,000.00 in order to supplement the downpayment; and

WHEREAS, the Princeton Housing Board has reviewed and recommends approving this request for a downpayment loan:

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The Mayor and Council of Princeton, utilizing funds for downpayment assistance through the Princeton Housing Trust Fund hereby authorize a loan to Applicant # 56 in a sum not to exceed \$5,000.00.
2. The owner of the affordable unit located at Maclean Street shall execute a

Mortgage and Mortgage Note in favor of Princeton for repayment of the loan at the time of resale or transfer of the property, or any borrowing against the affordable unit.

3. A certified true copy of this resolution shall be furnished upon its adoption by the Princeton Clerk to the Princeton Affordable Housing Coordinator.

CERTIFICATION

I, LINDA S. McDERMOTT, Clerk of Princeton, hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held on the _____ day of _____ 2015.

LINDA S. McDERMOTT, Clerk
Princeton

ATTACHMENTS:

- Down Payment Memo (DOC)
- 8.31.15 resolution-downpayment loan to council (DOCX)



PRINCETON AFFORDABLE HOUSING

Monument Hall
1 Monument Drive
Princeton, NJ 08542
609-688-2029
Fax: 609-688-2053
cpeacock@princetonnj.gov

MEMORANDUM

To: Mayor & Council of Princeton

From: Anna Christy Peacock,
Affordable Housing Coordinator

Date: October 8, 2015, 2015

Re: PRINCETON AFFORDABLE HOUSING PROGRAM: RESOLUTION
AUTHORIZING DOWNPAYMENT ASSISTANCE LOAN # 56

Under the Princeton Affordable Housing Program, Princeton may maintain the affordability of housing units in the Program by providing downpayment assistance loans to affordable purchasers in order to supplement downpayment amounts and closing costs.

Previously, the Housing Board voted at its September 8, 2015, meeting, to unanimously recommend that Mayor & Council consider authorizing a sum not to exceed \$5,000.00 from the Princeton Affordable Housing Trust account for the purpose of offering a Downpayment Assistance loan to a qualified affordable purchaser who has requested said loan.

We respectfully request that the Mayor and Council consider this Resolution at its next meeting on October 12, 2015.

Thank you.

Anna Christy Peacock
Affordable Housing Coordinator
Princeton, NJ 08540

Attachments

CC: Marc Dashield, Administrator
Kathryn Monzo, Assistant Administrator/ Finance Office
Sandra Webb, CFO
Trishka W. Cecil, Esq.

PRINCETON HOUSING BOARD
RESOLUTION NO. 2015 -

WHEREAS, the Princeton Housing Board administers a Downpayment Assistance Loan Program to assist income-eligible households to purchase affordable housing in Princeton; and

WHEREAS, the income-eligible household purchasing an affordable unit has applied for Downpayment assistance from Princeton; and

WHEREAS, the Princeton Housing Board has discussed this application and has determined that the downpayment assistance should be given to this applicant.

NOW, THEREFORE, BE IT RESOLVED by the Princeton Housing Board, as follows:

1. The purchaser of the affordable unit shall be known as Downpayment Assistance Applicant #56.
2. Downpayment Assistance Applicant #56 shall be given a down payment assistance loan in an amount not to exceed \$5,000.00 at an interest rate of 2.4% in order to purchase an affordable unit and shall execute a Mortgage and Mortgage Note in favor of Princeton for repayment of the loan at the time of resale, or transfer of the affordable unit, or borrowing against the property.
3. A certified true copy of this resolution shall be furnished by Ms. Anna Christy Peacock, the Princeton Affordable Program Coordinator to the Mayor and Council of Princeton, and counsel to Princeton upon its adoption.

CERTIFICATION

I, Anna Christy Peacock, the Princeton Affordable Program Coordinator, hereby certify that the foregoing resolution was adopted by the Princeton Housing Board at its meeting held on the 8 day of September, 2015.

A handwritten signature in black ink, appearing to read "Anna Christy Peacock", with a horizontal line extending to the right.

Anna Christy Peacock
Princeton Affordable Housing Coordinator



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Clerk

AGENDA ITEM

Bills & Claims

ATTACHMENTS:

- Bills & Claims (PDF)

List of Bills - Clearing Claims

Meeting Date: 10/12/2015 For bills from 09/29/2015 to 10/08/2015

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|--|-----------|-------------|
| 17483 | 2517 - 80-84 NASSAU STREET HOLDINGS, LLC | PO 19506 REFUND ESCROW 15-171 | 115.36 | 115.36 |
| 17484 | 2682 - ACCELA, INC. #774375 | PO 15891 BLANKET CLERK SOFTWARE | 1,400.00 | 1,400.00 |
| 17485 | 3060 - ACCURATE TANK TESTING LLC | PO 19338 TANK TESTING FOR 229 JOHN STREET-TO | 300.00 | 300.00 |
| 17486 | 32 - ALL INDUSTRIAL-SAFETY PRODUCTS | PO 19173 QUOTE #207736 FOR MARKING PAINT | 269.52 | 269.52 |
| 17487 | 3095 - APPLIED DESIGN INITIATIVE, LLC | PO 19508 REFUND AND CLOSE ESCROW 15-194 | 500.00 | 500.00 |
| 17488 | 57 - AT&T | PO 16182 BLANKET \ MONTHLY CHARGES | 37.66 | 37.66 |
| 17489 | 1567 - AUDIO SERVICES | PO 19397 MEDIA PLATE AND TV MOUNT IN RECREAT | 1,243.00 | 1,243.00 |
| 17490 | 664 - BALDINO, SALVATORE | PO 19490 HOURS WORKED FOR AUGUST 2015 | 1,818.00 | 1,818.00 |
| 17491 | 2003 - BARR, R. DONALD | PO 19574 3RD QTR MEDICAL -AUGUST- SEPT. & OC | 3,504.30 | 3,504.30 |
| 17492 | 646 - BEN SHAFFER RECREATION INC. | PO 19187 BASKETBALL RIMS (REPLACEMENTS) \ PR | 243.52 | |
| | | PO 19299 ATHLETIC FIELD EQUIPMENT \ PROPOSAL | 678.40 | 921.92 |
| 17493 | 1537 - BISHOP, SHIRLEY M., PP, LLC. | PO 17764 RESOLUTION # 2015-6 | 1,705.00 | 1,705.00 |
| 17494 | 3101 - BLAIR PARK SERVICES | PO 19596 Refund Special Duty | 2,137.03 | 2,137.03 |
| 17495 | 1959 - BROADVIEW NETWORKS | PO 19600 8/24/15-9/23/15 #609688AAAJ | 2,642.70 | 2,642.70 |
| 17496 | 859 - BROADWAY MINERVA CLEANERS | PO 19310 INSPECT, CLEAN AND REPAIR TURNOUT G | 1,023.50 | 1,023.50 |
| 17497 | 16 - BUSINESS BISTRO INC. | PO 19431 DELI SANDWICHES | 376.00 | 376.00 |
| 17498 | 1047 - CANON SOLUTIONS AMERICA, INC. | PO 19343 OCE COPIER 8/1/2015 TO 8/31/2105 | 340.53 | 340.53 |
| 17499 | 3097 - CARR, CHARLES | PO 19487 refund escrow 15-201 Carr/373 Ewing | 568.50 | 568.50 |
| 17500 | 982 - CASCADE SUBSCRIPTION SERVICE, | PO 19339 ANNUAL SUBSCRIPTION FOR FIRE ENGINE | 358.00 | 358.00 |
| 17501 | 1920 - CAVANAUGH'S INC. | PO 19319 QUARTERLY SERVICE | 65.00 | 65.00 |
| 17502 | 1913 - CENTURY OFFICE PRODUCTS | PO 19424 COPY MACHINE LEASE | 948.00 | 948.00 |
| 17503 | 3092 - CHAMBERS PROPERTIES, LLC | PO 19510 REFUND AND CLOSE ESCROW 14-082 CHAM | 930.82 | 930.82 |
| 17504 | 106 - COMMUNICATIONS SPECIALISTS INC. | PO 17427 BLANKET / MAINTENANCE | 449.00 | 449.00 |
| 17505 | 1879 - COMMUNITY GRANTS, PLANNING & HOUSIN | PO 19222 RESOLUTION # 2015-238 / ADA SIDEWA | 2,532.70 | 2,532.70 |
| 17506 | 2930 - CUSTOM CARE SERVICES, INC. | PO 17765 RESOLUTION # 2015-99 \2015 MOWING C | 6,970.00 | |
| | | PO 17765 RESOLUTION # 2015-99 \2015 MOWING C | 5,576.00 | 12,546.00 |
| 17507 | 777 - DELL MARKETING L.P. | PO 18417 DELL XPS 8700 COMPUTER REPLACE POLI | 1,938.50 | |
| | | PO 18775 Dell Laptops for OEM and training | 16,281.59 | |
| | | PO 19269 DELL INSPIRON 15 5000 LAPTOP FOR TA | 708.69 | 18,928.78 |
| 17508 | 294 - EA PROPERTIES, LLC | PO 17875 1st & 2nd Quarter Lease Agreement - | 3,915.61 | 3,915.61 |
| 17509 | 2634 - EFFECT LAKE LLC | PO 19393 REDEMPTION FOR CERT#2014-02 BL-5403 | 51,773.10 | 51,773.10 |
| 17510 | 1808 - EISENACH, MARK | PO 19514 RELEASE OF ESCROW FOR CO | 15,007.41 | 15,007.41 |
| 17511 | 1806 - EMANN, MARK V. | PO 19573 3RD QUT 2015 RETIREE MED | 546.54 | 546.54 |
| 17512 | 3047 - EMERGENCY SERVICES SYSTEMS INC. | PO 19043 THESE ARE PARTS AND MATERIALS FOR T | 2,599.83 | |
| | | PO 19044 THESE ARE PARTS AND MATERIALS FOR T | 1,280.99 | 3,880.82 |
| 17513 | 1078 - FBI NAA - NJ | PO 19321 ANNUAL TRAINING CONFERENCE - "PREPA | 600.00 | |
| | | PO 19362 3RD QUARTER MEETING - LT. ROB TOOLE | 45.00 | |
| | | PO 19406 2015 ANNUAL CONFERENCE - OCTOBER 5- | 200.00 | 845.00 |
| 17514 | 3098 - FRANK, CHRISTOPHER | PO 19515 REFUND OF CASH ESCROW FOR CO -78 WE | 5,004.07 | 5,004.07 |
| 17515 | 3085 - FRCH DESIGN WORLDWIDE | PO 19486 refund escrow 11-829FRCH Design Wor | 500.00 | 500.00 |
| 17516 | 417 - GITTELL, DR. AMY J. | PO 18400 RESOLUTION # 2015-52 | 660.00 | 660.00 |
| 17517 | 170 - GRAINGER | PO 19313 BLANKET - TOOLS AND SUPPLIES | 51.28 | 51.28 |
| 17518 | 172 - GREATER MERCER TMA | PO 16724 RESOLUTION # 2015-66 \ TRANSPORTATI | 5,315.25 | |
| | | PO 17976 RESOLUTION # 2015-120 / SERVICES FO | 460.00 | 5,775.25 |
| 17519 | 290 - GUSCIORA, WALTER REED | PO 17530 RESOLUTION # 2015-5\PROSECUTOR | 17,500.00 | 17,500.00 |
| 17520 | 1707 - HENDERSON, MICHAEL | PO 19548 3RD QTR RETIREE INSURANCE | 2,021.46 | 2,021.46 |
| 17521 | 185 - HERMITAGE PRESS INC. | PO 19404 HUMAN RESOURCES ENVELOPES | 110.00 | 110.00 |
| 17522 | 2546 - HERTRICH FLEET SERVICE INC. | PO 17935 RESOLUTION # 2015-146 \ PURCHASE OF | 88,340.00 | |
| | | PO 18079 ALL WHEEL DRIVE (INCLUDES 5.7L V8 H | 21,624.80 | 109,964.80 |
| 17523 | 3082 - HSKO EXCAVATING | PO 19440 Special Duty Refund | 690.00 | 690.00 |
| 17524 | 191 - HOME DEPOT/GEFCF | PO 17029 BLANKET/ BUILDINGS GROUNDS SUPPLIES | 53.05 | 53.05 |
| 17525 | 687 - IH ENGINEERS | PO 19537 TRAFFIC ENGINEERING REVIEW | 4,886.01 | 4,886.01 |
| 17526 | 1651 - JANSEN, GEORGE | PO 19524 4TH QTR 2015 MED GAP | 1,441.65 | 1,441.65 |
| 17527 | 211 - JOHNNY ON THE SPOT INC. | PO 19352 RENTAL UNITS (3) CP SOUTH | 588.40 | 588.40 |
| 17528 | 3102 - KASTL, JAKUB | PO 19598 REFUND OF OVERPAYMENT FOR CURBSIDE | 65.00 | 65.00 |
| 17529 | 1620 - KIM SCHULMAN, ELIZABETH | PO 19437 REIMBURSEMENT OF MEMBERSHP DUES FOR | 405.00 | 405.00 |
| 17530 | 2903 - KYOCERA DOCUMENT SOLUTIONS | PO 17157 RESOLUTION # 2015-70 / MANAGED PRIN | 3,024.50 | 3,024.50 |
| 17531 | 1598 - LEADER PROMOTIONS | PO 19292 UNIFORMS JACKET | 358.13 | 358.13 |
| 17532 | 244 - LEVINE, KEITH | PO 19461 CELL PHONE REIMBURSEMENT - AUG 2015 | 20.00 | 20.00 |
| 17533 | 3075 - LUSTRE-CAL NAMEPLATE CORPORATION | PO 19284 BICYCLE ID TAGS | 399.00 | 399.00 |
| 17534 | 1555 - MAYFLOWER CLEANERS LLC | PO 16189 BLANKET \ DRY CLEANING | 1,238.28 | 1,238.28 |
| 17535 | 1553 - MCCAFFREYS MARKET | PO 19492 RELEASE OF PERFORMANCE FEE- ADMINIS | 625.00 | 625.00 |
| 17536 | 289 - MGL PRINTING SOLUTIONS | PO 19125 BLANKET PO | 40.57 | |
| | | PO 19478 8 1/2 X 11 MINUTE BOOK FILLER PAPER | 114.00 | 154.57 |

List of Bills - Clearing Claims

Meeting Date: 10/12/2015 For bills from 09/29/2015 to 10/08/2015

| Check# | Vendor | Description | Payment | Check Total |
|--------|--|--|------------|-------------|
| 17537 | 305 - MORASKI, WILLIAM | PO 19453 2015 EYEGLASS REIMBURSEMENT, 9/10/2 | 150.00 | 150.00 |
| 17538 | 993 - MOTOROLA SOLUTIONS | PO 18712 APX6000UHF R2 MODEL 1.5 PORTABLE | 141.75 | |
| | | PO 18712 APX6000UHF R2 MODEL 1.5 PORTABLE | 7,987.85 | 8,129.60 |
| 17539 | 760 - MOUNT, DAWN | PO 19539 TOTAL MILAGE FROM FALL MINI CONFERE | 45.42 | 45.42 |
| 17540 | 2938 - MRA INTERNATIONAL, INC | PO 19227 NETWORK FIBER SWITCH UPGRADES | 5,693.07 | 5,693.07 |
| 17541 | 922 - MYZIE, JONATHAN | PO 19520 REFRIGERATOR REIMBURSEMENT | 119.57 | 119.57 |
| 17542 | 1359 - NAETI | PO 19246 REGISTRATION FOR KEITH LEVINE, REHS | 189.00 | 189.00 |
| 17543 | 3090 - NETWORK BUILDING + CONS | PO 19509 REFUND AND CLOSE 13-103 NETWORK BUI | 3,172.04 | 3,172.04 |
| 17544 | 1033 - NEW JERSEY AMERICAN WATER | PO 19500 CP NORTH ACCT 1018210019280447 | 627.51 | |
| | | PO 19566 GREENWAY ACCT 1018210020008461 | 4,828.03 | |
| | | PO 19599 SEPTEMBER 2015 | 252.00 | |
| | | PO 19599 SEPTEMBER 2015 | 3,469.36 | 9,176.90 |
| 17545 | 2721 - NEWTOWN OFFICE & COMPUTER SUPPLY, | PO 19348 BLANKET\ OFFICE SUPPLIES | 72.54 | 72.54 |
| 17546 | 757 - NJ E-Z PASS | PO 19495 TOLLS | 25.00 | 25.00 |
| 17547 | 1433 - NORTHERN SAFETY CO.,INC. | PO 19324 STORAGE LOCKERS FOR STAFF | 505.54 | 505.54 |
| 17548 | 359 - O'CONNELL, MARIA | PO 19494 REPLENISH PETTY CASH | 372.98 | 372.98 |
| 17549 | 1921 - OCCUPATION MEDICINE SERVICES | PO 19405 A.THOMAS VOLUNTEER PRE-SCREENING 8/ | 1,505.00 | 1,505.00 |
| 17550 | 1426 - OGLESBY, VICTORIA | PO 19601 4TH QTR 2015 RETIREE MEDICAL | 1,562.50 | 1,562.50 |
| 17551 | 553 - OLIVES GOURMET BAKERY & DELI | PO 19128 BLANKET - VARIOUS FOOD ORDERS | 96.70 | 96.70 |
| 17552 | 499 - PAT SHIELDS, WILLIAM | PO 19376 VINYL BANNER FOR FIRE PREVENTION DA | 79.61 | 79.61 |
| 17553 | 370 - PCH DEVELOPMENT CORPORATION | PO 17158 RESOLUTION # 2015-34/ PROFESSIONAL | 2,315.00 | 2,315.00 |
| 17554 | 1383 - PETRONE, ELLEN | PO 19308 July and August Hours | 442.50 | 442.50 |
| 17555 | 2827 - PRINCETON AIR CONDITIONING, INC | PO 19289 SERVICE CALL | 276.50 | 276.50 |
| 17556 | 3091 - PRINCETON NASSAU PEDIATRICS | PO 19511 REFUND AND CLOSE ESCROW 13-104 PRI | 377.26 | 377.26 |
| 17557 | 50 - PRINCETON ONLINE | PO 19425 SMALL ANCHOR AD FOR 1 YEAR AS A GOV | 600.00 | 600.00 |
| 17558 | 591 - PRINCETON PACKET, INC. | PO 18929 INTRO TAXIS | 156.10 | |
| | | PO 18930 CONTRACTS 7/31/15 | 770.70 | |
| | | PO 18960 SMALL CITIES DISPLAY AD | 192.40 | |
| | | PO 19098 LEGAL NOTICES FOR ADVERTISEMENT | 218.40 | |
| | | PO 19126 BLANKET / VARIOUS LEGAL ADS | 113.05 | 1,450.65 |
| 17559 | 1347 - PRINCETON POSTMASTER | PO 19545 ROLLS OF STAMPS | 735.00 | 735.00 |
| 17560 | 592 - PRINCETON PUBLIC LIBRARY | PO 19360 HUNGER BANQUET - JANITORAL SERVICES | 192.00 | 192.00 |
| 17561 | 603 - PSE&G CO | PO 19499 HILLTOP PARK ACCT 6599460607 | 1,152.10 | 1,152.10 |
| 17562 | 3094 - RACICH JOSEPH & BARBARA | PO 19488 refund escrow 15-173 Racich/72 Arre | 469.50 | 469.50 |
| 17563 | 2163 - RB HOMES, INC. | PO 19481 RELEASE OF PERFORMANCE GUARANTY | 17,615.20 | 17,615.20 |
| 17564 | 1293 - ROMATOWSKI, VICTOR | PO 19474 SMOKE CHECK CANNED SMOKE FULL CASE | 109.06 | 109.06 |
| 17565 | 2503 - RUTGERS THE STATE UNIVERSITY | PO 18834 Executive Masters of Public Adminis | 444.50 | 444.50 |
| 17566 | 640 - S. BROTHERS, INC. | PO 16354 RESOLUTION # 2014-359\IMPROVEMENTS | 286,442.42 | 286,442.42 |
| 17567 | 1280 - SAFEGUARD BUSINESS SYSTEMS | PO 19368 625 VISIT SLIPS | 309.56 | 309.56 |
| 17568 | 637 - SAMZIE'S UNIFORMS LTD. | PO 16810 BLANKET / UNIFORMS | 3,007.22 | 3,007.22 |
| 17569 | 1272 - SAVALLI, PETER J. | PO 19525 3RD QTR 2015 MED GAP | 2,133.39 | 2,133.39 |
| 17570 | 1185 - SHARP ELECTRONICS CORPORATION | PO 18060 BLANKET/ PHOTO COPIER LEASES | 661.76 | |
| | | PO 18927 CLERKS OFFICE SHARP COPIER 7/1/15-7 | 10.00 | 671.76 |
| 17571 | 670 - SOMERSET COUNTY POLICE ACADEMY | PO 18897 TRAINING | 1,025.00 | 1,025.00 |
| 17572 | 2458 - SPEEDY MART | PO 19496 PRISONER MEALS | 92.54 | 92.54 |
| 17573 | 1214 - STORR TRACTOR CO | PO 19317 ATHLETIC FIELD EQUIPMENT | 645.05 | 645.05 |
| 17574 | 2627 - SUSTAINABLE JERSEY | PO 19330 REGISTRATION FOR THE SUSTAINABLE JE | 35.00 | 35.00 |
| 17575 | 1002 - TACTICAL PUBLIC SAFETY | PO 17760 PROGRAMMING OF POLICE ZETRON CONSOL | 500.00 | |
| | | PO 19466 RADIO MAINTENANCE CONTRACT FOR YEAR | 13,644.00 | 14,144.00 |
| 17576 | 2579 - THE SAFARILAND GROUP | PO 19244 TRAINING | 1,790.00 | 1,790.00 |
| 17577 | 3088 - THE TOWER CLUB OF PRIN UNIV | PO 19484 Refund escrow 12-892 The Tower Clu | 1,137.11 | 1,137.11 |
| 17578 | 1017 - THOMSON REUTERS | PO 19476 WEST ANNUAL CHARGES | 1,879.00 | 1,879.00 |
| 17579 | 2010 - TOP LINE CONSTRUCTION CORP. | PO 16745 RESOLUTION # 2015-68\IMPROVEMENTS T | 270,917.60 | 270,917.60 |
| 17580 | 3086 - TPR EDUCATION, LLC | PO 19485 refund escrow 12-887 TPR Education | 1,117.70 | 1,117.70 |
| 17581 | 960 - TRANS UNION RISK | PO 16178 BLANKET \ MONTHLY CHARGES ACCT#58 | 115.75 | 115.75 |
| 17582 | 2610 - TRAP FIND, LLC | PO 19276 REGISTRATION FOR MOTOR VEHICLE CONC | 300.00 | 300.00 |
| 17583 | 879 - TRINITY CHURCH | PO 19507 REFUND AND CLOSE ESCROW 14-116 | 410.76 | 410.76 |
| 17584 | 1165 - TRUSTEES PRINCETON UNIVERSITY | PO 19512 REFUND AND CLOSE MISCELLANEOUS PRIN | 5,650.56 | 5,650.56 |
| 17585 | 1164 - U.S DIAGNOSTICS | PO 19153 BLANKET\SCREEN SUPPLIES | 419.06 | 419.06 |
| 17586 | 3067 - UNIQUE PHOTO INC. | PO 19327 INK AND PAPER FOR PASSPORT CAMERA | 86.00 | 86.00 |
| 17587 | 1156 - US IDENTIFICATION MANUAL | PO 19363 U.S. IDENTIFICATION MANUAL UPDATE S | 82.50 | 82.50 |
| 17588 | 2915 - VALUATION CONSULTANTS, LLC | PO 16939 RESOLUTION # 2015-91 | 3,200.00 | 3,200.00 |
| 17589 | 1278 - VAN CLEEF ENGINEERING ASSOC. | PO 19527 INSPECTION SERVICES FOR MERWICK | 559.00 | 559.00 |

List of Bills - Clearing Claims

Meeting Date: 10/12/2015 For bills from 09/29/2015 to 10/08/2015

| Check# | Vendor | Description | Payment | Check Total |
|--------|-----------------------------------|---|----------|-------------|
| 17590 | 2583 - VASIL I.D. TRAINING LLC | PO 19243 REGISTRATION FOR IDENTIFYING FRAUDU | 357.00 | 357.00 |
| 17591 | 408 - VECTOR SECURITY | PO 15882 FIRE ALARM MONITORING RECREATION CU | 141.00 | |
| | | PO 15881 FIRE ALARM MONITORING POOL COMPLEX | 158.00 | |
| | | PO 16334 MONTHLY FIRE ALARM AND PANIC ALARM | 51.00 | 350.00 |
| 17592 | 28 - VERIZON CABS | PO 16811 BLANKET \ ACCT #: 609.M55.0201 481 | 377.91 | |
| | | PO 17428 BLANKET / VERIZON | 584.74 | 962.65 |
| 17593 | 962 - VERIZON/TRENTON | PO 16812 BLANKET \ ACCT #: 609.M55.0201 481 | 72.22 | |
| | | PO 16813 BLANKET \ ACCT #: 201.202.6342 071 8 | 170.52 | |
| | | PO 17317 BLANKET \ ACCT #: 201.Z02-0036 630 | 1,402.01 | 1,644.75 |
| 17594 | 751 - VERIZON/TRENTON | PO 17426 BLANKET \ ACCT #: 000824887389 88Y | 16.30 | 16.30 |
| 17595 | 2155 - VINCENT BALDINO & BROS. LL | PO 18986 RESOLUTION # 2015-253 \ WASHINGTON | 3,850.00 | 3,850.00 |
| 17596 | 974 - VITAL COMMUNICATIONS, INC. | PO 15890 TAX ASSESSOR MOD IV ONLINE SERVICE | 820.00 | 820.00 |
| 17597 | 1146 - VOIP NETWORKS | PO 15889 MITEL ACD REPORTING MAINTENANCE FOR | 300.00 | 300.00 |
| 17598 | 3089 - VOSSLER, CATHLEEN M | PO 19483 refund escrow 12-894 Vossler/132 pa | 371.62 | 371.62 |
| 17599 | 2 - W.B MASON | PO 19503 OFFICE SUPPLIES | 106.56 | 106.56 |
| 17600 | 1142 - WATCHUNG SPRING WATER | PO 16304 ENCUMBERANCE WATER COOLERS | 957.00 | |
| | | PO 17889 GM DARY MAGIC COFFEE - JAN 2015 | 727.51 | 1,684.51 |
| 17601 | 44 - WENDY PETERSON OSBORN | PO 17874 1st & 2nd Quarter Lease Agreement - | 3,915.61 | 3,915.61 |
| 17602 | 2450 - WHITMAN | PO 18669 RESOLUTION # 2015-185 \ ENVIRONMENT | 3,000.00 | |
| | | PO 19422 RESOLUTION # 2015-200 \ AT 227-229 | 267.50 | |
| | | PO 19422 RESOLUTION # 2015-200 \ AT 227-229 | 1,182.50 | 4,450.00 |
| 17603 | 2677 - WIRELESS ELECTRONICS, INC. | PO 19290 SIERRA WIRELESS GX450 VERIZON MODEM | 1,500.00 | 1,500.00 |
| 17604 | 1001 - WTH TECHNOLOGY, INC. | PO 19380 POLICE MAPPING SOFTWARE ANNUAL SUPP | 4,170.00 | 4,170.00 |
| 17605 | 1075 - YARDVILLE SUPPLY COMPANY | PO 18868 BLANKET - TOOLS AND SUPPLIES | 212.35 | |
| | | PO 18868 BLANKET - TOOLS AND SUPPLIES | 275.62 | |
| | | PO 18957 BLANKET/BUILDING MATERIALS | 361.39 | 849.36 |
| 17606 | 1075 - YARDVILLE SUPPLY COMPANY | PO 19040 MISC SUPPLIES - COMM NIGHT OUT 08/0 | 969.96 | 969.96 |
| 17607 | 1116 - YOUNG, LILIAN | PO 19523 OCT 2015 MED - RX | 1,017.39 | 1,017.39 |
| TOTAL | | | | 967,746.68 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|--------------------------------------|------------|--------------|---------------|--------|
| 01-192-08-105-010 | CURBSIDE ORGANICS PROGRAM | | | 65.00 | |
| 01-201-20-105-200 | PERSONNEL - OE | 5,814.41 | | | |
| 01-201-20-110-200 | MAYOR & COUNCIL OE | 4,846.70 | | | |
| 01-201-20-111-200 | ADMINISTRATIVE & EXECUTIVE OE | 376.00 | | | |
| 01-201-20-120-200 | MUNICIPAL CLERK OE | 3,407.24 | | | |
| 01-201-20-124-200 | CALL CENTER OE | 600.00 | | | |
| 01-201-20-125-200 | INFORMATION TECHNOLOGY - OE | 25,809.63 | | | |
| 01-201-20-130-200 | FINANCE ADMINISTRATION OE | 53.28 | | | |
| 01-201-20-145-200 | COLLECTION OF TAXES OE | 53.28 | | | |
| 01-201-20-165-200 | ENGINEERING SERVICES OE | 4,460.05 | | | |
| 01-201-20-175-200 | HISTORIC PRESERVATION COMMITTEE - OE | 477.54 | | | |
| 01-201-21-185-200 | ZONING COSTS - OE | 218.40 | | | |
| 01-201-23-220-200 | EMPLOYEE GROUP INSURANCE OE | 13,882.23 | | | |
| 01-201-25-240-200 | POLICE OE | 116,658.75 | | | |
| 01-201-25-265-200 | FIRE OE | 4,857.68 | | | |
| 01-201-25-267-200 | FIRE FACILITIES OE | 1,094.86 | | | |
| 01-201-25-275-200 | MUNICIPAL PROSECUTOR OTHER EXPENSES | 17,500.00 | | | |
| 01-201-26-310-200 | PUBLIC BUILDINGS & GROUNDS OE | 1,142.25 | | | |
| 01-201-27-330-200 | BOARD OF HEALTH OE | 680.00 | | | |
| 01-201-27-331-200 | SUZANNE PATTERSON CENTER OE | 5,315.25 | | | |
| 01-201-27-345-200 | HUMAN SERVICES OE | 192.00 | | | |
| 01-201-27-346-200 | JT DRUG ABUSE PROGRAM - TWP - OE | 1,843.94 | | | |
| 01-201-28-370-200 | JOINT RECREATION BOARD OE | 3,262.36 | | | |
| 01-201-28-371-200 | CELEBRATION OF PUBLIC EVENT OE | 49.28 | | | |
| 01-201-28-375-200 | PARK MAINTENANCE OE | 21,793.76 | | | |
| 01-201-31-440-200 | TELEPHONE OE | 4,696.24 | | | |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-----------------------|--|-------------------|--------------|-------------------|-------------------|
| 01-201-31-445-200 | WATER OE | 1,588.42 | | | |
| 01-201-31-455-200 | SEWER FACILITIES OPERATING OE | 653.88 | | | |
| 01-201-31-460-200 | GASOLINE OE | 20.00 | | | |
| 01-214-55-900-062 | THIRD PARTY LIENS PAYABLE | | | 25,773.10 | |
| 01-260-05-100 | DUE TO CLEARING/CLAIMS | | | 0.00 | 293,185.53 |
| 01-286-55-000-005 | RES - FOR TAX SALE PREMIUM | | | 26,000.00 | |
| TOTALS FOR | CURRENT FUND | 241,347.43 | 0.00 | 51,838.10 | 293,185.53 |
| 02-213-44-904-301 | PRINCETON UNIVERSITY FIRE | | | 1,818.00 | |
| 02-213-54-286-220 | RESERVE: DWI - COURT FUND | | | 7,987.85 | |
| 02-260-05-100 | DUE TO CLEARING/CLAIMS | | | 0.00 | 9,805.85 |
| TOTALS FOR | GRANT FUND | 0.00 | 0.00 | 9,805.85 | 9,805.85 |
| 04-215-10-021-000-000 | VARIOUS CAPITAL IMPROVEMENTS ORD 2010-21 | | | 1,500.00 | |
| 04-215-11-013-000-000 | VARIOUS CAPITAL IMPROVEMENTS ORD 2011-13 | | | 708.69 | |
| 04-215-13-021-000-000 | VARIOUS CAPITAL IMPROVEMENTS ORD 2013-21 | | | 4,471.20 | |
| 04-215-14-025-000-000 | Ordinance 2014-25 | | | 567,276.59 | |
| 04-215-15-007-000-000 | Ordinance 2015-7 | | | 16,281.59 | |
| 04-260-05-100 | DUE TO CLEARING/CLAIMS | | | 0.00 | 590,238.07 |
| TOTALS FOR | GENERAL CAPITAL FUND | 0.00 | 0.00 | 590,238.07 | 590,238.07 |
| 05-201-02-007-200 | PARKING OE | 8,083.22 | | | |
| 05-201-02-009-000 | JITNEY EXPENSES | 460.00 | | | |
| 05-260-05-100 | DUE TO CLEARING/CLAIMS | | | 0.00 | 8,543.22 |
| TOTALS FOR | PARKING UTILITY OPERATING FUND | 8,543.22 | 0.00 | 0.00 | 8,543.22 |
| 17-260-05-100 | Due To Claims/Clearing | | | 0.00 | 55,891.49 |
| 17-290-20-000-000 | PROFESSIONAL FEES | | | 17,080.81 | |
| 17-290-40-000-000 | PERFORMANCE GUARANTEE | | | 38,001.68 | |
| 17-290-50-000-000 | INSPECTION FEES | | | 809.00 | |
| TOTALS FOR | ESCROW | 0.00 | 0.00 | 55,891.49 | 55,891.49 |
| 21-201-12-110-200 | CONSTRUCTION EXPENSES - OE | 109.06 | | | |
| 21-260-05-100 | DUE TO CLAIMS/CLEARING | | | 0.00 | 2,936.09 |
| 21-285-56-084-333 | SPECIAL DUTY | | | 2,827.03 | |
| TOTALS FOR | TRUST FUND | 109.06 | 0.00 | 2,827.03 | 2,936.09 |
| 30-260-05-100 | DUE TO CLAIMS/CLEARING | | | 0.00 | 3,126.43 |
| 30-290-00-000-000 | APPROPRIATIONS | | | 3,126.43 | |
| TOTALS FOR | ESCROW FUND | 0.00 | 0.00 | 3,126.43 | 3,126.43 |
| 40-201-20-105-200 | AFFORDABLE HOUSING BOARD OE | 4,020.00 | | | |
| 40-260-05-100 | DUE TO CLAIMS/CLEARING | | | 0.00 | 4,020.00 |
| TOTALS FOR | AFFORDABLE HOUSING UTILITY | 4,020.00 | 0.00 | 0.00 | 4,020.00 |

Summary By Account

| ACCOUNT | DESCRIPTION | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------------------|--------------------------------|------------|--------------|---------------|--------|
| Total to be paid from Fund 01 | CURRENT FUND | 293,185.53 | | | |
| Total to be paid from Fund 02 | GRANT FUND | 9,805.85 | | | |
| Total to be paid from Fund 04 | GENERAL CAPITAL FUND | 590,238.07 | | | |
| Total to be paid from Fund 05 | PARKING UTILITY OPERATING FUND | 8,543.22 | | | |
| Total to be paid from Fund 17 | ESCROW | 55,891.49 | | | |
| Total to be paid from Fund 21 | TRUST FUND | 2,936.09 | | | |
| Total to be paid from Fund 30 | ESCROW FUND | 3,126.43 | | | |
| Total to be paid from Fund 40 | AFFORDABLE HOUSING UTILITY | 4,020.00 | | | |
| | | ----- | | | |
| | | 967,746.68 | | | |

Checks Previously Disbursed

| | | | | | |
|------|-------------------------|--------------|----------|----------|------------|
| 1001 | HOGANCAMP, STEPHEN | PO# 19513 | | 2,006.79 | 10/01/2015 |
| | | | | ----- | |
| | | | | 2,006.79 | |
| | Total paid from Fund 01 | CURRENT FUND | 2,006.79 | | |
| | | | ----- | | |
| | | | 2,006.79 | | |

Total for this Bills List: **969,753.47**



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Engineering

AGENDA ITEM

Release of Cash Performance Guarantee to Princeton University in the Amount of \$66,300.00 for Faculty Road Grade Crossing and Sidewalk; Administrative Waiver Contingent Upon the Receipt of an Acceptable Maintenance Guarantee and Agreement in the Amount of \$9,945.00 Which is 15% of the Performance Guaranty Amount and Will Serve as the Required Two (2) Year Maintenance Guaranty

ATTACHMENTS:

- PU - Faculty Rd Grade Crossing & Sidewalk rel of perf cont maint (PDF)



Municipality of Princeton

Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496

Department of Community Development
Office of Land Use Engineer
Telephone (609) 921-7077
Fax: (609) 688-2026

John M. West, P.E., P.P.
Land Use Engineer
jwest@princetonnj.gov

To: Robert Kiser, Municipal Engineer

From: John M. West, P.E., P.P., Land Use Engineer JMW

Subject: Request for Performance Guarantee Release
Faculty Road Grade Crossing
14-046

Date: October 5, 2015

A request was received from Princeton University for a release of the Performance Guarantee for the above referenced project.

As a result of this request, this office has performed an inspection of the site improvements and found them to be acceptable.

It is my recommendation that the performance bond and cash portion of the performance guarantees be released upon the receipt of a two year maintenance bond in the amount of 15% of the original performance guarantees amount of \$66,300.00.

$\$66,300.00 @ 15\% = \$9,945.00$

Should you have any questions, please contact me.

cc: Sandy Webb,
Claudia Ceballos



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Release of Maintenance Bond in the Amount of \$178,397.14 For
Improvements to Ewing Street To Top Line Construction Corp.**

ATTACHMENTS:

- Improvements to Ewing St - release of maintenance bond (PDF)

**DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE ENGINEER**

DATE: October 6, 2015
TO: Marc Dashield, Princeton Administrator
FROM: Robert V. Kiser, P.E., Director of Engineering
PROJECT: **Improvements to Ewing Street**
Applicant: Mr. Steve Castela, Vice President
Top Line Construction Corp.
22 Fifth Street
Somerville, NJ 08876

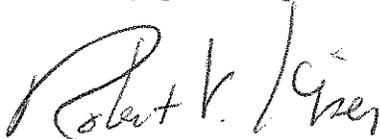
| | | | |
|--|-------------------------------------|---|------------------------------------|
| <input type="checkbox"/> Performance Guaranty | <input type="checkbox"/> Reduction | <input type="checkbox"/> Release | <input type="checkbox"/> Extension |
| <input checked="" type="checkbox"/> Maintenance Guaranty | <input type="checkbox"/> Acceptance | <input checked="" type="checkbox"/> Release | <input type="checkbox"/> Extension |
| <input type="checkbox"/> Completion Time Extension | | <input type="checkbox"/> Status Report | |

This office has received a request from the contractor for the above project. Pertinent project information on file prior to this request is as follows:

1. Performance Guaranty:
Expiration Date: _____ Amount: _____
Form: Bond No. _____ Issued By: _____
2. Maintenance Guaranty:
Expiration Date: _____ Amount: \$178,937.14
Form: Bond No. CA 1356396M Issued By: Great American Insurance Company

All work has been inspected and found to be satisfactory with the exception of some minor items that will be taken care of as part of the Mount Lucas Road project. It is therefore recommended at this time that the Maintenance Guaranty for this project be authorized to be released.

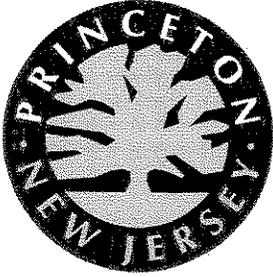
If you have any questions please contact me.



Robert V. Kiser, P.E., Director of Engineering

RVK/cc

cc: Linda McDermott, Municipal Clerk
Kathy Monzo, Deputy Administrator / Director of Finance
Sandy Webb, CFO
Deanna Stockton, P.E., Assistant Engineer
Scott Hutchinson, CAD Design Inspector



Municipality of Princeton

*Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Department of Community Development
Office of the Engineer
Telephone (609)921-7077
Fax: (609) 688-2027*

ROBERT V. KISER, P.E.
Director of Engineering

MEMORANDUM

TO: Robert V. Kiser, PE, Municipal Engineer

FROM: Scott Hutchinson, Engineering Inspector

DATE: October 5, 2015

SUBJECT: **Improvements to Ewing Street
Maintenance Bond Release (CA13556396M) Amount \$178,937.14**

After inspecting the above project, I have no objection to the release of the Maintenance Bond being held by the Municipality of Princeton in the amount of \$178,937.14.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Engineering

RESOLUTION 15-302

Resolution of the Mayor and Council of the Municipality of Princeton to Execute a Donation Agreement with NRG Energy, Inc. For the Donation and Installation of 3 Rapid Flashing Beacons to be Installed at the Intersections of Route 206 and Westcott Road, Route 206 and Cleveland Lane, and Witherspoon Street and Hulfish Street

WHEREAS NRG Energy is a publicly traded energy company with headquarters in West Windsor, New Jersey and Houston, Texas; and

WHEREAS the Municipality of Princeton is a municipal corporation of the State of New Jersey, having a principal place of business at 400 Witherspoon Street, Princeton, New Jersey 08540; and

WHEREAS NRG Energy, through its "Global Giving" program, is dedicated to improving and supporting the health and environmental sustainability of local communities; and

WHEREAS the Municipality of Princeton is committed to improving the health, safety and welfare of its residents; and

WHEREAS NRG Energy has very generously agreed to make a donation of three (3) Solar-Powered Rapid Flashing Beacons (See "Exhibit A") to the Municipality of Princeton for the benefit the health and safety of its residents; and

WHEREAS the Municipality of Princeton graciously accepts this donation and thanks NRG Energy for its commitment to improving the health and safety of the community.

NOW, THEREFORE, BE IT RESOLVED by the Council of Princeton as follows:

1. The Council and Mayor hereby accept the generous donation of three (3) solar-

powered Rapid Flashing Beacons by NRG Energy, Inc. for installation in Princeton, in the interest of public health and safety. The Mayor and Clerk are hereby authorized to execute a Donation Agreement accepting the beacons.

Said

agreement is on file with the Municipal Clerk and may be inspected during regular business hours.

| Councilperson | Absent | Present | 1 st | 2 nd | Yea | Nay | Abstain | Disqualified |
|---------------|--------|---------|-----------------|-----------------|-----|-----|---------|--------------|
| Ms. Butler | | | | | | | | |
| Ms. Crumiller | | | | | | | | |
| Ms. Howard | | | | | | | | |
| Mr. Simon | | | | | | | | |
| Mr. Liverman | | | | | | | | |
| Mr. Miller | | | | | | | | |
| Mayor Lempert | | | | | | | | |

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held on October 12, 2015.

Linda S. McDermott Municipal Clerk

ATTACHMENTS:

- Cover Letter NRG Donation (PDF)
- Final NRG Donor Agreement (PDF)

MASON, GRIFFIN & PIERSON

A PROFESSIONAL CORPORATION
COUNSELLORS AT LAW

MEMORANDUM

To: Mayor and Council of Princeton

From: Andrew M. Slom, Esq.
Assistant Municipal Attorney

Date: October 6, 2015

Re: Princeton-NRG Donor Agreement and Resolution

NRG Energy, Inc. has generously offered to donate and install three (3) solar powered Rapid Flashing Beacons ("RFBs") to Princeton. The RFBs will be installed at the intersections of Route 206 and Westcott Road, Route 206 and Cleveland Lane, and Witherspoon Street and Hulfish Street. The RFBs are also "push-button" activated and will improve pedestrian safety in those areas.

I have, therefore, prepared a Donor Agreement and a Resolution authorizing the Princeton-NRG Donor Agreement. Please find a copy of both attached. The installation of the RFBs and the approval of the Agreement and Resolution are recommended by the Princeton Engineering Department and the Traffic Safety Committee. We would appreciate your considering adopting this Resolution as a part of your Consent Agenda on October 12, 2015.

AMS:cc
attach.

cc: Marc Dashield, Administrator (w/attach.)
Kathryn Monzo, Assistant Administrator/CFO (w/attach.)
Linda S. McDermott, Clerk (w/attach.)
Robert V. Kiser, P.E., Princeton Township Engineer (w/attach.)

V:\USERS\Andrew\Land Use\Princeton\Cover Letter NRG Donation.wpd

DONOR AGREEMENT

AGREEMENT between NRG ENERGY, INC. ("NRG Energy") and the MUNICIPALITY OF PRINCETON ("The Municipality").

WHEREAS NRG Energy is a publicly traded energy company with headquarters in West Windsor, New Jersey and Houston, Texas.

WHEREAS the Municipality of Princeton is a municipal corporation of the State of New Jersey, having a principal place of business at 400 Witherspoon Street, Princeton, New Jersey 08540.

WHEREAS NRG Energy, through its "Global Giving" program, is dedicated to improving and supporting the health and environmental sustainability of local communities.

WHEREAS the Municipality of Princeton is committed to improving the health, safety and welfare of its residents.

WHEREAS NRG Energy has very generously agreed to make a donation of three (3) Solar-Powered Rapid Flashing Beacons (See "Exhibit A") to the Municipality of Princeton for the benefit the health and safety of its residents.

WHEREAS the Municipality of Princeton graciously accepts this donation and thanks NRG Energy for its commitment to improving the health and safety of the community.

NOW, THEREFORE, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. NRG Energy shall bear responsibility for:
 - a. the purchase and procurement of the rapid flashing beacons, related equipment and signage;
 - b. the installation of equipment for the rapid flashing beacons, related equipment and signage; AND
 - c. the maintenance of each of the solar panels.
2. The Municipality shall bear responsibility for:
 - a. obtaining State approval of installation of the rapid flashing beacons to be installed on Route 206;
 - b. obtaining all other necessary permits and approvals necessary for the installation of the rapid flashing beacon units;

- c. the maintenance of the rapid flashing beacons excluding the solar panel components;
 - d. the maintenance of the area surrounding each rapid flashing beacon, including but not limited to removing trees and branches obstructing the solar panels access to sunlight, and motorist and pedestrian views of the signage; AND
 - f. providing traffic calming assistance during the installation process.
3. The rapid flashing beacons and signage are to be installed in the following intersections (See “Exhibit B”):
- a. Route 206 and Westcott Road;
 - b. Route 206 and Cleveland Lane; AND
 - c. Witherspoon Street and Hulfish Street.
4. The rapid flashing beacons will include the NRG Energy logo and design similar to the images in Exhibit A and be push-button activated.
5. This document contains all the terms and conditions agreed to by the parties. Any amendment or modification of this agreement must be approved prior to any action being taken.

Date

Date

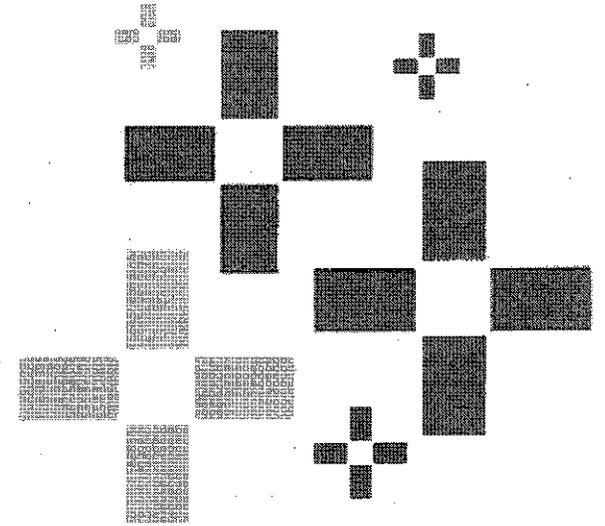
Signature of Donor's Authorized
Representative

Signature of Mayor of Princeton,
Liz Lempert

Date

Signature of Princeton Clerk
Linda S. McDermott

EXHIBIT A

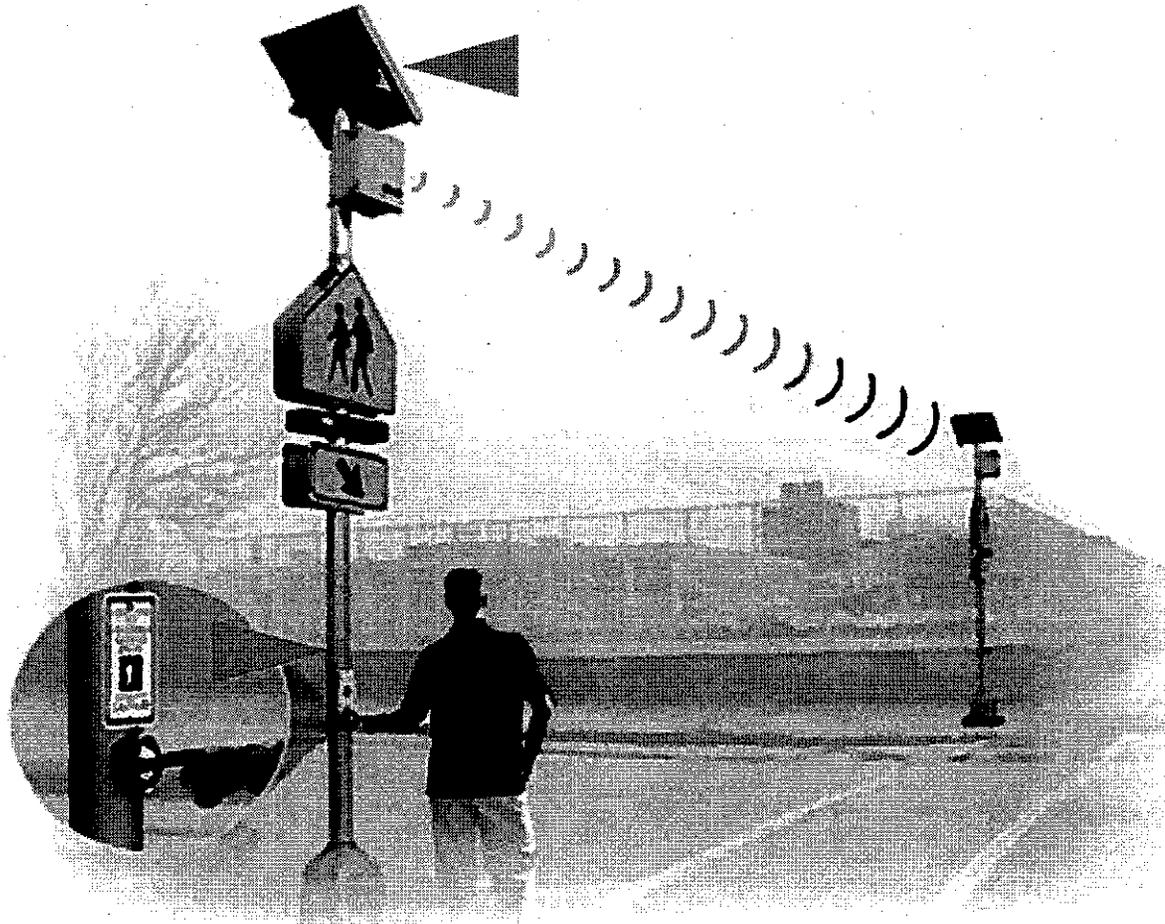


Princeton Solar Crosswalk

Concept Design



Rectangular Rapid Flash Beacon (RRFB) LED Crosswalk Warning System

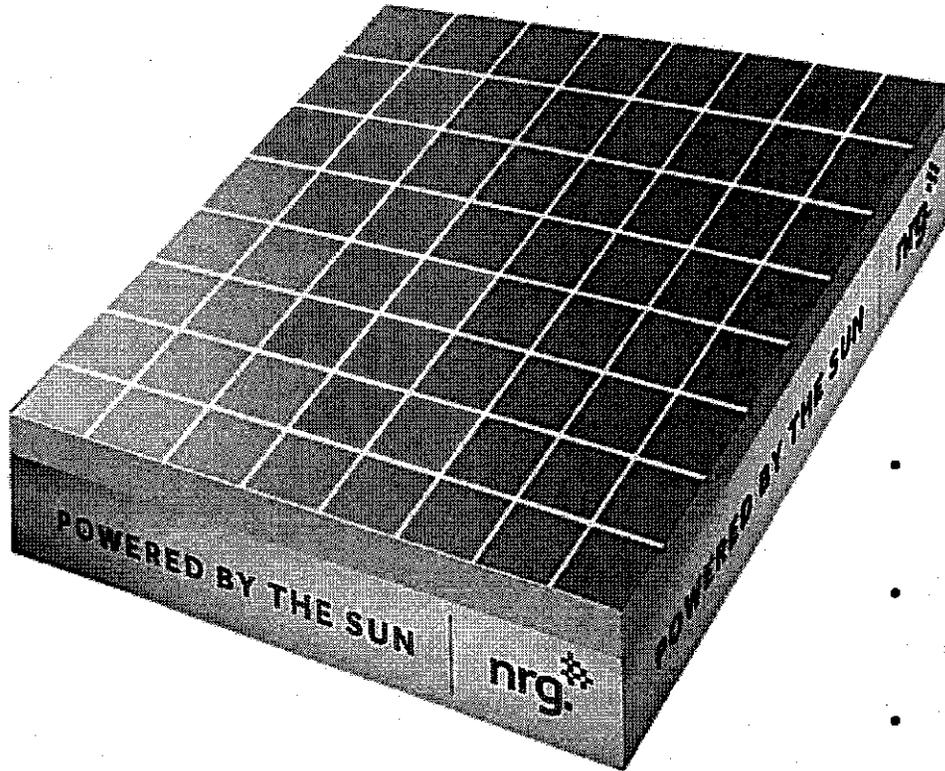


http://www.tapconet.com/solar-led-division/rectangular-rapid-flash-beacons?utm_source=catalog&utm_medium=pdf&utm_campaign=Traffic+Control+Catalog+2013

August 28, 2015



Solar panel with "Powered by the Sun" frame



- Panel is 55 watts and is typically set at 40 or 60 degrees.
- It measures 25.75" W x 25.75" L x 1.4375" H.
- Frame 3 or 4 inches tall



Pole Mockup





Pole Mockup

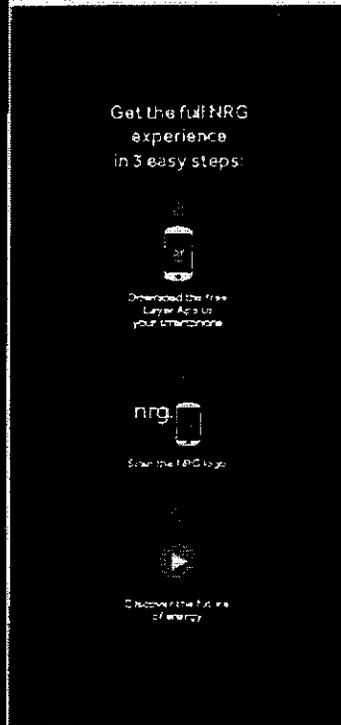
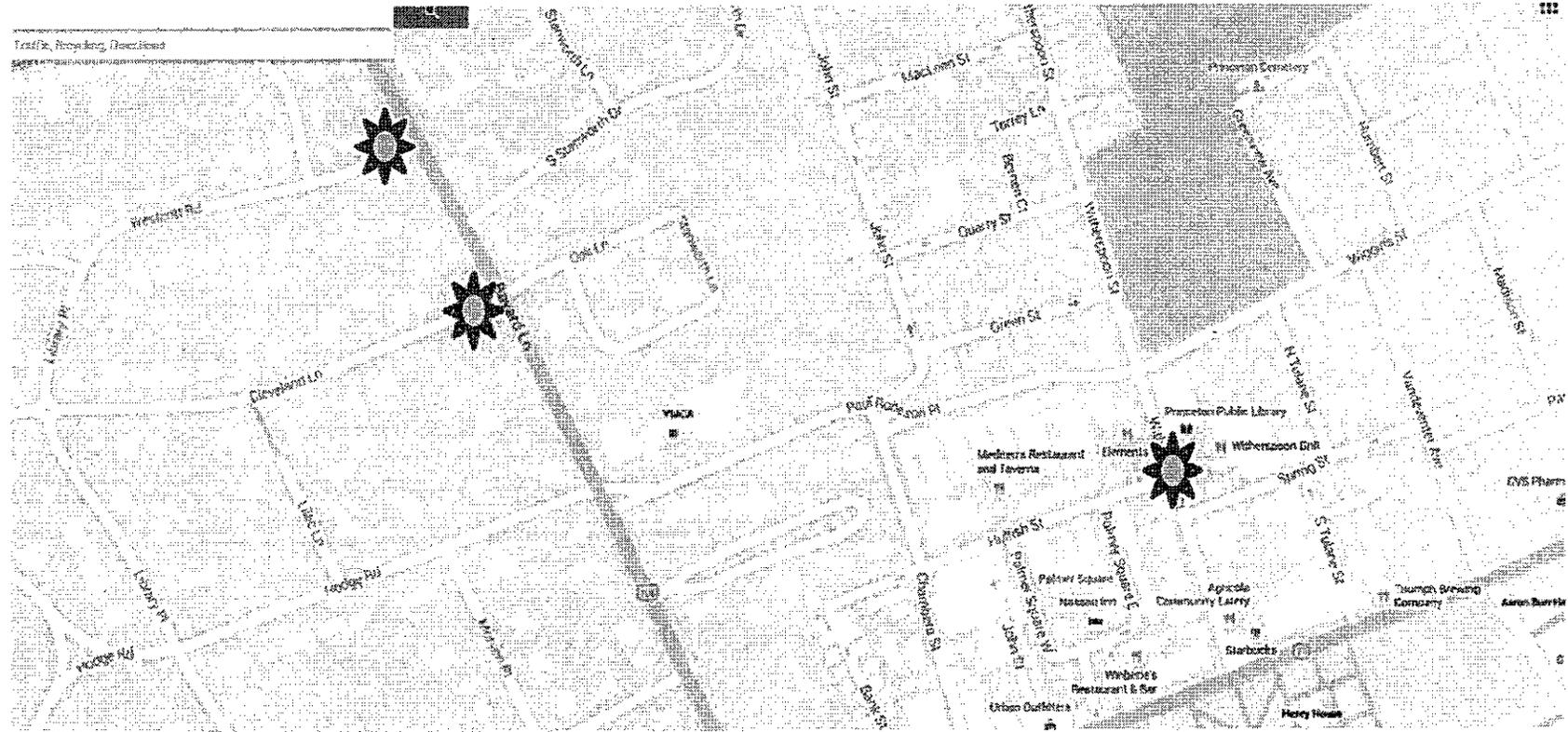
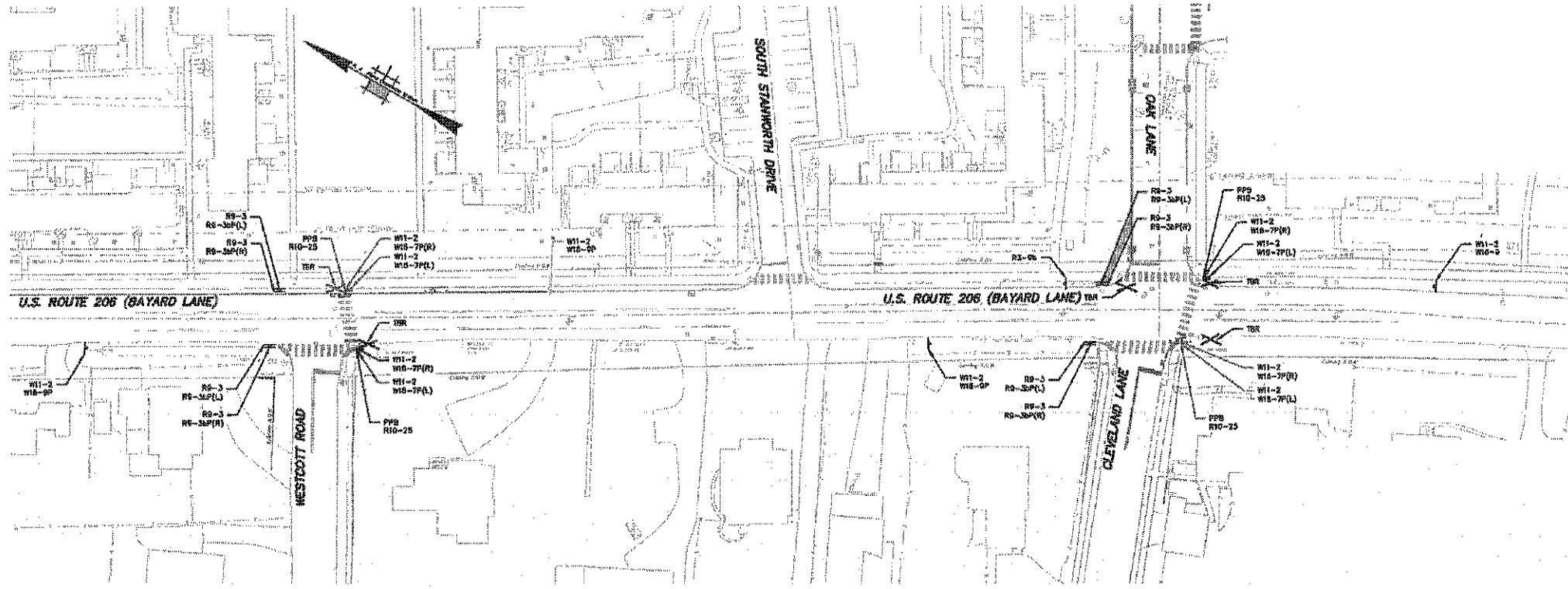


EXHIBIT B



Proposed Locations





NOTE:

ALL PAVEMENT MARKINGS AND CURB RAMPS SHOWN SHALL BE CONSTRUCTED BY OTHERS.

SIGN LEGEND

- RS-3B TWO-WAY LEFT TURN ONLY (POST-MOUNTED) 24" X 36"
- RS-3 NO PEDESTRIAN CROSSING (SYMBOL) 18" X 18"
- RS-3B(L) USE CROSSWALK (PLAQUE) (LEFT) 18" X 18"
- RS-3B(R) USE CROSSWALK (PLAQUE) (RIGHT) 18" X 18"
- R10-25 FISH BILTON TO TURN ON WARNING LIGHTS 9" X 12"
- WB-2 PEDESTRIAN CROSSING - FLUORESCENT YELLOW/GREEN 36" X 36"
- WB-2P(L) DOWNWARD DIAGONAL ARROW (PLAQUE) (LEFT) - FLUORESCENT YELLOW/GREEN 24" X 12"
- WB-2P(R) DOWNWARD DIAGONAL ARROW (PLAQUE) (RIGHT) - FLUORESCENT YELLOW/GREEN 24" X 12"
- WB-9P AHEAD (PLAQUE) - FLUORESCENT YELLOW/GREEN 24" X 12"

TBR = TO BE REMOVED



| REV | DATE | REVISION |
|-----|------|----------|
| | | |

ADAM W. ALLEN
 PROFESSIONAL ENGINEER
 6259 JENKINS RD. #101
 PRINCETON, NJ 08542

MASER
 CONSULTING MUNICIPAL & GOVERNMENT ENGINEERS
 1000 BRIDGE STREET, SUITE 200
 PRINCETON, NJ 08542
 TEL: 609.951.8200
 FAX: 609.951.8202
 WWW.MASERINC.COM

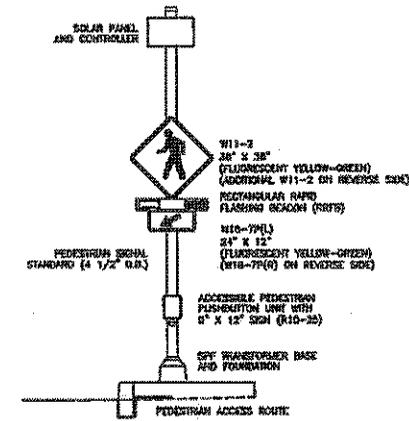
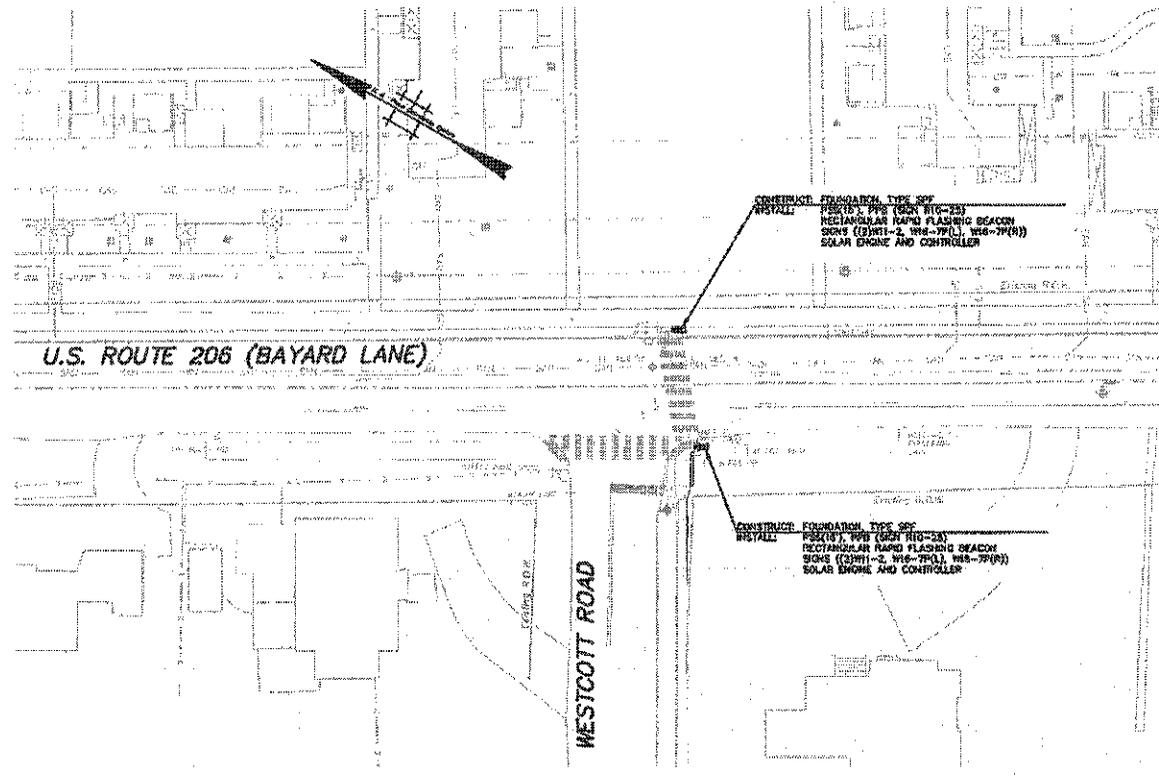
HAMILTON OFFICE
 1000 BRIDGE STREET, SUITE 200
 PRINCETON, NJ 08542
 TEL: 609.951.8200
 FAX: 609.951.8202
 WWW.MASERINC.COM

PROJECT NO. 12500857B
DATE 04/27/2014
SCALE 1" = 30'
PROJECT U.S. ROUTE 206 AND CLEVELAND LANE AND WESTCOTT ROAD
CITY PRINCETON, NJ
COUNTY MERCER COUNTY
STATE NEW JERSEY

PROJECT U.S. ROUTE 206 AND CLEVELAND LANE AND WESTCOTT ROAD
CITY PRINCETON, NJ
COUNTY MERCER COUNTY
STATE NEW JERSEY

| NO. | DATE | BY | CHKD. |
|-----|------------|-----|-------|
| 1 | 04/27/2014 | NSH | ANA |

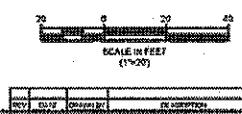
1 of 3



PEDESTRIAN BEACON AND SIGN ASSEMBLY DETAIL
R10

NOTES:

1. ALL CABINETS, BASES AND FOUNDATIONS SHALL BE GRABBED.
2. RAPID RECTANGULAR FLASHING BEACON (RFB) SHALL CONFORM TO THE LATEST RECOMMENDATIONS SET FORTH BY THE OHIO MUTUAL TRAFFIC APPROVAL BOARD/STANDARD (A-11).
3. RFB TO INCLUDE SIDE INDICATION FOR CROSSING PEDESTRIANS ELIMINATED CONCURRENTLY WITH VEHICLE LEDS.
4. THE PEDESTRIAN FLASHER ASSEMBLY SIGNAL, PULSES, BEACONITY, MOUNTING HARDWARE AND TRANSFORMER BASES SHALL BE POWDER COATED GLOSS BLACK.
5. CONTROLLER ASSEMBLY TO INCLUDE BATTERY CHARGMENT AND SHALL INCLUDE THE CABINET AND WIRELESS OPERATION AS DIRECTED BY THE ENGINEER. THE SYSTEMS WILL WIRELESSLY OPERATE BY A METHOD SUCH THAT ACTIVATION OF THE PEDESTRIAN PUSH BUTTON AT THIS LOCATION WILL ACTIVATE THE RFB'S FOR THE CROSSING AT THIS INTERSECTION ONLY.
6. THE CONTRACTOR IS RESPONSIBLE FOR ANY UTILITY COORDINATION WITH OWNERSHIP MAINTAINING OVERHEAD EQUIPMENT AT THE INTERSECTION TO ENSURE THAT THE NECESSARY CLEARANCES FROM THE SIGNAL EQUIPMENT ARE MET (7' FROM TELEPHONE/CABLE/ COMMUNICATION, 6' FROM SECONDARY POWER LINES, 10' FROM PRIMARY POWER LINES).
7. FLASH INDICATION SHALL BE DETERMINED BY THE ENGINEER.
8. ALL PEDESTRIAN PUSH BUTTONS SHALL BE ADA COMPLIANT AND INCLUDE THE FOLLOWING FEATURES:
 - a. PUSH BUTTON LOCATOR TONE
 - b. A TACTILE ARROW
 - c. A SPEECH PULSE BUTTON INFORMATION MESSAGE
 - d. PUSH BUTTON SIGN, AS SPECATED ON THE PLAN, WITH FRAME AND BRASS/ALU FEATURES
 - e. EXTENSION BRACKET IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS
9. ALL EXISTING OBSTRUCTIONS (SIGNS, TREE LIMBS, ETC.) SHALL BE REMOVED AS A PART OF THIS CONSTRUCTION SUCH THAT THE SOLAR PANEL RECEIVES SUFFICIENT CLEARANCE FOR MANUFACTURER'S RECOMMENDATIONS.
10. ALL EXISTING WALKWAYS AND CURB WALLS SHOWN SHALL BE CONSTRUCTED BY OTHERS.



ADAM W. ALLEN
PROF. LICENSED ENGINEER
NEW JERSEY LIC. NO. 48112

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1000 ROUTE 206
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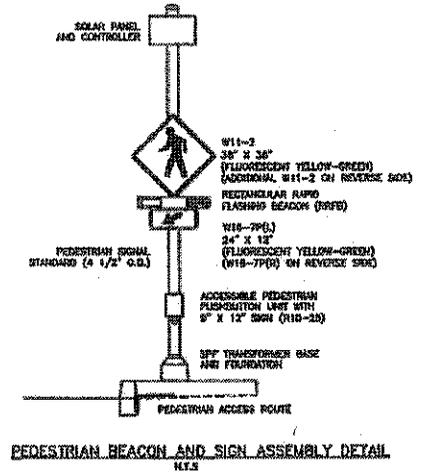
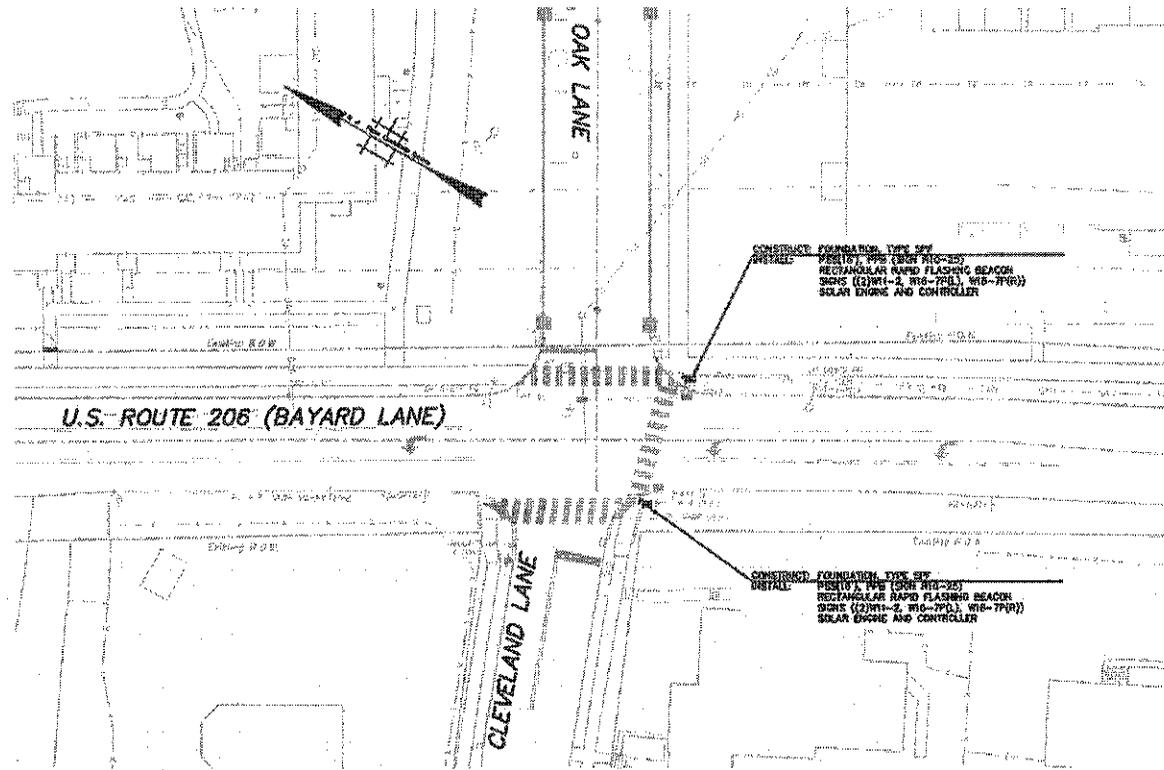
HAMILTON OFFICE
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ELECTRICAL PLAN
U.S. ROUTE 206 PEDESTRIAN SAFETY IMPROVEMENTS
U.S. ROUTE 206 AND CLEVELAND LANE
AND
U.S. ROUTE 206 AND WESTCOTT ROAD
PRINCETON, MERCER COUNTY, NEW JERSEY

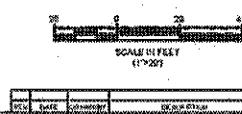
| | | |
|------------|-----|--------------------|
| DATE | NO. | DESCRIPTION |
| 04/19/2014 | 1 | ISSUED FOR PERMITS |
| | 2 | REVISED |

2 of 3



NOTES:

1. ALL CABINETS, BASES AND FOUNDATIONS SHALL BE GROUNDING.
2. RAPID RECTANGULAR FLASHING BEACON (RRFB) SHALL CONFORM TO THE DESIGN REQUIREMENTS SET FORTH IN THE TYPICAL METHOD SYSTEM APPROVAL MEMORANDUM (A-11).
3. RRFB TO INCLUDE ONE INDICATION FOR CROSSING PEDESTRIANS ILLUMINATED CONSISTENTLY WITH VEHICLE LENS.
4. THE PEDESTRIAN FLASHER ASSEMBLY, SIGNAL POLES, BRACKETS, MOUNTING HARDWARE AND TRANSFORMER BASES SHALL BE POWDER COATED GLOSS BLACK.
5. CONTROLLER ASSEMBLIES TO INCLUDE ROPS CIRCUITRY AND SHALL INCLUDE THE CAUTION AND WARNING OPERATION AS DIRECTED BY THE ENGINEER. THE SYSTEM SHALL UNNECESSARILY OPERATE BY A SPARKER SUCH THAT ACTIVATION OF THE PEDESTRIAN FLASH BUTTON AT THIS LOCATION WILL ACTIVATE THE RRFB FOR THE CROSSING AT THIS INTERSECTION ONLY.
6. THE CONTRACTOR IS RESPONSIBLE FOR ANY UTILITY COORDINATION WITH COMPANIES MAINTAINING OVERHEAD EQUIPMENT AT THE INTERSECTION TO ENSURE THAT THE NECESSARY CLEARANCES FROM THE SIGNAL EQUIPMENT ARE MET (1' FROM TELEPHONE/CABLE/COMMUNICATION, 6' FROM SECONDARY POWER LINES, 10' FROM PRIMARY POWER LINES).
7. FLASH MOUNTING SHALL BE DETERMINED BY THE ENGINEER.
8. ALL PEDESTRIAN PUSH BUTTONS SHALL BE ADA COMPLIANT AND INCLUDE THE FOLLOWING FEATURES:
 - a. PUSH BUTTON LOCATOR TONE
 - b. A TACTILE ARROW
 - c. A SPEAKER PUSH BUTTON INFORMATION MESSAGE
 - d. PUSH BUTTON SIGN, AS INDICATED ON THE PLAN, WITH FRAME AND BRaille FEATURES
 - e. EXTENSION BRACKET IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS
9. ALL EXISTING OBSTRUCTIONS (SIGNS, TREE LIMBS, ETC.) SHALL BE REMOVED AS A PART OF THIS CONSTRUCTION SUCH THAT THE SOLAR PANEL RECEIVES SUFFICIENT SUNLIGHT PER MANUFACTURER'S RECOMMENDATIONS.
10. ALL PEDESTRIAN MARKINGS AND CURB RAMP SIGN SHALL BE CONSTRUCTED BY OTHERS.



ADAM W. ALLEN
PROFESSIONAL ENGINEER
NEW JERSEY REG. NO. 38122

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ELECTRICAL PLAN
U.S. ROUTE 206 PEDESTRIAN SAFETY IMPROVEMENTS
U.S. ROUTE 206 AND CLEVELAND LANE
AND
U.S. ROUTE 206 AND WESTDOTT ROAD
FOUNDATION MERCER COUNTY NEW JERSEY

| | | | |
|-----------------------|-------------------|--------------|------|
| DATE | DESCRIPTION | BY | CHKD |
| 01/14/2014 | ISSUED FOR PERMIT | AWA | AWA |
| PROJECT NO. 120000273 | | SHEET 3 OF 3 | |



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 10/12/15 06:00 PM
Department: Engineering

RESOLUTION 15-303

Resolution of the Mayor and Council of the Municipality of Princeton to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Spruce Street Improvement Project

WHEREAS, the New Jersey Department of Transportation has solicited applications for funding under the Municipal Aid Program from local government agencies; and

WHEREAS, Princeton has prepared a grant application to improve Spruce Street between Moore Street and Linden Lane within the municipality of Princeton; and

WHEREAS, the Mayor and Council of Princeton wish to endorse and support this grant application.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of Princeton formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Princeton-00402 to the New Jersey Department of Transportation on behalf of Princeton.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the municipality of Princeton and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____ (Clerk) _____ (Mayor)

| Councilperson | Absent | Present | 1 st | 2 nd | Yea | Nay | Abstain | Disqualified |
|---------------|--------|---------|-----------------|-----------------|-----|-----|---------|--------------|
| Ms. Butler | | | | | | | | |
| Ms. Crumiller | | | | | | | | |
| Ms. Howard | | | | | | | | |

| | | | | | | | | |
|---------------|--|--|--|--|--|--|--|--|
| Mr. Simon | | | | | | | | |
| Mr. Liverman | | | | | | | | |
| Mr. Miller | | | | | | | | |
| Mayor Lempert | | | | | | | | |

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held on October 12, 2015.

Linda S. McDermott Municipal Clerk



RESOLUTION 15-304

Resolution Neighborhood Planning Committee Task Force

RESOLUTION OF THE MAYOR AND COUNCIL OF PRINCETON
ESTABLISHING NEIGHBORHOOD PLANNING TASK FORCE

WHEREAS, the Neighborhood Advisory Districts Committee has recommended a Neighborhood Planning Program; and

WHEREAS, the Mayor and Council wish to ensure the program is implemented to the extent practicable; and

WHEREAS, a Neighborhood Planning Task Force could aid with developing and implementing the program and ensuring that it is completed by October 1, 2017;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby establishes the Neighborhood Planning Task force and appoints its membership as follows:

Council Members Jenny Crumiller and Patrick Simon, Planning Board Chair, Wanda Gunning, Citizen members Ryan Lilienthal and William Harla, and Director of Planning Lee Solow

FURTHER BE IT RESOLVED, that the Neighborhood Planning Task Force shall meet four times a year for two years, upon which the work of the Task Force shall be completed. The Task Force's recommendations shall be reported to Council periodically for discussion and deliberation.

| Councilperson | Absent | Present | 1 st | 2 nd | Yea | Nay | Abstain | Disqualified |
|---------------|--------|---------|-----------------|-----------------|-----|-----|---------|--------------|
| Ms. Butler | | | | | | | | |
| Ms. Crumiller | | | | | | | | |
| Ms. Howard | | | | | | | | |
| Mr. Miller | | | | | | | | |
| Mr. Liverman | | | | | | | | |
| Mr. Simon | | | | | | | | |
| Mayor Lempert | | | | | | | | |

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held October 12, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of Princeton, this 13th day of October, 2015.

Linda S. McDermott Municipal Clerk