



PRINCETON
MAYOR AND COUNCIL OF PRINCETON
AGENDA • JUNE 8, 2015

Regular Meeting

Main Council Room

6:00 PM

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

II. ROLL CALL

**III. 6:00 P.M. CLOSED SESSION:
PERSONNEL/NEGOTIATIONS/LITIGATION**

1. Avalon Bay
2. Personnel Update
3. Open Space Acquisition
4. Affordable Housing Acquisition
5. 15-165 Closed Session Resolution

IV. 7:00 P.M. OPEN SESSION

V. PLEDGE OF ALLEGIANCE

VI. PROCLAMATION

1. Magna Carta Day: June 15, 2015

VII. APPROVAL OF MINUTES

1. Mayor and Council of Princeton - Regular Meeting - Apr 13, 2015 7:00 PM

VIII. COMMENTS FROM THE PUBLIC

IX. REPORTS

1. Lytle Street

15-166 Resolution to Authorize the Municipal Attorney to Prepare a Resolution to Rescind Ordinance 2015-4

15-167 Resolution to Authorize the Attorney to Prepare an Ordinance for the Purchase of 31 - 33 Lytle Street in an Amount Not to Exceed \$525,000.00

X. PRESENTATION

1. Community Needs Assessment, Elisa Neira
2. Earn Sick Pay; Analilia Mejia and Craig Garcia, Working Families

XI. ORDINANCE PUBLIC HEARING

1. An Ordinance by Princeton Regulating Parking Along Edgehill Street and a Portion of the North Side of Mercer Street in the Vicinity of Edgehill Street and Amending the "Code of the Borough of Princeton, New Jersey, 1974"
2. An Ordinance by Princeton Reducing the Speed Limit on Edgehill Street from 25 Miles Per Hour to 20 Miles Per Hour and Amending the "Code of the Borough of Princeton, New Jersey, 1974"
3. An Ordinance by Princeton Concerning Sewer Service Charges and Amending the "Code of the Borough of Princeton, New Jersey, 1974" And the "Code of the Township of Princeton, New Jersey, 1968"

XII. ORDINANCE INTRODUCTION

1. An Ordinance by Princeton Concerning Overnight Parking and Applicable Permit Criteria, and Amending the "Code of the Borough of Princeton, New Jersey, 1974". (Public Hearing June 22, 2015)

XIII. RESOLUTIONS

1. 15-168Chapter 159-Special Item of Revenue
2. 15-169Professional Service Agreements with Omland Engineering Associates, Inc. in the Not to Exceed Amount of \$19,300.00 for Valley Road Land and Engineering Survey Services
3. 15-170Resolution to Award Contract Comcast Enterprise Services for 500 MB Dedicated Internet Service Not to Exceed \$88,200.00 (36 Month Term Billed Monthly at \$2450.00)
4. 15-171Resolution Authorizing Use of New Jersey State Contract # A81311 for Mobile Vision Cameras and Mobile Data Terminals for Police Vehicles for an Amount Not to Exceed \$46,369.60
5. 15-172Resolution Authorizing Use of New Jersey State Contract # T1466 for the Upgrade of the Audio Visual System Located in the Main Meeting Room Witherspoon Hall for an Amount Not to Exceed \$251,169.55
6. 15-173Authorizing Down Payment Assistance Loan #55, \$5,000.

7. 15-174 Authorizing Subsidy Payment to Affordable Housing Seller, 225 Brickhouse Road, \$16,543.
8. 15-175 Bid Award - Resolution of the Mayor and Council of Princeton Awarding the Contract Known as Electrical Services - Various Locations Within the Municipality of Princeton for 2015 and 2016 to Tom L. Wells Electrical Contractor, Inc.
9. 15-176 Bid Award - Resolution of the Mayor and Council of Princeton Awarding the Contract Known as Plumbing Services - Various Locations Within the Municipality of Princeton for 2015 and 2016 to Magic Touch Construction
10. 15-177 Bid Award - Resolution of the Mayor and Council of Princeton Awarding the Contract Known as Placement and Removal of Solid Waste Dumpsters for 2015 and 2016 to Future Sanitation, Inc.

XIV. CONSENT AGENDA

1. Bills & Claims
2. Maintenance/Performance Guarantee: PNC Bank, N. Harrison Street, Completion Time Extension to December 31, 2015
3. Maintenance/Performance Guarantee: Princeton University, Hibben and Magie Graduate Housing Extension of Time to December 31, 2015
4. Bank of America; 370 Nassau Street; Parking Spaces, Administrative Waiver Release of Performance Contingent Upon Receipt of an Acceptable Maintenance Guarantee
5. Maintenance/Performance Guarantee: 190 Witherspoon Street; J. Robert Hillier Completion Time Extension to July 31, 2015
6. Maintenance/Performance Guarantee: NJ American Water, Fencing, Release of Performance Guarantee, No Maintenance Guarantee Required
7. Maintenance/Performance Guarantee: Institute for Advanced Study, Storage Facility, Release of Performance Guarantee, No Maintenance Guarantee Required
8. Maintenance/Performance Guarantee: Fountain Ridge LLC, (Formerly J. Robert Hillier Cooperwood); Bunn Drive Performance Guarantee Extension of Time to September 30, 2015

9. Institute for Advanced Study, Short Term Academic Housing, Release of Performance Guarantee Contingent Upon Receipt of a Two Year Maintenance Bond in the Amount of 15% of the Original Performance Guarantee Agreement
10. Princeton University, 20 Washington Road; Block 46.01, Lot 1 Performance Guarantee Extension of Time to June 10, 2017
11. 15-178 Spirit of Princeton Fireworks
12. 15-179 Purchase of Ford F250 Pickup Truck for Recreation Department Maintenance Division, New Jersey State Contract #88758,T2100, \$36,480.
13. 15-180 Resolution to Support a No Passing Zone on NJ Route 27
14. 15-181 Professional Services Agreement, Planning and Design Services for Bus Shelter Enhancements In the Not to Exceed Amount of \$9,640.00
15. 15-182 Banner Request Over Washington Road Princeton Summer Theater, June 15-22, 2015
16. 15-183 Resolution Appointments to Boards, Commissions and Committees

**XV. CLOSED SESSION: PERSONNEL/NEGOTIATIONS/LITIGATION
(CONTINUATION IF NEEDED)**

- I. 15-184 Closed Session Resolution

XVI. ADJOURNMENT



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

RESOLUTION 15-165

Closed Session Resolution

RESOLUTION

TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

- . This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.

- . The general nature of the subject or subjects to be discussed in said session is as follows:
 - Personnel/Negotiations/Litigation:
 - Avalon Bay
 - Personnel Updates
 - Open Space Acquisition
 - Affordable Housing Acquisition



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

AGENDA ITEM

Magna Carta Day: June 15, 2015

ATTACHMENTS:

- Magna Carta Day (PDF)

Proclamation
By the Mayor & Council
Princeton, New Jersey
Magna Carta Day June 15, 2015

Whereas, On June 15, 1215 on the water-meadow called Runnymede between Windsor and Staines along the River Thames in medieval England, twenty-five Barons and other Sureties compelled King John to affix his royal seal to a Charter of liberties and rights; and

Whereas, That charter became widely known as the 'Magna Carta,' or the Great Charter of England, and over many years became understood as applying to all people; and

Whereas, Due to the principles embodied in the Magna Carta, English settlers in the American colonies brought forth colonial charters to protect individual liberties and rights, and eventually enshrined the protection of liberties and rights in the United States Constitution in 1789; and

Whereas, The Magna Carta continues to be a source of inspiration in the universal struggle to protect and advance human rights, and that promoting the understanding of the roots of freedom is an important component in the civic education of the diverse citizenry of Princeton; and

Whereas, June 15, 2015 marks the 800th anniversary of the sealing of the Magna Carta, and it is fitting and desirable that we commemorate this great and transformative event of 800 years ago.

Now Therefore Be it resolved That, in recognition of this significant anniversary the Mayor and Council of Princeton hereby proclaims June 15, 2015 as

Magna Carta Day

in Princeton, New Jersey.

GIVEN UNDER MY HAND AND SEAL
THIS 8TH DAY OF JUNE, 2015.



Liz Lempert, Mayor



PRINCETON

Draft

MAYOR AND COUNCIL OF PRINCETON

MINUTES • APRIL 13, 2015

Regular Meeting

Main Council Room

7:00 PM

400 Witherspoon Street, Princeton, NJ 08540

I. STATEMENT CONCERNING NOTICE OF MEETING

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of the 2015 Schedule of Regular Meetings. On January 5, 2015 at 6:30 p.m., said schedule was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Town Topics, and filed with the Municipal Clerk.

II. ROLL CALL

The Municipal Clerk then called the roll.

Present: Ms. Butler, Ms. Crumiller, Ms. Howard and Mr. Liverman, Mr. Simon and Mayor Lempert.

Absent: Mr. Miller.

Also Present: Mr. Dashield, Ms. Monzo, Ms. Cecil, and Mr. Kiser

III. PLEDGE OF ALLEGIANCE

The audience participated in the pledge of allegiance.

IV. APPROVAL OF MINUTES

Mr. Liverman offered a motion to approve the minutes of January 12, 2015 as amended. Ms. Butler seconded the motion which was carried unanimously by those present.

V. COMMENTS FROM THE PUBLIC

Carol Prevost, 76 Prince William Court discussed with the Mayor and Council a reception scheduled for June 11, 2015 for our Sister City, Colmar, France.

VI. PRESENTATIONS

1. Steve Cochrane, Superintendent Princeton Public Schools gave a power point presentation to the Mayor and Council detailing priorities, budget process and content, enrollment waivers, debt offsets and projections for 2015-2016 and beyond.

2. Shirley Bishop discussed with the Mayor and Council the timeline for compliance of the Supreme Court decision and the Affordable Housing spending plan as amended.

Resolution 15-113 Affordable Housing Presentation, Timeline for Compliance of Supreme Court Decision and Affordable Housing Spending Plan, Shirley Bishop

Motion – to approve resolution 15-113

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lance Liverman, Councilman
SECONDER:	Jo Butler, Councilwoman
AYES:	Howard, Crumiller, Liverman, Butler, Simon
ABSENT:	Miller

3. Jeff Nathanson, Executive Director of The Princeton Arts Council reviewed with the Mayor and Council the April 2015 Neighborhood and Community Report. Mr. Nathanson said that the annual Communiversy Arts Festival will take place on April 26, 2015.

VII. REPORTS

1. Ordinance Harmonization Schedule

The Mayor and Council reviewed the proposed ordinance harmonization schedule.

Council Reports

Ms. Howard said that the Board of Health was considering an ordinance raising the age for sale of tobacco products.

Ms. Crumiller said that the Traffic and Transportation Committee was discussing the tour bus issue.

Mr. Liverman said that there were 260 recruits for 2 police positions. He also said that the Corner Hose fundraiser will take place on April 17, 2015.

Ms. Butler said that the Community Park pool cover came off today. Ms. Butler said that the first meeting of the open space committee went well.

Mr. Simon announced that the Corner Stone Community Kitchen will be held every Wednesday at the United Methodist Church.

Mayor Lempert said that at the April 9, 2015 Planning Board meeting a subdivision was dedicated to the New Jersey Conservation Foundation. She also announced that Truckfest would take place Saturday, April 25, 2016. 1-6 p.m.

VIII. WORK SESSION

1. Poe Road Sidewalk Installation

Mr. Kiser said that the contract has been awarded and that the Engineering Department is looking for direction from Council as to how to proceed.

Dr. Robert DeMartino, 820 Princeton Kingston Road said that all seven families have met and want the sidewalk only one side (the south) of the road closer to Roper Road. Dr. DeMartino offered a letter and petition to Council.

Christine Casato, 12 Poe Road said that she is in support of one side of the road only.

After discussion, it was the consensus of Council to approve sidewalks on both sides of Poe Road.

RESULT: CONSENSUS TO APPROVE - NO VOTE

IX. ORDINANCE INTRODUCTIONS

1. Mayor Lempert read by title an ordinance entitled: **An Ordinance by Princeton Concerning Residential and Non-Residential Affordable Housing Development Fees and Amending the “Code of the Borough of Princeton, New Jersey, 1974” Public Hearing April 27, 2015)**

Motion – to introduce ordinance

RESULT: INTRODUCED [UNANIMOUS]
MOVER: Jenny Crumiller, Councilwoman
SECONDER: Jo Butler, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

2. Mayor Lempert read by title an ordinance entitled: **Bond Ordinance Providing for Sidewalk Repairs in and by Princeton, in the County of Mercer, New Jersey, Appropriating \$51,000 Therefor and Authorizing the Issuance of \$48,450 Bonds or Notes of Princeton to Finance Part of the Cost Thereof (Public Hearing April 27, 2015)**

Motion – to introduce ordinance

RESULT: INTRODUCED [UNANIMOUS]
MOVER: Lance Liverman, Councilman
SECONDER: Patrick Simon, Councilman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

3. Mayor Lempert read by title an ordinance entitled: **An Ordinance by Princeton Authorizing Contribution from the Princeton Affordable Housing Trust Fund to the Acquisition of Real Property, Known as 9 Hilltop Drive and Designated as Lot 5401 in Block 5 on the Princeton Municipal Tax Map, by Youth Consultation Service, Inc., and the Renovation and Creation of a Group Home Project by YCS, in Consideration of YCS Implementing Affordable Housing Restrictions on the Property So as to Provide Princeton with Affordable Housing Credits Toward Princeton's Fair Share Affordable Housing Obligation (Public Hearing April 27, 2015)**

Motion – to introduce ordinance

RESULT:	INTRODUCED [UNANIMOUS]
MOVER:	Patrick Simon, Councilman
SECONDER:	Lance Liverman, Councilman
AYES:	Howard, Crumiller, Liverman, Butler, Simon
ABSENT:	Miller

4. Mayor Lempert read by title an ordinance entitled: **An Ordinance Of the Mayor and Council of Princeton Concerning Salaries and Compensation of Certain Personnel of the Municipality of Princeton (Public Hearing April 27, 2015)**

Motion – to introduce ordinance

RESULT:	INTRODUCED [UNANIMOUS]
MOVER:	Jo Butler, Councilwoman
SECONDER:	Patrick Simon, Councilman
AYES:	Howard, Crumiller, Butler, Simon
ABSENT:	Miller
EXCUSED:	Liverman

X. RESOLUTIONS

1. **15-114** Resolution in Support of DVRPC Competitive Congestion Mitigation and Air Quality (CMAQ) Program Grant Application for the Princeton Community Bike Share Program and Bicycle Infrastructure Improvement Project

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jo Butler, Councilwoman
SECONDER:	Lance Liverman, Councilman
AYES:	Howard, Crumiller, Liverman, Butler, Simon
ABSENT:	Miller

2. **15-115** Historic Preservation Commission Supporting the Request for Proposal and Funding for an Historic District Designation Report of the Witherspoon-Jackson Neighborhood, \$35,000.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lance Liverman, Councilman
SECONDER: Jenny Crumiller, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

3. **15-116** Shared Service Agreement Between Princeton and Stony Brook Regional Sewage Authority for Solar Energy

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jo Butler, Councilwoman
SECONDER: Jenny Crumiller, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

4. **15-117** Resolution Amending Previous Shared Services Agreement with the Township of Montgomery for Repairs of Cherry Valley Road in the Amount of \$68,400.00

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jenny Crumiller, Councilwoman
SECONDER: Patrick Simon, Councilman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

5. **15-118** State of New Jersey Department of Environmental Protection Green Acres Program Enabling Resolution

RESULT: ADOPTED [UNANIMOUS]
MOVER: Patrick Simon, Councilman
SECONDER: Heather Howard, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

6. **15-119** Resolution Authorizing Submission of a Grant Application for the Mercer County Open Space Assistance Program for 31-33 Lytle Street; Block 15.02, Lots 71 & 72

RESULT: ADOPTED [4 TO 1]
MOVER: Lance Liverman, Councilman
SECONDER: Jo Butler, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler
NAYS: Simon
ABSENT: Miller

7. **15-120** Professional Services Agreement - Shuttle Service Administration Services Greater Mercer TMA, Inc. Not to Exceed Amount of \$5,520.00

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jo Butler, Councilwoman
SECONDER: Patrick Simon, Councilman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

8. **15-121** Resolution to Recycle Obsolete Computer Equipment

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jenny Crumiller, Councilwoman
SECONDER: Patrick Simon, Councilman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

9. **15-122** Subsidy Payment to an Affordable Housing Seller, 137 Griggs Drive, \$16, 911.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lance Liverman, Councilman
SECONDER: Jenny Crumiller, Councilwoman
AYES: Howard, Crumiller, Liverman, Butler, Simon
ABSENT: Miller

XI. CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patrick Simon, Councilman
SECONDER:	Jo Butler, Councilwoman
AYES:	Howard, Crumiller, Liverman, Butler, Simon
ABSENT:	Miller

1. Bills and Claims
2. Stone Hill Church (Formally Westerly Road Church) 1025 and 933 Bunn Drive; Block 2803 Lots 1 & 2 Reduction of Inspection Fees to \$5,000.00
3. Princeton University; Merwick-Stanworth; Bayard Lane; Block 14.01, Lot 1; Block 15.04, Lot 7; Block 16.01, Lot 1, Block 17.04, Lot 102 Preliminary and Final Major Site Plan Bond Reduction
4. **15-123** Top Line Construction; Improvements to Mount Lucas Road Change Order No. 1 for Cherry Valley Road in the Amount of \$200,000.00
5. **15-124** Princeton Battlefield Area Preservation Society V. Princeton Planning Board Et Al.: Institute for Advanced Study Land Use Litigation, Karen Cayci Esq., \$8,250.
6. **15-125** Resolution Authorizing Princeton Fire Department to Enter into a Cooperative Pricing Agreement
7. **15-126** Resolution Establishing the HGACBuy for Princeton Fire Department
8. **15-127** Person to Person Liquor License Transfer, 1114-33-001-005 KJDM Holdings LLC to MTP Holdings LLC
9. **15-128** Banner Request Over Washington Road Princeton Fire Department for Inspection Parade, June 8-15, 2015
10. **15-129** Resolution Approving Firefighter Membership Application for Danielle Sawtelle
11. **15-130** Resolution Approving Firefighter Membership Application for Matthew Coules

XII. CLOSED SESSION**Resolution 15-131**

Motion – to enter into closed session

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lance Liverman, Councilman
SECONDER:	Jo Butler, Councilwoman
AYES:	Howard, Crumiller, Liverman, Butler, Simon
ABSENT:	Miller

1. Personnel Update
2. Negotiations
 - Peck Place
 - Land Acquisition
 - Potential Conveyance of Easements

The referenced issues were discussed by the Mayor and Council.

XIII. ADJOURNMENT

There being no further business the meeting was adjourned at 11:45 p.m.

Linda S. McDermott
Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

AGENDA ITEM

Lytle Street

ATTACHMENTS:

- Lytle Street (DOCX)

COUNTY OF MERCER

PRINCETON

STATE OF NEW JERSEY

RESOLUTION NO. 2015 - _____

RESOLUTION CONCERNING 31 & 33 LYTLE STREET

WHEREAS, Princeton has been informed that property located at 31 & 33 Lytle Street and designated as Block 15.02, Lot 71 & 72, Princeton Tax Map are available for purchase for the sum of \$525,000.00; and

WHEREAS, Princeton has obtained appraisals which support the above-referenced value of the property; and

WHEREAS, Princeton therefore wishes to acquire title to said property in accordance with the requirements of the New Jersey Local Land and Buildings Law, *N.J.S.A. 40A:12-1 et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The municipal attorney is hereby directed to prepare an ordinance which would authorize the acquisition of 31 & 33 Lytle Street (Block 15.02, Lot 71 & 72) for the sum of \$525,000.00. Said ordinance shall also provide that Princeton Ordinance 2015-4 adopted March 23, 2015 be rescinded.

CERTIFICATION

I, Linda S. McDermott, Clerk of Princeton, do hereby certify that the above Resolution was adopted by the Mayor and Council of Princeton at their regular meeting held on the 8th day of June, 2015.

Linda S. McDermott, Clerk
Princeton



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

RESOLUTION 15-166

**Resolution to Authorize the Municipal Attorney to Prepare a
Resolution to Rescind Ordinance 2015-4**

**PRINCETON
COUNTY OF MERCER**

STATE OF NEW JERSEY

RESOLUTION NO. 2015 -

RESOLUTION CONCERNING 31 & 33 LYTLE STREET

WHEREAS, Princeton has heretofore adopted an ordinance pursuant to the provisions of the New Jersey Local Land and Buildings Law, *N.J.S.A. 40A:12-1 et seq.* authorizing the acquisition of 31 & 33 Lytle Street, said property designated as Block 15.02, Lot 71 & 72, Princeton Tax Map; and

WHEREAS, Princeton has determined not to acquire the above-referenced property.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The municipal attorney is hereby authorized and directed to prepare an ordinance rescinding Princeton Ordinance 2015-4 as adopted on March 23, 2015 thereby cancelling the purchase of the above-referenced property.

CERTIFICATION

I, Linda S. McDermott, Clerk of Princeton, do hereby certify that the above Resolution was adopted by the Mayor and Council of Princeton at their regular meeting held on the 8th day of June, 2015.

Linda S. McDermott, Clerk
Princeton



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

RESOLUTION 15-167

**Resolution to Authorize the Attorney to Prepare an Ordinance for the
Purchase of 31 - 33 Lytle Street in an Amount Not to Exceed
\$525,000.00**

**PRINCETON
COUNTY OF MERCER**

STATE OF NEW JERSEY

RESOLUTION NO. 2015 -

RESOLUTION CONCERNING 31 & 33 LYTLE STREET

WHEREAS, Princeton has been informed that property located at 31 & 33 Lytle Street and designated as Block 15.02, Lot 71 & 72, Princeton Tax Map are available for purchase for the sum of \$525,000.00; and

WHEREAS, Princeton has obtained appraisals which support the above-referenced value of the property; and

WHEREAS, Princeton therefore wishes to acquire title to said property in accordance with the requirements of the New Jersey Local Land and Buildings Law, *N.J.S.A. 40A:12-1 et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The municipal attorney is hereby directed to prepare an ordinance which would authorize the acquisition of 31 & 33 Lytle Street (Block 15.02, Lot 71 & 72) for the sum of \$525,000.00. Said ordinance shall also provide that Princeton Ordinance 2015-4 adopted March 23, 2015 be rescinded.

CERTIFICATION

I, Linda S. McDermott, Clerk of Princeton, do hereby certify that the above Resolution was adopted by the Mayor and Council of Princeton at their regular meeting held on the 8th day of June, 2015.

Linda S. McDermott, Clerk
Princeton



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

AGENDA ITEM

Community Needs Assessment, Elisa Neira

ATTACHMENTS:

- Council Presentation on Community Needs Assessment 6 8 15 (PPTX)
- Princeton Community Needs Assessment (CNA) 2014 final report (DOCX)



Princeton Community Needs Assessment

2014

Elisa Neira, Executive Director
Diana Alvarez, Research Consultant
Princeton Human Services Commission

June 8, 2015

Princeton Human Services

Mission

Through advocacy, leadership, and collaboration, the Department of Human Services helps to improve the quality of life of individuals in our community who are vulnerable, economically disadvantaged, or otherwise in need.

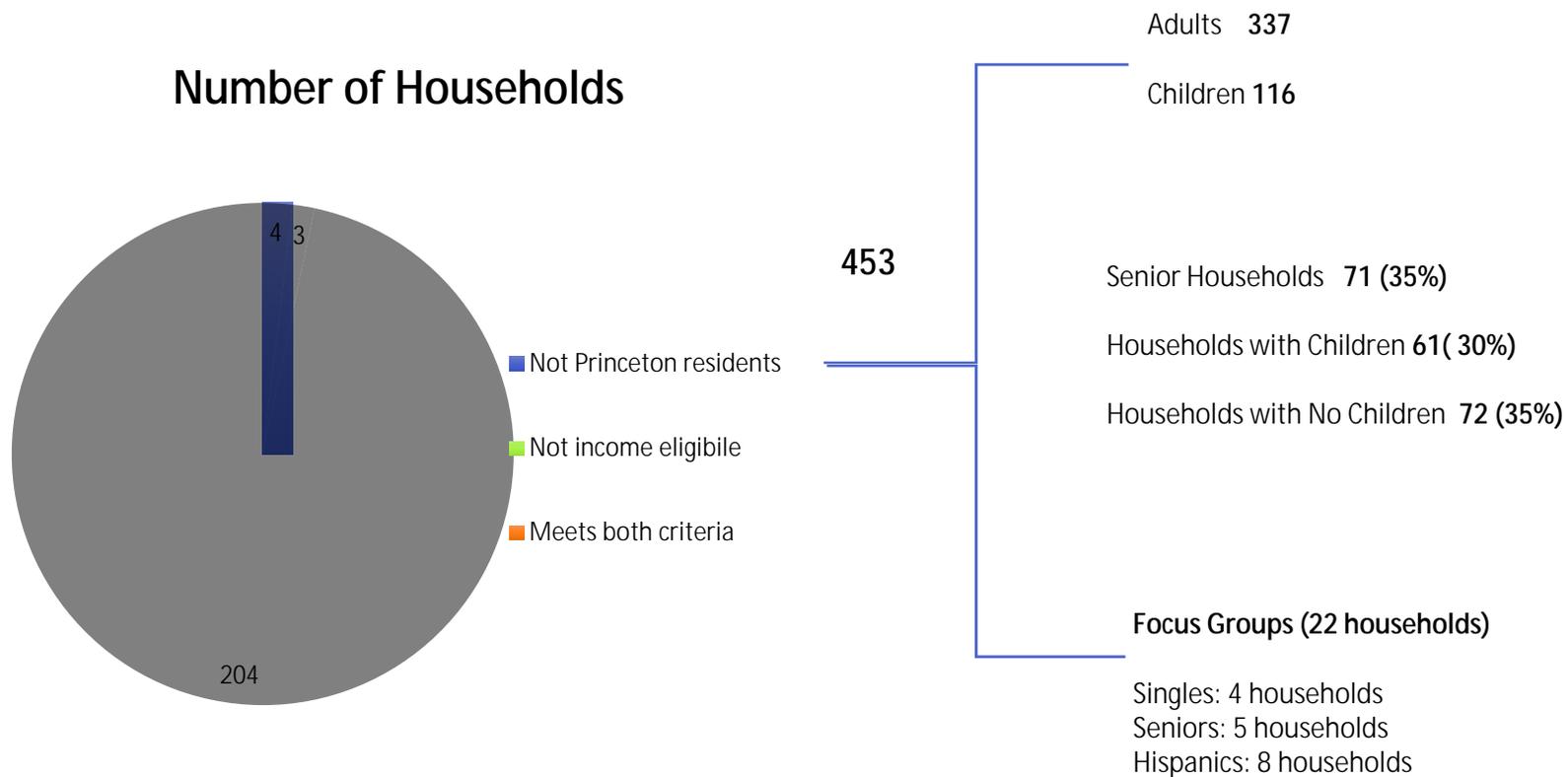
Community Needs Assessment (CNA) Purpose Statement

- To gather data on the need and utilization of current services for specific services in the community for identified groups (low income to moderate income households).
- To determine what unmet needs and service gaps currently exist within this population.
- To share the findings with other Princeton departments, agencies, and service providers to maximize and improve service delivery to the community.
- To become aware of the community's needs that were previously unknown or underestimated in their significance.

Methodology

- Interviews
 - with community stakeholders and service providers
- Survey
 - comprehensive questionnaire
 - principal activity of data collection
 - low – moderate income households
 - different events throughout the community
 - 14 areas of assessment
- Focus Groups
 - low – moderate income households
 - Identified areas of 'extreme service gaps'

Households Breakdown



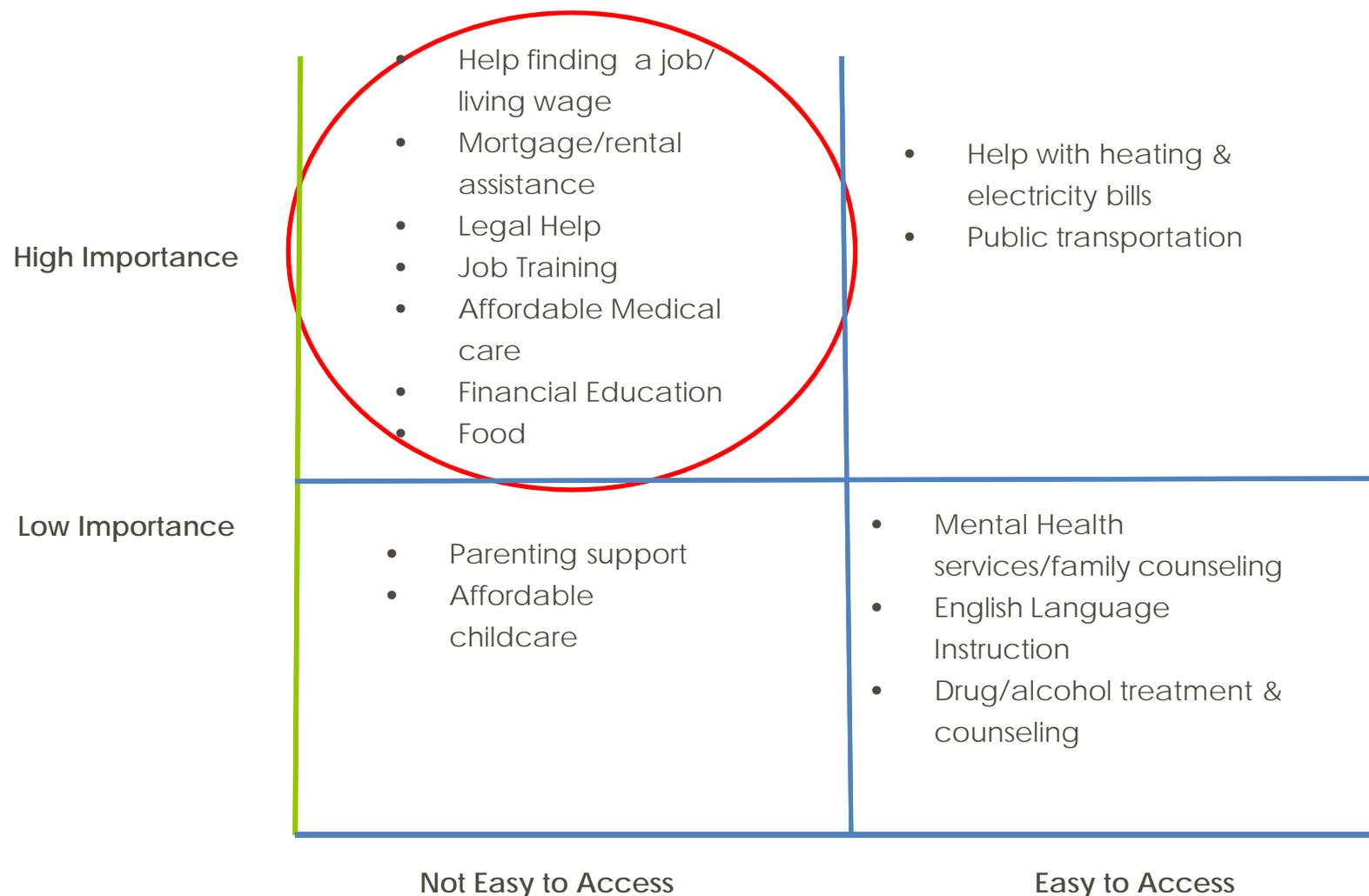
Of the 211 households surveyed,

204 eligible households.

Demographics

- Households Race/Ethnicity Breakdown
 - 33% Black/African-American
 - 20% white
 - 27% Hispanic/Latino
 - 6% Asian
 - 3% other
- Type of Households
 - 35% households without children
 - 35% senior households
 - 30% households with children
- 25% of the respondents were non-English speakers
- Respondents ranged in age from 20-96 year old , average age 57
- Most respondents (80%) had at least a high school diploma, more than a quarter had some college education
- 97 households surveyed were at or below the Federal Poverty Level

Importance & Accessibility



Employment

“I secured a job, it is not exactly decent pay but it took some time about a year”
24 year old single mom – Families Focus Group

- 50% of households reported waged or income from employment as a primary source of income
- Household challenges accessing living wage jobs
 - not available
 - language barrier
 - transportation
- Household challenges accessing job training services
 - Not available
 - Transportation



Housing

“When it comes to the electric bill especially where I live (public housing) for the winter months it increases and for the summer months it decreases. So there are some points where it exceeds my rent” Families Focus Group

- Type of housing
 - 71% of households lived in apartments
 - Only 9% were homeowners
 - 17% indicated they plan to own a home in the future
 - 4 households were homeless
- Housing Challenges
 - 24% shared housing due to cost
 - 20% moved due to cost
 - 16% had their heat or electricity shut off
 - 7% were unable to pay property taxes
 - 13% were on or more months behind on rent payments

Healthcare

“ I had to pay \$2,500 to remove a tooth and now to replace it I will have to pay close to \$ 8,000 ” - Uninsured woman , Spanish-speaking families Focus Group

- 32% of households were uninsured
- Hispanic/Latino households were the largest uninsured group
- 32% households reported to have had to postpone health care and 47% dental care
- 22% of households with children reported that the children in their household were uninsured

Food Insecurity

“My Food Stamps went from \$100 to \$15” - Senior Focus Group

Food Insecurity means that the food intake of one or more household members was reduced, eating patterns were disrupted at times due to lack of money and other resources for food - (USDA)

- 40% of households cut the size of their meals or skipped meals
- 52% of households felt concerned about their household's ability to prepare food
- More than a quarter of households rely on food assistance programs

Legal Matters

“As undocumented, we are treated that way and because we need [housing] we stay there, regardless [of the conditions] we stay there” – Hispanic woman regarding her housing conditions

- Legal Services that were found to be very important and very hard to access by household respondents
 - 30% civil rights
 - 27% wage theft
 - 22% immigration advice
- 16% of respondents reported to had treated unfairly at work or school
- 12% feared for their personal safety or of another household member
- 11% perceived that they had been discriminated against at work, local business, or school
- The largest group to report these issues was the Hispanic/Latino group



Financial Literacy

“It is not that I am not educated on how to spend my money is that I don’t have enough money to spend or save” - Families Focus Group

- 33% of households revealed that financial services were an extreme service gap in Princeton
- Only 31% of households utilized financial planning techniques
- 30% of households reported that their financial situation was worse than the previous year

Recommendations

Key areas and next steps

- Create a community wide plan to address areas of concern
 - Develop a comprehensive approach of community-based solutions
 - Map out ways to meet service gaps and produce strategies that address identified problems
- Revitalize Princeton area's community resources network
 - Unify the community's social services network
 - Develop an additional level of coordinated case management
- Reconfigure the Human Services Department framework
 - Strengthen and improve the department's information and referral services
 - Address the need and demand for coordinated case management services for individuals with challenging needs
 - Identify potential funding mechanism that can allow program and services growth
- Reaffirm community and town's commitment to address the identified extreme service gaps

PRINCETON

DEPARTMENT OF HUMAN SERVICES



Community Needs Assessment

2014

Prepared by:
Elisa Neira, MSW Executive Director
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We thank our community partners who played an important role in the planning of the CNA, provided space for the events and encouraged the people they serve to participate in this project.

Corner House

Princeton Affordable Housing

Princeton Health Department

Princeton Fire and Safety Department

Princeton Police Department

Princeton Senior Resource Center

Princeton Housing Authority

Princeton Community Housing

Princeton Public Schools

Princeton Public Library

Princeton Clergy Association

Crisis Ministry

HITOPS

LALDEF

Latinos en Progreso

YMCA

YWCA

Princeton Nursery School

Princeton University PACE Center

Princeton University – Community Based Learning
Initiative (CBLI)

St. Paul's Parish

Special Thanks

We would like to acknowledge the following individuals and groups that contributed their time and expertise in the preparation of the CNA as well as all the volunteers that participated in the data collection events.

Dr. Edward P. Freeland, Associate Director of the Princeton Survey Research Center
and his graduate seminar students in Survey Research Methods, fall 2013

Dr. Douglas Massey, Professor of Sociology and Public Affairs, Princeton University

Ralph Widener

Princeton University Dream Team

Volunteers: Maria Echeverria, Fabiola Herrera, Steve Miller, Vanessa Romero, Joseph Shambi and Michael Soto

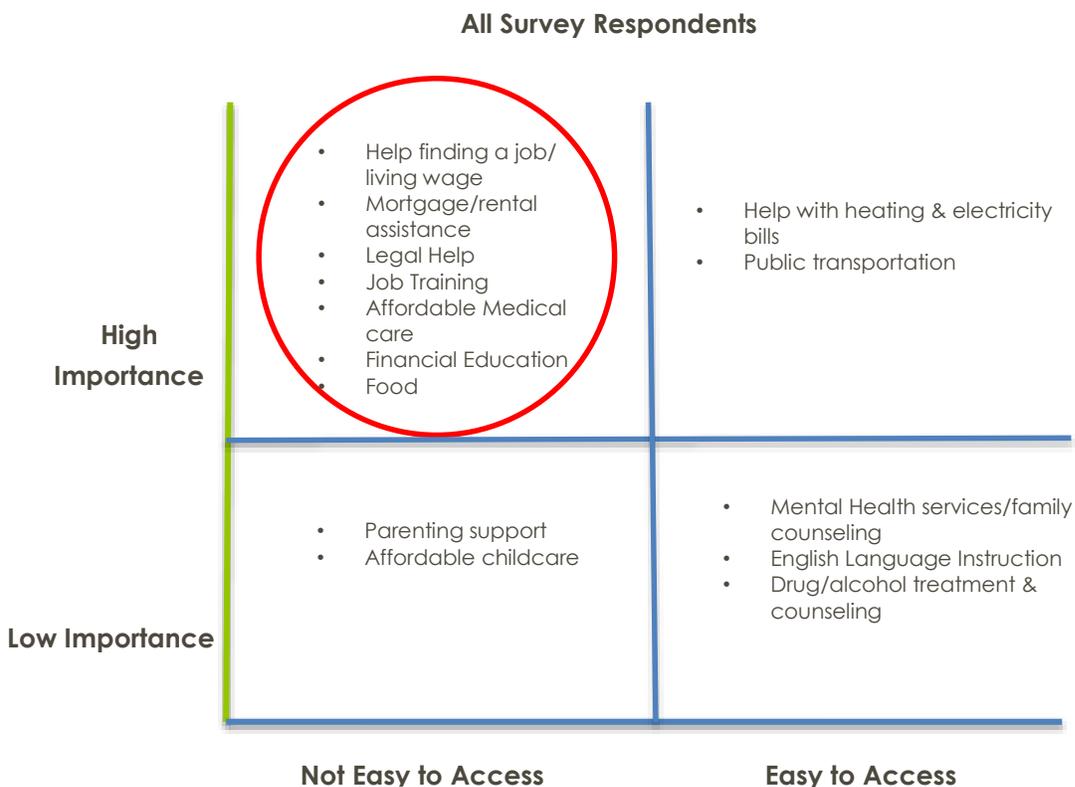
Executive Summary

In 2014, The Princeton Department of Human Services conducted a community needs assessment of low-moderate income households to better understand the needs of Princeton residents and to effectively plan for service delivery based on service gaps and need for additional services. This report is based on the results of a comprehensive survey of low-moderate income residents representing 204 low-moderate income households. The household respondents included 450 persons (335 adults and 115 children). In addition, focus groups were conducted with 22 households from four different population groups: singles, seniors, English-speaking families, and Spanish-speaking families.

The areas of focus for the survey included: housing, food, healthcare, employment, transportation, legal matters and safety. The survey asked respondents to rate 14 different community-based services on a *scale of importance* and on a *scale of availability*. Based on the results from all survey respondents, services that are *very important* and *hard* to access for many low-moderate income households were in the areas of **employment services, housing assistance, food assistance, financial education, affordable medical & dental care and legal help**. For the purposes of this study, these services that are *very important* to a household and *hard to access* will be identified as ***Extreme Service Gaps***.

The survey found extreme gaps in the following services: help finding a living wage job (44% of households), job training (39% of households), affordable medical care (34% of households), financial education (33% of households), mortgage/rental assistance (31% of households), legal help (29% of households) and food (26% of households).

Figure 1: Summary of Importance and Accessibility of Services analysis



Employment Services

An extreme service gap was found when respondents were asked about employment services, particularly services to help them finding jobs that provide living wages and job training. The survey revealed that 44% of the respondents found help finding a living wage job and 39% job training to be very hard to access and extremely important to their households. At the time of the survey, 21% of the respondents were unemployed and seeking work.

Housing Assistance

Though 53% of respondents rated rental assistance as extremely important to their household, only 15% said they had received rental assistance in the past year. The following situations were experienced by participants in the last 12 months: 24% shared housing with another household due to cost, 20% moved in the last year due to high housing costs, 4% were evicted from their housing, and 2% were homeless at the time of the survey. Overall, 16% of survey respondents noted they had been homeless at some point in their lifetime, loss of employment was reported as the leading cause (41%).

Food Assistance

The majority of respondents reported that food availability in their households has lessened significantly as a state budget cuts to food stamp programs. The survey found that 40% of respondents have had to cut the size of their meals or skip meals during the last year because there wasn't enough money. In Princeton, local community organizations have supplemented federal food assistance programs through food pantries and meal distribution programs. Of the population surveyed, 35% of respondents had used food banks or pantries in the last 12 months, and 18% of those reported having used them at least once per month.

Financial Education

An extreme service gap was found when respondents were asked about financial education. The survey revealed that 33% of the respondents found such services to be very hard to access and extremely important to their households. At the time of the survey, 31% of the respondents said they used financial planning or budgeting techniques in the household. Overall, 30% of the respondents said that their financial situation was worse than the previous year.

Medical and Dental Care

The need for affordable medical and dental care is reflected in the significant number of respondents who postponed needed care due to costs: 32% of respondents had postponed medical care and 47% had postponed dental care. Out of these respondents that indicated having to postpone dental care, 54% were insured and 46% were uninsured; of those who indicated having to postpone medical care 56% were insured and 44% were uninsured.

Legal Matters and Safety

An extreme service gap was found when respondents were asked about legal help. The survey revealed that 29% of the respondents found legal services to be very hard to access and extremely important to their households. At the time of the survey, 16% of the respondents had been unfairly treated at work or school and 21% of the respondents needed legal help in the past year.

Parenting Support and Child Care

Overall, childcare and parenting support services scored low in terms of both importance and accessibility. Out of the household surveyed 30% were households with children. Out of these households, 25% expressed an extreme service gap for childcare and 10% for parenting support services.

Other Services

The other services that had below average importance score were perceived to be relatively easy to access, on average, for this sample. They included: English as a second language (19% of households), mental health counseling (19% of households) and drug and alcohol treatment (13% of households).

Focus Groups

In general, the focus groups participants agreed with the same high priority needs as the survey respondents:

Singles and families both emphasized on the need for job training and career development in order to obtain jobs that can pay them living wages. They noted the need for funding to assist with certification and/or exam fees in order to be more competitive in the job market. Singles, families and Spanish-speaking families all agreed on the lack of living wage jobs in Princeton.

Another area of concern for these three groups was transportation. Most of the participants in the families and Spanish-speakers group were employed part-time. They noted the need to travel outside of Princeton for better job opportunities, resulting in longer commutes. They revealed feeling "stuck" at these part-time jobs due to time restrictions with commuting from one job to the next.

One specific concern for the participants in the families group was their children's education. The African-American and Spanish-speaking families participants felt that their children are not given the same opportunities to take higher-level courses as other children in the school have.

The senior and disabled participants particularly struggle with making ends meet month to month. Most are on fixed incomes such as Social Security, pensions or disability payments. All agreed that their incomes are not enough to cover the monthly cost of rent, utility payments and food. Their budget is spent on paying for food and shelter, which leaves them with very little money for other necessities such as clothing and toiletries, they also believe that in general, families with children are more likely to be able to access services, especially food assistance. They stated that most services are targeted more for families than there are for singles.

Participants from all groups agreed that food assistance is widely available; however, participants would like to have more options for fresh fruits and vegetables. Some participants, in particular the senior participants, have strict diets due to medical conditions that require them to eat certain foods that are not easily available at food pantries. Most participants in the singles, families, and senior/disabled group had significantly struggled with electricity bill payments during the cold months.

Not all low-moderate income populations had the same experiences accessing services. For the Spanish-speaking families, language had been a barrier when service providers did not employ Spanish-speaking staff. Other unique concerns for this group included their feelings about discrimination at the workplace. Most participants believed that they were paid less than their white counterparts for performing the same job duties. Housing was also a major concern for this group. Most of the participants revealed the poor housing conditions they "have to accept" due to the necessity of living locally. Also, having to share housing costs with other individuals or families in order to afford the high costs of rent.

Background

Princeton Human Services Department

Mission Statement

Through advocacy, leadership, and collaboration, the Department of Human Services helps to improve the quality of life of individuals in our community who are vulnerable, economically disadvantaged, or otherwise in need.

The Department of Human Services coordinates and administers programs and services to the various population groups in need. The scope of services supported and provided by the Human Services Department includes programs that assist residents with limited income and resources in the areas of financial assistance, employment, housing and emergency assistance. The department also serves the community as an information and referral source for residents in need of various services.

The services and programs offered and supported by the department are listed as follows:

General Assistance (GA): the department provides GA to single adults and/or childless couples who have limited income/resources. This assistance is given in the form of cash assistance, rental and utility assistance, and emergency assistance. In addition, the department provides case management to all GA clients and provides referrals for Mental Health/Substance Abuse treatment as needed. The average caseload is 40 clients.

Summer Youth Employment Program (SYE): SYEP provides employment opportunities for youth, ages 14—17 that reside in Princeton or go to Princeton High School who meet income criteria. The program focuses on job skills and career development, goal setting, and financial planning.

Send Hunger Packing Princeton (SHUPP): is a collaborative program with the Princeton School District, Mercer Street Friends, and Human Services. SHUPP is a supplemental weekend food assistance program for aged-school children K-5 who face food insecurity. The program began in 2013 and currently serves over 250 children.

Back to School Back Pack Drive and Holiday Gift Drive: provides schools supplies/gifts to low-income Princeton children through private donations. The program reaches on average 150 Princeton children.

Food Stamp/NJSNAP & Medicaid/NJ Family Care: assistance with the application process is offered to all Princeton residents eligible for NJSNAP and NJ Family Care.

Other special projects/programs

Women, Infants, and Children (WIC) Clinic: the Health and Human Services departments coordinate service delivery of WIC services to Princeton residents. WIC is provided by the NJ Children's Home Society.

Affordable Care Act: Since 2013, the Health and Human Services departments have made proactive efforts to enroll uninsured residents into a health plan through the marketplace. With the help of Enroll America, both departments have coordinated information sessions and enrollment events during open enrollment seasons.

Outreach and advocacy of under-represented groups: the department has collaborated with the local Police Department and non-profit organizations to address the needs and challenges of the under-represented communities in Princeton. Since 2013, the focus of this work has been revising current municipal directives and ordinances to address the challenges faced by our immigrant population such as Wage Theft, Tuition Equality, creating a Welcoming Community, and building trust between the immigrant groups and the local Police.

Purpose Statement

In 2013, the Princeton Department of Human Services began a process to assess the needs of Princeton's low-moderate income households in order to effectively plan and prioritize new initiatives and ongoing services. The department focused its efforts in the planning and implementation of Princeton's first community needs assessment. The goal was to gather data on how services were utilized by the community, to learn from residents about their needs, and if their circumstances were better or worse compared to a year ago. This was also an opportunity for the department to build relationships and strengthen ties with the community, residents and service organizations. Consequently, this process gave a voice to the residents to provide feedback on their perception of community services and give input on the planning process of addressing community needs.

Poverty

Poverty is hunger. Poverty is lack of shelter. Poverty is being sick and not being able to see a doctor. Poverty is not having access to school and not knowing how to read. Poverty is not having a job, is fear for the future, living one day at a time. Poverty is powerlessness, lack of representation and freedom.

Poverty is a call to action - a call to change the world so that many more may have enough to eat, adequate shelter, access to education and health, protection from violence, and a voice in what happens in their communities. Most often, poverty is a situation people want to escape. To know what helps to reduce poverty, what works and what does not, what changes over time, poverty has to be defined, measured, and studied -- and even experienced. As poverty has many dimensions, it has to be looked at through a variety of indicators -- levels of income and consumption, social indicators, and indicators of vulnerability to risks and of socio/political access. ¹

Measuring Poverty

Following the Office of Management and Budget's (OMB) Statistical Policy Directive 14, the Census Bureau uses a set of money income thresholds that vary by family size and composition to determine who is in poverty. If a family's total income is less than the family's threshold, then that family and every individual in it is considered in poverty. The official poverty thresholds do not vary geographically, but they are updated for inflation using Consumer Price Index (CPI-U). The official poverty definition uses money income before taxes and does not include capital gains or noncash benefits (such as public housing, Medicaid, and food stamps).²

The poverty guidelines are the other version of the federal poverty measure issued by the U.S. Department of Health and Human Services (DHHS) in the *Federal Register*. The guidelines are a simplification of the poverty thresholds created for administrative use, such as determining financial eligibility for certain federal programs. They are adjusted for families of different sizes and by geographic location. Some examples of federal programs that use the guidelines in determining eligibility include but are not limited to Head Start, Low-Income Home Energy Assistance, Supplemental Nutrition Assistance Program (SNAP, formerly Food Stamp Program), and the National School Lunch Program. ³ The guideline of 125% of poverty is a commonly used eligibility criterion for Mercer County Assistance Programs.

Estimations of poverty based upon the federal poverty level (FPL) grossly understate the extent of poverty in New Jersey. Based on a Legal Services of New Jersey report on poverty that uses a more realistic indicator that incorporates real cost of living data in New Jersey, the percentage of residents unable to meet basic needs is nearly three times greater than what is revealed by the federal poverty level. Using 250% of FPL, more than 2.7 million or 31.5 percent of the total state population did not have enough resources to make ends meet - nearly three times greater than at 100% of the FPL.
4

¹ Excerpted from The World Bank website <http://www.colorado.edu/philosophy/heathwood/pdf/worldbank.pdf>

² Source U.S. Census Bureau <https://www.census.gov/hhes/www/poverty/about/overview/measure.html>

³ Excerpted and edited from the Institute for Research on Poverty <http://www.irp.wisc.edu/faqs/faq1.htm>

⁴ Excerpted and edited from the Legal Services of New Jersey Poverty Research Institute <http://www.lsnj.org/PDFs/WhatisPoverty2014.pdf>

For the purposes of this assessment, the income criteria to determine low-moderate income households was the New Jersey Council on Affordable Housing (COAH) 2014 regional income limits. In Princeton, income eligibility for affordable housing programs is determined by COAH's Region 4 income guidelines, which include Mercer, Monmouth, and Ocean counties. For the Community Needs Assessment (CNA), these income guidelines were used as the maximum annual income for households eligible for this study (very low to moderate income levels).

Table 1. New Jersey Council on Affordable Housing (COAH) 2014 Region 4 Income Limits

HOUSEHOLD SIZE	VERY LOW INCOME	LOW INCOME	MODERATE INCOME
1	\$19,449	\$32,415	\$51,864
2	\$22,227	\$37,046	\$59,273
3	\$25,066	\$41,676	\$66,682
4	\$27,784	\$46,307	\$74,091
5	\$30,007	\$50,012	\$80,019
6	\$32,230	\$53,716	\$85,946

Methodology

An Advisory Committee was selected to guide the development of the needs assessment. The Committee was comprised of different community leaders and a research expert, all of whom supported the project and provided valuable input and insight. The Human Services Commission also took part in the development and guidance of the project.

Research Synopsis

Research began with two months of discussion and interviews with organizations and leaders from the Princeton community, including service organizations, key community leaders, religious organizations, community based groups and municipal departments. These initial interviews started on July 19th, 2013 and finished on August 26th, 2013, and through the invaluable insight and feedback of each organization the focus areas that were deemed most impactful within the low – moderate income residents were identified.

The interviews were focused on asking questions regarding the importance and availability of services to the community and their experiences of providing services and interactions with this population. The non-profit organizations and other service departments shared insightful information that helped delineate the groups and areas in which the needs assessment will focus on. Some provided useful data that helped to define the neighborhoods and the places where this population is found. Some of this data was also used to outline income levels into very low, low, and moderate incomes in relation to household size. Every organization's knowledge of the low income population was key to understanding the community and designing the needs assessment.

Princeton University also played an important role in the planning stages of the needs assessment. The Princeton University Survey Research Center worked with the department to format the questionnaire used to interview participants.

The needs assessment was developed through a variety of activities:

- I. Interviews: with organizations that work with Princeton's low-moderate income residents.
- II. Survey: this was the principal activity for collecting data. The information was collected in different events throughout the community where residents were invited to take the survey. Trained volunteers were present at each event to assist participants with the survey, read, and fill out their responses if needed.
 - Design: The questionnaire translates the needs assessment objective into specific questions. The answers to those questions provided specific data on individual and households' needs, challenges, availability and accessibility of services. The questionnaire was composed of the following basic components:
 - Introduction: Explained the nature and purpose of the survey, stated the questionnaire was anonymous and that the information will be kept confidential, stressed the importance of the study and thanked the respondent for participating.
 - Questions: Brought together key areas in the questions, to make sure that the type of data needed was produced by the questionnaire. There was at least one question for every variable of importance in the study; and some variables had more than one question. For example, to measure Food, there were three questions: food availability, frequency, and places where they get food.
 - Order: The questionnaire included clear directions on how to properly answer questions. Major questions were grouped into sets by subject or issue and provided transition statements to orient the respondent when the issue or subject changes.
 - Language: The questionnaire was conducted in English, Spanish, Mandarin and Korean.

The final questionnaire was tested before finalizing it.

1. Questionnaire feedback: The questionnaire was sent via e-mail to those individuals and organizations that participated in the interviews, the advisory group, and the town's administration. Some of the feedback questions were: Are the questions and responses valid and reliable? Are they appropriate? Are they both necessary and sufficient?

2. Pre-test groups: The questionnaire was shown to a small number of people who resembled or are drawn from the population of interest. The testing determined the average length of time it will take for a respondent to complete the survey and it also tested that the language used in the survey was clear.

Finally, it is important to highlight that the sample was a non-probability sample survey. This decision was made, followed by the recommendations given by the Princeton University Survey Research Center. The principal reason is due to insufficient and lack thereof low-income population data.

For this survey, the following types of non-probability sampling were used:

1. Consecutive Sampling: Consecutive sampling is very similar to convenience sampling except that it seeks to include all accessible subjects as part of the sample. This non-probability sampling technique can be considered as the best of all non-probability samples because it includes all subjects that are available that makes the sample a better representation of the entire population.

2. Snowball Sampling: Snowball sampling is usually done when there is a very small population size. In this type of sampling, the researcher asks the initial subject to identify another potential subject who also meets the criteria of the research. The downside of using a snowball sample is that it is hardly representative of the population.

III. Focus Groups: the purpose of the focus groups was to gain more insight into the experiences of the low-moderate income households, especially those who may be underrepresented by this community needs assessment. These groups were selected after the survey was conducted and preliminary data was analyzed.

Questionnaire Breakdown

Demographics: This section offered general information of the individual and/or household. In addition it served to determine if the individual or household meet the low-moderate income criteria by using the household size to income ratio.

Importance and Availability: This section determined the importance and accessibility of specific services to the individual and/or household. This information helped divide the importance-availability charts into quadrants that rated services as follows:

Quadrant I: Services that rank above average in importance and below average in availability

Quadrant II: Above average in importance and availability

Quadrant III: Below average in importance and availability

Quadrant IV: Below average in importance, and above average in availability

Basic services: This section showed the capacity of the household to cover basic needs such as: food, healthcare and shelter.

Housing: This section will provide the information about the conditions of housing in the community and the challenges faced.

Financial stability: This section gave an important input about which resources are used by the community to pay their basic living expenses.

Legal matters: This section illustrated the concerns about legal matters such as: Immigration, wage theft and divorce.

Safety: This section showed the perceptions about the safety in the neighborhoods.

About the CNA Report

The survey findings of the report are broken down into sections categorized as follows:

- Employment and Income
- Financial Situation
- Food
- Housing
- Health and Healthcare
- Legal Matters and Safety

Each section contains relevant information related to each category of need. The majority of the data analysis is broken down into race/ethnicity subgroups and/or household types. The survey respondents' breakdown by race/ethnicity is as follows: white, black/African-American, Hispanic/Latino, Asian and two or more races. There are three types of households represented in this study: senior households (62+), households with children and households without children (singles).

Figures

The survey data is presented in figures that show the participant's responses to the survey questions. The number of respondents that answered the question will also be indicated in each graph as follows (n = #of respondents). In addition (n =) will also indicate the number of respondents for each subgroup when broken down into race/ethnic groups and/or household types.

Survey Findings

This section represents the findings of the low-moderate income household survey. First, the accessibility and importance of services is analyzed. Next, the demographic characteristics of the 204 respondents and their households are explained. Then, a detailed analysis of each general category of services is presented.

Perceived service gaps

Survey respondents rated the *importance* and the *availability* of 14 categories of services in Princeton. The rating was based on how these services are utilized or have been utilized in each respondent's household for the last 12 months.

Importance of services

When asked to rate the importance of services, more than two thirds of respondents said that affordable medical care (74%) and public transportation (63%) were extremely important to their households at the time of the survey (Figure 2). More than half rated food assistance (55%), mortgage and rental assistance (53%) and utility bill payment assistance (53%) as extremely important to their households.

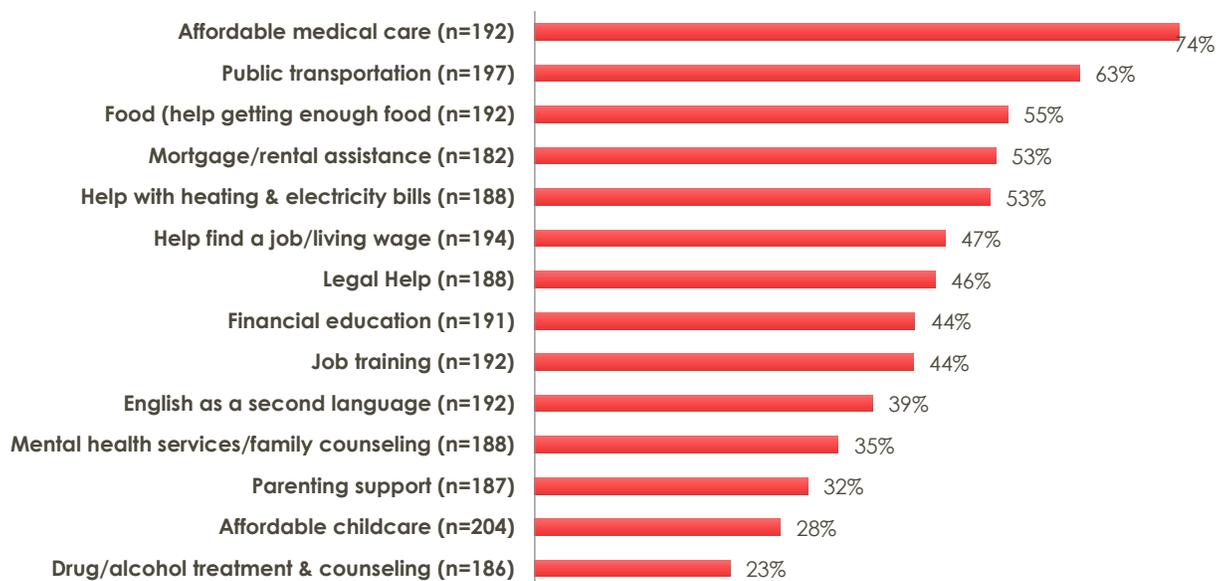


Figure 2 Respondents who rated services extremely important to their household

Availability of Services

When asked to rate how accessible these services were, more than half of the respondents agreed that some services are very hard to get in Princeton. Particularly, help finding a job that is living wage (62%), job training (61%), financial education (53%) and legal help (53%)

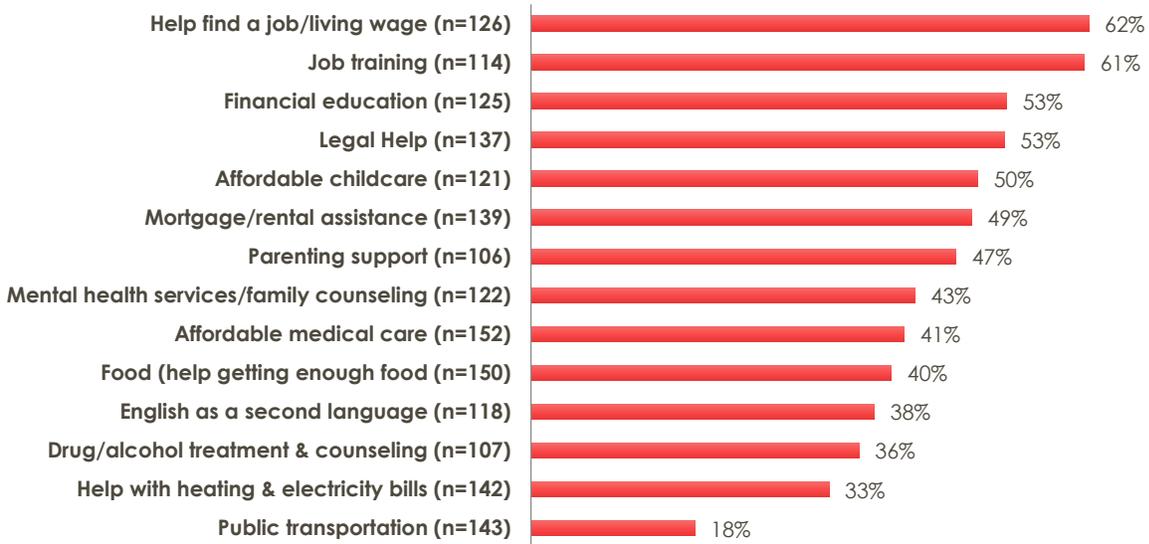


Figure 3 Respondents who rated services very hard to get

Service gap analysis using importance-availability index

From an individual’s perspective if a type of service is both “extremely important” to their household and “very hard to get”, there is a perceived *extreme service gap* for that particular service. Figure 4 presents the portion of respondents who perceived an extreme service gap for each of the 14 services.

Respondents reported that employment services such as finding a job that is living wage (44%) and job training (39%) are extremely important to their household, yet very hard to get.

Approximately one third of the respondents saw affordable medical care, financial education, and mortgage/rental assistance as extremely important but hard to access. Also, about 1 in 4 respondents said that legal help and food assistance are extremely important and hard to access.

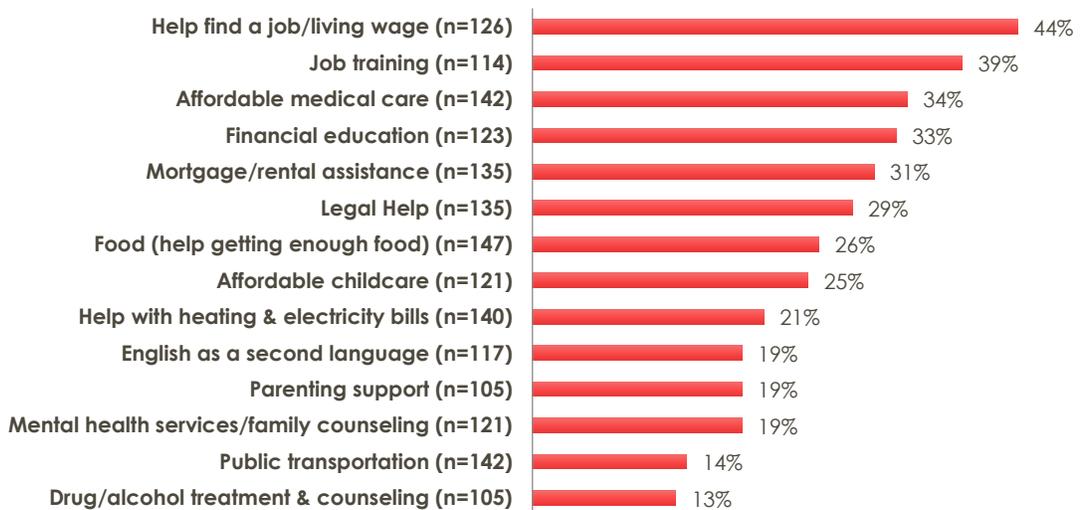


Figure 4 Respondents who perceived an extreme gap in services

Services gap analysis using importance availability coordinate system

Respondents rated the 14 services on a three-point scale⁵. Another way to analyze these data is to calculate the average importance and availability scores for each of the services. These data form the basis of an importance-availability coordinate rating system (Figure 5). The average importance and availability ratings were calculated and plotted on the graph below.

The lines making up the “crosshairs” of each graph represent the average importance score and the average availability score for each service.

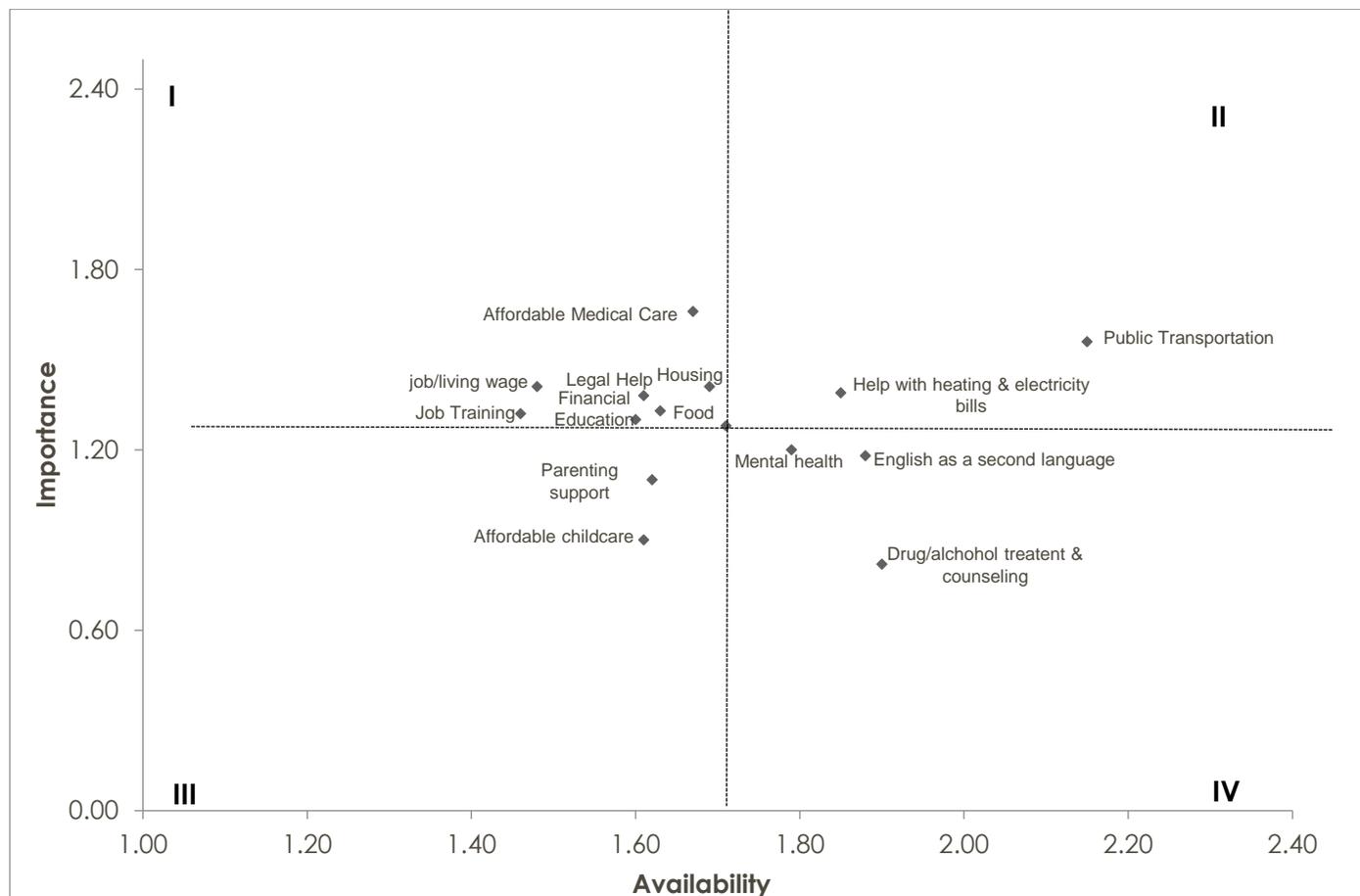


Figure 5 Respondent's perspective on services by importance and availability.

The importance-availability chart is divided into four quadrants that rate services as follows:

Quadrant I: Services that rank above average in importance and below average in availability

Quadrant II: Above average in importance and availability

Quadrant III: Below average in importance and availability

Quadrant IV: Below average in importance, and above average in availability

⁵ Importance scale ranged from 0, for “not important” to 2, for “extremely important”; availability scale ranged from 1, for “very hard to get” to 3, for “very easy to get”

For planning purposes, the services that appear in Quadrant (I) are those services where particular attention should be given. These types of services are the ones that on average are extremely important and hard to access in the households that participated in the study. However, due to the fact that there were mixed groups and different types of households surveyed, it certainly does not mean that other services aren't worthy of attention. There are many households that are in need of the other services and may find a lack of resources to meet their needs.

The services that appear on Quadrant (I) are those services that would be considered a *priority* for action: affordable medical care, housing assistance, legal help, financial education, employment services and food assistance. These services have a higher potential to benefit low-moderate income households. This outcome should not minimize the importance of other services that are also important to a smaller percentage of the population (i.e., childcare is only important to households with children).

Perceived services gaps by subgroups

Below is a breakdown of perceived *extreme service gaps* by subgroups: households with children, seniors and singles.

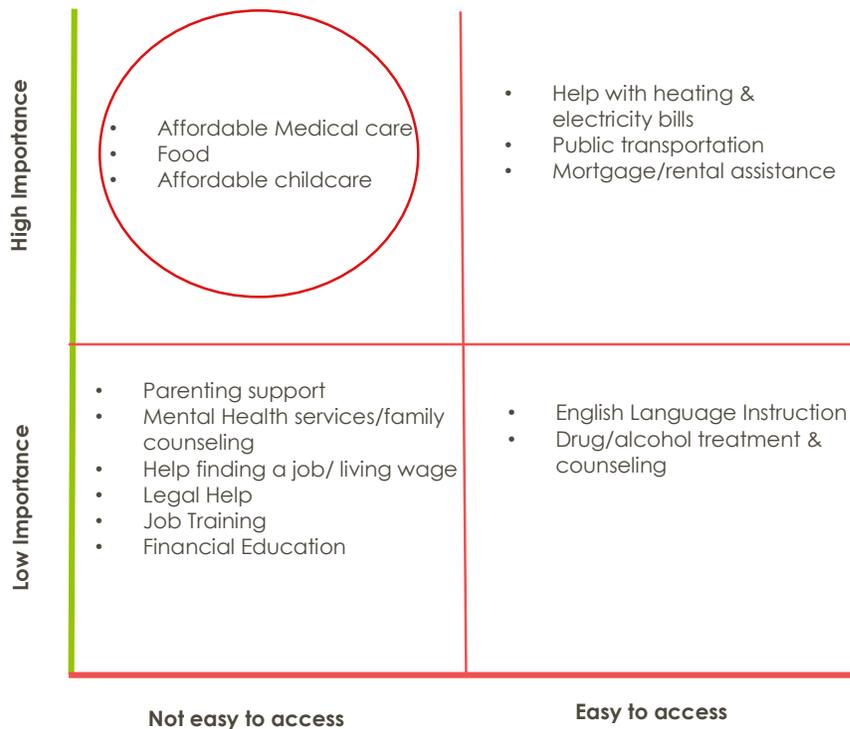


Figure 6 Households with children

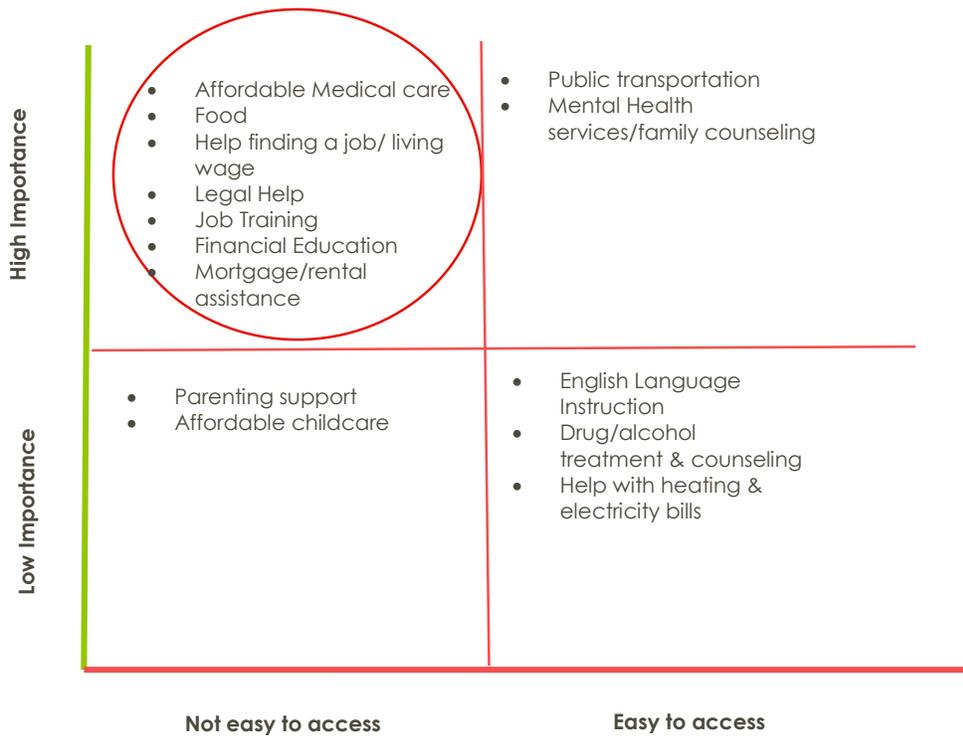


Figure 7 Senior Households

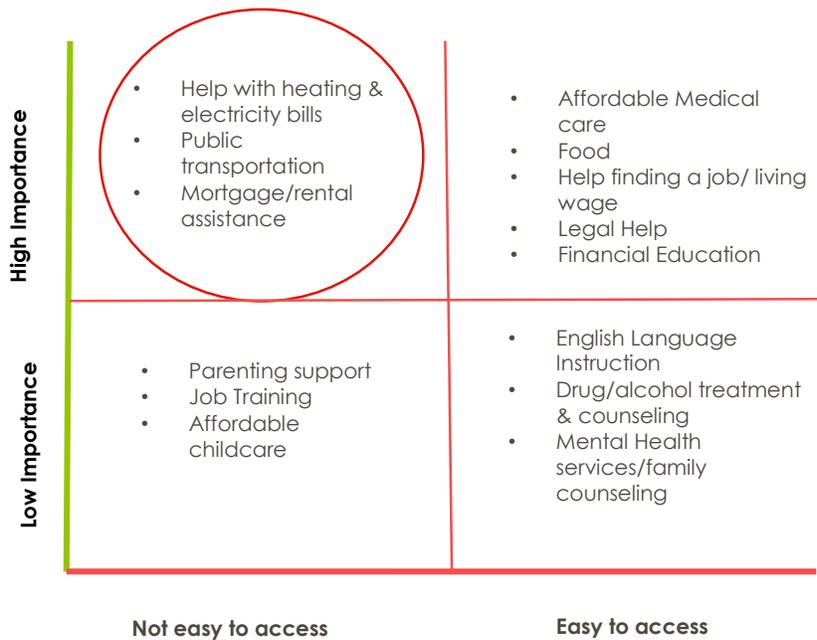
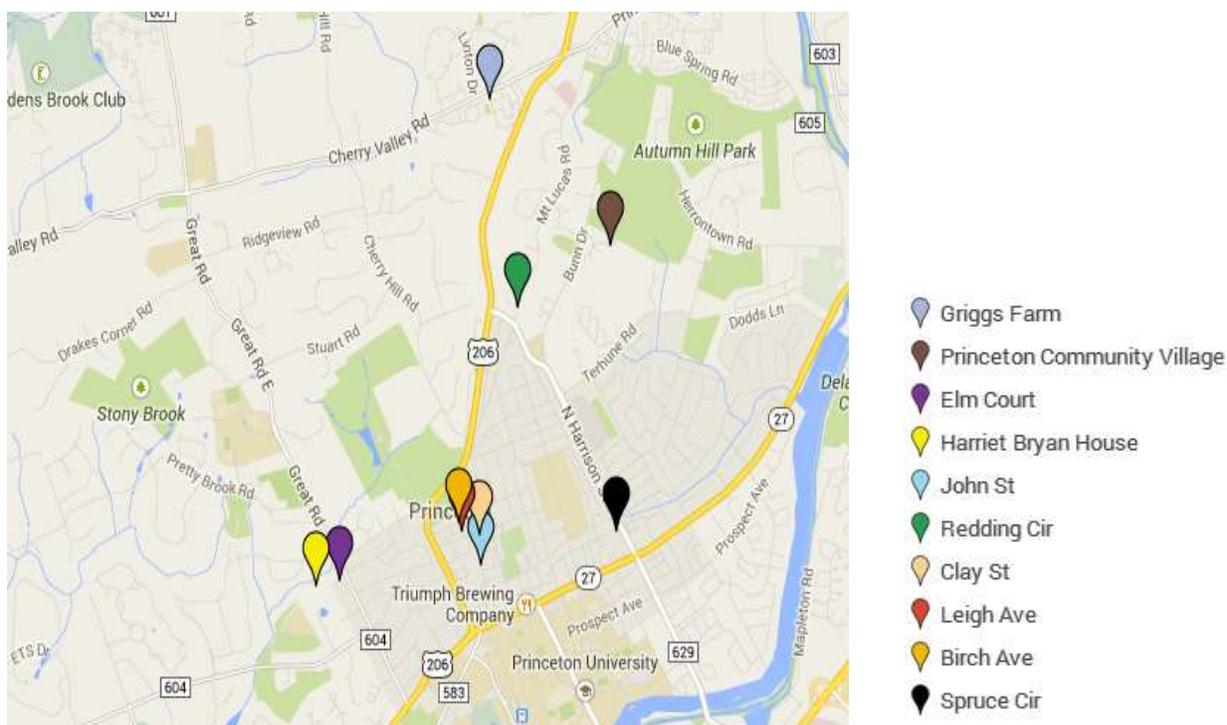


Figure 8 Single Households

Respondent Demographics

Geographic Distribution of Respondents

All respondents considered for this study lived in Princeton at the time of the survey. The majority of the respondents resided in Princeton affordable housing units and in the Jackson-Witherspoon neighborhood. The map below shows the distribution of respondents by their location. Although the majority of the participants resided in specific areas of Princeton, there were other locations that do not show on the map due to lower numbers of respondents from those areas. (I.e. Mt Lucas road, Nassau St, Harrison Ave).



Demographic characteristics of survey respondents

Many of the survey results that follow in this report are analyzed by the following racial, ethnic, and demographic sub-groups: White; Black or African American; Hispanic/Latino; Asian; seniors; singles and families.

Race and Ethnicity Breakdown

In this sample, the respondents identified themselves as: 33% Black or African American, 30% White, 27% Hispanic/Latino. Other races/ethnicity groups were Asian 6% and 3% other/two or more races.

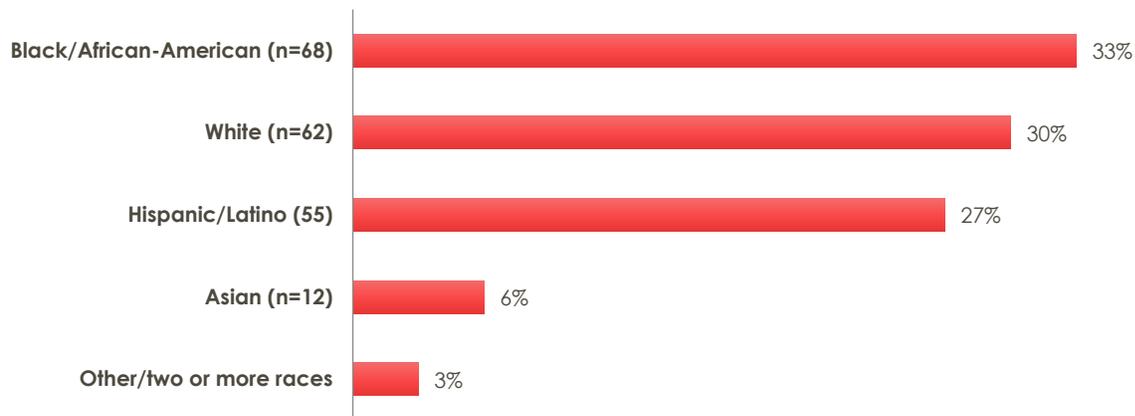


Figure 9 Household breakdown by race and ethnicity

Language spoken at home

More than half of the respondents speak English at home (58%) and less than a quarter of respondents speak another language at home. In this sample, Spanish is the most common language spoken at home other than English. Out of those respondents that speak another language at home 17% speak Spanish and 10% speak both English- Spanish.

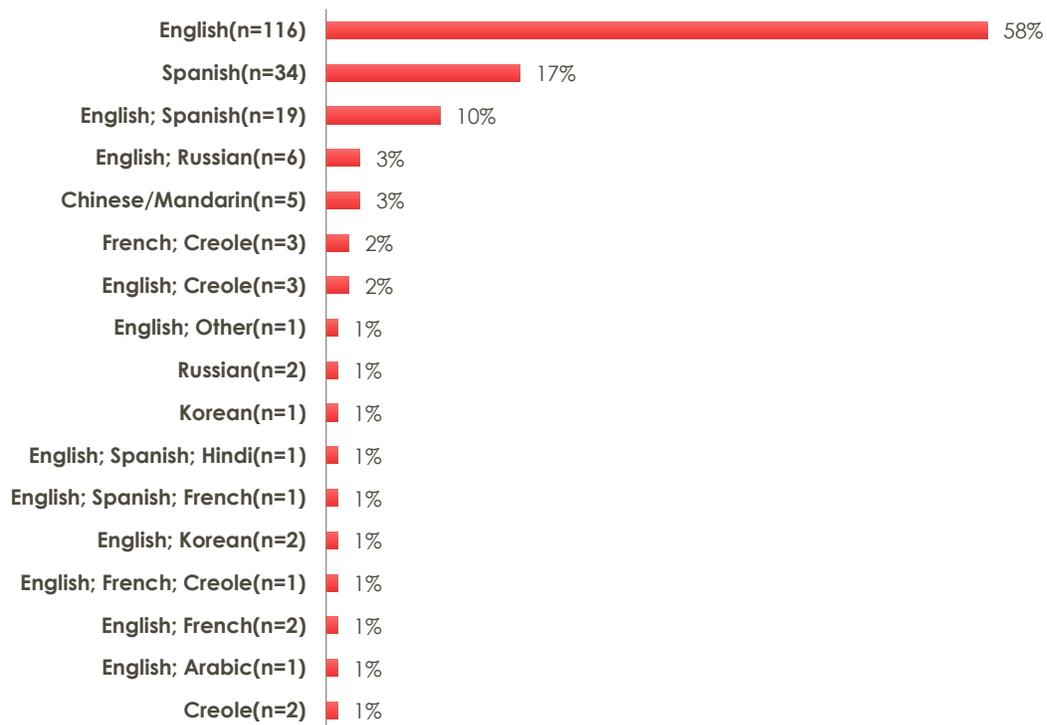


Figure 10 Language spoken at home (n=200)

Language Barriers

Nearly one in four of the non-English speakers agreed that services were harder to access due to a language barrier. The Hispanic/Latino and Asian subgroups are the groups with the largest percentage of respondents that agreed that not speaking English poses a challenge when accessing services. Most services organizations have prioritized the need for bilingual assistance, which is most common to be in Spanish. During the Spanish-speaking families focus group, most agreed that service providers do a good job providing bilingual assistance. As shown above, Spanish speakers form a large portion of non-English speakers in this sample.

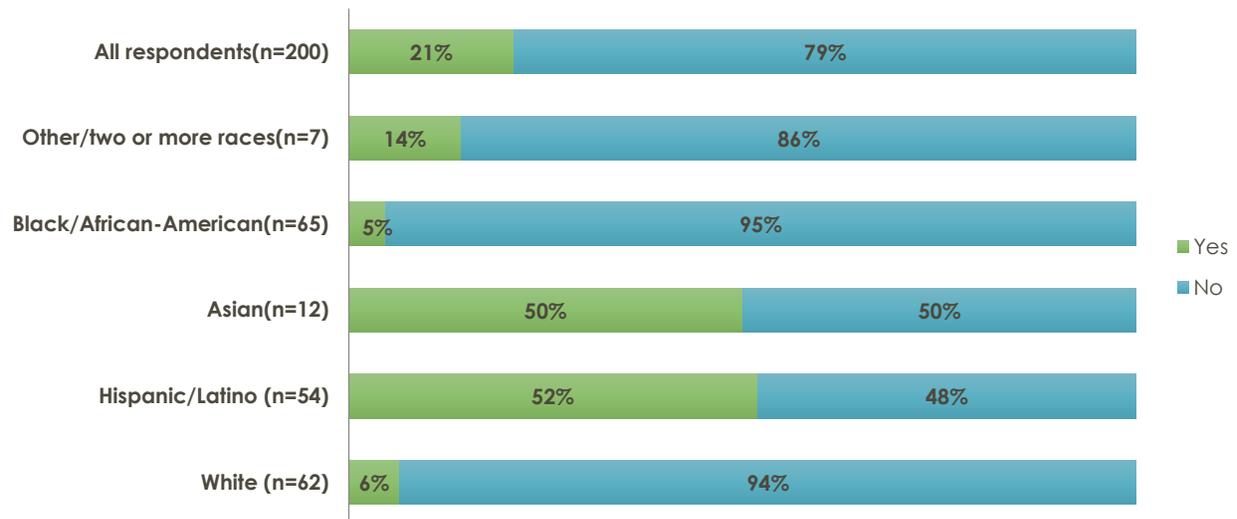


Figure 11 Language Barrier when accessing services by race/ethnicity

The respondents had the opportunity to complete the CNA questionnaire in multiple languages (English, Spanish, Mandarin and Korean). The questionnaires were completed as follows: 147 in English, 48 in Spanish, 7 in Mandarin and 2 in Korean.

Age and Sex

In this sample, 62% of the respondents were females and 38% were males. Respondents ranged in age from 20 to 96 years old, with a median age of 58 years and a mean of 57 years. The chart below shows the age distribution of the respondents.

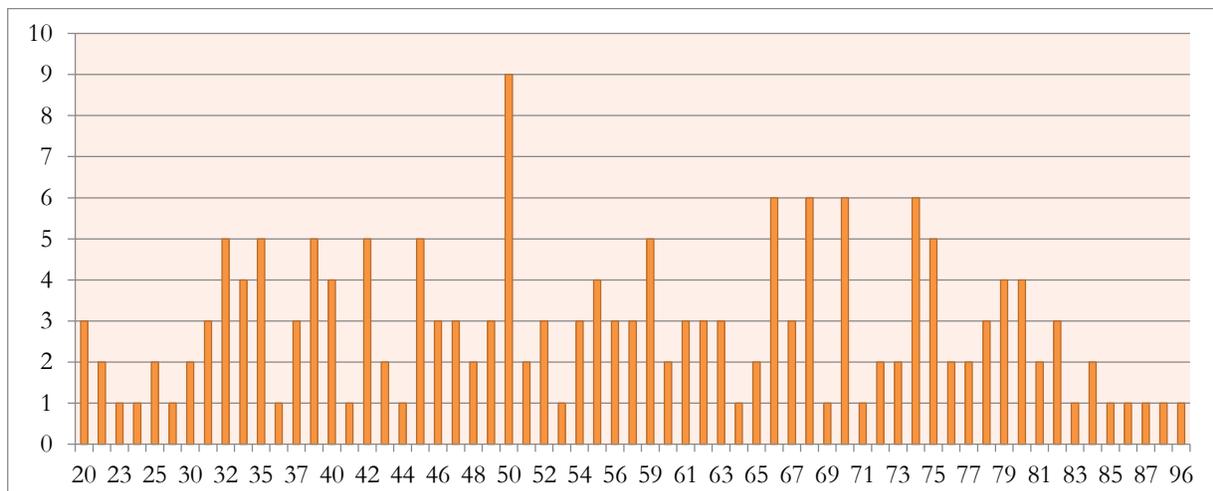


Figure 12 Age Distribution of respondents

Household Composition

Household size ranged from 1 to 8 persons, with a median of 2 and a mean of 2.2 persons (Figure 10). One in two households (49%) in this study were one-person households.

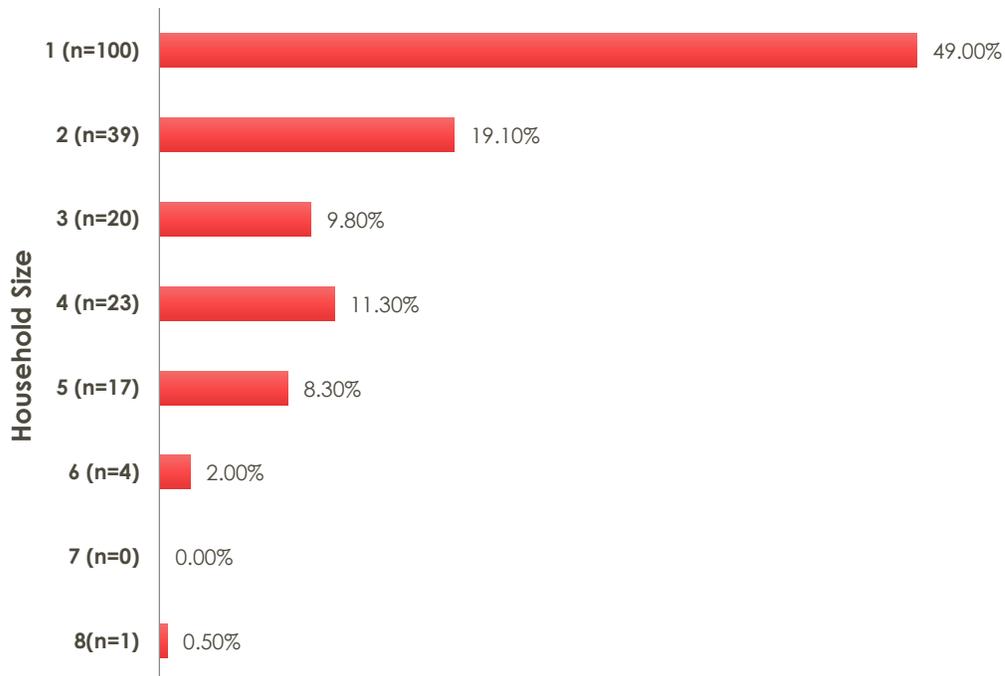


Figure 13 Household Size Distribution (n=204)

The study included three types of households: senior households, households with children, and households without children (singles). Overall, 35% of the households have at least 1 senior living in the household and 35% have one or more children under 18 years of age. Figure 11 (below) shows the breakdown of the three types of households by race/ethnicity. White and Asian respondents formed the largest groups with the most senior households and the Hispanic/Latino respondents represented the largest group of household with children.

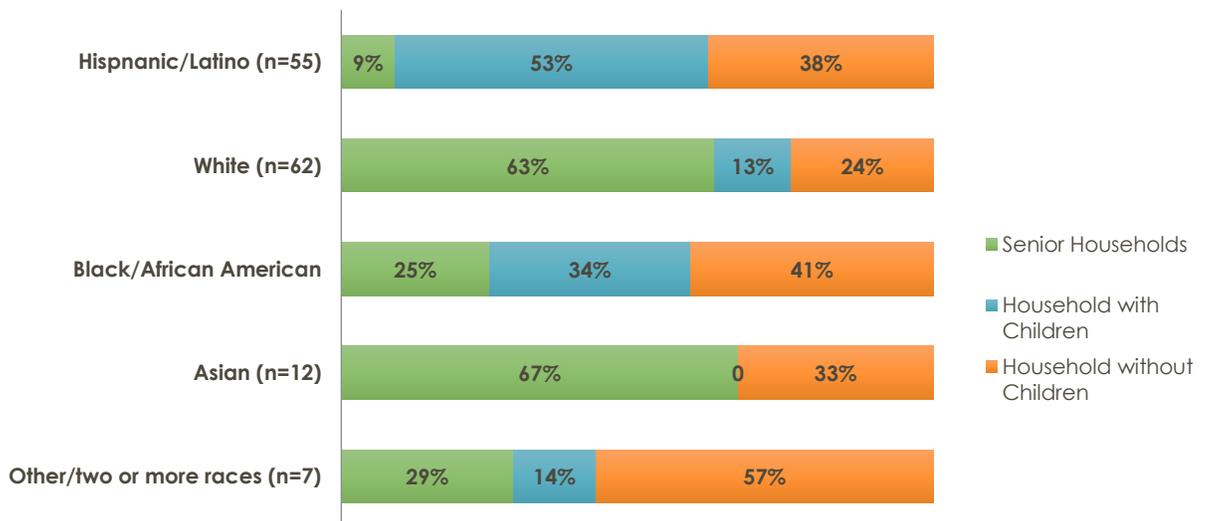


Figure 14 Breakdown of types of household

Disabilities

Participants were asked if anyone in their household had any type of disability (mental, physical and cognitive). Overall, 33% of the respondents said that someone in their household had at least one disability at the time of the survey. The disability that was most frequent in a household was physical disability (18%). There were 14 households that indicated that someone in their household had more than one of these disabilities.



Figure 15 Proportion of households with at least one member with a disability (n=204)

Immigration Status

Participants were asked to indicate the immigration status of each member in their household. Overall, 11% of the households said that at least one member in the household was undocumented.

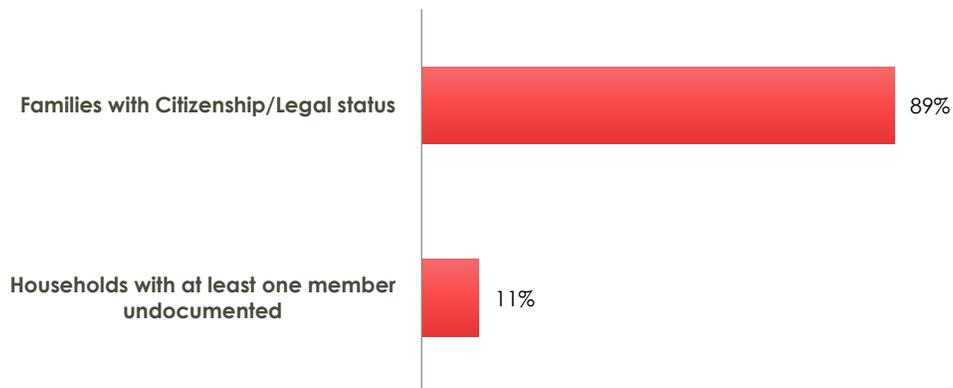


Figure 16 Household Immigration Status (n=203)

The graph below indicates the breakdown of the immigration status of individuals in households. Overall, over half of the total number of individuals are U.S. citizens, 16% are permanent residents and 11% are undocumented.

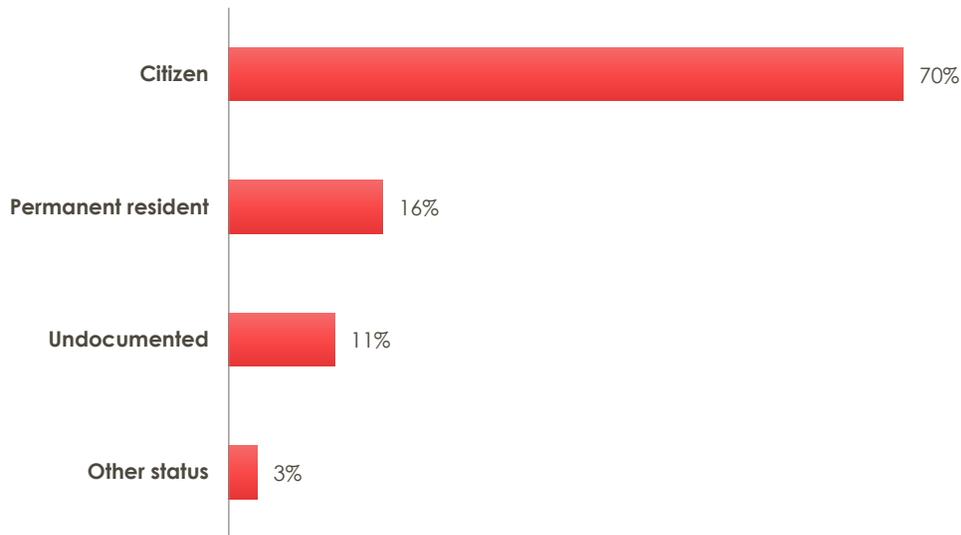


Figure 17 Immigration Status of the Members of the Households (n=402)

Transportation

Respondents were asked about their household’s methods of transportation. Overall, more than half of the respondents indicated that their household uses public transportation (58%) or a car (54%). Respondents checked all methods of transportation that applied to their household at the time of the survey.

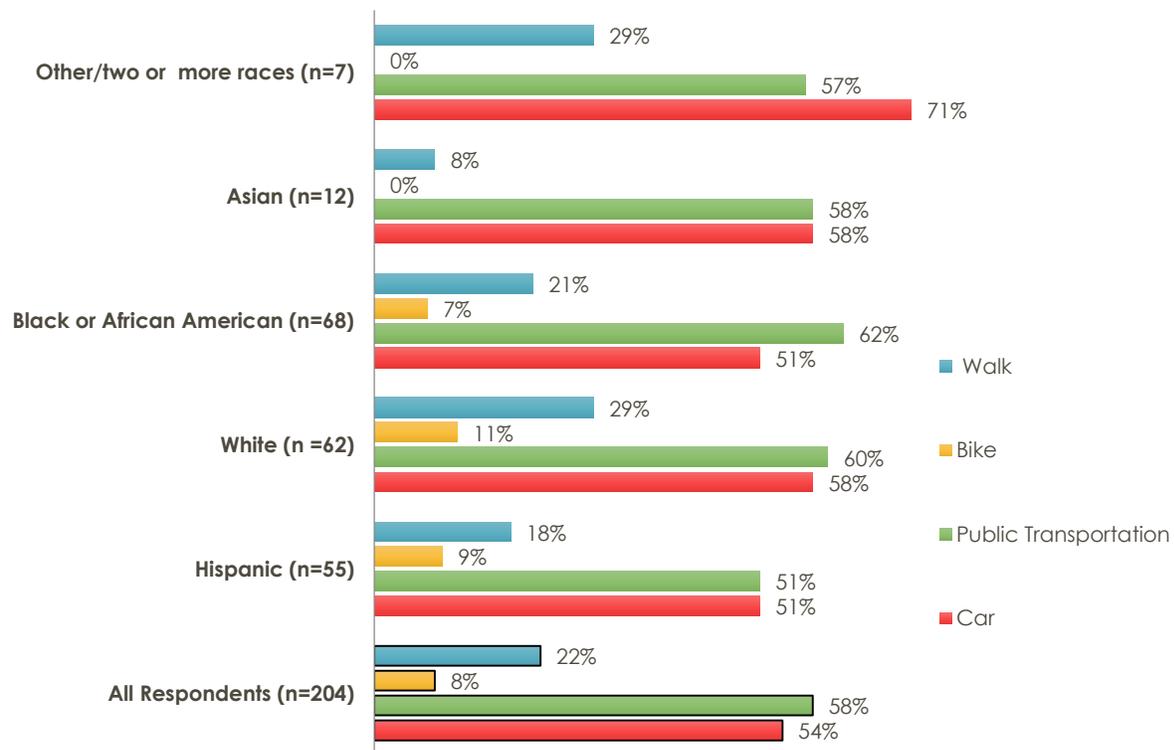


Figure 18 Method of Transportation by Race/Ethnicity

Level of Education

Most respondents (80%) had at least a high school diploma or GED. While 20% of respondents reported they had less than a high school education (Figure 12). More than a quarter of the survey respondents (29%) had some college education, 15% had a four-year college degree and 14% a post-graduate degree.

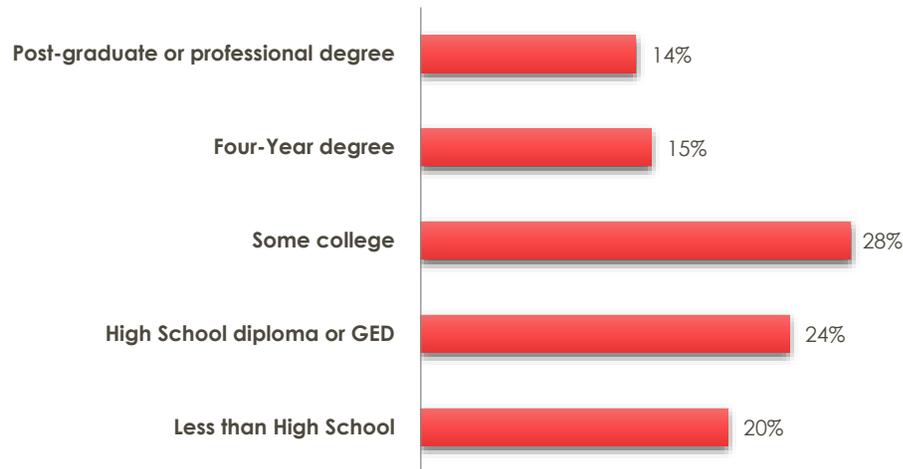


Figure 19 Level of education (n=199)

The chart below shows the number of respondents with at least a high school diploma or GED by race/ethnicity. This finding varies little for subgroups, with the exception of Hispanic/Latino respondents, whose lower rate of high school diploma or GED (only 47% have a high school diploma or GED) likely reflects Hispanic/Latino immigrants who migrated to the U.S. later in life and/or did not have a high school diploma or equivalent in their home country. As a group, Whites are the most likely to have at least a high school diploma or GED (98%), followed by Asians (92%), and then Black or African Americans (88%).

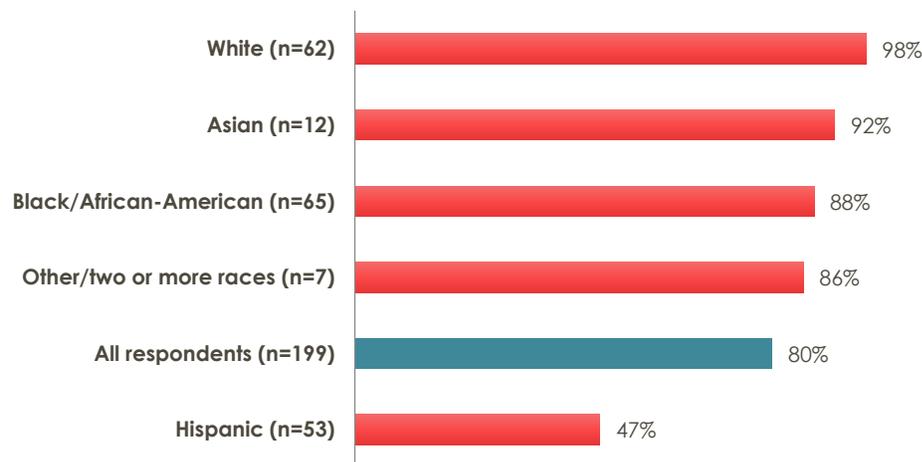


Figure 20 Respondents With at Least a High School Diploma or GED by race or ethnicity

Internet Access

Participants were asked about their knowledge on how to access the Internet. Overall, each racial/ethnic group was relatively close and above average on their knowledge on how to access the Internet. However, Hispanic/Latino and Asian respondents were below average.

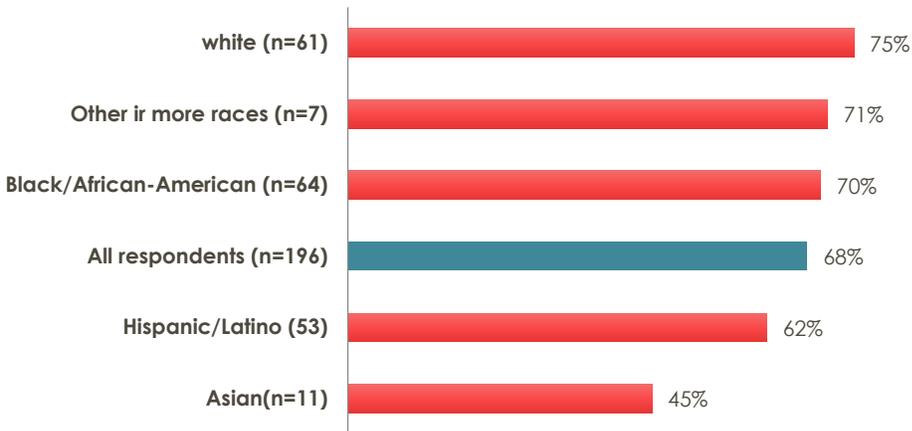


Figure 21 Percent of Respondents who know how to access the Internet by race/ethnicity

The figure below represents the same group of respondents that indicated they have knowledge on how to access the internet broken down by household type. As shown on figure 22, senior households were the least likely to know how to access the internet when compared to the other two household types.

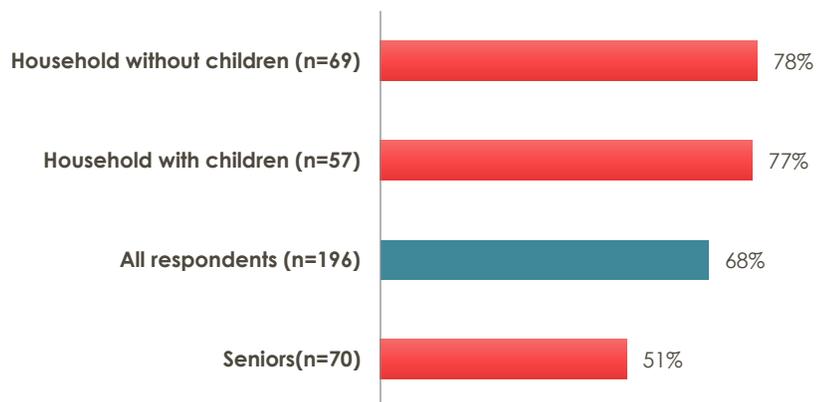


Figure 22 Percent of Respondents who know how to access the Internet by household type

Participants were also asked to indicate where they access the Internet. More than two thirds of the respondents that said they knew how to access the Internet indicated that they access the Internet at home (69%), follow by the public library (40%) and in their cell phones (31%).

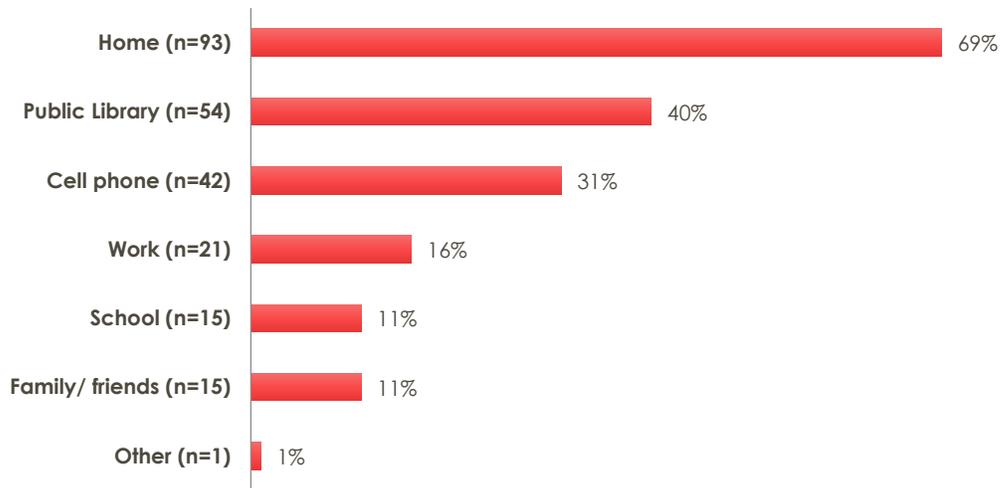


Figure 23 Places where respondents access the Internet (n=134)

Employment and Income

*“I secured a job, it is not exactly decent pay but it took some time about a year”
24 year old single mom – English Speaking Families Focus Group*

Reported Income Sources

The respondents were asked to report the source(s) of income in their households. Half of the respondents (50%) reported that their primary source of income came from wages or income from employment (Figure 18). The next more frequently reported income sources were Social Security (25%) and Supplemental Security Income (SSI) or Social Security Disability (SSD) (17%). There was also a combined 12% of respondents who received public assistance benefits such as General Assistance (GA) or Temporary Assistance for Needy Families (TANF) as their only income. Respondents were instructed to list all income sources in their household; therefore some households in the sample might have received income from more than one of the listed sources.

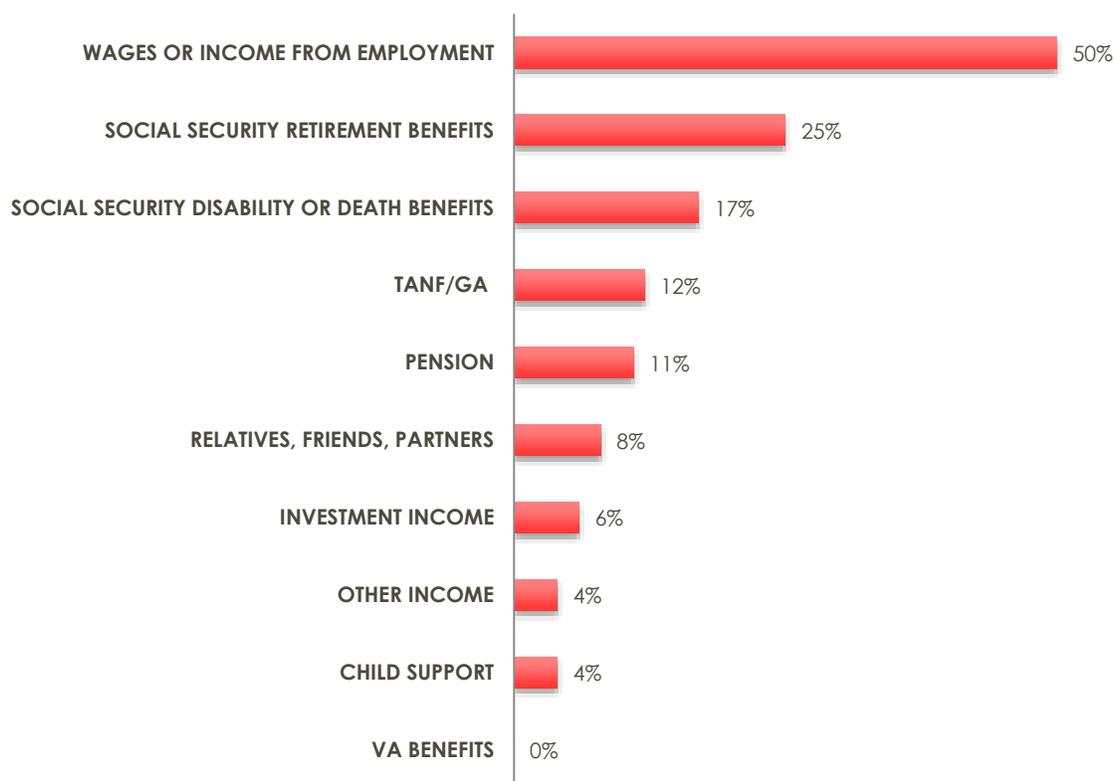


Figure 24 Households Sources of Income (n=204)

Breakdown of income sources by subgroups

In Table 2, a breakdown of income sources by race/ethnicity is shown. In this sample, Hispanic/Latino households are the largest group to have income from wages at 82% followed by Black or African America at 46%. Whites reported income from Social Security as primary source. The households that reported public assistance benefits as a primary source of income were primarily other/two or more races and Asians (29% and 25% respectively).

Source of Income	All Respondents n=204	White n=62	Black/African- American n=68	Hispanic/ Latino n=55	Asian n=12	Other/Two Or More Races n=7
WAGES OR INCOME FROM EMPLOYMENT	50%	32%	46%	82%	25%	43%
VA BENEFITS	0%	0%	0%	0%	0%	0%
SOCIAL SECURITY RETIREMENT BENEFITS	25%	48%	26%	5%	8%	0%
SOCIAL SECURITY DISABILITY OR DEATH BENEFITS	17%	24%	18%	5%	25%	29%
RELATIVES, FRIENDS, PARTNERS	8%	8%	10%	9%	0%	0%
TANF/GA	12%	5%	22%	4%	25%	29%
CHILD SUPPORT	4%	2%	1%	13%	0%	0%
PENSION	11%	16%	13%	2%	17%	0%
INVESTMENT INCOME	6%	18%	1%	0%	0%	0%
OTHER INCOME	4%	11%	0%	2%	8%	0%

Table 2 Income sources by race/ethnicity

Employment Status

Respondents were asked about their employment status at the time of the survey. The majority of the respondents reported to either be working for pay (32%) or retired (32%). At the time of the survey 21% of the respondents were unemployed and looking for work.

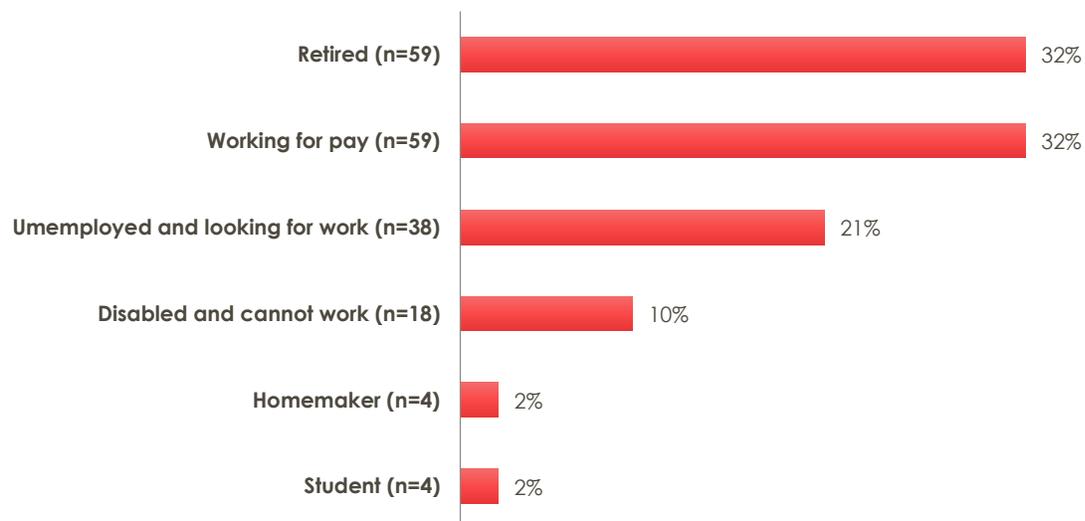


Figure 25 Respondents Employment Status

Respondents were also asked to indicate the amount of hours each working member in their household works in a week. The table below shows the average hours worked by all working members of a household.

Number of working household members	Less than 20 hours	20 -29 hours	30 - 40 hours	40+ hours	Total households
1	7	9	36	4	56
2	2	2	12	3	19
3	0	2	5	1	8
4	0	1	1	1	3
5	0	1	0	0	1
Total	9	15	54	9	87

Table 3 Average hours worked per week by number of working members of the household

Challenges finding a living wage job

Respondents were asked to indicate the reasons why they perceived getting help finding a job that is living wage is hard to access. Overall, the majority of the respondents indicated that this did not apply to their household and 24% indicated that this type of service is not available. In the Latino/Hispanic group, the main challenge to access this type of service was a language barrier.

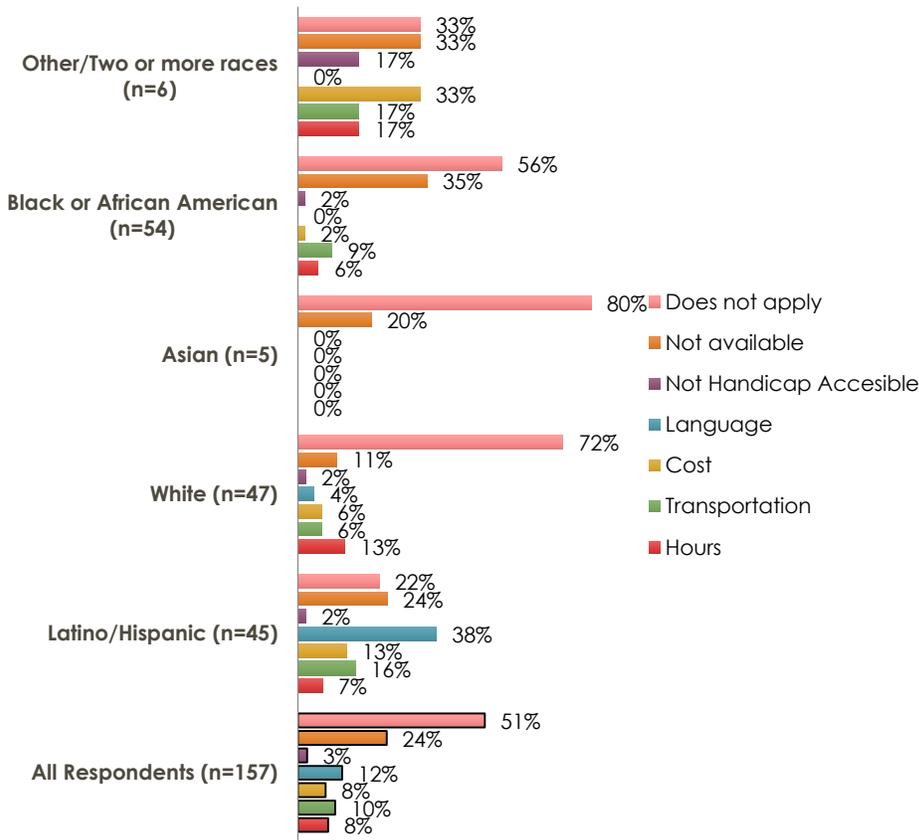


Figure 26 Challenges accessing help to find a job/living wage

Household income by household size

The mean monthly income for the overall sample of respondents is \$1,669.36 and the median monthly income is \$1,207.50 (Table 4). Monthly household incomes ranged from \$0 to \$6,400 per month. The median monthly income ranged from \$985.00 for one-person households to \$1,400 for 8+ person households. It is important to note that only one household had a reported income of \$0. At the time of the survey this household was not receiving any earned income from a job or any other source.

Household Size	Number of household	Median monthly Income	Mean monthly Income	Minimum monthly Income	Maximum monthly Income
1	100	\$985.00	\$1,098.66	\$140.00	\$3,750.00
2	39	\$1,253.00	\$1,609.79	\$200.00	\$4,000.00
3	19	\$1,666.00	\$1,923.58	\$405.00	\$5,000.00
4	22	\$2,375.00	\$2,373.36	\$0.00	\$4,400.00
5	19	\$3,033.00	\$3,228.35	\$850.00	\$5,800.00
6	4	\$4,500.00	\$4,100.00	\$1,000.00	\$6,400.00
8	1	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
Total	204	\$1,207.50	\$1,669.36	\$0.00	\$6,400.00

Table 4 Income by Household Size

In the chart below, monthly income is adjusted by household size to see where in the Federal Poverty Level⁶ (FPL) guidelines the households sampled in this study fall into. The proportion of respondents who report household income at or below the FPL is 48% (Table 5). In Mercer County the 125% of the FPL is used to determine eligibility for most assistance programs. In the sampled households 63% of households are at or below the 125% FPL.

Household Size	Number of households	Monthly income at or below 100% of the FPL	% of households at or below 100% of the FPL	Monthly Income at or below 125% of the FPL	% of households at or below 125% FPL	Number of households at or below 100 % of the FPL	Number of households at or below 125% FPL
1	100	\$973	49%	\$1,216	69%	49	69
2	39	\$1,311	51%	\$1,639	64%	20	25
3	19	\$1,649	47%	\$2,061	74%	9	14
4	22	\$1,988	45%	\$2,485	50%	10	11
5	19	\$2,326	37%	\$2,908	42%	7	8
6	4	\$2,664	25%	\$3,330	25%	1	1
7	0	\$3,003	-	\$3,754	-	0	0
8	1	\$3,341	100%	\$4,176	100%	1	1
All households	204		48%		63%	97	129

Table 5 Respondent households by poverty status and household size

Challenges finding job training services

Respondents were asked to indicate the reasons why they perceived finding job training services is hard to access. Overall, the majority of the respondents indicated that this did not apply to their household, 20% indicated that this type of service is not available and 19% indicated that transportation was a challenge.

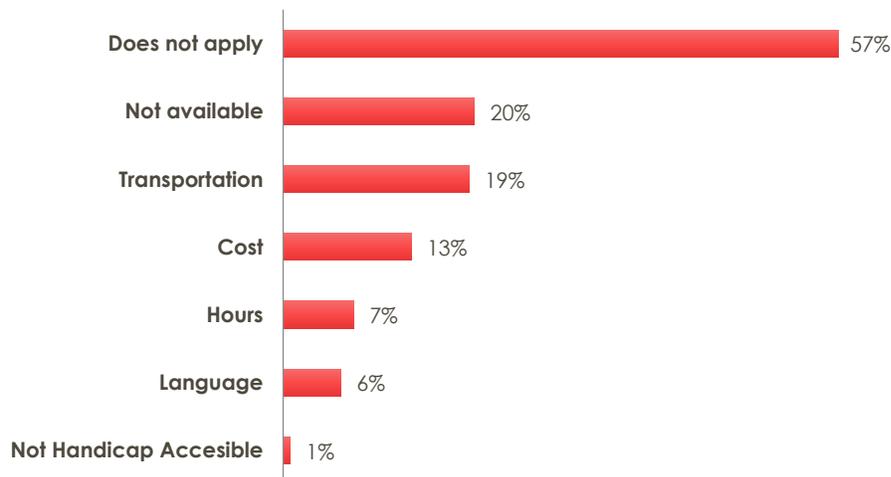


Figure 27 Challenges accessing job training services (n=153)

⁶ 2014 Federal Poverty Level <http://familiesusa.org/product/federal-poverty-guidelines#2014>

Financial Situation

“It is not that I am not educated on how to spend my money is that I don't have enough money to spend or save”- English Speaking Families Focus Group

Overall Assessment

All respondents were asked to rate their financial situation compared to a year ago as *worse, same, or better*. All the respondents were more likely to report that, “compared to a year ago,” their financial situation was *worse* rather than *better* (30% compared to 23%) as shown in Figure 20. The largest disparities when reporting *better* versus *worse* financial situations occurred among white and other/two or more races households. In white households 39% reported that their financial situation had worsened and the other/two or more races subgroup was 29%. The other subgroups, Hispanic/Latino, Asian and Black or African American respondents were more likely to report that their financial situation was *better* (26%, 25% and 24% compared to 23% of all respondents); however among the three, Black or African Americans were more likely to report that their financial situation was *worse* compared to a year ago.

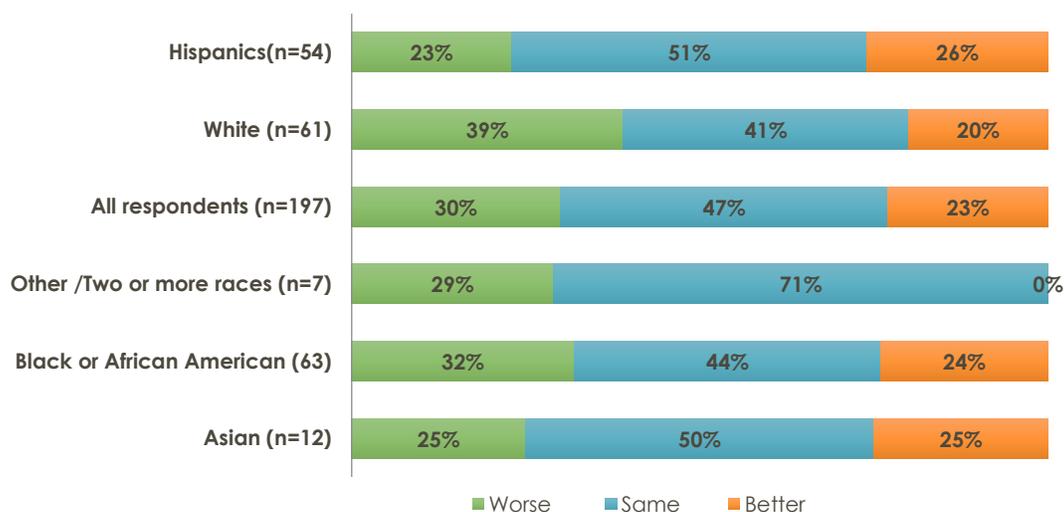


Figure 28 Assessment of Household Financial Situation

Financial Services

In the survey, participants were asked about their finances and financial services they utilize. Overall, 70% of the respondents said their household used a bank account and 47% used credit cards. When asked about using financial planning such as budgeting, only 31% of the respondents said they used a form of financial planning. Overall, 13% of the respondents have borrowed money from a payday lender. In the survey, participants were asked about their finances and financial services they utilize. Overall, 70% of the respondents said their household used a bank account and 47% used credit cards. When asked about using financial planning such as budgeting, only 31% of the respondents said they used a form of financial planning. Overall, 13% of the respondents have borrowed money from a payday lender.

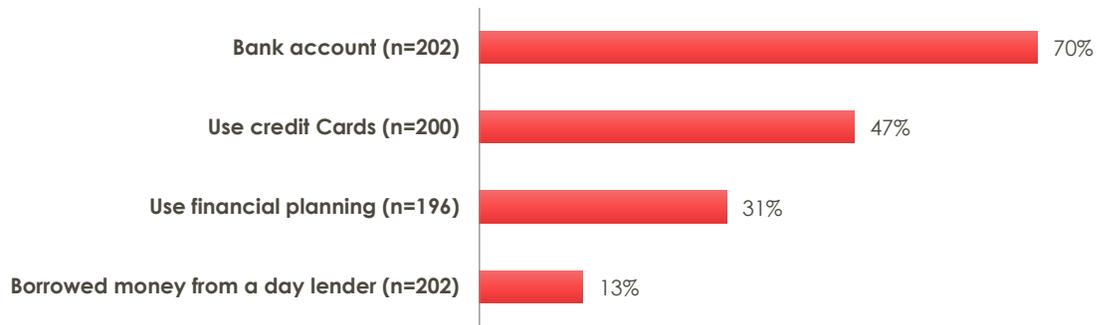


Figure 29 Household utilization of Financial Services

Respondents were asked to indicate the reasons why they perceived accessing financial education services is hard to access. Overall, the majority of the respondents indicated that this did not apply to their household, 18% indicated that this type of service is not available and 12% indicated that cost was a challenge.

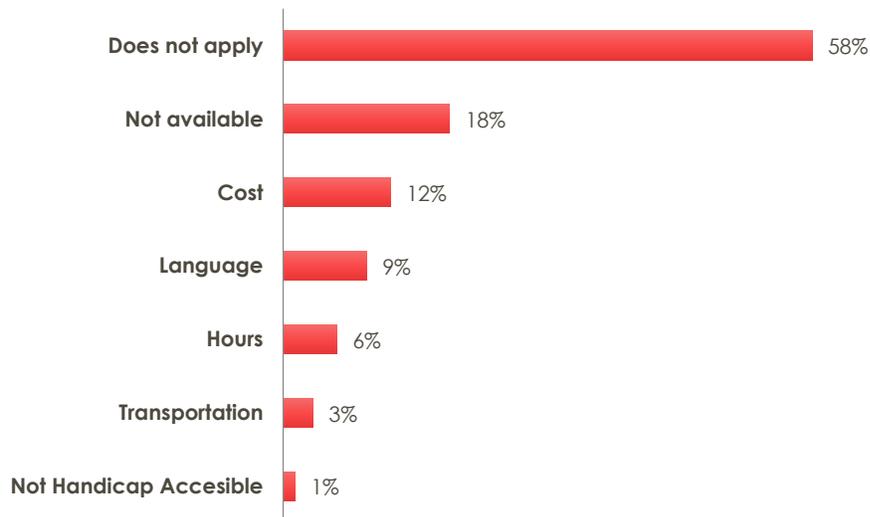


Figure 30 Challenges accessing financial education services (n=153)

Food

“My Food Stamps went from \$100 to \$15” - Seniors Focus Group

Overall Assessment

All respondents were asked to rate their nutrition situation compared to a year ago as **worse, same, or better**. All respondents were more likely to report that, “compared to a year ago”; their nutrition situation was **better** (21%) (Figure 22). Black or African American and Hispanic/Latino respondents were more likely to report that their nutrition was **better** (24% and 23% compared to 21% of all respondents). The Hispanic/ Latino respondents were also more likely than all respondents to report that their nutrition situation was **worse** compared to a year ago.

All respondents were asked to rate their nutrition situation compared to a year ago as **worse, same, or better**. All respondents were more likely to report that, “compared to a year ago”; their nutrition situation was **better** (21%) (Figure 22). Black or African American and Hispanic/Latino respondents were more likely to report that their nutrition was **better** (24% and 23% compared to 21% of all respondents). The Hispanic/ Latino respondents were also more likely than all respondents to report that their nutrition situation was **worse** compared to a year ago.

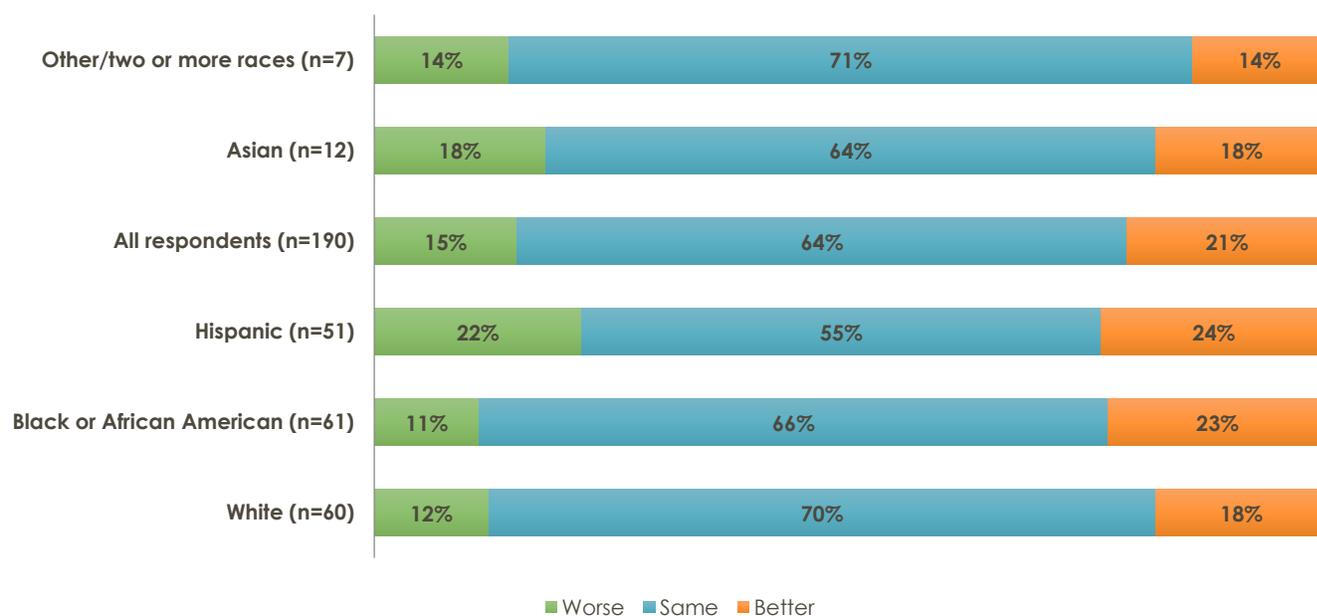


Figure 31 Assessment of Household Nutrition Situation

Food Insecurity

In order to gauge food insecurity challenges in households, all respondents were asked if they (or a member in their household) had ever cut the size of their meals or skip meals in the last year. According with the survey responses, it is evident that a common difficulty faced by households in this study is the capacity to buy food. As shown in Figure 23, 40% of respondents said that someone in their household had cut the size of their meals or skip meals in the last 12 months because there was not enough food or money to buy more. Nearly half of the Hispanic/Latino respondents (53%) and Black or African American (46%) had cut the size of their meals or skipped a meal. Asian and White households were the groups with the lowest percentage at 10% and 21% respectively.

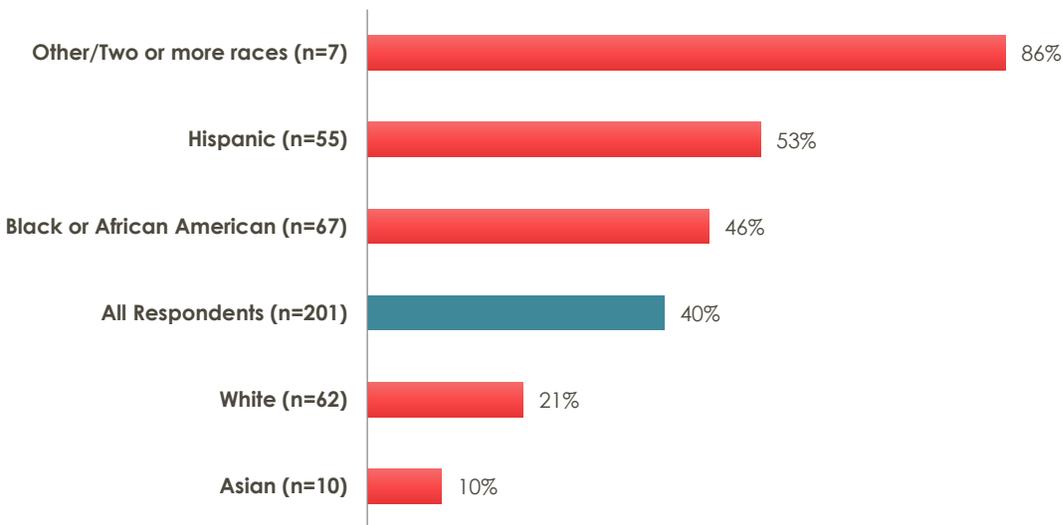


Figure 32 Household Food Insecurity Assessment (cut or skip meals)

According to The United States Department of Agriculture (USDA), food insecurity means that the food intake of one or more household members was reduced and their eating patterns were disrupted at times during the year because the household lacked money and other resources for food⁷. When respondents were asked how often they felt concerned about their household’s ability to prepare food, 15% of respondents said they are *often* concerned about their household’s ability to prepare food; 37% said that they are *sometimes* concerned, and 48% were *never* concerned (Figure 24). The groups that reported the highest levels of being often concerned were Black or African American (24%) and other/two or more races (33%) respondents. Asian and White respondents were the least likely report that they often felt concerned about their household’s ability to prepare food (0% and 5% respectively)

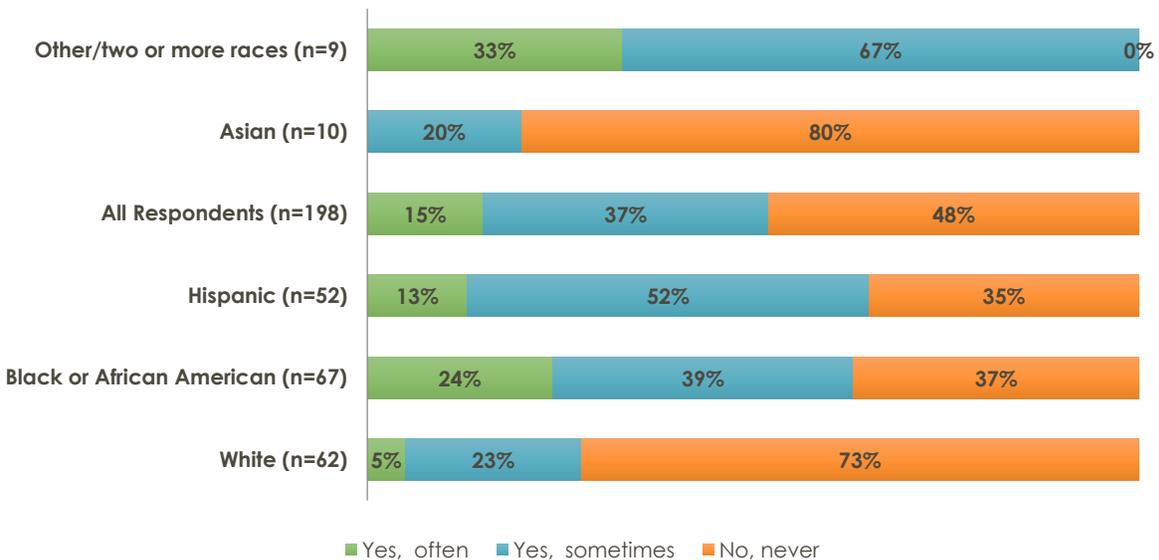


Figure 33 Household Food Insecurity Assessment (household’s concern about their ability to prepare food)

⁷ <http://www.ers.usda.gov/media/1565415/err173.pdf>

Utilization of Food Assistance Services by race/ethnicity

Many of the households in this study rely on a variety of programs private and govern funded to obtain affordable food staples and meals (Table 5). Many respondents received help from government programs such as food stamps (36 %), school lunch program (19%) and food banks (35%) in the past year. Some households received help from friends or family (30%) or local programs such as Send Hunger Packing (SHUPP) (9%).

	All	White	Black/ African American	Hispanic	Asian	Other/Two or more races
Food Stamps	36%	31%	44%	23%	45%	71%
Food Banks	35%	33%	47%	29%	18%	43%
Friend/Family	30%	20%	34%	40%	10%	43%
School lunch program	19%	5%	26%	29%	0%	29%
Send Hunger Packing	9%	2%	16%	14%	0%	0%

Table 6 Household Utilization of Food Assistance Services

Challenges accessing food assistance

Respondents were asked to indicate the reasons why they perceived it was hard to access food assistance services. Overall, the majority of the respondents indicated that this did not apply to their household, 14% indicated that this type of service is not available and 15% indicated that hours of operation was a challenge.

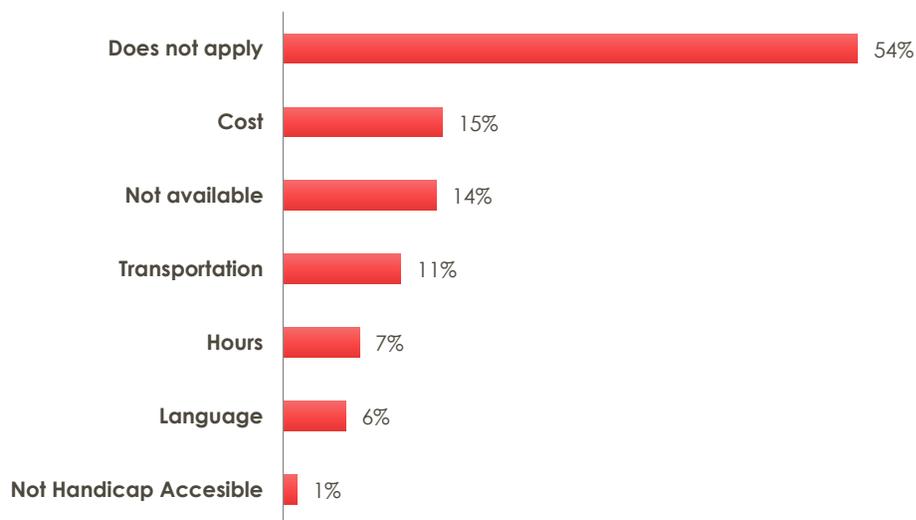


Figure 34 Challenges accessing food assistance (n=153)

Finally, respondents were asked if they would use a public garden if it one was available. Overall, 56% of all respondents said that they would use a public garden. Hispanic/Latino and Other/two or more Races respondents were the most likely to say that they would use a public garden (73% and 71% respectively) while only 39% of white respondents said they would. In Princeton, some public gardens are available in housing developments or through the schools. For example a community garden is available to seniors living in Harriet Bryant and Elm Court.

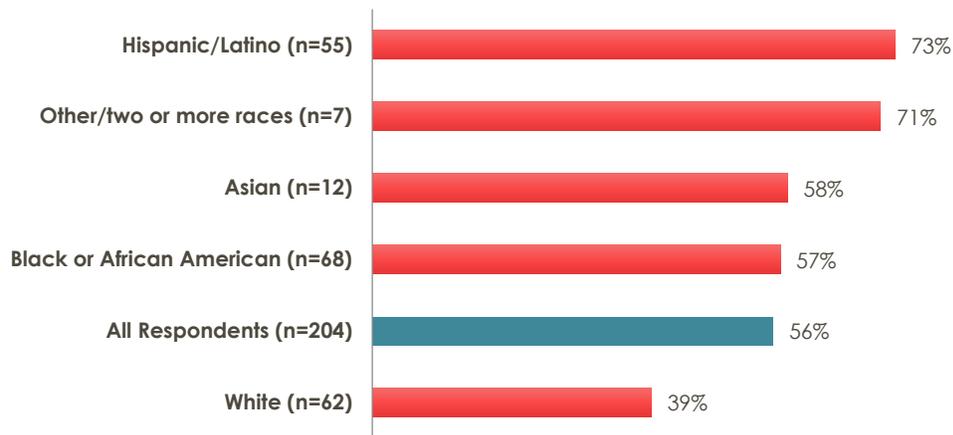


Figure 35 Proportion of Respondents who would use a Public Garden

Housing

“When it comes to the electric bill especially where I live (public housing) for the winter months it increases and for the summer months it decreases. So there are some points where it exceeds my rent” English Speaking Families Focus Group

Respondents were asked to indicate the type of housing they lived in. The figure below is a breakdown of the type of housing the respondents had at the time of the survey. Overall, the majority of the respondents lived in an apartment (71%). There were 4 respondents that said they were homeless at the time of the survey.

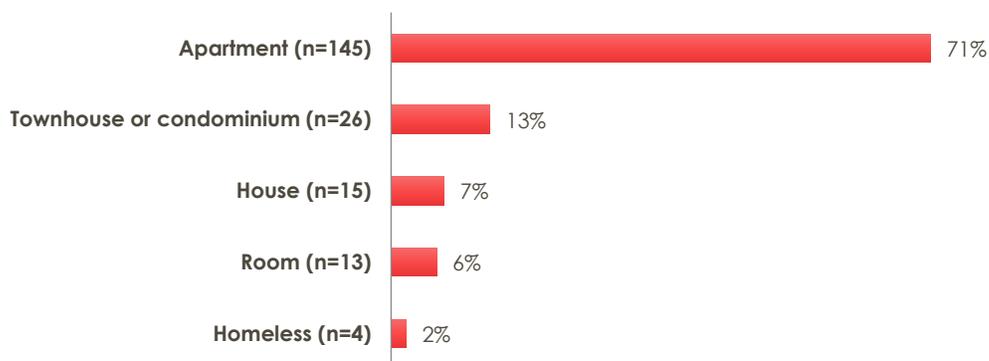


Figure 36 Type of Housing (n=203)

When asked about home ownership only 8% of the all respondents owned a home at the time of the survey. The figure below indicates home ownership by race/ethnic group. Whites made up the majority of homeowners.

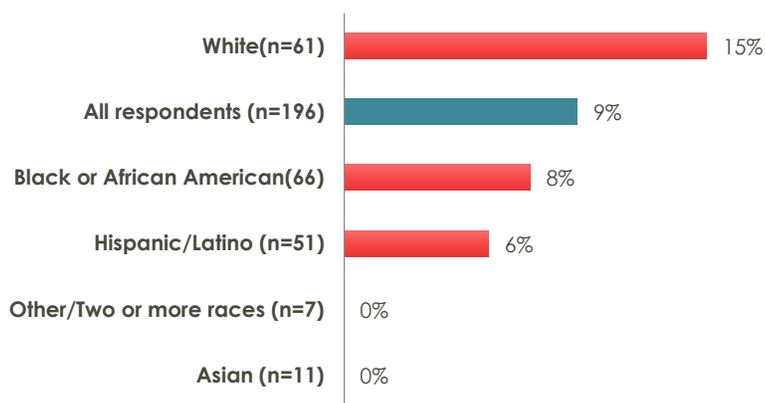


Figure 37 Proportion of Homeowners by race/ethnic group

Respondents were also asked if they were planning on purchasing or buying a home in the future. Overall 17% said they were planning on homeownership.

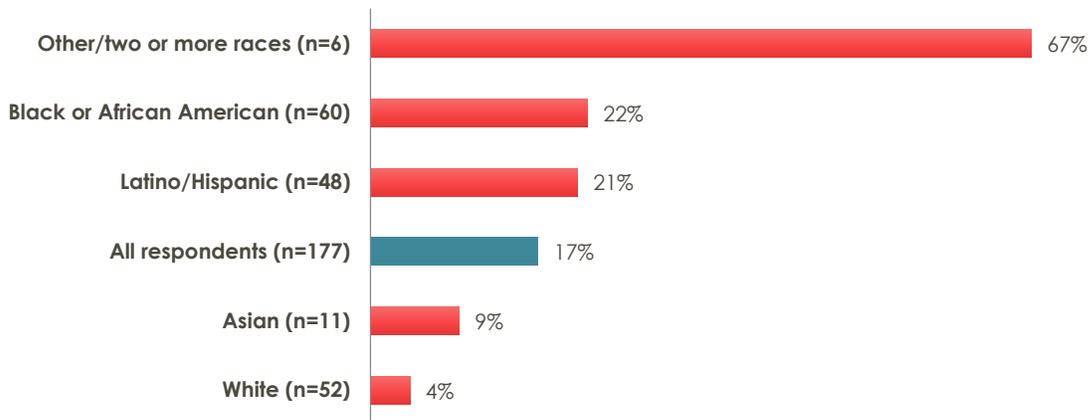


Figure 38 Respondents that plan to purchase/own a home in the future

Housing Assistance

Respondents were asked about their household's utilization of housing assistance services in the past year. Overall, 35% of all respondents indicated that they had used a type of housing assistance service within the last 12 months, rental assistance being the most used by the majority of the subgroups. Rental assistance programs in Princeton vary, there are a number of organizations such as Crisis Ministry and some churches that assist residents with rent payments when a resident is facing eviction and/or is at risk of becoming homeless. The Human Services Department also provides Temporary Rental Assistance (TRA) and Emergency Housing to General Assistance (GA) eligible residents.

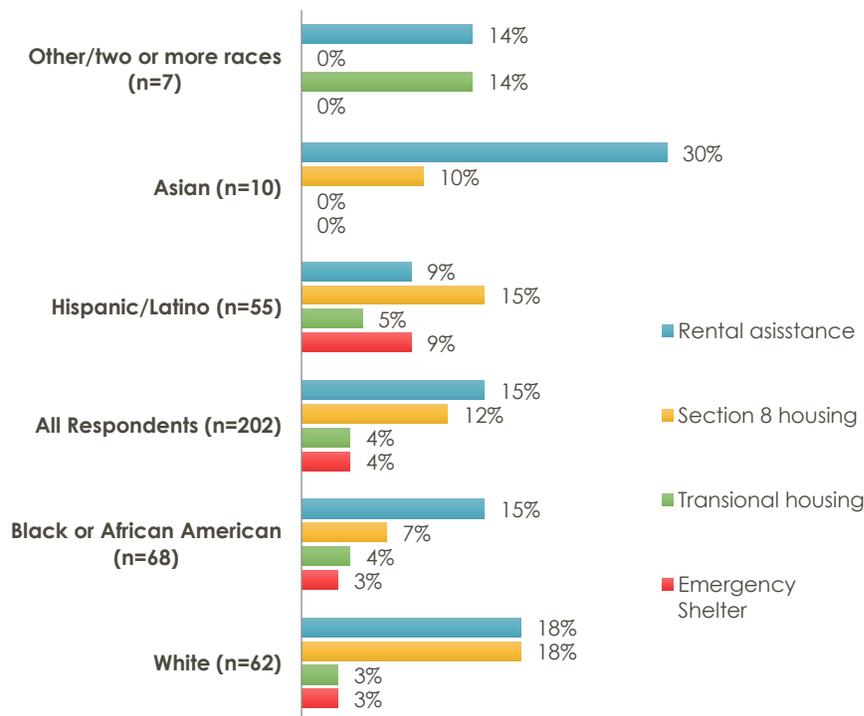


Figure 39 Household Utilization of Housing Assistance Services

Housing issues

Respondents were asked about housing challenges faced by their households in the last 12 months. Overall, 55% of the respondents indicated that they have had a housing related issue, 24% have had to share housing due to high costs, 20% have had to move due to costs, 7% were unable to pay their property taxes and 4% had been evicted in the past year (Figure 28). The results also indicated that Hispanic/Latino is the largest group that shared housing due to cost in this sample.

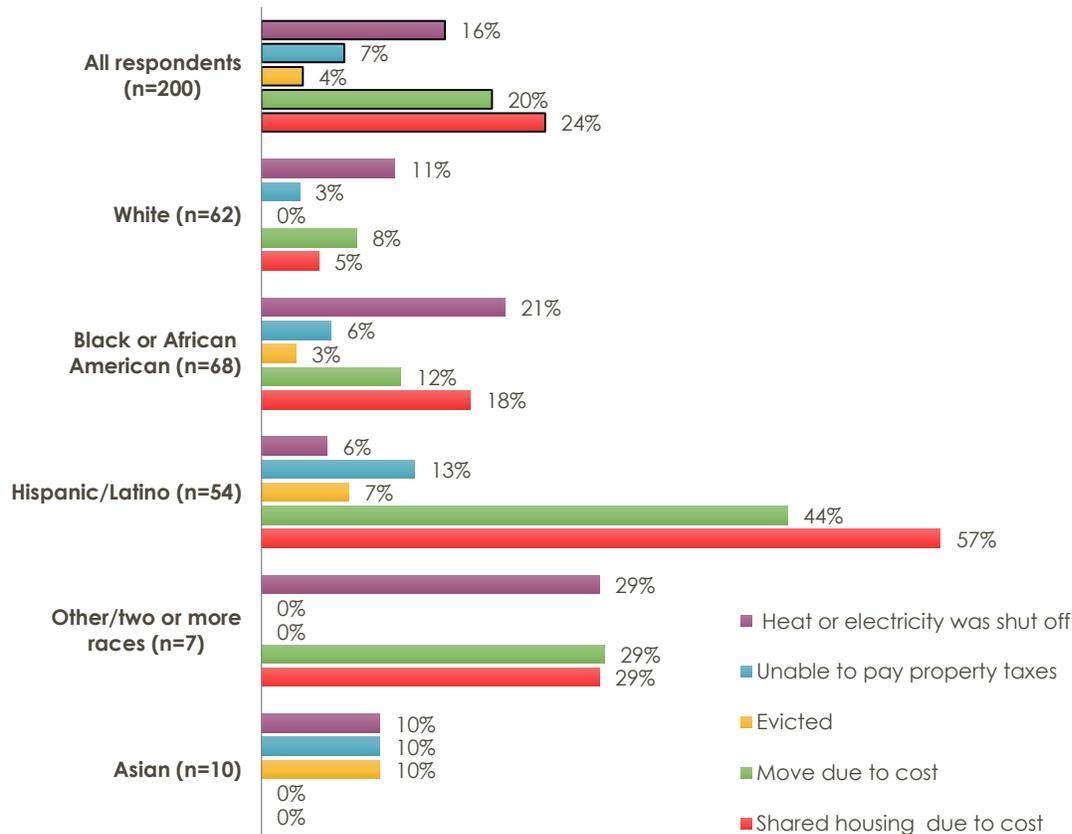


Figure 40 Housing Challenges by race/ethnic group

Respondents were also asked if they were one or more months behind on rent payment. At the time of the survey, 13% of the respondents indicated to have been one or more months behind on rent. The Latino/Hispanic subgroup was the group with the highest percentage at 19%.

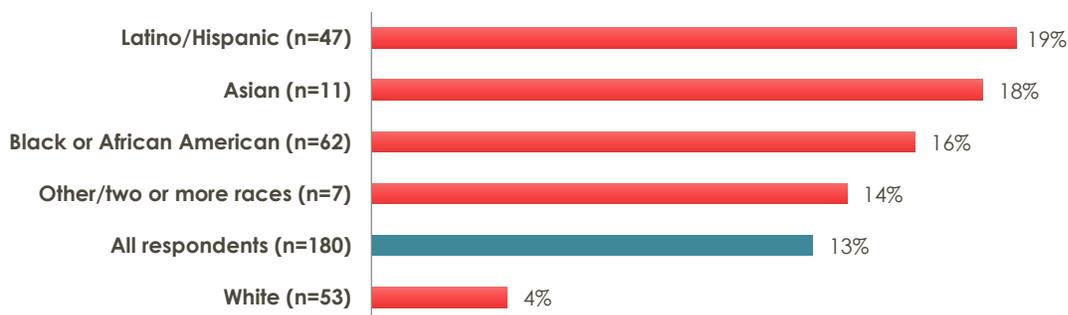


Figure 41 Respondents who are one or more months behind on rent payments

Challenges accessing rental/mortgage assistance

Respondents were asked to indicate the reasons they perceived housing assistance services were hard to access. Overall, the majority of the respondents indicated that this did not apply to their household, 20% indicated that this type of service is not available.

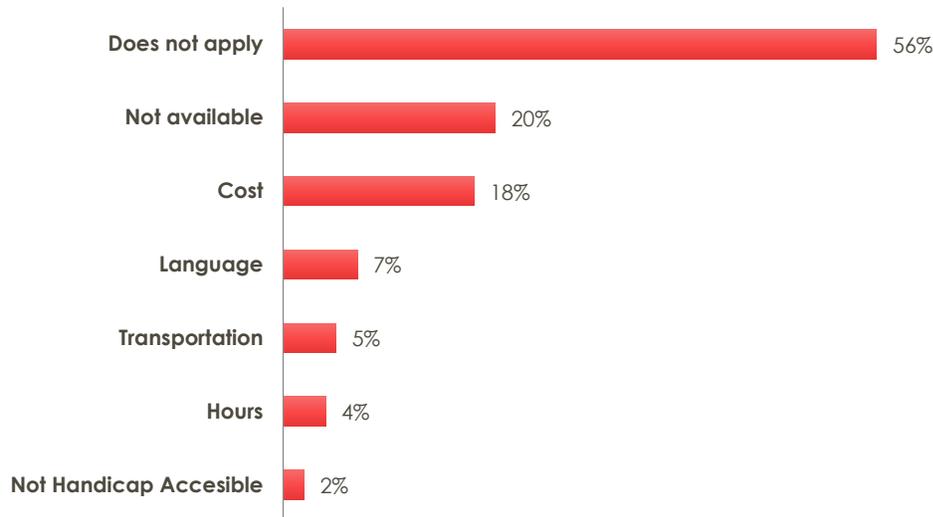


Figure 42 Challenges accessing rental/mortgage assistance services (n=157)

Homelessness

Overall, 2% of the respondents said they were homeless at the time of the survey. Respondents were also asked if they had ever been homeless in their lifetime. Overall, 16% of the respondents had experienced homelessness at one point in their life. The subgroups that have experienced homelessness at above average levels were other or two races (43%), Hispanic/Latino (23%) and Black or African American (18%).

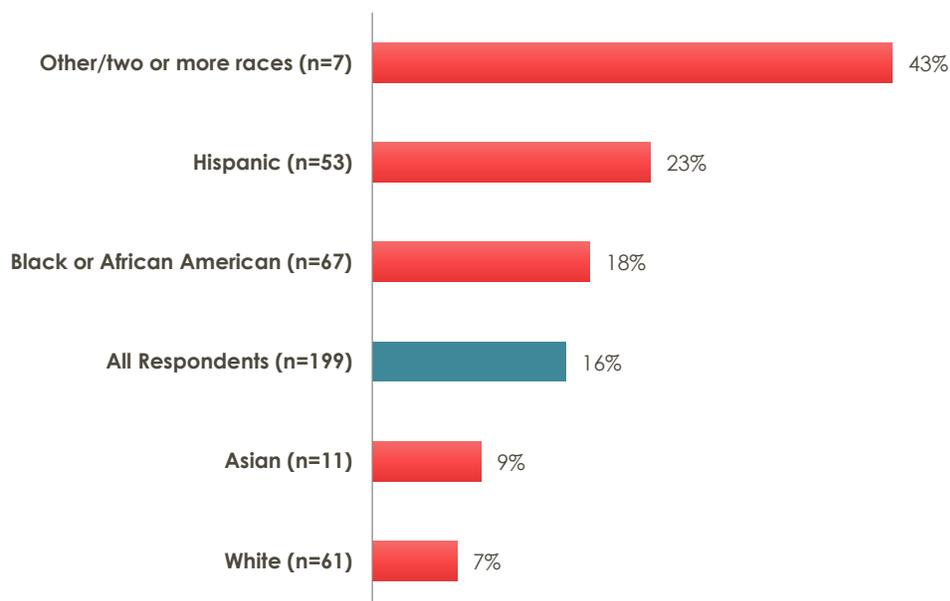


Figure 43 History of Homelessness

Those who experienced homelessness were also asked where they stayed during the time they were homeless. Respondents were able to select multiple answer choices, to select and indicate all the places they stayed while they were homeless (Figure 30). The most common place to stay was with friends and family (59%), follow by staying in a motel/hotel (19%) and at a shelter (19%). Thirteen percent indicated they had stayed “outside” during the time they were homeless.

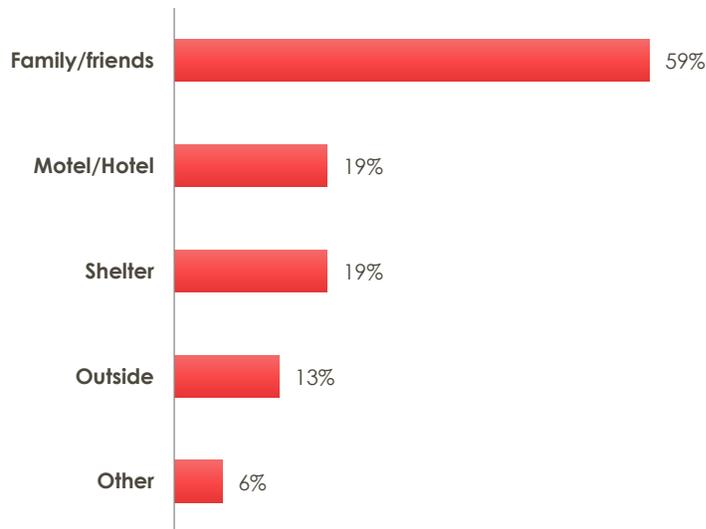


Figure 44 Places were respondents stayed while they were homeless (n=32)

Respondents were also asked to report all of the situations that contributed to their homelessness. Overall, the two most common causes of homelessness were job loss (41%) and not being able to pay rent/mortgage (31%) which are more related to an individual financial security. Family break-ups (31%) and domestic violence (24%) were the next major contributors to homelessness. A small percentage had been homeless due to mental health (7%) or substance abuse (3%) related issues.

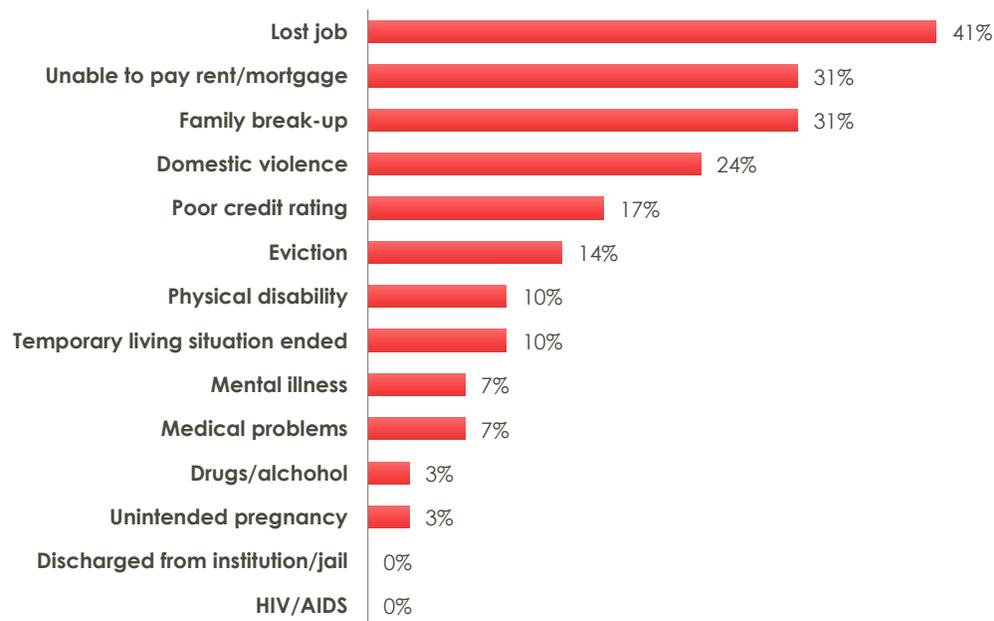


Figure 45 Contributors to Homeless (n=29)

Health and Healthcare

"I had to pay \$2,500 to remove a tooth and now to replace it I will have to pay close to \$ 8,000" Uninsured woman – Spanish Speaking Focus Group

All respondents were asked to rate their health situation compared to a year ago as **worse, same, or better**. Overall, 28% percent of respondents said that their health was **worse** when compared to a year ago (Figure 32) and 19% said that their health was **better** than the previous year. The chart below shows how respondents answered this question by race/ethnicity.

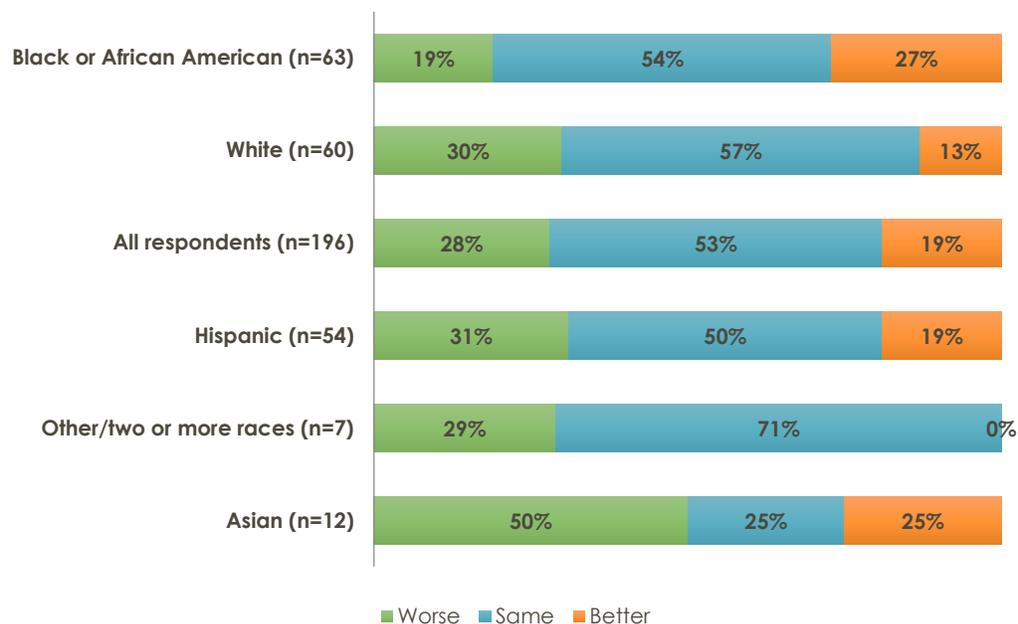


Figure 46 Household Health Assessment (compared to a year ago)

Respondents were asked about health related experiences that might have left them unable to work or care for their children. Overall, 16% of the respondents said that someone in their household had suffered an illness in the last year that left them unable to work or care for their children (Figure 33). This experience was most common among in the other/two or more races respondents (29%) and Black or African American (23%) groups.

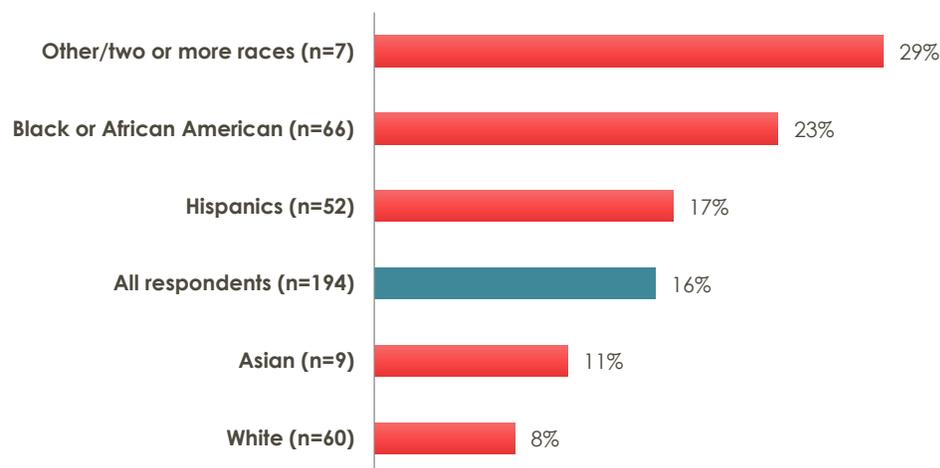


Figure 47 Respondent's health related experiences that left them unable to care for their children or work

Health Insurance

About two-thirds (68%) of the respondents were covered by a health insurance plan such as Medicaid, Medicare or private insurance plan (Figure 34). At the time of the survey, those with the highest percentage of health coverage were the white respondents at 92% versus the Hispanic/Latino respondents with the lowest rate at 31%.

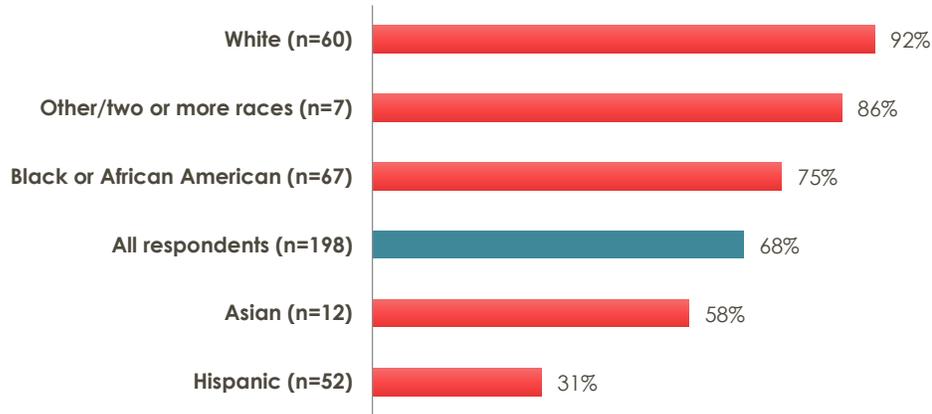


Figure 48 Percent of respondents covered by Health Insurance

The respondents that were uninsured were asked to indicate the places where they go to get medical help. The majority indicated that they went to the hospital to receive medical services. It is important to note that the respondents were given a choice to check all places that applied to their household.

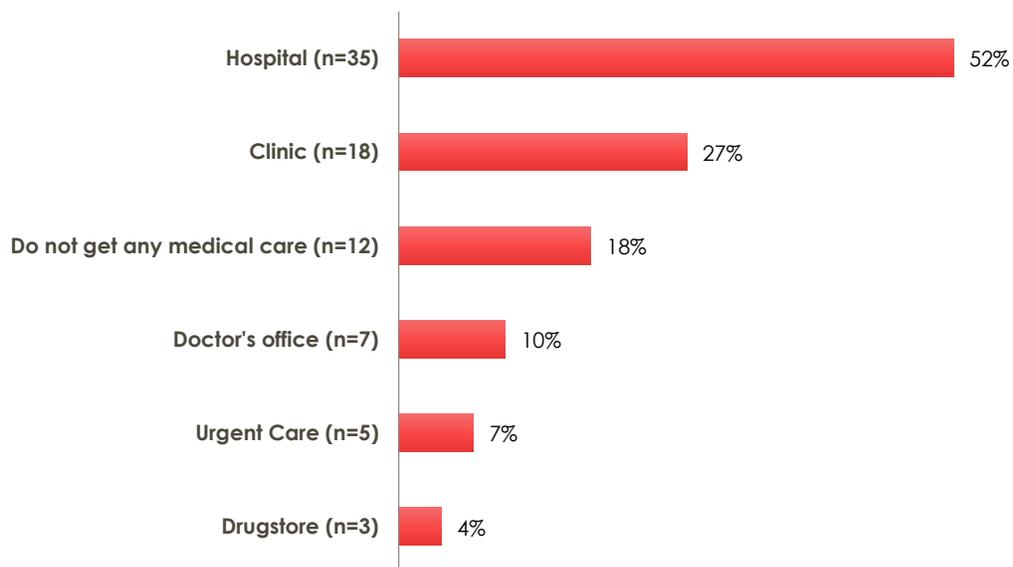


Figure 49 Places that respondents go if someone in their household is uninsured (n=67)

Access to Dental and Medical Care

Healthcare access and costs associated with medical care and treatment pose a lot of challenges to low-moderate income households. Before the Affordable Care Act (ACA) and the expansion of Medicaid, less people were covered with a health insurance plan. When asked if they had to postpone medical care in the last 12 months, about a third (32 %) of respondents said that someone in their households had postponed needed medical care due to cost (Figure 35) and 47 % had to postpone needed dental care. Asian respondents were most likely to postpone medical care (80%), and Hispanics respondents were the most likely to postpone dental care (70%) while White respondents were the least likely to have experienced this challenge.

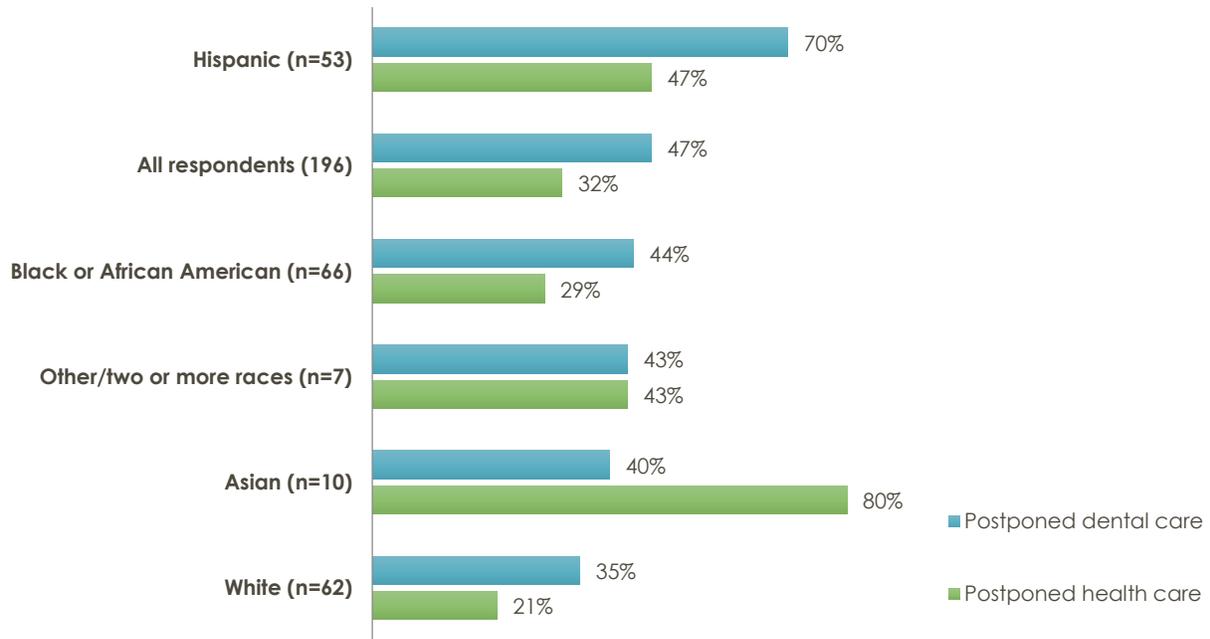


Figure 50 Percent of household members who postponed needed medical and dental care due to cost.

Not having health insurance represents a major factor to households that have to postpone medical or dental care. Among the respondents who said they were uninsured 42% postponed medical care and 67% postpone dental care.

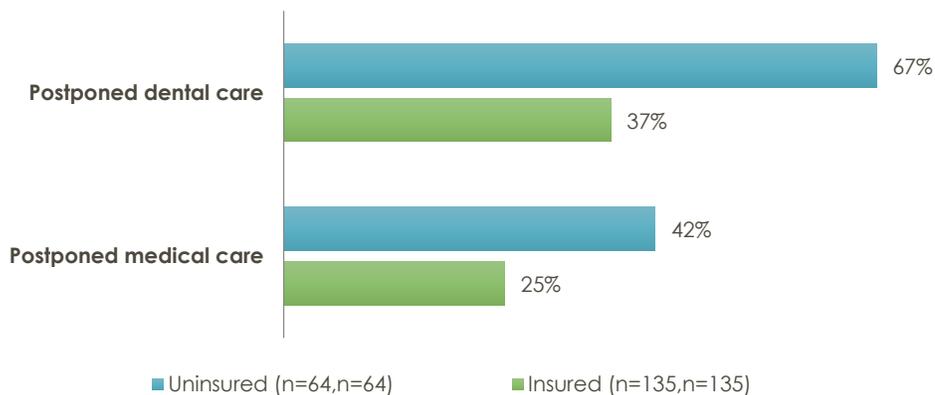


Figure 51 Proportion of respondents who postponed medical care by insurance coverage status

Respondents were asked to indicate the reasons they perceived affordable healthcare services were hard to access. Overall, 47% of the respondents indicated that this did not apply to their household, 31% indicated cost as a challenge, and 15% said that it was not available.

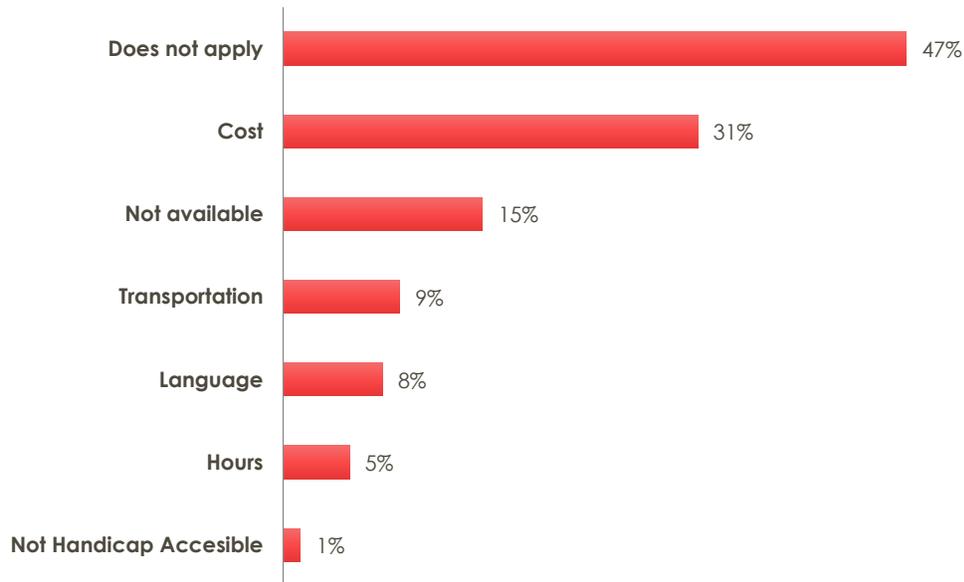


Figure 52 Challenges accessing affordable medical care services (n=159)

Children’s health Insurance

Overall, and for most subgroups, the majority of the households with children under 18 years old of age said that their children were covered with some type of health insurance (Figure 37). Children’s coverage is most common among White and Other/two or more races (100% each), and least common among Hispanic households (64%). In New Jersey, children can access health insurance through government programs such as NJ Family Care/Medicaid, formerly known as Children’s Health Coverage Program (CHIP). Children 18 and under are eligible at higher income guidelines up to 350% (\$82,425.00 for a family of four).

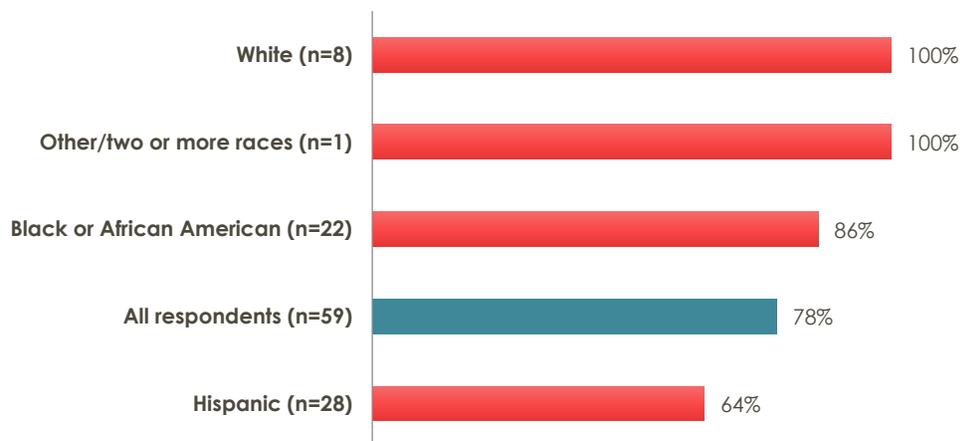


Figure 53 Household with Children - health insurance coverage of children

Mental Health Services

Respondents were asked to indicate if they or someone in their household had used mental health services in the past 12 months at the time of the survey. Overall, 11% of the respondents indicated that they or someone in their household had used a mental health service, the subgroup that used this type of service the most was the Latino/Hispanic (17%) followed by the White group at 15%.

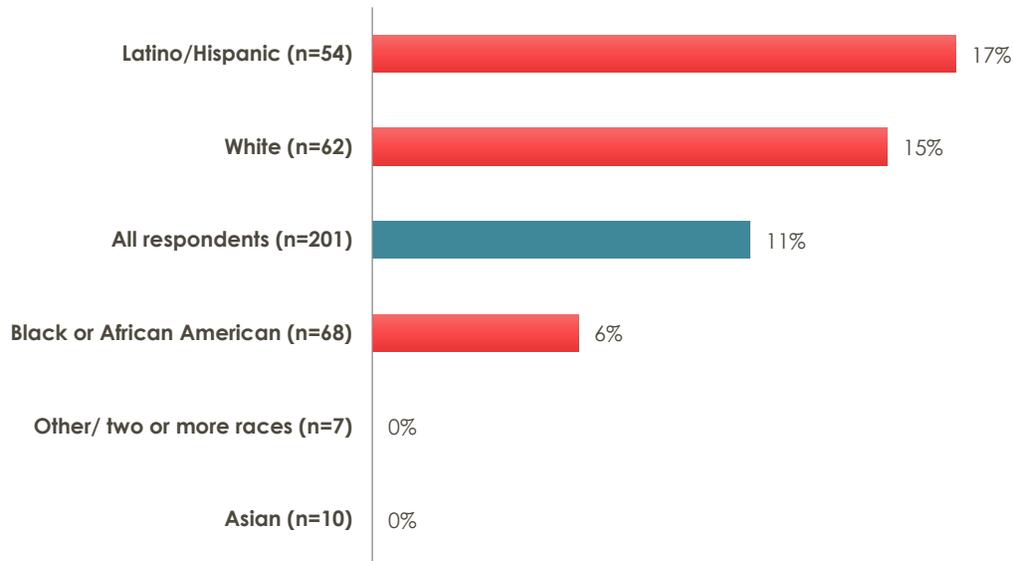


Figure 54 Respondents who have used mental health services in the past 12 months

Respondents were asked to indicate the reasons they perceived mental health services were hard to access. Overall, the majority of the respondents indicated that this did not apply to their household, 14% that this type of service is not available. Some reasons that were perceived to be challenges were cost (9%), hours of operation (9%), and language (6%).

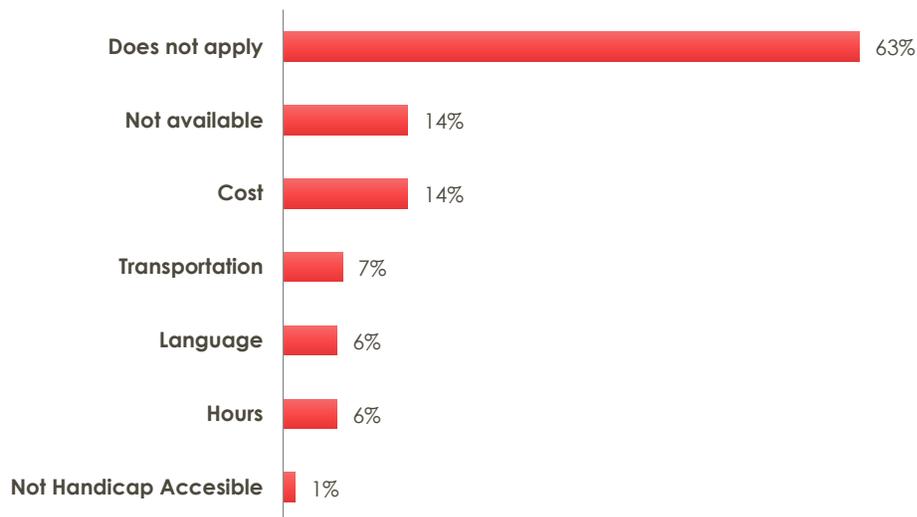


Figure 55 Challenges accessing mental health services (n=153)

Substance Abuse/Alcohol Treatment and Counseling

Respondents were asked to indicate if they or someone in their household had used substance abuse/alcohol treatment and counseling in the past 12 months at the time of the survey. Overall, 3% of the respondents indicated that they or someone in their household had used substance abuse/alcohol treatment and counseling, the subgroup that used this type of service the most was the Latino/Hispanic (7%) followed by the White group (2%).

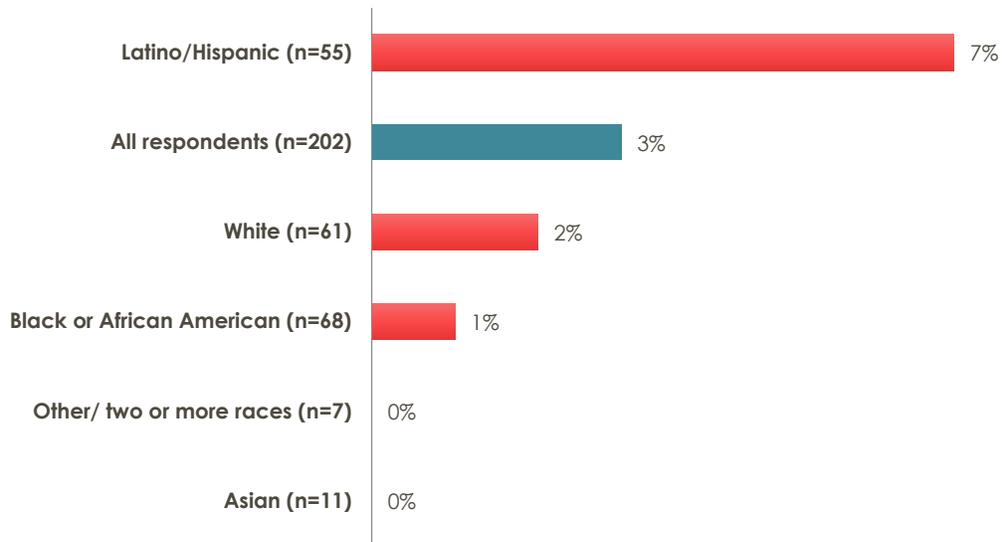


Figure 56 Respondents who have used substance abuse/alcohol treatment and counseling in the past 12 months

Respondents were asked to indicate the reasons they perceived mental health services were hard to access. Overall, 8% of the respondents said these services weren't available. Other reasons were hours of operation (4%), transportation (4%) and language (3%).

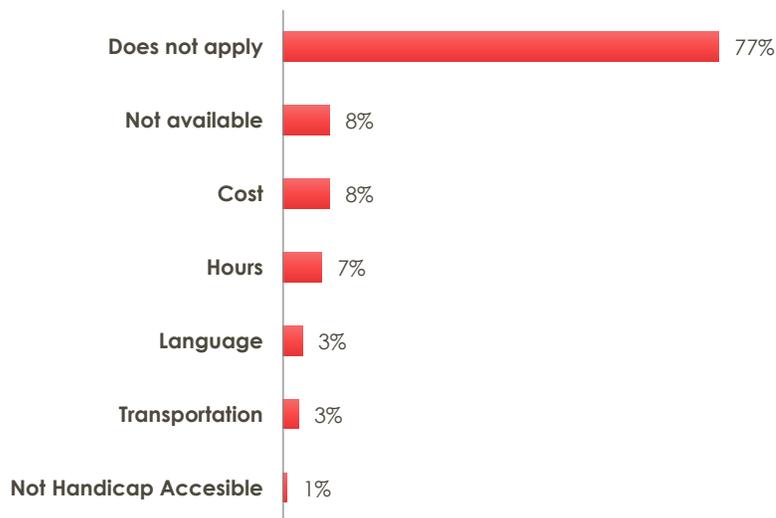


Figure 57 Challenges accessing drug/alcohol treatment counseling services (n=146)

Legal Matters and Safety

“As undocumented [immigrants], we are treated that way and because we need [housing] we stay there, regardless [of the conditions] we stay there” – Hispanic woman regarding her housing conditions

Overall Assessment

All respondents were asked to rate their health situation compared to a year ago as **worse, same, or better**. All respondent subgroups were more likely to report that; “compared to a year ago” their neighborhood’s safety situation has remained the same (figure 38). Overall 64% of the respondents perceived their neighborhood safety to be the **same** from 12 months ago. The largest group to report neighborhood safety to be **worse** was Hispanic/Latino respondents at 22%. Compared with other groups, Hispanics and Black or African American respondents were most likely to report that their safety situation was **better**. (24% and 23% compared to 21% of all respondents).

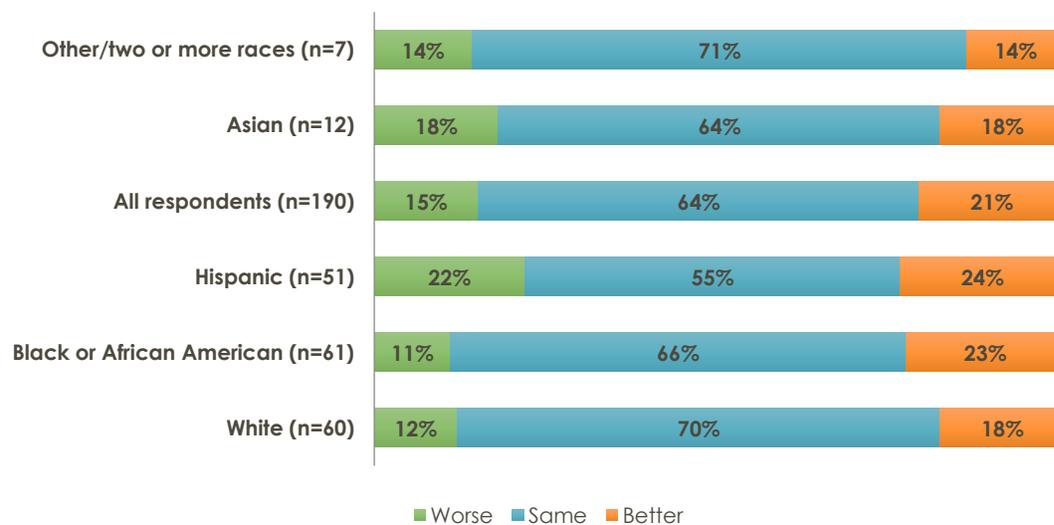


Figure 58 Household Neighborhood Safety Assessment

Legal Help

Respondents were asked about legal services and if they had access or needed legal assistance in the last 12 months. Nearly one in five of all respondents (21%) said they had received legal help and most subgroups received legal help in the past year (figure 39). Hispanics and Black or African Americans were the subgroups that accessed legal help the most (32% and 23% respectively) in the past year. Asian and other races did not need any legal services in the past year.

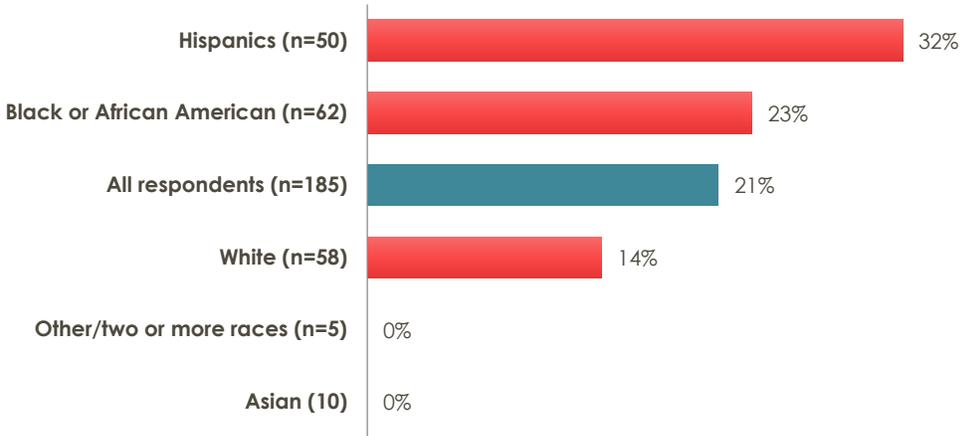


Figure 59 Household utilization of Legal Services

Respondents were asked to rate the importance of legal matters (civil rights, wage theft, immigration, children’s legal custody, domestic violence and divorce). Overall, 38% of the respondents said that civil rights matters were important in their households and 28% said that wage theft was also important.

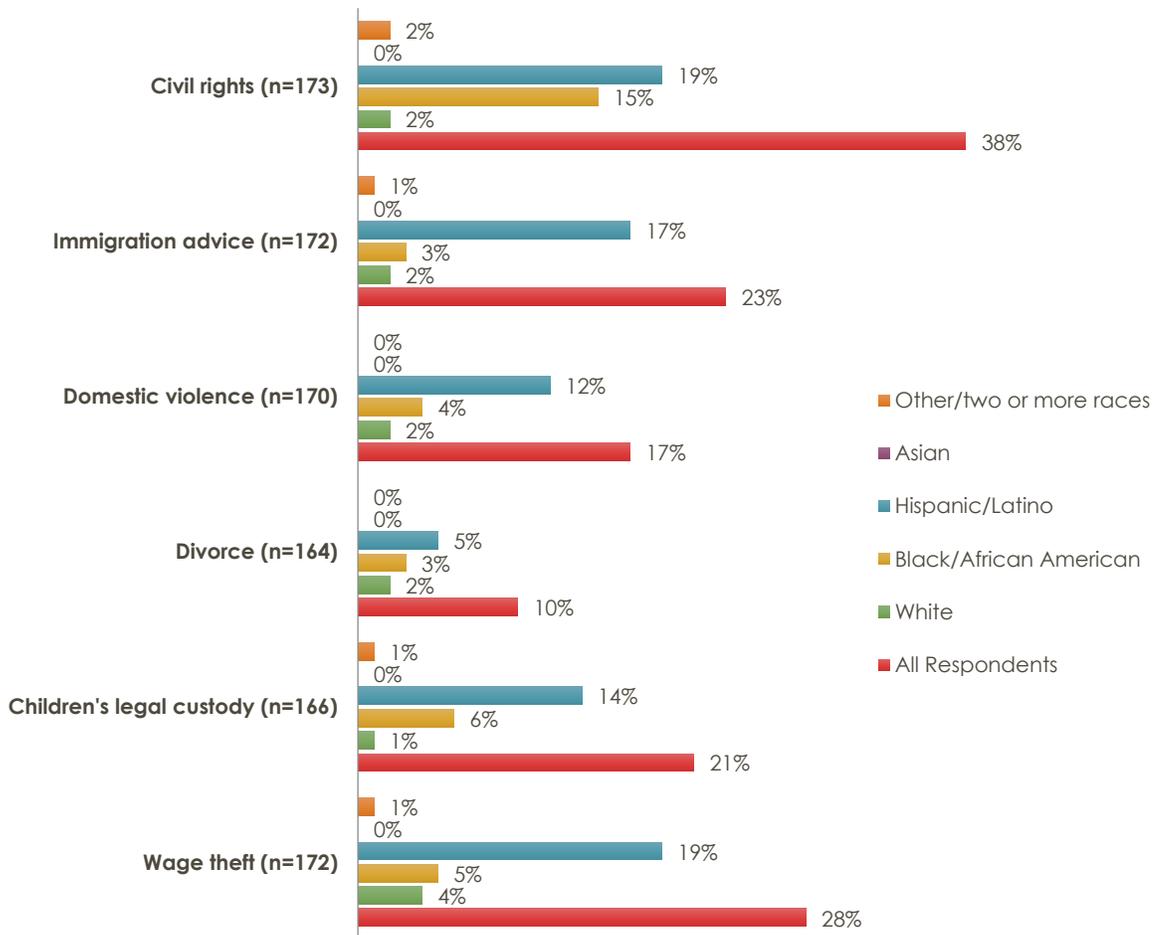


Figure 60 Proportion of respondents who rate services extremely important to their households

Availability of services

Respondents were also asked to rate how easy or hard it is to access legal aid services. Significant proportions of respondents agreed that the legal services are very hard to get in Princeton. More than a half of the respondents reported that legal services related to wage theft (54%) and civil rights (52%) were very hard to access (figure 41). More than a third of the respondents reported that legal services related to children’s legal custody (50%), immigration advice (49%), domestic violence (49%) and divorce (48%) were also very hard to access.

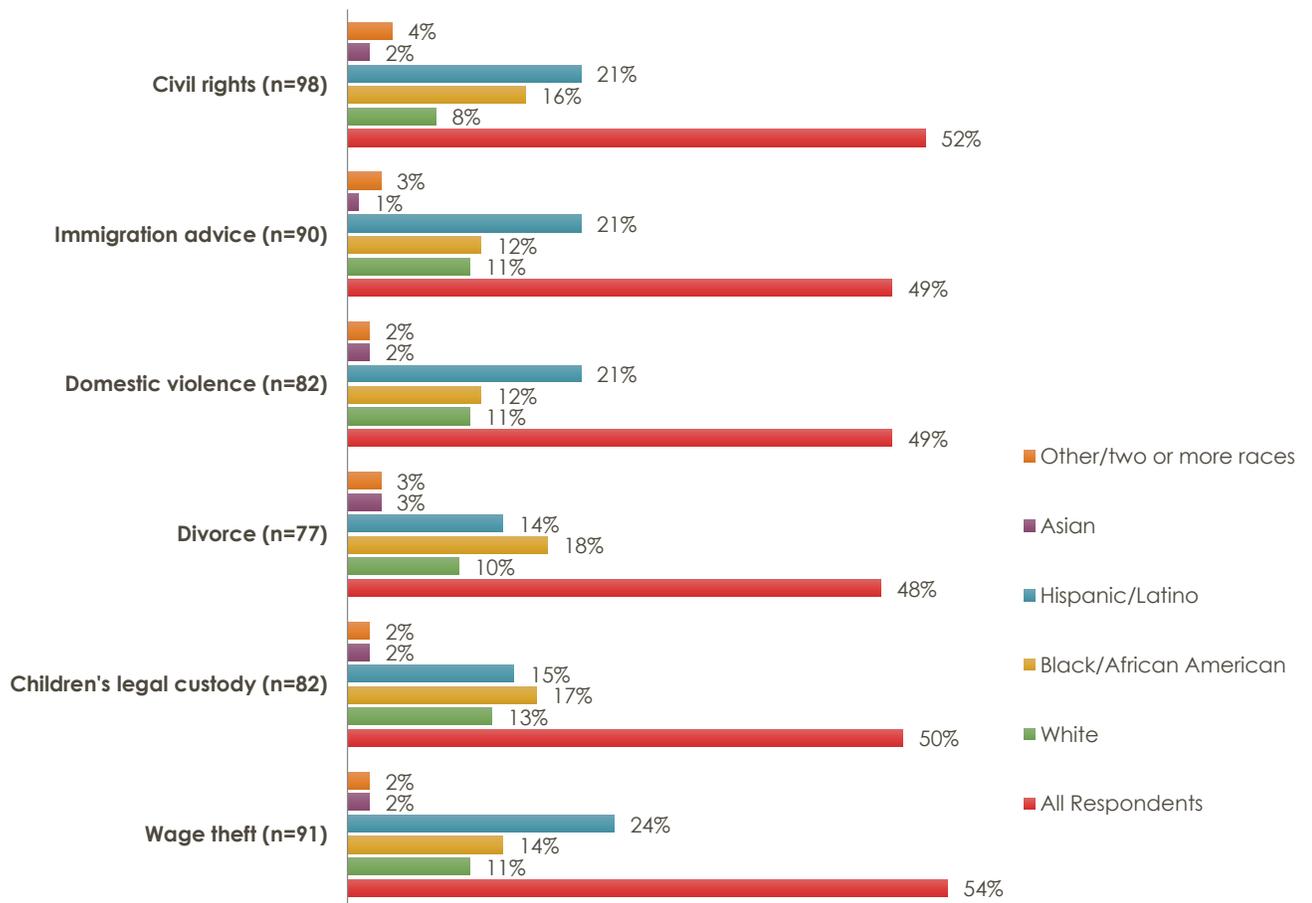


Figure 61 Proportion of respondents who rate services “very hard to get”

Legal services gap analysis using importance- availability –index

The figure below represents the extreme services gap analysis which indicates which services related to legal aid were found to be very important and very hard to access. Civil rights (30%) and wage theft (27%) are important to some households, yet respondents found legal aid for those services very hard to access. Approximately one in five respondents saw immigration advice as extremely important with very limited services that are easy to access (Figure 42).

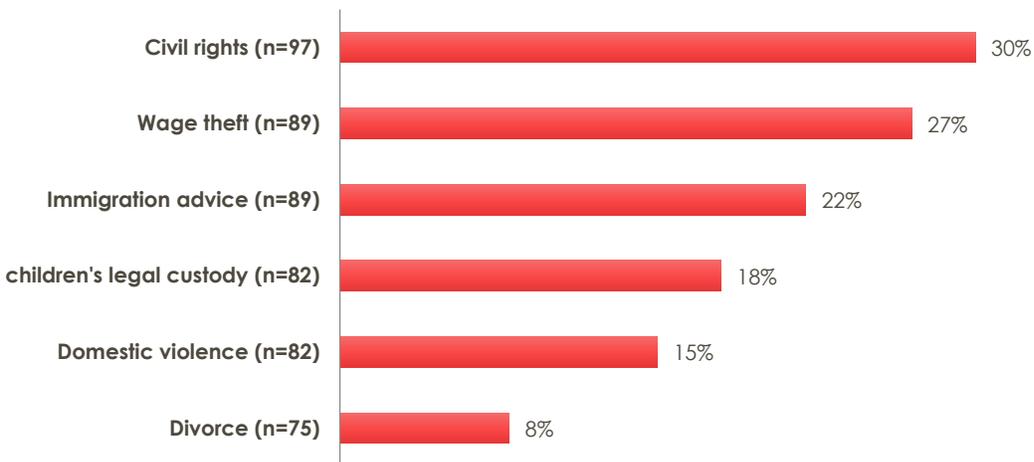


Figure 62 Extreme Gaps in Legal Services

In addition respondents were asked about their perception on issues related to their security, safety and civil rights. These situations vary considerably between the different subgroups (Figure 43). For example Hispanics/Latinos (25%) and Black or African Americans respondents (16%) reported they had been unfairly treated at work the most. Hispanic/Latinos were the only subgroup that was above the average of respondents that have been discriminated against at work, local business or school because the race or ethnicity (31%) and feared for their personal security or the safety of a member of the household (22%). Overall, respondents answered as follows: 16% said they had been unfairly treated at work or school, 12% feared for their personal security or the safety of someone in their household, 11% said they were discriminated against at work, school or a local business because their race or ethnic background and 10% had been a victim off a robbery in the last 12 months.

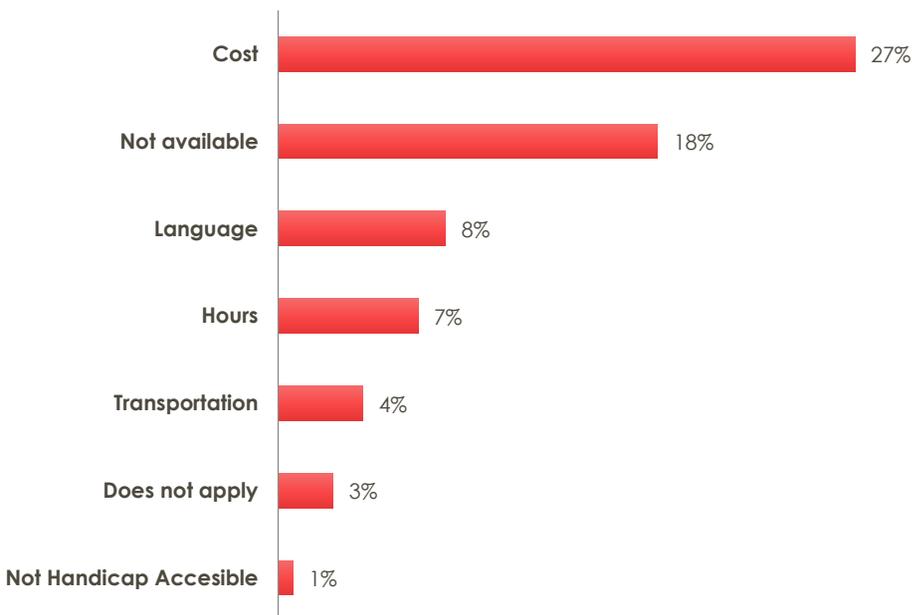


Figure 63 Challenges accessing legal help services (n=151)

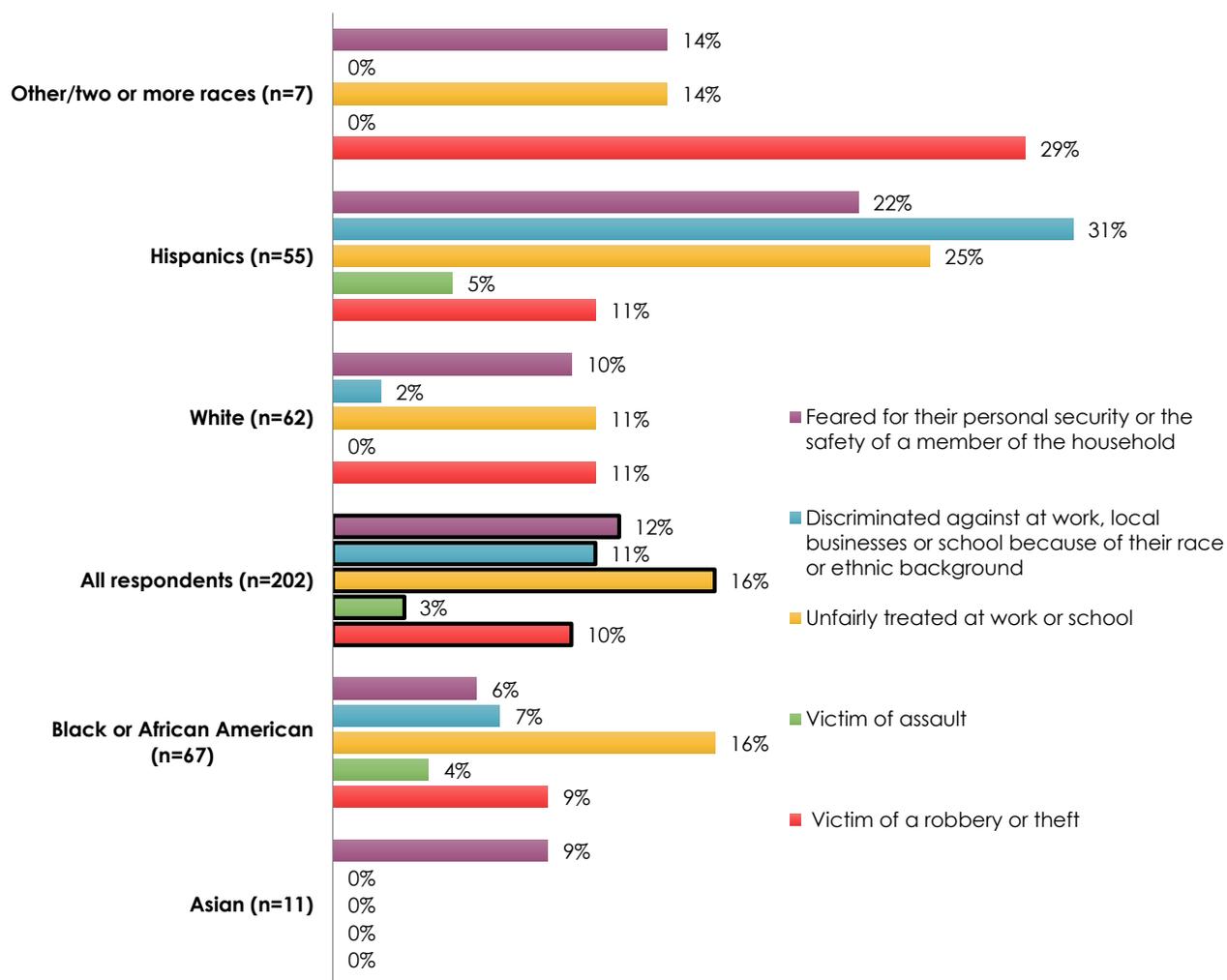


Figure 64 Household experiences on issues of security, safety and civil rights

Respondents were also asked about safety concerns such as alcohol, gangs, robbery and drugs that they have had in the past year. Approximately, one in ten of the respondents have been concerned about alcohol, robbery and drugs related issues/incidents in the past 12 months. Hispanic/Latino respondents were consistently above average on being concerned about these safety issues when compared to other subgroups.

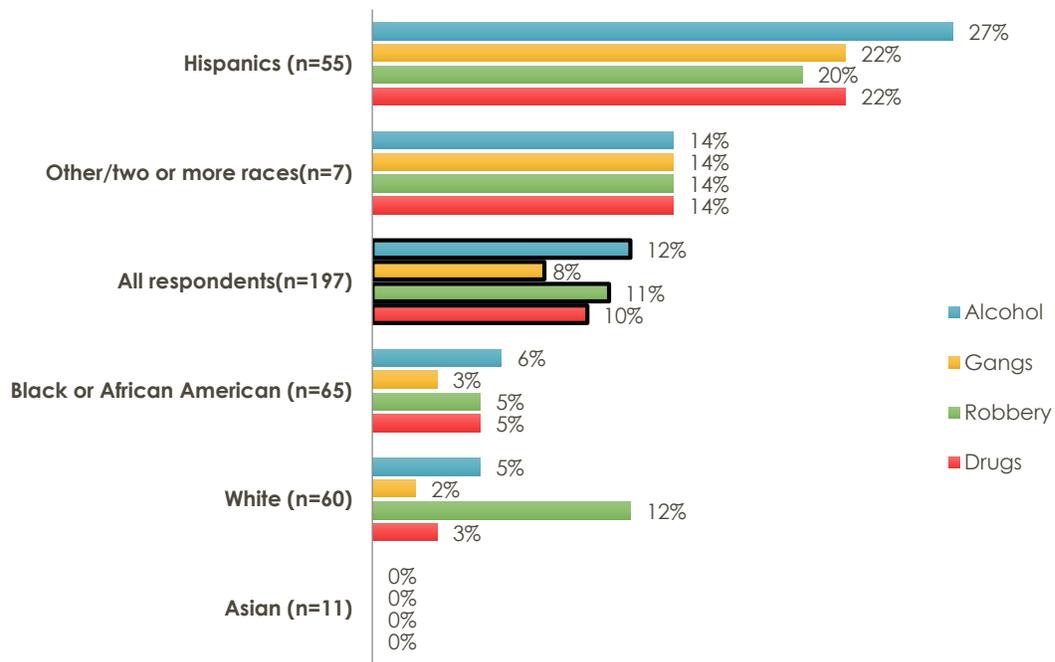


Figure 65 Common Safety Concerns by race/ethnicity

Recommendations

The primary goal of the Community Needs Assessment (CNA) was to identify the needs of Princeton's low-moderate income households in order to effectively plan and prioritize initiatives and services. Prior to the CNA report there was little documentation on the needs of Princeton's vulnerable and in need population. There was also little evidence of how residents utilized and perceived services offered in Princeton. The CNA process was a first attempt and effort to understand this population by gathering data on the need and utilization of services, identifying unmet needs and gaps in service and becoming more aware of needs that were previously unknown or underestimated.

This report identifies key areas of needs and priorities that serve as a roadmap for future planning. Below we summarize our recommendations in response to the report findings.

Create a community-wide plan to address areas of concern

- Bring together community stakeholders to develop a comprehensive approach that focuses on community-based solutions and community-wide efforts for planned action, advocacy, and collaboration.
- Partner and work with local non-profit agencies and other service providers to map out ways to meet service gaps and produce strategies that address identified problems.

Revitalize Princeton area's community resources network

- Form a Princeton area resource network group to develop and strengthen relationships, create and improve new/existing partnerships, and encourage collaborations to maximize efforts.
- Collaborate with local service providers, schools and religious organizations to unify the community's social services network by sharing information such as services available and eligibility.
- Develop an additional level of coordinated case management (particularly when working with families/individuals accessing multiple services).

Reconfigure the Human Services Department framework

The department has become more visible to the Princeton community and has expanded its reach in the past few years. As a result, the demand for services and assistance is greater and there is a need to reorganize and reinforce services.

- Strengthen and improve the department's information and referral services by providing more in-depth assessment and follow-up to individuals and families in need.
- Address the need and demand for coordinated case management services for individuals with challenging needs.
- Utilize the identified gaps in service as guidelines to effectively direct volunteer support where is most needed.
- Identify potential funding mechanism that can allow program and services growth.
- Plan for future in-depth research and assessment of specific needs and services.

Reaffirm community and town's commitment to address the identified extreme service gaps

The CNA report outlines specific service areas that need the most attention: job training, help finding living wage jobs, financial education, mortgage/rental assistance, legal help, affordable medical care and food assistance. The town, in collaboration with community organizations, has already begun to work on some of these key areas, but more can be done:

Financial Literacy

- Work with organizations that provide financial education services to address the need for financial coaching programs for Princeton residents that are available locally.
- Work with housing providers to address housing stability issues related to low financial literacy. Address the need for financial programs that assist individuals and families to be financially eligible for some housing programs, maintain current housing and avoid eviction processes due to non-payment. Assist these agencies to develop proactive techniques and referrals for residents at risk of losing their housing.

Job development

- Increase resources for underemployed and unemployed residents looking for work, particularly jobs that are living wage.
- Increase job training services for underemployed and unemployed residents in need for skill/vocational development.

Affordable Medical Care

- Maximize efforts to ensure all residents eligible for insurance through the Affordable Care Act or NJ Family Care are insured.
- Promote and coordinate access to low cost or free health screening services for residents who are underinsured or uninsured.

Food Assistance

- Form partnerships with food assistance service providers and better assess Princeton's food insecure population.
- Continue and increase efforts to improve current programs to meet the needs of those who are food insecure.
- Form partnerships with other interested parties to bring awareness to food insecurity in Princeton.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

AGENDA ITEM

Earn Sick Pay; Analilia Mejia and Craig Garcia, Working Families



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

ORDINANCE

**An Ordinance by Princeton Regulating Parking Along Edgehill Street
and a Portion of the North Side of Mercer Street in the Vicinity of
Edgehill Street and Amending the “Code of the Borough of Princeton,
New Jersey, 1974”**

HISTORY:

05/18/15 Mayor and Council of Princeton
Next: **06/08/15**

INTRODUCED

ATTACHMENTS:

- Mercer and Edgehill Parking Ord 5-11-15 (DOCX)
- Parking regulations revisions base map-Edgehill-Mercer (PDF)
- Mercer and Edgehill Parking Ordinance Revisions Memo (DOCX)

**AN ORDINANCE BY PRINCETON
REGULATING PARKING ALONG EDGEHILL
STREET AND A PORTION OF THE NORTH
SIDE OF MERCER STREET IN THE VICINITY
OF EDGEHILL STREET AND AMENDING THE
"CODE OF THE BOROUGH OF PRINCETON,
NEW JERSEY, 1974".**

BE IT ORDAINED by the Mayor and Council of Princeton as follows:

Section 1. Section 19-22(a)(1) of the "Code of the Borough of Princeton, New Jersey 1974" (Code) establishing no parking at any time is hereby amended by adding the following new references to Edgehill Street:

Sec. 19-22. No parking zones

(a) No parking at any time.

(1) Designated. No person shall park a vehicle at any time upon any of the following streets or parts thereof:

Edgehill Street, west side, from Mercer Street to a point one hundred twenty feet northerly.

Edgehill Street, west side, from Route NJ 206 (Stockton Street) to a point seventy-five feet southerly.

Section 2. Section 19-22(a)(1) of the Code is hereby further amended by adding thereto a new reference to the north side of Mercer Street:

Mercer Street, north side, from a point fifty feet west of Edgehill Street to a point one hundred twenty feet east of Edgehill Street.

Section 3. Section 19-23(d)(1) of the Code establishing nonmetered on-street parking zones is amended by adding the following new reference to Edgehill Street:

(d) Parking time limited to two hours.

(1) No person shall park a vehicle for longer than two hours at any time between the hours of 8:00 A.M. and 6:00 P.M., Monday through Saturday, upon any of the following streets or parts of streets:

Edgehill Street, west side, from a point one hundred twenty feet north of Mercer Street to a point seventy-five feet south of Route NJ 206 (Stockton Street).

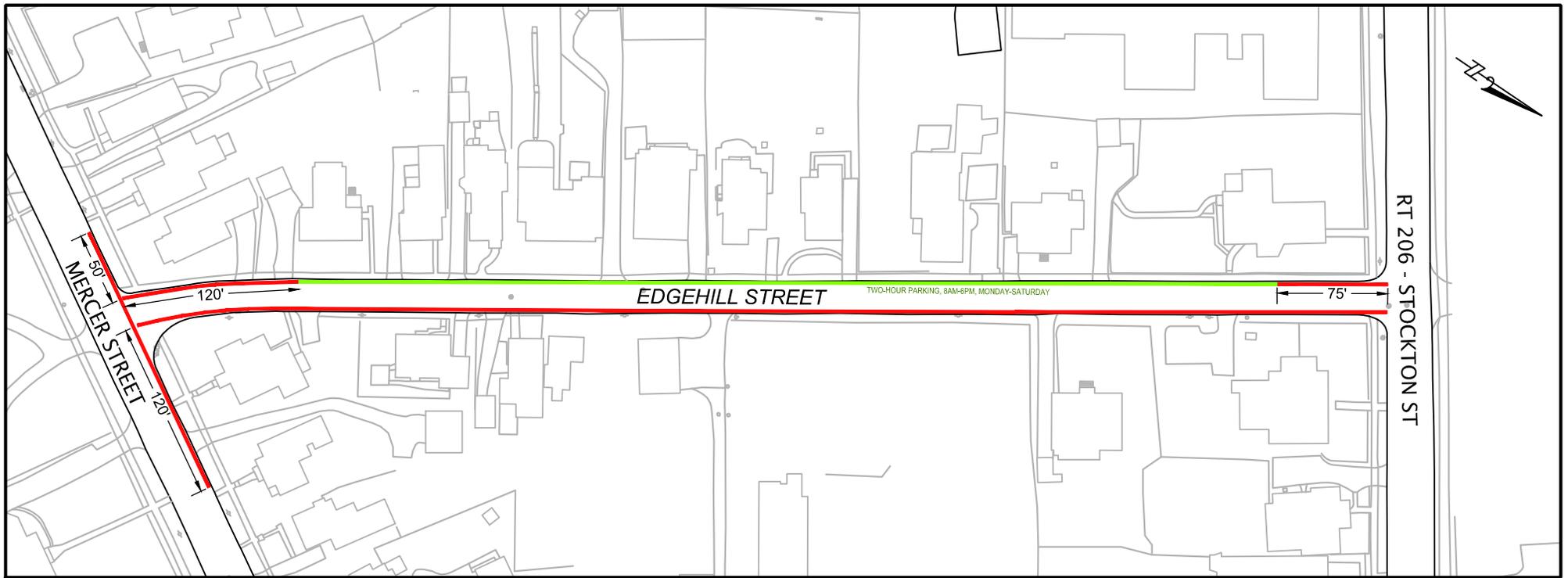
Section 4. The appropriate no parking signs shall be posted to implement the requirements of this Ordinance.

Section 5. This Ordinance shall take effect on August 1, 2015.

The foregoing ordinance was introduced at a meeting of the Mayor and Council of Princeton held on May 11, 2015 and will be further considered for final passage after a public hearing thereon at a meeting of said Mayor and Council to be held at the Princeton Municipal Complex, 400 Witherspoon Street on _____, 2015 beginning at 7:00 p.m.

The purpose of the ordinance is to amend the two-hour nonmetered parking zones for Edgehill Street and the no-parking zones on Edgehill Street and on the north side of Mercer Street in the vicinity of Edgehill Street, in order to increase intersection sight distance in accordance with endorsements from the Princeton Police Department and the Traffic and Transportation Committee. The net effect of these changes will be the loss of one parking space on the north side of Mercer Street east of Edgehill Street. The total number of parking spaces on Edgehill Street will remain the same.

Linda S. McDermott
Municipal Clerk



EXISTING PARKING ORDINANCES

Edgell Street: No parking any time, east side, from Route NJ 206 (Stockton Street) to Mercer Street

PROPOSED PARKING ORDINANCES

Edgell Street: No parking any time, east side, from Route NJ 206 (Stockton Street) to Mercer Street [*same as existing*]
Two-hour parking, 8AM-6PM, Monday-Saturday, west side, 120' north of Mercer Street to 75' south of Route NJ 206 (Stockton Street).

Mercer Street: No parking any time, north side, from 50' west of Edgell Street to 120' east of Edgell Street.



Municipality of Princeton

*Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Department of Community Development
Office of the Engineer
Telephone (609)921-7077
Fax: (609) 688-2026*

*ROBERT V. KISER, P.E.
Director of Engineering*

MEMORANDUM

TO: Marc D. Dashield, Administrator

FROM: Deanna Stockton, P.E., Assistant Municipal Engineer

DATE: May 6, 2015
Updated May 7, 2015

RE: **Speed Limit Reduction for Edgehill Street and Non-Metered Parking Ordinance Amendments for Edgehill Street and Mercer Street**

Attached herewith are two proposed ordinance amendments to the Code of the Borough of Princeton, New Jersey, 1974 involving Edgehill Street and a portion of Mercer Street:

- Amendment to "Section 19-14. Speed limits designated" for the designation of a 20 mile per hour speed limit on Edgehill Street.
- Modification of "Section 19-22. No parking zones" for Edgehill Street and a portion of the north side of Mercer Street between Edgehill Street and Library Place.
- Modification of "Section 19-23 (d)(1). Nonmetered on-street parking zones, parking time limited to two hours" for Edgehill Street.

In the second half of 2014, the Engineering Department met with Edgehill Street residents regarding proposed sewer, water, sidewalk and roadway improvements. Through the course of these meetings, the Edgehill Street residents voiced speeding and traffic safety concerns that were referred to the Traffic and Transportation Committee. On October 20, 2014, the Traffic and Transportation Committee considered these concerns and unanimously approved the following specific actions:

- The speed limit on Edgehill Street should be lowered from 25 mph to 20 mph. The establishment of a 20 mph speed limit on Edgehill Street is in keeping with other similar streets of its dimensions and character.
- Speed limit signs should be placed at appropriate locations on the street to that effect.
- Several parking spaces on Mercer Street should be eliminated to increase safety by increasing the intersection sight triangle.
- An advanced warning sign should be posted for the crosswalk on Mercer Street.

The existing parking ordinances for the north side of Mercer Street at Edgehill Street do not correspond to the parking signage in place on the roadway; this parking ordinance amendment will legalize the parking that is currently taking place with some adjustment to increase intersection sight triangles.

- At the Edgehill Street intersection, the proposed parking prohibition will remove Mercer Street parking for one vehicle east of Edgehill Street; the parking west will remain unchanged.
- On Edgehill Street, the limits of the parking are proposed where the existing signs are generally located.

In consideration of the above, we respectfully request that Princeton Council introduce of the attached ordinance amendments at their May 11, 2015 meeting.

Please contact myself, Sgt. Murray III, Traffic Safety Officer, or Robert V. Kiser, P.E. if there are any questions regarding this amendment request.

Attachments

DLS/dls

c: Mayor and Princeton Council
Kathryn Monzo, Deputy Administrator
Linda S. McDermott, Municipal Clerk
Trishka W. Cecil, Municipal Attorney
Robert V. Kiser, P.E., Municipal Engineer
Robert Hough, P.E., Director of Infrastructure and Operations
Sgt. Thomas R. Murray III, Traffic Safety Bureau
Robert Altman, T&T Committee Chair
Steve Kruse, PBAC Chair



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

ORDINANCE

An Ordinance by Princeton Reducing the Speed Limit on Edgehill Street from 25 Miles Per Hour to 20 Miles Per Hour and Amending the “Code of the Borough of Princeton, New Jersey, 1974”

HISTORY:

05/11/15 Mayor and Council of Princeton
Next: **06/08/15**

INTRODUCED

ATTACHMENTS:

- Edgehill Speed Limit (DOCX)

AN ORDINANCE BY PRINCETON REDUCING THE SPEED LIMIT ON EDGEHILL STREET FROM 25 MILES PER HOUR TO 20 MILES PER HOUR AND AMENDING THE "CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974".

BE IT ORDAINED by the Mayor and Council of Princeton as follows:

Section 1. Section 19-14(b)(1) of the "Code of the Borough of Princeton, New Jersey 1974" is hereby amended by adding thereto the following new reference to Edgehill Street:

Sec. 19-14. Speed limits designated.

(b) Twenty miles per hour on certain streets.

(1) Designated. The speed limit for traffic along the following streets or parts of streets is hereby established as twenty miles per hour.

Edgehill Street, for its entire length.

Section 2. The appropriate signs shall be posted to designate this speed limit.

Section 3. This Ordinance shall take effect on August 1, 2015.

The purpose of this ordinance is to reduce the speed limit on Edgehill Street from 25 miles per hour to 20 miles per hour in accordance with endorsements from the Princeton Police Department and the Traffic and Transportation Committee.

The foregoing ordinance was introduced at a meeting of the Mayor and Council of Princeton held on May 11, 2015 and will be further considered for final passage after a public hearing thereon at a meeting of said Mayor and Council to be held at the Princeton Municipal Complex, 400 Witherspoon Street on June 8, 2015 which begins at 7:00 p.m.



Kathleen K. Brzezynski

Deputy Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

ORDINANCE

An Ordinance by Princeton Concerning Sewer Service Charges and Amending the “Code of the Borough of Princeton, New Jersey, 1974” And the “Code of the Township of Princeton, New Jersey, 1968”

HISTORY:

05/18/15 Mayor and Council of Princeton
Next: **06/08/15**

INTRODUCED

ATTACHMENTS:

- Sewer Rate Ordinance(DOCX)
- MemoSewerFees (PDF)

ORDINANCE #2015-

AN ORDINANCE BY PRINCETON CONCERNING SEWER SERVICE CHARGES AND AMENDING THE “CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974” AND THE “CODE OF THE TOWNSHIP OF PRINCETON, NEW JERSEY, 1968”

WHEREAS, the Borough of Princeton and Township of Princeton pursuant to the provision of the New Jersey Municipal Consolidation Act, *N.J.S.A.* 40:43-66.35 consolidated as Princeton on January 1, 2013

WHEREAS, pursuant to *N.J.S.A.* 40:43-66.64 the Princeton Council on January 1, 2013 adopted a Resolution continuing in effect Ordinances of the former Borough of Princeton and the former Township of Princeton as a new Code for Princeton is prepared; and

WHEREAS, the municipality of Princeton adopted Ordinance # 2013-19 on July 8, 2013 which set the previous sewer service rates; and

WHEREAS, the Princeton Council wishes to amend this ordinance and adopt revised rates which will become a part of the new Princeton Code at a future date.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of Princeton as follows:

Section 1. Section 34-30(a),(b), and (c) of the “Code of the Borough of Princeton, New Jersey, 1974” and Section 18-22(a) of the “Code of the Township of Princeton, New Jersey, 1968”, which establish annual sewer service rates are both hereby amended to establish the following new rates:

1. In the case of each owner receiving metered water from New Jersey American Water or its successors, the annual sewer service charge shall be computed at the following rates:
 - (a) Six Dollars and 35/100 (\$6.35) of metered water for the first 2,000 CCF (hundred cubic feet)
 - (b) Eight Dollars and 75/100 (\$8.75) of metered water for usage between 2,001 and 5,000 CCF (hundred cubic feet)
 - (c) Ten Dollars and 75/100 (\$10.75) of metered water for usage in excess of 5,000 CCF (hundred cubic feet)
2. This ordinance shall take effect upon its passage and publication as provided for by law.

Linda S. McDermott, Clerk

Liz Lempert, Mayor

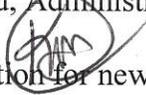
Ordinance Introduced: _____, 2015

Ordinance Adopted: _____, 2015

The purpose of this ordinance is to establish new sewer service rates.



Office of the Administrator
Kathryn Monzo
Deputy Administrator/Director of Finance
Witherspoon Building
400 Witherspoon Street
Princeton, NJ 08540
609-924-5176
kmonzo@princetonnj.gov

Date: May 14, 2015
To: Mayor and Council
Marc Dashield, Administrator
From: Kathy Monzo 
Re: Recommendation for new sewer fees

On Monday's agenda is an introduction of a revised sewer fee ordinance to increase fees. The current fees were adopted by ordinance in July, 2013. The sewer fees are based on actual water usage from the prior year, and it is a graduated structure. The fees are designed to bill sewer users to recoup our costs to build and maintain our sewer infrastructure. Below is a summary of the current fees along with the recommended fees.

Per CCF (hundred cubic feet)	<u>Current</u>	<u>Recommended</u>
For the first 2,000 CCF	\$ 6.25	\$ 6.35
From 2,001 to 5,000 CCF	\$ 8.50	\$ 8.75
Amounts over 5,000 CCF	\$10.50	\$10.75

I have attached a financial summary of sewer expenses showing the amount we are required to raise with the sewer fees. Based on the water usage figures, the new rates will cover these costs. If we were to leave the fees unchanged we would experience a shortfall of approximately \$164,000. Please let me know if you have any questions or would like additional information.

Princeton				
<u>Sewer Rate Calculation</u>				
Expenses:		<u>2015</u>		
SBRSA Treatment		3,850,000		
SOC Line Maintenance		955,030		
Debt Service		<u>1,736,000</u>		
Amount to be Raised		6,541,030		
Contingency for appeals		65,313	1.0%	
Total to be Raised		6,606,343		
Revenues:	<u>ccf</u>	<u>Amount</u>	<u>Suggested Rate</u>	
Up to 2000	528,943	3,358,787	6.35	1.6%
2001 to 5000	41,924	304,435	8.75	2.9%
Over 5000	285,871	2,943,204	10.75	2.4%
Total Revenues	856,738	6,606,426		
Rate Summary:	ccf	@current rates		
Less than 2K	528,943	3,305,894	6.25	
2K-5K * 16 customers	41,924	284,354	8.50	
Over 5K * 15 customers	285,871	2,851,646	10.50	
	856,738	6,441,893		
	Shortfall	(164,450)		



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

ORDINANCE

An Ordinance by Princeton Concerning Overnight Parking and Applicable Permit Criteria, and Amending the “Code of the Borough of Princeton, New Jersey, 1974”. (Public Hearing June 22, 2015)

AN ORDINANCE BY PRINCETON CONCERNING OVERNIGHT PARKING AND APPLICABLE PERMIT CRITERIA, AND AMENDING THE “CODE OF THE BOROUGH OF PRINCETON, NEW JERSEY, 1974”.

WHEREAS, the Borough of Princeton and Township of Princeton pursuant to the provisions of the New Jersey Municipal Consolidation Act, *N.J.S.A. 40:43-66.35* consolidated as Princeton on January 1, 2013; and

WHEREAS, pursuant to *N.J.S.A. 40:43-66.64*, the Princeton Council on January 1, 2013 adopted a Resolution continuing in effect Ordinances of the former Borough of Princeton and the former Township of Princeton as a new Code for Princeton is prepared; and

WHEREAS, the Council’s Parking Task Force, created at the Council’s July 28, 2014 meeting, has reviewed those portions of the "Code of the Borough of Princeton, New Jersey, 1974" and "Code of the Township of Princeton, New Jersey, 1968" pertaining to overnight parking and recommends the adoption of updated provisions governing overnight parking in the consolidated municipality; and

WHEREAS, the Princeton Council wishes to adopt said Code revisions which will become a part of the new Princeton Code at a future date.

NOW, THEREFORE, BE IT ORDAINED by the Princeton Council as follows:

Section 1. Section 19-20(d) of the “Code of the Borough of Princeton, New Jersey 1974,” governing overnight parking is hereby amended as follows (additions are underlined;

deletions are in [brackets]):

Sec. 19-20. General Provisions.

- (d) Parking between [2:00]2:30 A.M. and 6:00 A.M. No person shall park any vehicle on any day, including Sundays and holidays, on any municipally controlled street [of the borough for a period longer than one hour] within the "Restricted Overnight Parking Area" shown on the attached hereto as Exhibit A and made a part hereof between the hours of [2:00]2:30 A.M. and 6:00 A.M., unless otherwise provided in this article.

Section 2. Section 19-31(a) of the "Code of the Borough of Princeton, New Jersey 1974" regulating overnight parking permits on certain streets is hereby amended as follows (additions are underlined; deletions are in [brackets]):

Sec. 19-31. Parking permits.

- (a) Overnight parking on certain streets.
- (1) Eligibility.
- a. Bona fide residents of Princeton [Borough] who meet the following criteria are eligible to apply for an overnight parking permit to park on [borough] municipally controlled streets:
1. They reside in dwelling units that are located in the residential zones within the [R1, R2, R3 and R4 districts] Restricted Overnight Parking Area shown on Exhibit A. A dwelling unit for the purpose of

this section shall be defined as a building, or entirely self-contained portion thereof, [containing complete housekeeping facilities for only one family, including any domestic servants employed on the premises, and having no cooking, food preparation or sanitary facilities in common with other dwelling units and no common and closed space, other than vestibules, entrances, porches, laundry, heating and air conditioning rooms and equipment] providing complete, independent living facilities for one or more persons living as a single housekeeping unit, including permanent provisions for living, sleeping, eating, cooking and sanitation. This definition shall not include a [boarding house, convalescent home, dormitory, fraternity, sorority house,] hotel, motel or other guest house [or similar home and other similar building or secondary residence]. In addition, multi-family dwelling structures that contain [ten] five or more units are specifically excluded from this definition.

2. On-site parking on the premises of the applicant is physically impossible due either to physical

restrictions of the property and/or restrictions imposed under [borough] municipal ordinance.

3. The dwelling unit of the applicant is in compliance with all applicable local, county and state laws or ordinances and is not the subject of zoning approvals that require the owner to provide parking.
4. A resident of the dwelling unit which is located on state or county roads, private streets or streets of another municipality is not eligible for an overnight parking permit.

b. Exceptions.

1. Bona fide residents of the Princeton [Borough] Housing Authority's Hageman Homes Project shall be exempted from the eligibility requirements as set forth above for issuance of an overnight parking permit. Upon application to the [borough] municipal clerk, and the payment of the appropriate fee of thirty dollars per quarter, the clerk shall be authorized to issue to the verified resident an overnight parking permit.
2. Current owners of record having fee title to any property with a dwelling unit within the “residential

permit parking district” established by section 11-19.5 of the “Code of the Township of Princeton, New Jersey, 1968” shall be exempted from the eligibility requirements as set forth above for issuance of an overnight parking permit. Upon application to the municipal clerk and verification of ownership, and the payment of the appropriate fee of thirty dollars per quarter per permit, the clerk shall be authorized to issue to the verified owner one overnight parking permit if the property has off-street parking or two overnight parking permits if the property does not have off-street parking. No more than one overnight parking permit (if the property has off-street parking) or two overnight parking permits (if the property does not have off-street parking) shall be purchased per property in the “residential permit parking district”. The owner of any business operating or other non-residential use within the above-referenced “residential permit parking district” with or without off-street parking shall not be eligible to purchase overnight parking permits under this section 19-31(a)(1)b.2. All

remaining provisions in sections 11-19.4 through 11-19.8 of the “Code of the Township of Princeton, New Jersey, 1968” not otherwise regulating parking between the hours of 2:30 A.M and 6:00 A.M. shall remain in full force and effect, to the extent not inconsistent herewith. The intent of the exception established by this section 19-31(a)(1)b.2 is to enable current owners of property with a dwelling unit in the “residential permit parking district” to have the ability to purchase one overnight parking permit if the property has off-street parking or two overnight parking permits if the property does not have off-street parking. It only applies to owners of record as of the effective date of this section. Upon the transfer of ownership of such property by the current owner to a new owner, the new owner shall not be covered under this exception; rather, the new owner shall only be authorized to purchase overnight parking permits in accordance with section 19-31(a)(1)a. above.

(2) Application for parking.

- a. A bona fide resident of Princeton [Borough] who meets the above-

described criteria may make application to the [borough] municipal clerk in writing on forms supplied by the [borough] clerk for a permit to allow overnight parking between the hours of 6:00 P.M. and 9:00 A.M. Prior to the issuance of a permit by the [borough] clerk, the zoning officer shall verify that the premises in question meet the requirements set forth in this section. Upon the zoning officer's verification to the clerk, the clerk shall provide identification to the applicant. This form of identification shall be in the form and displayed as directed by the clerk's office [affixed to the driver's side, side rear window of the vehicle]. The permits shall be issued quarterly [, beginning April 1, 1991]. Application for an overnight parking permit shall be accompanied by payment of a fee of thirty dollars. The clerk is authorized to reissue a duplicate form of identification on reasonable proof by the applicant that same has not been lost or destroyed under intentional act of the applicant. Such permit shall not be transferable.

- b. Except as otherwise specifically authorized above by section 19-31(a)(1)b.2. [O]only one overnight parking permit shall be issued for each dwelling unit. Holders of overnight parking permits will be entitled to park overnight [only on the borough street on which they reside, and may park] in any legal parking spot on [the particular] a municipally controlled street. An exception to this

requirement may be granted by mayor and council to permit a physically disabled resident to park on an adjacent street when such a resident lives on a street that does not permit any overnight parking.

- (3) This section does not replace or modify requirements otherwise established under Princeton [Borough] Ordinances for on-site parking. The availability of overnight parking permits may not be used to satisfy any parking requirements set forth elsewhere in the Princeton [Borough] Ordinances.

- (4) Declaration of snow emergency.

- a. Whenever snow has fallen and the snow is such that it covers the street or highway, an emergency shall exist and no vehicle shall be permitted to park overnight on [borough] municipally controlled streets regardless of whether the person holds a permit for overnight parking. This parking prohibition will remain in effect after the snow has ceased and until the snow has been plowed sufficiently and to the extent that parking will not interfere with the normal flow of traffic or impede the passage of fire apparatus. During this period of parking prohibition, holders of overnight parking permits, issued pursuant to this chapter, may park overnight in municipal parking yards.

Section 3. All ordinances and resolutions or parts thereof inconsistent with this Ordinance are repealed.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

Section 5. The provisions of this Ordinance shall be applicable within Princeton upon final adoption and shall become a part of the new Princeton Code once completed and adopted.

Linda S. McDermott, Clerk

Liz Lempert, Mayor

Ordinance Introduced:

Ordinance Adopted:

This ordinance is part of the ongoing process of merging and harmonizing the code provisions of former Princeton Borough and former Princeton Township into a new code for the consolidated municipality of Princeton. The purpose of the ordinance is to define the standards applicable to overnight parking and the overnight permit regulations applicable in Princeton.

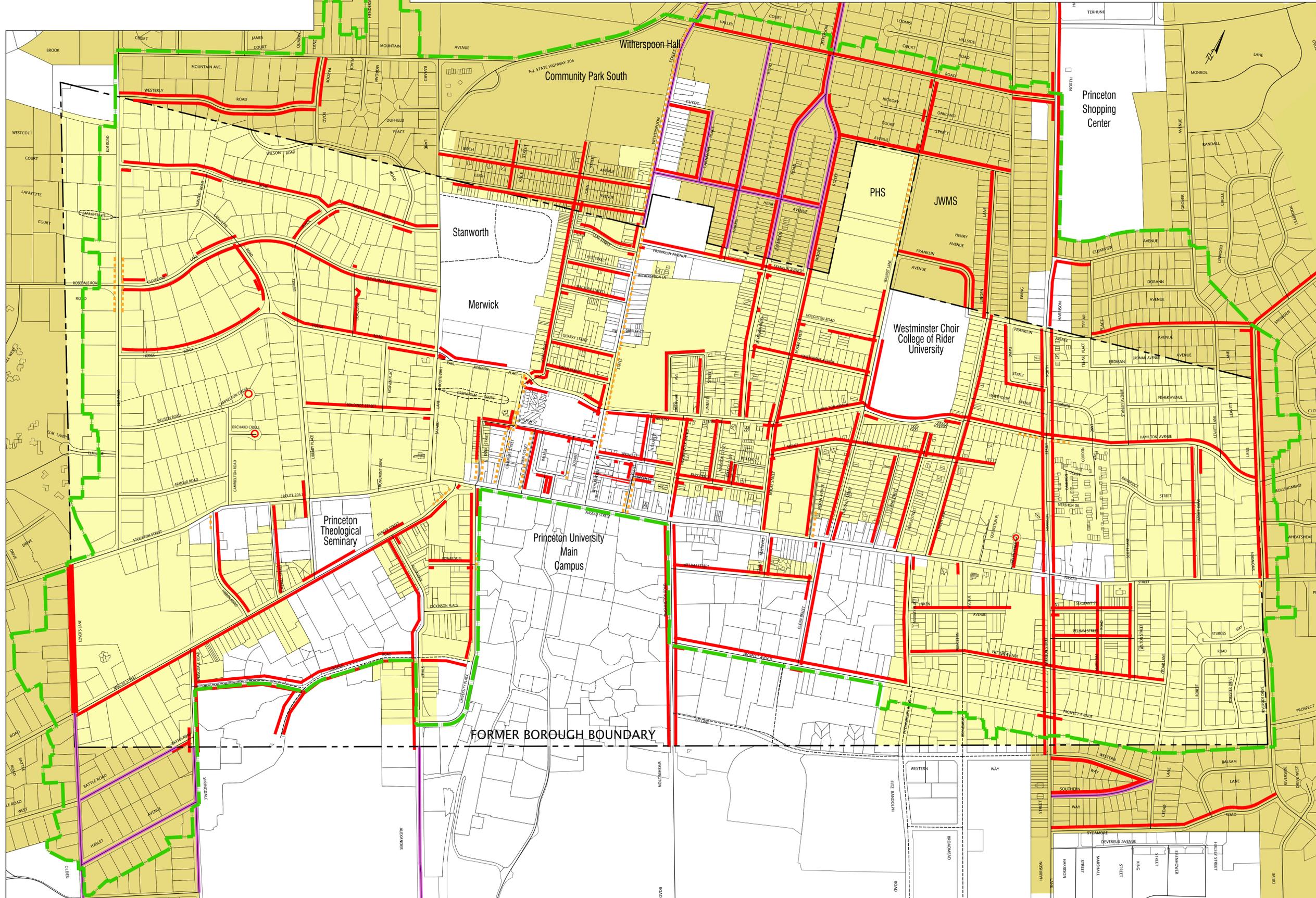
ATTACHMENTS:

- overnight parking-EXHIBIT-A (PDF)

"Exhibit A" - Restricted Overnight Parking

IN A PORTION OF
PRINCETON, NEW JERSEY

SCALE 1" = 400' June 2015



LEGEND	
FORMER MUNICIPAL BOUNDARY	-----
PROPOSED RESTRICTED OVERNIGHT PARKING AREA	-----
NO PARKING ANYTIME	-----
NO STOPPING, STANDING	-----
FORMER BOROUGH OVERNIGHT PARKING: ONE OVERNIGHT PARKING PERMIT IS AVAILABLE TO RESIDENTS WITHOUT DRIVEWAYS IN ANY RESIDENTIAL ZONE	
FEE: \$30/QUARTER	
RESIDENTIAL ZONES IN FORMER BOROUGH	
RESIDENTIAL ZONES IN FORMER TOWNSHIP	
FORMER TOWNSHIP OVERNIGHT PARKING:	
OVERNIGHT PARKING BY PERMIT ON THE FOLLOWING STREETS:	
Birch Avenue	
Leigh Avenue	
Race Street	
John Street	
NO PARKING 2AM-6AM	-----
Carnahan Place	
Harris Road	
Henry Avenue	
Jefferson Road	
Moore Street	
Southern Way	
Witherspoon Street	
NO PARKING 2AM-6AM MONDAY-FRIDAY	-----
Alexander Street	
NO PARKING 2AM-10AM	-----
Battle Road	
Haslet Avenue	
Springdale Road	
Olden Lane	
DWELLINGS WITH OFF-STREET PARKING RECEIVE ONE DECAL / YEAR	
DWELLINGS WITH NO OFF-STREET PARKING RECEIVE TWO DECALS / YEAR	
NO FEE	



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Finance

RESOLUTION 15-168

Chapter 159-Special Item of Revenue

ATTACHMENTS:

- memo Mayor & Council reso chap 159 (DOCX)
- reso c159 Firemen's Fund (DOC)
- reso c159 clean communities (DOC)



Office of the Chief Financial Officer
Princeton Municipal Building
400 Witherspoon Street
Princeton, NJ 08540
609-924-9183
www.princetonnj.gov
swebb@princetonnj.gov

Date: May 29, 2015
TO: Mayor & Council
FROM: Sandra Webb, Chief Financial Officer
Re: Chapter 159 – Firemen’s Fund

On Council’s agenda for June 8th are resolutions to insert an item of revenue and appropriation into the 2015 Municipal Budget. Pursuant to N.J.S.A. 40A:4-87, a municipality may adopt this resolution, after the budget was adopted and the municipality has been notified of a grant that they are going to receive, which was unknown at the time of the budget preparation. This resolution allows the revenue to be anticipated and the appropriation to be spent.

One of the resolutions is for funds received from the Firemen’s Fund. The funds are to be used for Fire Department equipment, training and community education programs.

The other resolution is for funds received from the State of New Jersey – Clean Communities Grant. The funds are to be used for staff time or materials for cleaning up communities.

**RESOLUTION 2014-
OF THE MAYOR AND COUNCIL
OF PRINCETON APPROVING A
CHAPTER 159- SPECIAL BUDGET ITEM**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of Princeton hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the sum of \$7,352 is now available as a miscellaneous revenue anticipated from “**Firemen’s Fund**” and

SECTION 2.

BE IT FURTHER RESOLVED, that a like sum \$7,352 be and the same is hereby appropriated under the caption of “**Firemen’s Fund**”

Linda S. McDermott, Municipal Clerk

I, Linda S. McDermott, Municipal Clerk of Princeton, in the County of Mercer, in the State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council of Princeton, NJ at a meeting held June 8, 2015.

**RESOLUTION 2014-
OF THE MAYOR AND COUNCIL
OF PRINCETON APPROVING A
CHAPTER 159- SPECIAL BUDGET ITEM**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of Princeton hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the sum of \$62,030.42 is now available as a miscellaneous revenue anticipated from “**State of New Jersey-Clean Communities Grant**” and

SECTION 2.

BE IT FURTHER RESOLVED, that a like sum \$62,030.42 be and the same is hereby appropriated under the caption of “**State of New Jersey-Clean Communities Grant**”

Linda S. McDermott, Municipal Clerk

I, Linda S. McDermott, Municipal Clerk of Princeton, in the County of Mercer, in the State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Mayor and Council of Princeton, NJ at a meeting held June 8, 2015.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

RESOLUTION 15-169

Professional Service Agreements with Omland Engineering Associates, Inc. in the Not to Exceed Amount of \$19,300.00 for Valley Road Land and Engineering Survey Services

**RESOLUTION 2015-R
OF THE MAYOR AND COUNCIL
OF THE MUNICIPALITY OF PRINCETON
AUTHORIZING LAND SURVEYING SERVICES FOR VALLEY ROAD**

WHEREAS, the Municipality desires to enter into a professional services agreement in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated; and

WHEREAS, the services to be performed are professional services which are exempt under the New Jersey Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Princeton Council and the Municipality of Princeton as follows:

The Mayor and Clerk of Princeton are hereby authorized to enter into a contract for professional services with Omland Engineering Associates, Inc. (hereinafter referred to as "Provider") to conduct professional land survey services of Valley Road between Witherspoon Street and North Harrison Street.

1. The contract so authorized shall require the Provider to provide services and other related duties as follows:

Omland Engineering Associates' proposal for professional land surveying services dated June 1, 2015 includes the performance of services in accordance with the Municipality's "Scope of Work for Services" and Request for Proposals dated May 14, 2015 subject to included items of understanding and clarification.

Under this Agreement, Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality, and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law.

Payment of fees will be made upon submission to the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality no later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees are claimed for the services performed. The Provider shall give written notice to the Municipality when the Provider has billed eighty (80%) of the compensation set forth in paragraph I of the Agreement.

2. The form of contract shall include standard provisions common to professional services agreements entered into by the Municipality and shall be subject to approval by the Municipal Attorney.
3. The contract shall be awarded without competitive bidding as a contract for professional services under the provisions of the Local Public Contracts Law because the subject services will be performed by a person or persons authorized by law to practice a recognized profession and whose practice is regulated by law.
4. A notice of this action shall be published in the Princeton Packet as required by law within ten (10) days of its passage.

Councilperson	Absent	Present	1 st	2 nd	Ye	Nay	Abstain	Disqualified
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					a			
Ms. Butler								
Mrs. Crumiller								
Ms. Howard								
Mr. Liverman								
Mr. Miller								
Mr. Simon								
Mayor Lempert								
<p>I, Linda S. McDermott, Clerk of the Municipality of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Municipality at a meeting held June 8, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Municipality, this 8th day of June, 2015.</p> <p style="text-align: right;">_____ Linda S. McDermott</p> <p>Municipal Clerk</p>								

ATTACHMENTS:

- PSA memo (DOC)
- Omland Valley Road Proposal (PDF)



Municipality of Princeton

*Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Department of Community Development
Office of the Engineer
Telephone (609)921-7077
Fax: (609) 688-2027*

ROBERT V. KISER, P.E.
Municipal Engineer

MEMORANDUM

TO: Marc D. Dashield, Administrator

FROM: Deanna Stockton, P.E., Assistant Engineer

DATE: June 3, 2015

SUBJECT: **Professional Service Agreement with Omland Engineering Associates, Inc. in the NTE Amount of \$19,300.00 for Valley Road Land and Engineering Design Survey Services**

Valley Road between Witherspoon Street and North Harrison Street (approximately 0.6 miles) is planned for improvement later this year. In order for the necessary engineering design to be completed, a comprehensive land and engineering survey is necessary. In this regard three (3) survey firms were sent requests for proposals: Omland Engineering Associates of Cedar Knolls, NJ; Harris Surveying, Inc., of Robbinsville, NJ; and JT Surveying of Hillsborough, NJ.

Provided below is a summary of the two responsive proposals received:

Omland Engineering Services	\$19,300.00
JT Surveying	\$33,300.00

In consideration of the above, it is recommended that a professional services agreement be entered into with Omland Engineering Associates Inc., for the not to exceed amount of \$19,300.00 for these services specified.

The Omland firm recently completed the 1.2 mile Mount Lucas Road land and engineering survey at a cost of \$32,500. The quoted \$19,300.00 amount is a reasonable cost for the services to be provided for Valley Road. Funds are available for these services in the Valley Road capital account.

A Resolution and Professional Services Agreement are attached for Council's consideration at its June 8, 2015 meeting.

cc: Linda S. McDermott, Clerk
Kathy Monzo, Deputy Administrator/Director of Finance
Sandra Webb, CFO
Robert V. Kiser, P.E., Director of Engineering

**RESOLUTION 2015-R
OF THE MAYOR AND COUNCIL
OF THE MUNICIPALITY OF PRINCETON
AUTHORIZING LAND SURVEYING SERVICES FOR VALLEY ROAD**

WHEREAS, the Municipality desires to enter into a professional services agreement in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated; and

WHEREAS, the services to be performed are professional services which are exempt under the New Jersey Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Princeton Council and the Municipality of Princeton as follows:

The Mayor and Clerk of Princeton are hereby authorized to enter into a contract for professional services with Omland Engineering Associates, Inc. (hereinafter referred to as "Provider") to conduct professional land survey services of Valley Road between Witherspoon Street and North Harrison Street.

1. The contract so authorized shall require the Provider to provide services and other related duties as follows:

Omland Engineering Associates' proposal for professional land surveying services dated June 1, 2015 includes the performance of services in accordance with the Municipality's "Scope of Work for Services" and Request for Proposals dated May 14, 2015 subject to included items of understanding and clarification.

Under this Agreement, Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality, and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law.

Payment of fees will be made upon submission to the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality no later than the tenth

(10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees are claimed for the services performed. The Provider shall give written notice to the Municipality when the Provider has billed eighty (80%) of the compensation set forth in paragraph I of the Agreement.

2. The form of contract shall include standard provisions common to professional services agreements entered into by the Municipality and shall be subject to approval by the Municipal Attorney.
3. The contract shall be awarded without competitive bidding as a contract for professional services under the provisions of the Local Public Contracts Law because the subject services will be performed by a person or persons authorized by law to practice a recognized profession and whose practice is regulated by law.
4. A notice of this action shall be published in the Princeton Packet as required by law within ten (10) days of its passage.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Mrs. Crumiller								
Ms. Howard								
Mr. Liverman								
Mr. Miller								
Mr. Simon								
Mayor Lempert								

I, Linda S. McDermott, Clerk of the Municipality of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Municipality at a meeting held June 8, 2015.

IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Municipality, this 8th day of June, 2015.

Linda S. McDermott
Municipal Clerk

**MUNICIPALITY OF PRINCETON
PROFESSIONAL SERVICES AGREEMENT 2015**

AGREEMENT, made this _____ day of June 2015, by Omland Engineering Associates Inc., 54 Horsehill Road, Cedar Knolls, NJ 07927 (hereinafter referred to as "Provider"), and the Municipality of Princeton, a municipal corporation in the County of Mercer and State of New Jersey (hereinafter referred to as the "Municipality") located at 400 Witherspoon Street, Princeton. New Jersey 08540.

WHEREAS, the Municipality wished to enter into a professional service agreement with the Provider for the performance of professional services in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated in the Providers' proposal dated June 1, 2015, hereby attached; and

WHEREAS, the services to be performed are professional services which are exempt from public bidding under the Local Public Contracts Law. N.J.S.A. 40A:11-1 et seq., and

NOW, THEREFORE, in consideration of the mutual obligations hereafter set forth, the parties hereto agree as follows:

1. STATEMENT OF WORK:

The Provider shall use its best efforts to perform professional services for:

Professional land surveying services according to proposal dated June 1, 2015 includes the performance of services in accordance with the Municipality's "Scope of Work for Services" and Request for Proposals dated May 14, 2015 subject to included items of understanding and clarification

Under this Agreement the Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law. This Agreement shall be supplemented by the terms of the Provider's proposal including the standard provisions of the proposal except where such terms are contradicted by the terms of this Professional Services Agreement in which case the terms of this Agreement shall apply. The Agreement will be effective from April 28, 2014 through December 31, 2014 subject to available budgetary funding.

2. PAYMENT:

- a. Total fee of nineteen thousand three hundred dollars and 00/100 (\$19,300.00).
- b. Rendition of Invoices: Payment of fees and reimbursement for such expenses incurred will be made upon the submission by the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality not later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees or other compensation are claimed, the services performed, and an itemized listing of all expenses incurred for which reimbursement is claimed. The Provider shall give written notice to the Municipality when the Provider has billed eighty percent (80%) of the compensation set forth in paragraph 2.a of this Agreement.

3. TERMINATION.

This Agreement shall be effective for the period provided above, although it may be sooner terminated, with or without cause for any reason whatsoever, at any time by the Municipality by giving thirty (30) days written notice to the Provider.

4. NON-CONFLICTS OF INTEREST.

The Provider represents that neither it nor its firm is now performing and expressly agrees to refrain during the period of effectiveness of this Agreement from so performing, any professional services for any person, firm or corporation which results or might result in a conflict of interest between the Provider and the Municipality, directly or indirectly. The Provider agrees to disclose in writing to the Municipality any and all such conflicts of interest, which may arise, giving full particulars.

5. TITLE TO DATA AND PROPERTY PRODUCED BY THE PROVIDER.

The Provider agrees that title to and all rights and other legal interest in all correspondence, Memoranda, records, data, analysis, graphs, reports, physical property and other subject matter prepared, procured or produced in the rendition of services hereunder shall vest exclusively and remain jointly with the Municipality and Provider and the Provider shall not have the right to sell, disclose, or make same available to third parties without the prior written consent of the Municipality.

6. CONFIDENTIALITY.

The Provider agrees to, treat and maintain as confidential, and not to disclose to any third party or to use for its own benefit, reproduce or have reproduced, any information or other such document or data obtained, learned or produced as a result of the services rendered hereunder (except to the extent required by law) without the prior written consent of the Municipality, which consent shall not unreasonably be refused, and to both require and furnish copies to the Municipality of an identical covenant executed by all agents, employees, or subcontractors of the Provider participating in the rendering of the services hereunder.

7. COMPLIANCE WITH LAWS.

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975. c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act;

The contractor or subcontractor agrees to attempt, in good faith, to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975. c. 127. as amended and supplements from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975. c. 127, as amended and supplemented from time to time;

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices;

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions;

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions;

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

8. COMPLETE AGREEMENT.

This Agreement and any attachments hereto or incorporated by the reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written, and shall not be modified, assigned or transferred except upon the written consent of both parties hereto. All notices by either party to the other required or permitted hereunder may be sent by regular mail to their respective addresses first set forth above unless sooner revised by written notice.

WITNESS

MUNICIPALITY OF PRINCETON

Linda S. McDermott, Clerk

By: _____
Elizabeth Lempert, Mayor

By: _____

David B. Dixon, PLS
Director of Surveying



Sustainable. Personable. Responsible.

ENGINEERING ASSOCIATES INC.
a Bowman Consulting Company

STANLEY T. OMLAND, PE, PP, LEED AP
ERIC L. KELLER, PE, PP, LEED AP
WILLIAM H. HAMILTON, PP, AICP, LLA, LEED AP
GEOFFREY R. LANZA, PE, PP, LEED AP, CFM
CHARLES THOMAS, JR, PE, PP, LEED AP

THEODORE D. CASSERA, PE, PP

KEVIN P. BOLLINGER, PLS

WAYNE A. CORSEY, PE, PP

SEAN A. DELANY, PE, PP

ANTHONY J. DILODOVICO, MS

DAVID B. DIXON, PLS, PP

ANTHONY FACCHINO, PE, PP

R. MICHAEL MCKENNA, PE, PP

JARYD MORAN, LLA

KIERSTEN M. OSTERKORN, PE

FRANK RUSSO, III, PE, PP

PEGGY L. STEINHAUSER, LLA

JAMES M. WARD, PE

JAMES R. WOODS, PE

By e-mail dstockton@princetonnj.gov

June 1, 2015

Deanna Stockton PE,
Assistant Engineer
Municipality of Princeton
400 Witherspoon Street
Princeton, New Jersey 08540-3496

**RE: Proposal for
Professional Services
Valley Road
Princeton, Mercer County, New Jersey**

Dear Ms Stockton:

Thank you for this opportunity to submit the following proposal for professional land surveying services for the above captioned project. The area of interest includes approximately 3,350 LF of centerline of Valley Road from Witherspoon Street to North Harrison Street. In addition, as requested, we will include an additional 200 feet beyond the project limits and 200 feet along each of the 9 intersecting roads. Utilizing the Municipality's land records and OEA field survey, we will prepare plan and profile existing conditions plans. We propose to perform our services in accordance with your "Scope of Work for Services" and Request for Proposals dated May 14, 2015 attached hereto subject to the following items of understanding and clarification.

1.) Utility information will be based on above ground observation only and supplemented with available utility records for location, size and material type. The Township of Princeton will provide a utility mark-out. Test pits are not included.

2.) Contours have not been requested. Therefore, elevations will be represented by spot elevations throughout the project site.

3.) Wetland delineations will be provided by the Township's consultant. Wetland flags will be located within 150 feet of the R.O.W.

REPLY TO: 54 HORSEHILL ROAD
CEDAR KNOLLS, NJ 07927
P. 973.359.8400

303 W. MAIN STREET, SUITE 350
FREEHOLD, NJ 07728
P. 732.665.5500

89 MARKET STREET, SUITE 411
NEWARK, NJ 07102
P. 973.718.6300

www.omland.com

4.) Cross sections will not be obtained along the intersecting streets. Only topographic information will be provided.

Our fee for the above services is: \$ 19,300.00

We appreciate your confidence in our firm and look forward to participating in this project. Our contract conditions and hourly rates are attached and made a part of this proposal. Please review this proposal and if you find it acceptable please sign below and return one copy to us. Thank you for your consideration of Omland Engineering Associates.

Very truly yours,
Omland Engineering Associates, Inc.



David B. Dixon, PLS
Director of Surveying

Attachment

AGREEMENT

The undersigned accepts this proposal and the terms and conditions stated herein or as attached and authorizes Omland Engineering Associates, Inc. to proceed with the services as outlined. The undersigned accepts full responsibility for payment for services performed as described above.

Accepted this _____ day of _____, 2015

Signature

Printed Name

Contact information for accounts payable if different from addressee:

_____ phone, fax

_____ email address

Email Invoices? YES NO (If yes paper copies will not be mailed)

_____ corporate entity

_____ street address

_____ city, state, zip

1. BILLING FREQUENCY

Projects with fixed fees will be billed monthly based on an estimated percentage of completion of the various items outlined in the proposal. Time and Expense projects will be billed monthly and show the name, hours, and hourly rate for each person that worked on the project that month. Invoices are payable upon receipt.

2. FEE TERM LIMIT and PROPOSAL TERM LIMIT

Quoted fees and hourly rates are subject to annual increases in January. Proposals not accepted within sixty (60) days of issuance may be withdrawn by Omland Engineering Associates, Inc. (OEA).

3. CLIENT RESPONSIBILITIES and CLIENT SUPPLIED DATA RELIANCE

Client agrees to provide OEA with all known site related information and will give prompt written notice regarding anything that could affect OEA services, and agrees that OEA is not to be responsible for information provided by client or by others and client confirms that proper releases have been obtained for all digital data provided. OEA does not accept responsibility for information furnished by the client for use on this project. This includes, but is not limited to: boundary and topographic surveys; architectural plans; title data; soil logs; and percolation tests. If digital files are provided by client, it is assumed that proper releases have been received from original design professionals.

4. STANDARD OF CARE

All services provided by OEA pursuant to the proposal to which these terms are attached, and any additional services, shall be performed in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants, under similar circumstances in the general locale, and at the time of performance of services. No guarantee or warranty, express or implied, is included in this proposal.

5. USE OF DIGITAL FILES

Digital files which may be released by OEA are issued solely for the convenience of the client and shall not be reissued without the express consent of OEA. OEA makes no representation as to long term compatibility, usability, or readability of any digital files that may be released, it being understood that the only documents that may be relied upon by client or others are hard copies that are signed and sealed by OEA. Digital files which may be released by OEA shall become the responsibility of others upon release.

6. FEES NOT CONTINGENT UPON GAINING APPROVAL

OEA makes no guarantees regarding project success or issuance of any regulatory approvals by governmental agencies, and client agrees that OEA compensation is not contingent upon obtaining any regulatory or other governmental approvals.

7. CONSTRUCTION ISSUES and RESPONSIBILITY TO FOLLOW REGULATIONS

OEA shall have no control over or responsibility for the means, methods, techniques, sequence, or procedures of construction, for safety precautions and programs incidental to the work of any construction contractors, or for the failure on the part of any such contractor to comply with applicable laws, rules, regulations, ordinances, or codes, or for the use by any contractor of any digital files prepared in connection with the proposal to which these terms are attached. It is further understood and agreed that no digital files prepared by OEA are to be used for field stakeouts or other construction purposes.

8. DESIGN CHANGES BY OTHERS

Client agrees that design changes by others during the course of construction, without the coordination with and express approval of OEA, shall be at the sole risk of the client and not the responsibility of OEA.

9. LIMITATION OF LIABILITY

In recognition of the relative risks, rewards and benefits of the project to both the Client and OEA, the parties agree that OEA's total liability to the Client for any and all losses, expenses, injuries, claims or damages arising out of the service provided by OEA hereunder, from any cause or causes, shall not exceed the total amount of \$25,000, or the amount of OEA's fee (whichever is greater). This limitation shall apply to claims based upon breach of contract, negligence, or any other theory.

10. CHOICE OF LAW

The laws of the State of New Jersey will govern the validity of this Agreement, its interpretation and performance excluding choice-of-law principles of the law of such state that would require the application of the laws of a jurisdiction other than New Jersey.

11. SUBMISSION TO JURISDICTION

Each party to this Agreement consents and agrees that any legal action or proceeding with respect to this Agreement and any action for enforcement of any judgment in respect of this Agreement will be brought in any state or federal court in the State of New Jersey, and each party to this Agreement hereby submits to and accepts for itself and in respect of its property, generally and unconditionally, the jurisdiction of the aforesaid courts and appellate courts from any appeal thereof.

12. FORCE MAJEURE

Neither party shall be liable to the other for any delay or failure in performance of any obligations under this Agreement to the extent such delay or failure is caused by fire, flood, earthquake, civil, governmental or military authority, acts of God, war, terrorist acts, or other similar causes beyond such party's reasonable control and without the fault or negligence of such delayed or nonperforming party.

2015 STANDARD CONTRACT CONDITIONS

13. LATE PAYMENT OF INVOICES

A charge of one percent (1.5%) per month compounded monthly shall be charged for all amounts not paid within thirty (30) days of the invoice date. If invoices are not paid within sixty (60) days of billing date, work on the project may be suspended until such time as that account is brought current. If work is suspended due to non-payment of invoices, OEA will not be responsible for any damages or delays that may result. Should a project become dormant for more than 9 months a resumption fee may be required prior to continuation of work.

14. INVOICE DISPUTES

Any disputes with invoice content shall be made in writing within ten (10) days of the invoice date. In the event of a dispute, OEA and the Client agree to make prompt and good faith efforts in order to resolve the dispute. In the event of a failure to resolve such dispute, OEA reserves the right to suspend or terminate its services after sixty (60) days. Any election to suspend services shall not preclude a later election to terminate. Any failure by OEA to suspend or terminate services shall not constitute a waiver of these or any other rights. If work is suspended or terminated due to non-payment of invoices, OEA will not be responsible for any damages or delays that may result.

15. TOPOGRAPHIC MAPPING LIMITATIONS

If the Scope of Services for this Agreement includes topographic mapping, OEA shall perform the work necessary to produce the required topographic mapping and/or shall retain an independent sub-consultant to perform topographic mapping services. The topographic mapping shall be prepared in conformance with generally accepted standards for aerial mapping services. If the location of subsurface information (i.e., underground utilities, storage tanks, structures, etc.) is to be shown on mapping by OEA, the topographic survey shall be limited to the extent of the information provided by the Client or others. OEA shall not be responsible for any unknown conditions not identified in the information provided to OEA.

16. EARTHWORK ANALYSIS LIMITATIONS

Any OEA earthwork analysis that may be performed is based on the topographic mapping used as the base map for plan preparation and that such topographic mapping has certain standard tolerances and accuracy limits. The Client understands that earthwork quantities may vary depending on factors such as: topographic map accuracy limitations, topsoil depths, soil conditions, soil shrinkage and swell characteristics, construction changes, replacement of unsuitable soils, construction methods, and earthwork calculation methods. Earthwork data provided by OEA is to assist the Client in understanding the general earthwork requirements. To determine actual quantities and cost associates with required earthwork, the client must solicit actual construction bids from qualified contractors

17. SURVEY WORK

Unless specifically agreed to in writing otherwise, survey work is not done at prevailing wages. For time and expense projects survey hourly rates apply portal to portal.

18. THIRD PARTIES

Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the Parties hereto. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the Parties and not for the benefit of any other party.

19. ENTIRE AGREEMENT/CHANGES IN WRITING

This Agreement sets forth and constitutes the entire agreement between the Parties with respect to the subject matter hereof, and supersedes all prior agreements and understandings between the parties respecting the subject matter of the Agreement. This Agreement may not be released, discharged, amended, or modified in any manner except by an instrument in writing signed by each of the Parties.

20. REIMBURSABLE EXPENSES

Reimbursable expenses include certain outside service expenses specifically agreed to, and will be invoiced at our cost plus 15 percent. Reproduction expenses will be in accordance with our standard schedule.

21. FEE PROPOSAL FOR ADDITIONAL SERVICES

Additional work not included in the above proposal and determined to be needed will be addressed with an addendum to this proposal. In the event that agreed upon additional services are performed on a time basis, they will be billed at our hourly rates in effect at the time such services are actually performed.

HOURLY BILLING RATES – JANUARY 1, 2015

Sr. Principal	\$250.00	Survey Technician	\$125.00
Principal	\$220.00	Senior Designer	\$145.00
Chief Engineer	\$215.00	Graphics Preparation	\$110.00
Project Manager	\$190.00	Designer	\$130.00
Project Engineer	\$180.00	Engineering Technician	\$105.00
Licensed Landscape Architect	\$175.00	Sr. Constr. Observation	\$120.00
Professional Planner	\$180.00	3-Man Field Crew	\$195.00
Professional Land Surveyor	\$180.00	Survey Field Crew	\$170.00
Staff Engineer	\$155.00	Technical Typist	\$ 70.00
Staff Surveyor	\$145.00		
Public Meetings will be billed as follows:		Sr. Principal	\$900.00
		Principal	\$800.00
		Staff Professional	\$700.00



Municipality of Princeton

Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496

Department of Community Development
Office of the Engineer
Telephone (609)921-7077
Fax: (609) 688-2026

ROBERT V. KISER, P.E.
Director of Engineering

Transmitted via e-mail

May 14, 2015

RE: Request for Proposal (RFP)
Survey Services for Valley Road Improvements

The Municipality of Princeton, Department of Engineering, wishes to receive proposals for survey services, in accordance with the attached Scope of Services, that will be used in designing roadway improvements on Valley Road from Witherspoon Street to North Harrison Street.

Please prepare and submit a Project "Not to Exceed Fee" Proposal to the Princeton Engineering Department by no later than 5 p.m. on Thursday, May 28th. All proposals shall include a time schedule and detailing the completion of these services.

Should questions arise, please contact me at (609) 921-7077 or dstockton@princetonnj.gov.

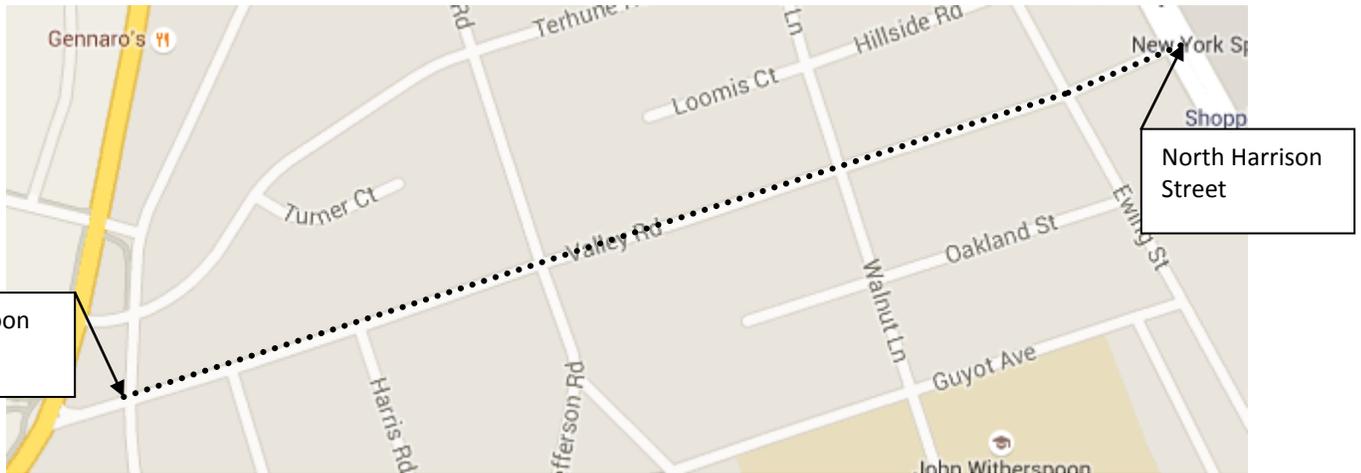
Attachment

Cc: Robert V. Kiser, P.E., Director of Engineering
File

VALLEY ROAD RFP FOR SURVEY SERVICES

Princeton seeks proposals for survey services for Valley Road between Witherspoon Street and North Harrison Street as described in the Scope of Services below. Please note, survey shall extend two hundred feet beyond these roadway limits.

Project Location



Scope of Work for Survey Services

Princeton will supply the following documents, as available, in electronic or hard-copy format:

- Tax map(s) (current year)
- Subdivision map(s)
- 1991 Aerial topographic map
- Benchmark data
- Names and addresses of current property owners adjacent to project limits
- Utility information
- Deeds

The Consultant shall complete a title and topographic survey to include the following:

- 1) Locations of existing property corner monuments (pins, iron pipes, etc.) and provision of survey control for the project. Property boundary information to be shown on the Plan of Survey based upon field survey information and available tax map and subdivision information.
- 2) Survey existing roadway and right of way using cross-sections at a maximum of 50-foot sections. Cross-section spacing shall be increased to every 25 feet on horizontal and vertical curves. Topographic survey shall include (but not be limited to) the location, elevations and descriptions of the following existing features:

- a) Roadway centerline (horizontal and vertical PC, PT, high points, low points)
 - b) Existing Right-of-Way Lines
 - c) Edge of pavement
 - d) Curbs (top and bottom elevations)
 - e) Sidewalks (front and back edges)
 - f) Curb ramps (top and bottom elevations, landing elevations, flare elevations) and indicate if detectable warning surface is present (distance from face of curb, width and material type)
 - g) Bikepaths (front and back edges)
 - h) Private walkways adjacent to the right of way
 - i) Driveway centerlines and edges (width and material type)
 - j) Drainage swales (flow line, top and bottom of slopes)
 - k) Storm sewer pipe (material type and size) and appurtenances (top of curb, grate, rim and invert elevations)
 - l) Sanitary sewer pipe (material type and size) and appurtenances (rim and invert elevations)
 - m) Gas mainlines, valves and services (material type and size)
 - n) Water mainlines, hydrants, valves and services (material type and size)
 - o) Utility paint mark outs
 - p) Overhead and underground electric including pole numbers
 - q) Overhead and underground telephone including pole numbers
 - r) Overhead and underground cable television including pole numbers
 - s) Signs (with descriptions)
 - t) Fences (material type)
 - u) Mailboxes
 - v) Benches
 - w) Bulkheads and walls
 - x) Trees 6" diameter and greater within R.O.W.+5' (diameter and species)
 - y) Shrubs (species) and other landscaping features
 - z) Pavement striping
 - aa) Sump pump and roof discharges (material type and size)
 - bb) Wetlands (flagged) within 150' of R.O.W., if applicable
 - cc) Traffic signals components including loop detectors, if applicable
- 3) Both right of way survey and topographic survey shall extend 200 feet beyond the proposed survey limits shown on the location map (measured along the centerline). At intersections, the right of way and topographic surveys shall extend 200 feet beyond the proposed project limits along the centerline of all roadways. Topographic survey shall extend 30 feet beyond the right of way except at driveways, at which the cross-sectional survey (with edge elevations) shall extend, along the centerline, for a distance of 50 feet beyond said right of way or to the building structure.
 - 4) Obtain the necessary planimetric and topographic surveys, utility maps and other data to ensure proper data coverage for the right of way.
 - 5) Plotting of all field information to create plans, profiles and cross-sections.

- 6) All survey data to be based upon New Jersey State Plane Coordinates (NAD 83 & NGVD 88) with reference monuments identified and field ties to monuments shown on the completed drawings.
- 7) Survey control points are to be established outside of the proposed limits of disturbance and labeled with northing, easting, and elevation. Control points shall have tie distances and shall be related to elements of the proposed construction. A survey baseline (if utilized) is to be tied into the proposed centerline for construction layout purposes.

All field data will be controlled horizontally and vertically by either two (2) N.J.S.P.C. monuments or two (2) G.P.S. monuments unless otherwise approved by the engineer. The datum for all projects shall be the North American Datum 1983 (NAD83) and the North American Vertical Datum 1988 (NAVD88). NAD1927 and NGVD1929 Datum maybe projected/converted to NAD83 and NAVD88 using the Federal Corpscon and/or Vertcon software to make this conversion. (Use of other software products must be approved by the Somerset County Survey staff.) State plane coordinates shall be provided for all points. A closed traverse of 2nd-order, class II precision will be established on the project site. Traverse points shall extend to the project limits.

Field notes showing a minimum of three ties to each control point are to be provided. Vertical Control for all field data shall be established by differential leveling procedures and shall be based on closed-loop differential level runs having a minimum of 2nd-order, class II precision. All project benchmarks and traverse control points shall be utilized as individual turning points within the closed-loop level runs. In no case shall a benchmark or traverse point elevation reading be taken as a "side shot" within the level run.

- 8) Benchmarks are to be established throughout the project site (not in the roadway). Benchmarks are to be established outside of the limits of construction along the length of the project with a maximum spacing of 300 feet between benchmarks. All benchmark locations are subject to approval by Princeton.

Products to be supplied to Princeton:

- **All electronic data and support files in in AutoCAD Civil 3D format.**
- **Three (3) signed and sealed original Plans of Survey (1" = 30') including profile and cross-sections.**



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Information Technology

RESOLUTION 15-170

Resolution to Award Contract Comcast Enterprise Services for 500 MB Dedicated Internet Service Not to Exceed \$88,200.00 (36 Month Term Billed Monthly at \$2450.00)

WHEREAS, Princeton wishes to provide for continued internet services to include inter connectivity with the school district and;

WHEREAS, Comcast Enterprise Services has submitted a proposal to undertake and provide said services for a three (3) year term; and

WHEREAS, the IT Steering Committee has reviewed and recommends said agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, New Jersey authorizing the Administrator to contract for internet services from Comcast Enterprises services for an amount not to exceed \$88,200.00 (billed monthly at \$2450.00)

I, Linda S. McDermott, Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of Princeton at its meeting held June 8, 2015.

Linda S. McDermott, Clerk

ATTACHMENTS:

- Comcast memo (DOC)
- Comcast contract (DOC)
- Exhibit a Comcast RFP and Proposal (PDF)



Princeton

400 Witherspoon Street
Princeton, NJ 08540

Office of Information Technology, Robert McQueen, CIO

Telephone: (609) 688-2037

Fax: (609) 688-2031

www.Princetonnj.gov

TO: Mayor and Council

FROM: Robert McQueen, CIO

DATE: June 1, 2015

SUBJ: Resolution to award contract

Our current Dedicated Internet Service contract with Comcast Enterprise Services is expiring in August. The IT Steering Committee and I sent an RFP out to the following vendors:

- Comcast Business
- Fibertech Networks
- Sunesys

We received proposals from all three vendors and Comcast came in lowest at \$2,450.00 per month for a 36 month term. The other two proposals varied from \$2,900.00 to \$3,500.00 per month for a 36 month term. The recommendation from the IT Steering Committee is to continue our services with Comcast. Currently we are paying \$3,500.00 per month, so this new contract will save \$1000.00 per month.

This solution will also allow us to continue to provide backup internet service with Princeton Schools, as well as receive backup internet service from the Princeton Schools in case of network outage on either side.

I am asking the Mayor and Council to approve the resolution to award contract at the regular Mayor and Council meeting on June 8, 2015.

I will be happy to answer any questions you may have.

**PRINCETON
PROFESSIONAL SERVICES AGREEMENT**

AGREEMENT, made this 8th day of June 2015, by **Comcast Business, Inc.** (hereinafter referred to as Provider), **1110 Cornwall Road, 3rd Floor, Monmouth Junction, NJ 08852**, and **Municipality of Princeton**, a municipal corporation in the County of Mercer and State of New Jersey (hereinafter referred to as the “Municipality”), 400 Witherspoon Street, Princeton, New Jersey 08540.

WHEREAS, the Municipality wishes to enter into an agreement with Provider for professional services in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated.

NOW, THEREFORE, in consideration of the mutual obligations hereafter set forth, the parties hereto agree as follows:

1. **STATEMENT OF WORK:** The Provider shall use its best efforts to perform professional services and other related duties, as follows:

Provider will provide dedicated internet services. Provider’s services are further described in the attached Exhibit A, as amended.

Under this Agreement, the Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality, and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law. This Agreement shall be supplemented by the terms of the Provider’s proposal, including the standard provisions of the proposal, except where such terms are contradicted by the terms of this Professional Services Agreement, in which case the terms of this Agreement shall apply. The Agreement will be effective subject to annual budgetary appropriations.

2. **PAYMENT:**

- a. An amount not to exceed **Eighty Eight Thousand Two Hundred Dollars (\$88,200.00)** in accordance with the following conditions:
- b. **Rendition of Invoices:** Payment of fees and reimbursement for such expenses incurred will be made upon the submission by the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality not later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees or other compensation are claimed, the services performed, and an itemized listing of all expenses incurred for which reimbursement is claimed.

The Provider shall give written notice to the Municipality when the Provider has billed eighty percent (80%) of the compensation set forth in paragraph 2 of this Agreement.

3. TERMINATION.

This Agreement shall be effective for the period provided above, although it may be sooner terminated, with or without cause, for any reason whatsoever, at any time by the Municipality by giving thirty (30) days written notice to the Provider.

4. NON-CONFLICTS OF INTEREST.

The Provider represents that neither it nor its firm is now performing and expressly agrees to refrain during the period of effectiveness of this Agreement from so performing, any professional services for any person, firm or corporation which results or might result in a conflict of interest between the Provider and the Municipality, directly or indirectly. The Provider agrees to disclose in writing to the Municipality any and all such conflicts of interest, which may arise, giving full particulars.

5. TITLE TO DATA AND PROPERTY PRODUCED BY THE PROVIDER.

The Provider agrees that title to and all rights and other legal interest in all correspondence, memoranda, records, data, analysis, graphs, reports, physical property and other subject matter prepared, procured or produced in the rendition of services hereunder shall vest exclusively and remain jointly with the Municipality and Provider and the Provider shall not have the right to sell, disclose, or make same available to third parties without the prior written consent of the Municipality.

6. CONFIDENTIALITY.

The Provider agrees to treat and maintain as confidential, and not to disclose to any third party or to use for its own benefit, reproduce or have reproduced, any information or other such document or data obtained, learned or produced as a result of the services rendered hereunder (except to the extent required by law) without the prior written consent of the Municipality, which consent shall not unreasonably be refused, and to both require and furnish copies to the Municipality of an identical covenant executed by all agents, employees, or subcontractors of the Provider participating in the rendering of the services hereunder.

7. COMPLIANCE WITH LAWS.

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or

recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act;

The contractor or subcontractor agrees to attempt, in good faith, to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplements from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time;

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices;

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions;

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

8. COMPLETE AGREEMENT.

This Agreement and any attachments hereto or incorporated by the reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written, and shall not be modified, assigned or transferred except upon the written consent of both parties hereto. All notices by either party to the other required or permitted hereunder may be sent by regular mail to their respective addresses first set forth above unless sooner revised by written notice.

9. NEW JERSEY BUSINESS CERTIFICATE/BUSINESS DISCLOSURE ENTITY CERTIFICATION

Provider agrees to file with the Municipality of Princeton Chief Financial Officer its New Jersey Business Certificate as required by P.L. 2004, c. 57 of the Laws of New Jersey and a Business Disclosure Entity Certification as required by *N.J.S.A. 19:44A-20.8*. Provider has certified it has not made any reportable contributions to a political or candidate committee in the Municipality of Princeton in the previous year, and acknowledges that this contract will prohibit it from making any reportable contributions through the term of the contract.

WITNESS:

TELE-MEASUREMENTS, INC.

By: _____
Gary Gorski, Vice President

MUNICIPALITY OF PRINCETON

Linda S. McDermott, Clerk

By: _____
Liz Lempert, Mayor

Princeton Township New Jersey Internet RFP

DMARC: 400 Witherspoon Street, Princeton NJ 08540- Penthouse Server Room

Hand-off SM Fiber Media utilizing Cisco / Cisco Compatible GLC-LH-SM

Uptime: 99.0%

Allocated IP Address : /30 or /24 as needed

All Equipment, Costs associated with build and installation and applicable TAXES/FEES must be included

We have the ability to provide a temporarily fiber through 87 Prospect Street, Princeton, NJ if all applicable charges are covered

BGP4: SEE BGP ROUTING PROTOCOL DOCUMENT FOR DETAIL

Direct BGP connection with Tier One or Tier Two provider.

If vendor provides a /24 can we do BGP with it? Will vendor allow another ISP to do BGP as a backup connection?

Support for BGP with communities

Do you have published BGP policies?

What ASN will we be peering with?

Will vendor assist a customer who will utilize more than one ISP?

Vendor provide any BGP assistance? YES A PROJECT MANAGER WILL ASSIST

Will vendor assist a customer who will advertise multiple /24 from different entities? Different entities will use this connection as their backup. Will need to send this as a preference or community.

In the case where a /24 is SWIPed to customer, the provider must advertise the /24 at their edge while BGP session is active to customer and retract /24 when session goes down. It is understood that the provider will still advertise their supernet.

Provide pointer to your publicly listed BGP Community Matrix for routing adjustment.

Service and Equipment:

Will you include redundant physical paths to our DMARC? If so, please show

Do you have the ability for historical and real time reporting on the circuit? YES. SEV ONE STATS

Maintenance-Provider must deliver advanced notice of service affecting maintenance and it is expected that maintenance not interfere with normal business hours.

Vendor must provide support email and telephone numbers as well as an escalation list of telephone numbers for support escalation. ATTACHED ESCALATION LIST

Does any equipment vendor is providing at DMARC have dual power supplies with battery backup? Is vendors offsite equipment have dual power supplies and emergency power generator?

Do you have your own internet backbone? YES

Kindly provide map showing network backbone?

Provide detailed local delivery map indicating street routing within two miles of 400 Witherspoon Street, Princeton NJ

Provide Performance/Service Level SLA agreement copy

Provide pointer to your publicly listed peering policies.

Provide an electronic copy of your current full Internet route table that would be supplied to us via your access router. This information should be provided in a text form similar to that provided by "show ip bgp" on a Cisco router. Given its size, DO NOT provide this information in a printed form kindly provide on a usb memory stick/cd with each response or on the Internet.

Can we be provided view access to your router to test connectivity?

Provide details of early termination fees SEE SLA FOR EARLY TERM PENALTY,

Service Type 1:

Option 1

500MB Symmetrical Internet with option to go to 1GB Internet and renegotiate contract should higher bandwidth be needed

One Year Pricing \$3060.00 \$0.00 INSTALL

Three Year Pricing \$2450.00 \$0.00 INSTALL

Option 2

1GB Symmetrical Internet

One Year Pricing \$4472.50 \$0.00 INSTALL

Three Year Pricing \$4472.50 \$0.00 INSTALL.

Service Type 2:

10MB Data line from 400 Witherspoon Street Penthouse Server Room to 298 River Road, Princeton, NJ

One Year Pricing \$504

Three Year Pricing \$504

COMCAST BUSINESS

BUDGETARY PRICE QUOTATION

PREPARED BY:	RICH SCHEID	DATE:	4-20-2015
TELEPHONE:	908 624 6780	ACCOUNT EXECUTIVE:	RICH SCHEID
ADDRESS:	1110 CORNWALL ROAD, MONMOUTH JUNCTION, NJ, 08852	TELEPHONE:	TEL 908 624 6780
		FAX:	

CUSTOMER:	PRINCETON TOWNSHIP	TOTAL NUMBER OF SITES:	1
ATTENTION:	Robert McQueen		
ADDRESS:	400 Witherspoon Street	TELEPHONE:	
		FAX:	

SERVICE DESCRIPTION:

SERVICE :	Options for Comcast Dedicated Internet over Metro Ethernet Fiber

SERVICE TYPE	ANTICIPATED SERVICE INSTALLATION DATE	MONTHLY REOCCURRING PAYMENT	ONE TIME PAYMENT	TERMS
500 MB DEDICATED INTERNET	14 BUSINESS DAYS	\$2450	\$0.00	36 MONTH TERM
600 MB DEDICATED INTERNET	14 BUSINESS DAYS	\$3410	\$0.00	36 MONTH TERM
700 MB DEDICATED INTERNET	14 BUSINESS DAYS	\$3782	\$0.00	36 MONTH TERM

SPECIAL NOTES

This price quotation does not constitute an offer by Comcast Business Communications to sell a service or product, but is instead an invitation to issue a purchase order to Comcast until the quotation valid date specified on this quotation. Such a purchase order will be subject to Comcast Business Communications standard agreement, procedures, terms and conditions for the acceptance of purchase orders. This quote is valid for sixty (60) days.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Information Technology

RESOLUTION 15-171

Resolution Authorizing Use of New Jersey State Contract # A81311 for Mobile Vision Cameras and Mobile Data Terminals for Police Vehicles for an Amount Not to Exceed \$46,369.60

WHEREAS, Princeton wishes to purchase Mobile Data Terminals and Mobile Vision Camera’s through the NJ Contract (A81311) and;

WHEREAS, L-3 Mobile Vision, Inc, 90 Fanny Road, Boonton, New Jersey 07005 has been awarded the NJ Contract A81311 for Mobile Data Terminals and;

WHEREAS, the Mobile Data Terminals and Mobile Vision Camera’s cost \$46,369.60 and the appropriate monies are provided in the Capital Budget and;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, New Jersey authorizing the Administrator to purchase the above Mobile Data Terminals under NJ Contract from L-3 Mobile Vision, Inc.

Councilperson	Absent	Present	1 st	2 nd	Yes	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Miller								
Mr. Liverman								
Mr. Simon								
Mayor Lempert								

I, Linda S. McDermott, Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of Princeton at its meeting held June 8, 2015.

Linda S. McDermott, Clerk

ATTACHMENTS:

- L-3 Mobile Vision memo (DOC)
- L-3 Contract (DOC)
- Exhibit a L-3 Mobile Vision Quote (PDF)



Princeton

400 Witherspoon Street
Princeton, NJ 08540

Office of Information Technology, Robert McQueen, CIO

Telephone: (609) 688-2037

Fax: (609) 688-2031

www.Princetonnj.gov

TO: Mayor and Council

FROM: Robert McQueen, CIO

DATE: May 28, 2015

SUBJ: Resolution to award contract

The police department will be receiving four new police vehicles, and we will need to install Mobile Vision Cameras and Mobile Data Terminals. I have attached a proposal from L-3 Mobile-Vision, Inc., which is covered under NJ State Contract # A81311. The total cost is \$46,369.00.

I am asking the Mayor and Council to approve the resolution to award contract at the regular Mayor and Council meeting on June 8, 2015.

I will be happy to answer any questions you may have.

**PRINCETON
PROFESSIONAL SERVICES AGREEMENT**

AGREEMENT, made this 8th day of June 2015, by **L-3 Mobile-Vision, Inc.** (hereinafter referred to as Provider), **90 Fanny Road, Booton, New Jersey 07005**, and **Municipality of Princeton**, a municipal corporation in the County of Mercer and State of New Jersey (hereinafter referred to as the "Municipality"), 400 Witherspoon Street, Princeton, New Jersey 08540.

WHEREAS, the Municipality wishes to enter into an agreement with Provider for professional services in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated.

NOW, THEREFORE, in consideration of the mutual obligations hereafter set forth, the parties hereto agree as follows:

1. **STATEMENT OF WORK:** The Provider shall use its best efforts to perform professional services and other related duties, as follows:

Provider will provide New Jersey State Contract A81311 for Mobile Vision Camera's and Mobile Data Terminals. Provider's services are further described in the attached Exhibit A, as amended.

Under this Agreement, the Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality, and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law. This Agreement shall be supplemented by the terms of the Provider's proposal, including the standard provisions of the proposal, except where such terms are contradicted by the terms of this Professional Services Agreement, in which case the terms of this Agreement shall apply. The Agreement will be effective subject to annual budgetary appropriations.

2. **PAYMENT:**

- a. An amount not to exceed **Forty Six Thousand Three Hundred Sixty Nine Dollars and Sixty Cents (\$46,369.60)** in accordance with the following conditions:
- b. **Rendition of Invoices:** Payment of fees and reimbursement for such expenses incurred will be made upon the submission by the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality not later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees or other compensation are claimed, the services performed, and an itemized listing of all expenses incurred for which reimbursement is claimed.

The Provider shall give written notice to the Municipality when the Provider has billed eighty percent (80%) of the compensation set forth in paragraph 2 of this Agreement.

3. TERMINATION.

This Agreement shall be effective for the period provided above, although it may be sooner terminated, with or without cause, for any reason whatsoever, at any time by the Municipality by giving thirty (30) days written notice to the Provider.

4. NON-CONFLICTS OF INTEREST.

The Provider represents that neither it nor its firm is now performing and expressly agrees to refrain during the period of effectiveness of this Agreement from so performing, any professional services for any person, firm or corporation which results or might result in a conflict of interest between the Provider and the Municipality, directly or indirectly. The Provider agrees to disclose in writing to the Municipality any and all such conflicts of interest, which may arise, giving full particulars.

5. TITLE TO DATA AND PROPERTY PRODUCED BY THE PROVIDER.

The Provider agrees that title to and all rights and other legal interest in all correspondence, memoranda, records, data, analysis, graphs, reports, physical property and other subject matter prepared, procured or produced in the rendition of services hereunder shall vest exclusively and remain jointly with the Municipality and Provider and the Provider shall not have the right to sell, disclose, or make same available to third parties without the prior written consent of the Municipality.

6. CONFIDENTIALITY.

The Provider agrees to treat and maintain as confidential, and not to disclose to any third party or to use for its own benefit, reproduce or have reproduced, any information or other such document or data obtained, learned or produced as a result of the services rendered hereunder (except to the extent required by law) without the prior written consent of the Municipality, which consent shall not unreasonably be refused, and to both require and furnish copies to the Municipality of an identical covenant executed by all agents, employees, or subcontractors of the Provider participating in the rendering of the services hereunder.

7. COMPLIANCE WITH LAWS.

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or

recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act;

The contractor or subcontractor agrees to attempt, in good faith, to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplements from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time;

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices;

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions;

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

8. COMPLETE AGREEMENT.

This Agreement and any attachments hereto or incorporated by the reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written, and shall not be modified, assigned or transferred except upon the written consent of both parties hereto. All notices by either party to the other required or permitted hereunder may be sent by regular mail to their respective addresses first set forth above unless sooner revised by written notice.

9. NEW JERSEY BUSINESS CERTIFICATE/BUSINESS DISCLOSURE ENTITY CERTIFICATION

Provider agrees to file with the Municipality of Princeton Chief Financial Officer its New Jersey Business Certificate as required by P.L. 2004, c. 57 of the Laws of New Jersey and a Business Disclosure Entity Certification as required by *N.J.S.A. 19:44A-20.8*. Provider has certified it has not made any reportable contributions to a political or candidate committee in the Municipality of Princeton in the previous year, and acknowledges that this contract will prohibit it from making any reportable contributions through the term of the contract.

WITNESS:

L-3 Mobile-Vision, INC.

_____ By: _____

MUNICIPALITY OF PRINCETON

Linda S. McDermott, Clerk

By: _____
Liz Lempert, Mayor



Mobile-Vision, Inc.

QUOTE

90 Fanny Rd. Boonton, NJ 07005
T. 800-336-8475 F. 973-257-3024

Number 203698604
Date May 08, 2015

Sold To

Princeton Twp Police Department
Curtis Berry
1 Valley Road
Princetown Twp., NJ 08540

Phone 609-688-2037x2
Fax 609-430-1302

Ship To

Princeton Twp Police Department
Curtis Berry
1 Valley Road
Princetown Twp., NJ 08540

Phone 609-688-2037x2
Fax 609-430-1302

Salesperson	P.O. Number	Ship Via	Terms
Christa Collis		None	

Line	Qty	SKU	Description	Unit Price	Ext.Price	Comments
1	4	MVD-FB3DVS	Flashback 3 Digital Video System	\$4,924.35	\$19,697.40	
2	0	MVD-FBHDVS	Assembly, Flashback HD Digital Video System	\$4,924.35	\$0.00	Optional - FlashbackHD System
3	4	MVD-IR-CAM3	Camera, rear seat, IR kit. No integrated microphone	\$274.35	\$1,097.40	
4	4	MVD-CRASH-BAT2	Collision Sensor: Triggers Flashback DVR into Record Mode in the event of a collision.	\$184.14	\$736.56	
5	4	LSSWRPRODVR	Software, digital Evidence PRO per DVR Digital Evidence Software Includes: Base Module, Intelligent Downloading Module, Archiver Module, Case Module, Consumer DVD Module	\$325.50	\$1,302.00	
6	4	LCV1R2SYS864	V-One R2 8/64 System	\$3,347.07	\$13,388.28	
7	4	LCKBDNEMUSB	Keyboard, USB, V-One	\$274.35	\$1,097.40	
8	4	LCVWRNTY5YRUPG	V-One extended warranty for year 4 and 5	\$646.35	\$2,585.40	
9	4	LPSSWRPKGPSVVL	PatrolScout Live Package, Client and Vehicle Viewer Live	\$255.75	\$1,023.00	
10	4	LCVMNTHDCH1113S	Mounting kit for V-One, Havis Dodge Charger 2011-14, In-Dash	\$663.04	\$2,652.16	
11	4	MVD-DES-BTO	Load and setup of L-3 application on client software at depot, set-up and checkout of approved client hardware	\$697.50	\$2,790.00	

Pricing per NJ State Contract No. A81311

Please confirm DVR mounting location and preferred GPS antenna type (magnetic or permanent mount, black or white) when placing order.

Customer to provide installation.

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.
State/Local Fees and Taxes are not included



Mobile-Vision, Inc.

90 Fanny Rd. Boonton, NJ 07005
T. 800-336-8475 F. 973-257-3024

QUOTE

Number 203698604

Date May 08, 2015

Signing below is in lieu of a formal Purchase Order.
Your signature will authorize acceptance of both pricing and product:

Signed: _____ Dated: _____

SubTotal	46,369.60
Tax	TBD
S&H	0.00
Total	46,369.60

L-3 Shipping Terms are FOB Boonton, NJ. By signing below you agree to waive your shipping terms and ship this order FOB Boonton, NJ.
Signed: _____ Dated: _____

Quotation is valid for 60 days from date issued. These commodities, technology or software were exported from the United States in accordance with the Export Administration regulations. Diversion contrary to US law is prohibited.
State/Local Fees and Taxes are not included.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Information Technology

RESOLUTION 15-172

Resolution Authorizing Use of New Jersey State Contract # T1466 for the Upgrade of the Audio Visual System Located in the Main Meeting Room Witherspoon Hall for an Amount Not to Exceed \$251,169.55

WHEREAS, Princeton wishes to enter into a Contract through New Jersey State Contract (T1466) and;

WHEREAS, Tele-Measurements, Inc., has been awarded the NJ State Contract T1466 for a VTC-Streaming upgrade solution;

WHEREAS, the VTC-Streaming upgrade solution will cost \$251,169.55 and the appropriate monies are provided in the 2015 Capital Budget and;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton, New Jersey authorizing the Administrator to contract for a VTC-Streaming upgrade solution under NJ State Contract T1466 from Tele-Measurements, Inc.

Councilperson	Absent	Present	1 st	2 nd	Yes	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Miller								
Mr. Liverman								
Mr. Simon								
Mayor Lempert								

I, Linda S. McDermott, Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of Princeton at its meeting held June 8, 2015.

Linda S. McDermott, Clerk

ATTACHMENTS:

- Main Meeting room upgrade project memo (DOC)
- Tele-Measurements contract (DOC)
- Exhibit A Tele-Measurement Proposal (PDF)



Princeton

400 Witherspoon Street
Princeton, NJ 08540

Office of Information Technology, Robert McQueen, CIO

Telephone: (609) 688-2037

Fax: (609) 688-2031

www.Princetonnj.gov

TO: Mayor and Council

FROM: Robert McQueen, CIO

DATE: May 28, 2015

SUBJ: Resolution to award contract

We are in dire need of upgrading the audio visual equipment in the Main Meeting room in Witherspoon Hall. All of the audio visual equipment was installed during construction of Witherspoon Hall back in 2001. All of this equipment is outdated and at end of life. We are no longer able to get parts for repairs when equipment goes down. I have researched upgrades to all equipment, and have a proposal from Tele-Measurements, Inc. of Clifton, NJ. Tele-Measurements came highly recommended to the IT Steering Committee from Princeton School District. I have attached a list of reference for State/County/Municipalities for Tele-Measurements. Tele-Measurements is able to propose this project under NJ State Contract # T1466. I have attached the proposal, for a total cost of \$251,169.55.

I am asking the Mayor and Council to approve the resolution to award contract at the regular Mayor and Council meeting on June 8, 2015.

I will be happy to answer any questions you may have.

**PRINCETON
PROFESSIONAL SERVICES AGREEMENT**

AGREEMENT, made this 8th day of June 2015, by **Tele-Measurements, Inc.** (hereinafter referred to as Provider), **145 Main Avenue PO Box 1078 Clifton, New Jersey 07014**, and **Municipality of Princeton**, a municipal corporation in the County of Mercer and State of New Jersey (hereinafter referred to as the “Municipality”), 400 Witherspoon Street, Princeton, New Jersey 08540.

WHEREAS, the Municipality wishes to enter into an agreement with Provider for professional services in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated.

NOW, THEREFORE, in consideration of the mutual obligations hereafter set forth, the parties hereto agree as follows:

1. **STATEMENT OF WORK:** The Provider shall use its best efforts to perform professional services and other related duties, as follows:

Provider will provide New Jersey State Contract T1466 for upgrades to the Audio Visual Equipment located in the Main Meeting Room of Witherspoon Hall. Provider’s services are further described in the attached Exhibit A, as amended.

Under this Agreement, the Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality, and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law. This Agreement shall be supplemented by the terms of the Provider’s proposal, including the standard provisions of the proposal, except where such terms are contradicted by the terms of this Professional Services Agreement, in which case the terms of this Agreement shall apply. The Agreement will be effective subject to annual budgetary appropriations.

2. **PAYMENT:**

- a. An amount not to exceed **Two Hundred Fifty One Thousand One Hundred Sixty Nine Dollars and Fifty Five Cents (\$251,169.55)** in accordance with the following conditions:
- b. Rendition of Invoices: Payment of fees and reimbursement for such expenses incurred will be made upon the submission by the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality not later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees or other compensation are claimed,

the services performed, and an itemized listing of all expenses incurred for which reimbursement is claimed. The Provider shall give written notice to the Municipality when the Provider has billed eighty percent (80%) of the compensation set forth in paragraph 2 of this Agreement.

3. TERMINATION.

This Agreement shall be effective for the period provided above, although it may be sooner terminated, with or without cause, for any reason whatsoever, at any time by the Municipality by giving thirty (30) days written notice to the Provider.

4. NON-CONFLICTS OF INTEREST.

The Provider represents that neither it nor its firm is now performing and expressly agrees to refrain during the period of effectiveness of this Agreement from so performing, any professional services for any person, firm or corporation which results or might result in a conflict of interest between the Provider and the Municipality, directly or indirectly. The Provider agrees to disclose in writing to the Municipality any and all such conflicts of interest, which may arise, giving full particulars.

5. TITLE TO DATA AND PROPERTY PRODUCED BY THE PROVIDER.

The Provider agrees that title to and all rights and other legal interest in all correspondence, memoranda, records, data, analysis, graphs, reports, physical property and other subject matter prepared, procured or produced in the rendition of services hereunder shall vest exclusively and remain jointly with the Municipality and Provider and the Provider shall not have the right to sell, disclose, or make same available to third parties without the prior written consent of the Municipality.

6. CONFIDENTIALITY.

The Provider agrees to treat and maintain as confidential, and not to disclose to any third party or to use for its own benefit, reproduce or have reproduced, any information or other such document or data obtained, learned or produced as a result of the services rendered hereunder (except to the extent required by law) without the prior written consent of the Municipality, which consent shall not unreasonably be refused, and to both require and furnish copies to the Municipality of an identical covenant executed by all agents, employees, or subcontractors of the Provider participating in the rendering of the services hereunder.

7. COMPLIANCE WITH LAWS.

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin,

ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act;

The contractor or subcontractor agrees to attempt, in good faith, to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplements from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time;

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices;

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions;

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may

be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

8. COMPLETE AGREEMENT.

This Agreement and any attachments hereto or incorporated by the reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written, and shall not be modified, assigned or transferred except upon the written consent of both parties hereto. All notices by either party to the other required or permitted hereunder may be sent by regular mail to their respective addresses first set forth above unless sooner revised by written notice.

9. NEW JERSEY BUSINESS CERTIFICATE/BUSINESS DISCLOSURE ENTITY CERTIFICATION

Provider agrees to file with the Municipality of Princeton Chief Financial Officer its New Jersey Business Certificate as required by P.L. 2004, c. 57 of the Laws of New Jersey and a Business Disclosure Entity Certification as required by *N.J.S.A. 19:44A-20.8*. Provider has certified it has not made any reportable contributions to a political or candidate committee in the Municipality of Princeton in the previous year, and acknowledges that this contract will prohibit it from making any reportable contributions through the term of the contract.

WITNESS:

TELE-MEASUREMENTS, INC.

By: _____
Gary Gorski, Vice President

MUNICIPALITY OF PRINCETON

Linda S. McDermott, Clerk

By: _____
Liz Lempert, Mayor



Tele-Measurements, Inc.

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145 Main Avenue
PO Box 1078
Clifton, NJ 07014
(973) 473-8822 phone
(800) 223-0052
(973) 473-0521 fax
contact@tele-measurements.com

May 28, 2015

Mr. Robert McQueen
Princeton Council Chambers

Dear Bob:

As requested, we have applied a large volume New Jersey state contract discount to the Sony projector as attached. We have also included the discount on the seven Sony monitors to replace the existing monitors on the dais.

Anticipated integration schedule requirements:

1. We will phase each portion of the project in order to minimize room down time. Phases are video equipment and flow, control equipment and flow, and voice reinforcement/audio equipment and flow.
2. At any given time two to four technicians will be on-site for fabrication, testing, and construction of the system along with an engineer/programmer and site supervisor.
3. Tele-Measurements will make every effort to minimize down time and accommodate the customer's schedule.
4. Initial phase of removal is estimated for three to five days.
5. Rough-in and installation will require an estimated three to four weeks, with each phased target date for scheduled council meetings.

Sincerely,

Gary Gorski
Vice President

GG/dh

Enclosure

State Of New Jersey

General Service Administration

NJ State Contract # T1466 (3/31/17)

Princeton Council Chambers

Robert McQueen

System VTC-Streaming Upgrade

Date: May 28, 2015

Presentation Sales

Tele-Measurements, Inc.

145 Main Avenue, Clifton, NJ 07014

973-473-8822 Fax: 973-473-9032

GARY GORSKI (EXT. 207)

Item	Qty.	Manf.	Model #	Description	List Price	Discount	User Price
1	1	Sony	VPL-FHZ700LW	Laser projector, WUXGA, 7000 ANSI Lumens	\$17,500.00	10%	\$15,750.00
				Large volume discount			-\$3,950.00
2	1	Sony	VPL-LZ4045	Long throw projector lens	\$4,000.00	10%	\$3,600.00
3	7	Sony	LMD-1510W	15" professional LCD monitors at \$854.00 each	\$949.00	10%	\$5,978.00
				Large volume discount			-\$511.00
4	4	Sony	EVI-H100S	HD pan, tilt, zoom cameras at \$3,329.10 each	\$3,699.00	10%	\$13,316.40
5	4	Sony	CAM-WMBKT	Wall brackets at \$67.50 each	\$75.00	10%	\$270.00
6	1	Sony	BDP-S1200	BluRay player	\$105.00	10%	\$94.50
7	1	Sony	LMD-1530W	Rack mounted 15" monitor	\$1,360.00	10%	\$1,224.00
8	2	Crestron	CAPTURE-HD-PRO	High definition capture recorders at \$4,350.00 each	\$5,800.00	25%	\$8,700.00
				Touchpanels with rack mount kit (one for the Control Room, one for the video console, and one for the Clerk's desk) at \$1,800.00 each			
9	3	Crestron	TSW-1050-B-S		\$2,400.00	25%	\$5,400.00
10	1	Crestron	CEN-SWPOE-16	Power - Ethernet module	\$2,650.00	25%	\$1,987.50
11	2	Crestron	C2NVEQ4	Volume controllers at \$675.00 each	\$900.00	25%	\$1,350.00
12	2	Crestron	C3COM-3	Communications modules at \$525.00 each	\$700.00	25%	\$1,050.00
13	1	Crestron	C3IR-8	3-Series control card - 8 IR ports	\$700.00	25%	\$525.00
14	2	Crestron	ST-PC	Power controllers at \$225.00 each	\$300.00	25%	\$450.00
15	4	Sony	LMD-941W	9" 1080p LCD production monitors at \$2,340.00 each	\$2,600.00	10%	\$9,360.00
16	24	Shure	MX415RLP/N	15" shock mounted goosenecks at \$207.40 each	\$244.00	15%	\$4,977.60
17	24	Shure	R185B	Cartridges at \$46.75 each	\$55.00	15%	\$1,122.00
18	24	Shure	MX400DP	Desktop mic bases (red - on & off - muted) at \$203.15 each	\$239.00	15%	\$4,875.60
19	1	Shure	ULXS14/85	Lavalier wireless microphone	\$899.00	15%	\$764.15
20	2	Shure	ULXS24/Beta87A	Handheld wireless microphones at \$849.15 each	\$999.00	15%	\$1,698.30
21	1	Crestron	DM-MD32X32-RPS	32x32 DigitalMedia switcher with redundant power supply	\$18,400.00	25%	\$13,800.00
22	2	Crestron	DMC-VID-RCA-A	RCA analog video input cards with analog audio for DM switchers at \$487.50 each	\$650.00	25%	\$975.00
23	11	Crestron	DMC-C	DigitalMedia 8G+ input cards for DM switchers at \$825.00 each	\$1,100.00	25%	\$9,075.00
24	4	Crestron	DMC-SDI	SDI input cards for DM switchers at \$900.00 each	\$1,200.00	25%	\$3,600.00
25	2	Crestron	DMC-4K-HD-DSP	4K HDMI input cards with downmixing for DM switchers at \$750.00 each	\$1,000.00	25%	\$1,500.00
26	1	Crestron	DMC-VGA	VGA/video input card for DM switchers	\$1,000.00	25%	\$750.00

27	3	Crestron	DMC-CO-HD	2-Channel DigitalMedia 8G+ output cards for DM switchers at \$975.00 each	\$1,300.00	25%	\$2,925.00
28	5	Crestron	DMC-HDO	2-channel HDMI output cards for DM switchers at \$525.00 each	\$700.00	25%	\$2,625.00
29	9	Crestron	DM-TX-201-C	DigitalMedia 8G+ transmitter 201 at \$975.00 each	\$1,300.00	25%	\$8,775.00
30	3	Crestron	DM-RMC-SCALER-C	DigitalMedia 8G+ receiver and room controllers with scaler at \$1,050.00 each	\$1,400.00	25%	\$3,150.00
31	3	Crestron	DM-CBL-8G-P-SP1000	8G cables at \$900.00 each	\$1,200.00	25%	\$2,700.00
32	1	Anchor Audio	CBS-191.5	Rack mounted audio monitor	\$2,295.00	20%	\$1,836.00
33	4	Extron	RGB-HDMI-300A	HDMI-VGA scaler/converters at \$592.50 each	\$790.00	25%	\$2,370.00
34	2	Extron	DSC-HD-3GA	HDMI-DVI to 3G HD-SDI scalers at \$1,342.50 each	\$1,790.00	25%	\$2,685.00
35	1	Extron	60-999-01	HDMI distribution amplifier, HDMI DA-6	\$1,190.00	25%	\$892.50
36	1	Extron	60-1271-12	HDMI transmitter	\$470.00	25%	\$352.50
37	1	Extron	60-1271-13	HDMI receiver	\$470.00	25%	\$352.50
38	334	TMI	Lot	Technical Service Department installation and integration at \$150.00 per hour			\$50,100.00
39	137	TMI	Lot	Engineering, documentation, drawings, Crestron programming, and site supervision at \$175.00 per hour			\$23,975.00
40	24	TMI	Lot	NJ State Contract materials, includes racks (Schedule P3, Line 12) at \$250.00 each			\$6,000.00
<u>Open Market Items</u>							
A	1	Display Devices	LCD-107-110V-SER	Projector lift assembly with serial interface			\$3,480.00
B	1	Da-Lite	Deluxe Electrol	100" x 160" tensioned Deluxe Electrol, 16:10 with 36" black mask, and low voltage controller			\$8,427.00
C	4	Biamp	AudiaFLEX CM	AudiaFLEX CM with CobraNet at \$3,114.00 each			\$12,456.00
D	16	Biamp	AEC-2HD	Two channel echo canceller cards at \$323.00 each			\$5,168.00
E	2	Biamp	TI-2	Two channel telephone interface cards at \$479.00 each			\$958.00
F	10	Biamp	IP-2	Two channel mic/line input cards at \$155.00 each			\$1,550.00
G	28	Biamp	OP-2e	Two channel mic/line output cards at \$95.00 each			\$2,660.00
Total:							\$251,169.55

*Electrical and network requirements provided by owner/customer.



Gary Gorski, Vice President

Approved by

*All contents of this proposal are the sole property of Tele-Measurements Inc. and may not be shared or re-created in any way.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Affordable Housing

RESOLUTION 15-173

Authorizing Down Payment Assistance Loan #55, \$5,000.



**Princeton Affordable Housing
Monument Hall
One Monument Drive
Princeton, NJ 08540
609-688-2029**

cpeacock@princetonnj.gov



MEMORANDUM

To: Mayor & Council of Princeton

From: Anna Christy Peacock,
Affordable Housing Coordinator

Date: May 27, 2015

Re: PRINCETON AFFORDABLE HOUSING PROGRAM: RESOLUTION
AUTHORIZING DOWNPAYMENT ASSISTANCE LOAN # 55

Under the Princeton Affordable Housing Program, Princeton may maintain the affordability of housing units in the Program by providing downpayment assistance loans to affordable purchasers in order to supplement downpayment amounts and closing costs.

Previously, the Housing Board voted at its May 12, 2015, meeting, to unanimously recommend that Mayor & Council consider authorizing a sum not to exceed \$5,000.00 from the Princeton Affordable Housing Trust account for the purpose of offering a Downpayment Assistance loan to a qualified affordable purchaser who has requested said loan.

We respectfully request that the Mayor and Council consider this Resolution at its next meeting on June 8, 2015.

Thank you.

Anna Christy Peacock
Affordable Housing Coordinator
Princeton, NJ 08540

PRINCETON
COUNTY OF MERCER, STATE OF NEW JERSEY

RESOLUTION

WHEREAS, the Princeton Housing Board oversees the Princeton Affordable Housing Program; and

WHEREAS, said Board is responsible for making recommendations to the Mayor and Council of Princeton concerning downpayment assistance loans for individuals participating in the Affordable Housing Program; and

WHEREAS, Applicant #55 has requested a downpayment assistance loan in an amount not to exceed \$5,000.00 in order to supplement the downpayment; and

WHEREAS, the Princeton Housing Board has reviewed and recommends approving this request for a downpayment loan:

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. The Mayor and Council of Princeton, utilizing funds for downpayment assistance through the Princeton Housing Trust Fund hereby authorize a loan to Applicant # 55 in a sum not to exceed \$5,000.00.
2. The owner of the affordable unit located at Washington Oaks shall execute a

Mortgage and Mortgage Note in favor of Princeton for repayment of the loan at the time of resale or transfer of the property, or any borrowing against the affordable unit.

3. A certified true copy of this resolution shall be furnished upon its adoption by the Princeton Clerk to the Princeton Affordable Housing Coordinator.

Councilperson	Absent	Present	1 st	2 nd	Yes	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Miller								
Mr. Liverman								
Mr. Simon								
Mayor Lempert								

I, LINDA S. McDERMOTT, Clerk of Princeton, hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held on the 8th day of June, 2015.

LINDA S. McDERMOTT, Clerk
Princeton

Attachments

CC: Marc Dashield, Administrator
Kathryn Monzo, Assistant Administrator/ Finance Office
Sandra Webb, CFO
Trishka W. Cecil, Esq.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Affordable Housing

RESOLUTION 15-174

**Authorizing Subsidy Payment to Affordable Housing Seller, 225
Brickhouse Road, \$16,543.**



Princeton Affordable Housing
Monument Hall
One Monument Drive
Princeton, NJ 08540
609-688-2029
cpeacock@princetonnj.gov



MEMORANDUM

To: Mayor & Council of Princeton

From: Anna Christy Peacock, Affordable Housing Coordinator

Date: May 27, 2015

Re: **SUBSIDY PAYMENT TO AN AFFORDABLE HOUSING SELLER-
225 BRICKHOUSE ROAD**

The Princeton Housing Board, at its meeting on May 12, 2015, approved a subsidy payment for \$16,543.00 to an affordable housing seller. Subsidies are required if the new purchase price is less than the resale price, in order for the affordable seller to receive the resale price, plus any appreciation based upon the increase in the regional income median guidelines from the date of purchase to the date of sale.

At this transaction, Princeton will capture its share of appreciation in the amount of \$15,963.00. This amount offsets the subsidy, leaving Princeton's net subsidy to be the amount of \$580.00.

We respectfully request that Mayor and Council consider this Resolution at its meeting on June 8, 2015.

Thank you.



Anna Christy Peacock
Affordable Housing Coordinator
Princeton, NJ 08540

Attachments

cc: Trishka Cecil, Esquire
Ed Schmierer, Esquire
Marc Dashield, Administrator
Kathryn Monzo, Deputy Administrator
Sandra Webb, CFO

**PRINCETON
COUNTY OF MERCER, STATE OF NEW JERSEY**

RESOLUTION

WHEREAS, as part of Princeton Affordable Housing Program, upon the resale of affordable housing units, subsidies are required if the new purchase price is less than the resale price, in order for the affordable seller to receive the resale price, plus any appreciation based upon the increase in the regional income median guidelines from the date of purchase to the date of sale; and

WHEREAS, 225 Brickhouse Road, Princeton, New Jersey is a unit which is a part of the Affordable Housing Program; and

WHEREAS, in order to facilitate the resale of this affordable unit, the Town is called upon to provide a subsidy not to exceed \$16,543.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton as follows:

1. As recommended by the Princeton Housing Board, in order to facilitate the resale of 225 Brickhouse Road, Princeton has made available the sum of \$16,543.00 as an affordable seller subsidy.
2. This Resolution shall relate to the date of closing, July 15, 2015.
3. A certified true copy of this resolution shall be furnished by the Princeton Clerk to the Princeton Housing Board and Ms. Anna Christy Peacock, the Princeton Affordable Housing Coordinator, upon its adoption.

Councilperson	Absent	Present	1 st	2 nd	Yes	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Miller								
Mr. Liverman								
Mr. Simon								
Mayor Lempert								

I, LINDA S. MCDERMOTT, Clerk of Princeton, do hereby certify that the foregoing resolution was adopted by the Mayor and Council of Princeton at its meeting held on the 8th day of June 2015.

LINDA S. McDERMOTT, Clerk

Princeton



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Public Works

RESOLUTION 15-175

**Bid Award - Resolution of the Mayor and Council of Princeton
Awarding the Contract Known as Electrical Services - Various
Locations Within the Municipality of Princeton for 2015 and 2016 to
Tom L. Wells Electrical Contractor, Inc.**

RESOLUTION

**OF THE MAYOR AND COUNCIL OF PRINCETON
AWARDING THE CONTRACT KNOWN AS
“ELECTRICAL SERVICES VARIOUS LOCATIONS WITHIN THE
MUNICIPALITY OF PRINCETON FOR 2015 AND 2016”
TO TOM L. WELLS ELECTRICAL CONTRACTOR, INC.**

WHEREAS, the Municipality of Princeton has solicited bid proposals for electrical services at various locations within the Municipality of Princeton for 2015 and 2016 (ending December 31, 2016); and

WHEREAS, all bid proposals were opened on May 21, 2015; and

WHEREAS, Princeton received the following bid:

Tom L. Wells Electrical Contractor, Inc. in the amount of \$27,375.00 (based on unit prices of \$85.00 per hour for a licensed electrician and \$15.00 per hour for an electrician’s helper); and

WHEREAS, it is the recommendation of the Director of Infrastructure and Operations that the contract be awarded to Tom L. Wells Electrical Contractor, Inc., 479 Jefferson Road, Princeton, New Jersey 08540, as the lowest responsible bidder; and

WHEREAS, Princeton’s Chief Financial Officer has certified that funds are available for the purposes set forth herein up to \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton that a Contract be awarded to Tom L. Wells Electrical Contractor, Inc., 479 Jefferson Road,

Princeton, New Jersey 08540 for Electrical Services Various Locations within the Municipality of Princeton for 2015 and 2016 (ending December 31, 2016) based on their bid amount of \$27,375.00 (based on unit prices of \$85.00 per hour for a licensed electrician and \$15.00 per hour for an electrician’s helper), with a total amount not to exceed \$100,000.00.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized and directed to execute said Contract on behalf of Princeton.

<u>Councilperson</u>	<u>Absent</u>	<u>Present</u>	<u>1st</u>	<u>2nd</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Disqualified</u>
<u>Ms. Butler</u>								
<u>Ms. Crumiller</u>								
<u>Ms. Howard</u>								
<u>Mr. Miller</u>								
<u>Mr. Liverman</u>								
<u>Mr. Simon</u>								
<u>Mayor Lempert</u>								
<p><u>I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held June 8th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of Princeton, this 9th day of June, 2015.</u></p> <p style="text-align: right;"><u>Linda S. McDermott Municipal Clerk</u></p>								

ATTACHMENTS:

- Memo.MayorandCouncil.ElectricalServices.BidAward.June2015 (DOC)
- Bid Summary - Electrical Services 2015 - May 21, 2015 (XLS)
- Agreement.Electric-2015-2016 (DOC)



DEPARTMENT OF INFRASTRUCTURE
AND OPERATIONS

1 Monument Drive, Post Office Box 390
Princeton, New Jersey 08542
609-497-7639

www.princetonnj.gov

Robert A. Hough, P.E., Director

MEMORANDUM

To: Mayor and Council of Princeton

From: Robert A. Hough, P.E.
Director, Department of Infrastructure and Operations

Date: June 4, 2015

Subject: Bid Award
Electrical Services Various Locations within the
Municipality of Princeton for 2015 and 2016

Tom L. Wells Electrical Contractor, Inc.
479 Jefferson Road
Princeton, New Jersey 08540

On May 21, 2015, one (1) bid was received for electrical services at various locations within the Municipality of Princeton for the remainder of 2015 and for 2016. The only bidder was Tom L. Wells Electrical Contractor, Inc. with a bid of Twenty-Seven Thousand Three Hundred Seventy-Five Dollars and Zero Cents (\$27,375.00) based on unit prices of \$85.00 per hour for a licensed electrician and \$15.00 per hour for an electrician's helper. Attached is a copy of the Bid Summary. It should be noted that there were two (2) bid document holders. The maximum value of this contract shall not exceed \$100,000.00.

The most recent (in effect for the past two years) contract unit prices are \$85.00 per hour for a licensed electrician and \$15.00 per hour for an electrician's helper. Tom L. Wells Electrical Contractor, Inc. is the current provider of electrical services to Princeton.

We have evaluated the proposals and the accompanying documentation. As previously stated, this company is currently the provider of these services to Princeton. All supporting documents such as Bid Bond, Surety, Affirmative Action Statement, Non-Collusion Affidavit, Ownership Disclosure Statement, and New Jersey Business Registration Certificate were submitted as required by the Contract and Bidding Documents. The above stated documents have been reviewed by Lisa M. Maddox, Esq., Mason, Griffin & Pierson, P.C., and found to be acceptable.

Therefore, I recommend the award of the contract for the “Electrical Services Various Locations within the Municipality of Princeton for 2015 and 2016”, to Tom L. Wells Electrical Contractor, Inc. with a bid of Twenty-Seven Thousand Three Hundred Seventy-Five Dollars and Zero Cents (\$27,375.00) based on unit prices of \$85.00 per hour for a licensed electrician and \$15.00 per hour for an electrician’s helper.

As always, should you have any questions, please feel free to contact me.

CC: Marc Dashield, Administrator
Kathryn Monzo, Deputy Administrator
Sandra L. Webb, Chief Finance Officer
Lisa M. Maddox, Esq., Mason, Griffin & Pierson, P.C.

THE MUNICIPALITY OF PRINCETON

**ELECTRICAL SERVICES - VARIOUS LOCATIONS WITHIN THE
MUNICIPALITY OF PRINCETON FOR 2015 AND 2016**

BID SUMMARY

**THURSDAY, MAY 21, 2015 AT 11:00 AM
WITHERSPOON HALL**

<u>BIDDER</u>	<u>BID SECURITY</u>	<u>UNIT PRICES</u>	<u>TOTAL BID AMOUNT</u>	<u>RANK</u>
GMH ASSOCIATES OF AMERICA, INC. TRENTON, NEW JERSEY				
TOM WELLS ELECTRICAL PRINCETON, NEW JERSEY	10% NTE \$20,000	\$85.00 / \$15.00	\$27,375.00	1

NOTE : ALL BID DOCUMENT HOLDERS ARE LISTED.

AGREEMENT

This agreement is dated as of the _____ day of June in the year 2015, between the Municipality of Princeton, Witherspoon Hall, 400 Witherspoon Street, Princeton, New Jersey 08540 herein ("Owner"), and

Tom L. Wells Electrical Contractor, Inc. (name of Contractor)

479 Jefferson Road (address of Contractor)

Princeton, New Jersey 08540

Hereinafter called "Contractor".

Owner and Contractor, in consideration of the mutual covenants hereafter set forth, agree as follows:

ARTICLE 1. WORK

The Contractor shall complete all work required as specified or indicated in the contract documents. The work is generally described as:

ELECTRICAL SERVICES VARIOUS LOCATIONS WITHIN THE MUNICIPALITY OF PRINCETON FOR 2015 AND 2016

ARTICLE 2. ENGINEER

- 2.1 The contract documents have been prepared by **Robert A. Hough, P.E., Director of Infrastructure and Operations**, who is hereinafter called the Engineer, and who is to assume all duties and responsibilities and have the rights and authority assigned to the engineer in the contract documents in connection with completion of the work in accordance with the contract documents.

ARTICLE 3. CONTRACT TIME

- 3.1 The work will be completed within the date when the contract time commences to run as provided in the general conditions, and completed and in accordance with the general conditions within the contract period.

ARTICLE 4. CONTRACT PRICE

- 4.1 This contract price shall be the total estimated cost of the bid plus a reasonable allowance for overtime and materials. The Owner shall pay the Contractor for completion of the work included in this contract, for the quantities of work installed, at the normal hourly rates and overtime hourly rates stipulated in the bid form hereto attached.

ARTICLE 5. PAYMENT PROCEDURES

- 5.1 The Contractor shall submit applications for payment in accordance with the general conditions. Applications for payment will be processed by the Owner's Engineer.
- 5.2 Based upon applications for payment submitted to the Owner's Engineer and his recommendation for payment, and the review and recommendation of the engineer, the Owner will make progress payments on account of the contract price to the Contractor.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

- 6.1 Contractor has familiarized itself with the nature and extent of the contract documents, work, site, locality, and all local conditions and any laws and regulations that may in any manner affect cost, progress, performance or furnishing of the work.
- 6.2 Contractor has visited the site, as evidenced by his execution of the statement included in his bid, and has familiarized himself with all local conditions and federal, state, and local laws, ordinances, rules and regulations that in any manner may affect cost, progress, or performance of the work.
- 6.3 Contractor has reviewed and checked all information and data shown or indicated on the contract documents with respect to existing underground facilities at or contiguous to the site and assumes responsibility for the accurate location of said underground facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said underground facilities are or will be required by Contractor in order to perform and furnish the contract price, within the contract time and in accordance with the other terms and conditions of the contract.
- 6.4 Contractor has given Engineer written notice of all conflicts, errors or discrepancies that he has discovered in the contract documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 7. CONTRACT DOCUMENTS

- 7.1 The contract documents are defined in the general conditions. The contract documents form the contract, and all are part of the contract as if attached to the agreement or repeated herein. Contractor covenants that he has read all the documents and will follow them.

ARTICLE 8. ACCOUNTING RECORDS

- 8.1 Contractor shall check all materials, equipment and labor entering into the work and shall keep such full and detailed accounts as may be necessary for proper financial management under this agreement.

ARTICLE 9. MISCELLANEOUS

- 9.1 No assignment by a party hereto of any rights under or interests in the contract documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, monies that may

become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the contract documents.

9.2 Owner and Contractor each binds itself, his partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the contract documents.

In witness whereof, the parties to these presents have executed this agreement in four (4) counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

This agreement will be effective through December 31, 2016.

OWNER:
**MAYOR AND COUNCIL
OF THE MUNICIPALITY OF
PRINCETON**

CONTRACTOR:
**TOM L. WELLS ELECTRICAL
CONTRACTOR, INC**

BY _____

BY _____
(CORPORATE SEAL)

ATTEST _____

ATTEST _____

ADDRESS FOR GIVING NOTICE:

**WITHERSPOON HALL
400 WITHERSPOON STREET
PRINCETON, NEW JERSEY 08540**

(attach evidence of authority
attach resolution or other documents
authorizing execution of agreement)

ADDRESS FOR GIVING NOTICE:

**479 JEFFERSON ROAD
PRINCETON, NEW JERSEY 08540**

(if Contractor is a Corporation, attach
evidence of authority to sign)

CERTIFICATION OF THE MUNICIPALITY OF PRINCETON ATTORNEY

I have examined the contract documents and bonds and find them to be executed in proper form. I hereby certify that in my opinion the Owner has the authority and powers to execute the foregoing contract.

Attorney for the Municipality of Princeton

Date



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Public Works

RESOLUTION 15-176

**Bid Award - Resolution of the Mayor and Council of Princeton
Awarding the Contract Known as Plumbing Services - Various
Locations Within the Municipality of Princeton for 2015 and 2016 to
Magic Touch Construction**

RESOLUTION

**OF THE MAYOR AND COUNCIL OF PRINCETON
AWARDING THE CONTRACT KNOWN AS
“PLUMBING SERVICES VARIOUS LOCATIONS WITHIN THE
MUNICIPALITY OF PRINCETON FOR 2015 AND 2016”
TO MAGIC TOUCH CONSTRUCTION**

WHEREAS, the Municipality of Princeton has solicited bid proposals for plumbing services at various locations within the Municipality of Princeton for 2015 and 2016 (ending December 31, 2016); and

WHEREAS, all bid proposals were opened on May 19, 2015; and

WHEREAS, Princeton received two (2) bids:

Magic Touch Construction in the amount of \$35,476.50 (based on unit prices of \$83.50 per hour for a licensed master plumber and \$46.34 per hour for an plumber’s helper);

PJM Mechanical Contractors, Inc. in the amount of \$44,015.25 (based on unit prices of \$99.73 per hour for a licensed master plumber and \$62.65 per hour for an plumber’s helper); and

WHEREAS, it is the recommendation of the Director of Infrastructure and Operations that the contract be awarded to Magic Touch Construction, 59 W. Front Street, Keyport, New Jersey 07735, as the lowest responsible bidder; and

WHEREAS, Princeton’s Chief Financial Officer has certified that funds are available for the purposes set forth herein up to \$75,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton that a Contract be awarded to Magic Touch Construction, 59 W. Front Street, Keyport, New Jersey 08540 for Plumbing Services Various Locations within the Municipality of Princeton for 2015 and 2016 (ending December 31, 2016) based on their bid amount of \$35,476.50 (based on unit prices of \$83.50 per hour for a licensed master plumber and \$46.34 per hour for a plumber’s helper), with a total amount not to exceed \$75,000.00.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized and directed to execute said Contract on behalf of Princeton.

<u>Councilperson</u>	<u>Absent</u>	<u>Present</u>	<u>1st</u>	<u>2nd</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Disqualified</u>
<u>Ms. Butler</u>								
<u>Ms. Crumiller</u>								
<u>Ms. Howard</u>								
<u>Mr. Miller</u>								
<u>Mr. Liverman</u>								
<u>Mr. Simon</u>								
<u>Mayor Lempert</u>								
<p>I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held June 8th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of Princeton, this 9th day of June, 2015. _____ Linda S. McDermott Municipal Clerk</p>								

ATTACHMENTS:

- Bid Summary - Plumbing Services 2015-2016 - May 19, 2015 (XLS)
- Agreement.Plumbing-2015 (DOC)
- Memo.MayorandCouncil.PlumbingServices.BidAward.June2015,revisedJune5 (DOC)

MUNICIPALITY OF PRINCETON

**PLUMBING SERVICES - VARIOUS LOCATIONS WITHIN THE MUNICIPALITY
OF PRINCETON**

BID SUMMARY

**TUESDAY, MAY 19, 2015 AT 11:30 AM
WITHERSPOON HALL**

<u>BIDDER</u>	<u>BID SECURITY</u>	<u>UNIT PRICES</u>	<u>TOTAL BID AMOUNT</u>	<u>RANK</u>
MAGIC TOUCH CONSTRUCTION KEYPORT, NEW JERSEY	10% NTE \$20,000	\$83.50 / \$46.34	\$35,476.50	1
PJM EWING, NEW JERSEY	10% NTE \$20,000	\$99.73 / \$62.65	\$44,015.25	2
TINDALL & RANSOM PRINCETON, NEW JERSEY				

AGREEMENT

This agreement is dated as of the _____ day of June in the year 2015, between the Municipality of Princeton, Witherspoon Hall, 400 Witherspoon Street, Princeton, New Jersey 08540 herein ("Owner"), and

Magic Touch Construction (name of Contractor)

59 W. Front Street (address of Contractor)

Keyport, New Jersey 07735

Hereinafter called "Contractor".

Owner and Contractor, in consideration of the mutual covenants hereafter set forth, agree as follows:

ARTICLE 1. WORK

The Contractor shall complete all work required as specified or indicated in the contract documents. The work is generally described as:

PLUMBING SERVICES

VARIOUS LOCATIONS WITHIN THE MUNICIPALITY OF PRINCETON FOR 2015 AND 2016

ARTICLE 2. ENGINEER

- 2.1 The contract documents have been prepared by **Robert A. Hough, P.E., Director of Infrastructure and Operations**, who is hereinafter called the Engineer, and who is to assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the contract documents in connection with completion of the work in accordance with the contract documents.

ARTICLE 3. CONTRACT TIME

- 3.1 The work will be completed within the date when the contract time commences to run as provided in the general conditions, and completed and in accordance with the general conditions within the contract period.

ARTICLE 4. CONTRACT PRICE

- 4.1 This contract price shall be the total estimated cost of the bid plus a reasonable allowance for overtime and materials. The Owner shall pay the Contractor for completion of the work included in this contract, for the quantities of work installed, at the normal hourly rates and overtime hourly rates stipulated in the bid form hereto attached.

ARTICLE 5. PAYMENT PROCEDURES

- 5.1 The Contractor shall submit applications for payment in accordance with the general conditions. Applications for payment will be processed by the Owner's Engineer.
- 5.2 Based upon applications for payment submitted to the Owner's Engineer and his recommendation for payment, and the review and recommendation of the Engineer, the Owner will make progress payments on account of the contract price to the Contractor.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

- 6.1 Contractor has familiarized itself with the nature and extent of the contract documents, work, site, locality, and all local conditions and any laws and regulations that may in any manner affect cost, progress, performance or furnishing of the work.
- 6.2 Contractor has visited the site, as evidenced by his execution of the statement included in his bid, and has familiarized himself with all local conditions and federal, state, and local laws, ordinances, rules and regulations that in any manner may affect cost, progress, or performance of the work.
- 6.3 Contractor has reviewed and checked all information and data shown or indicated on the contract documents with respect to existing underground facilities at or contiguous to the site and assumes responsibility for the accurate location of said underground facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said underground facilities are or will be required by Contractor in order to perform and furnish the contract price, within the contract time and in accordance with the other terms and conditions of the contract.
- 6.4 Contractor has given Engineer written notice of all conflicts, errors or discrepancies that he has discovered in the contract documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 7. CONTRACT DOCUMENTS

- 7.1 The contract documents are defined in the general conditions. The contract documents form the contract, and all are part of the contract as if attached to the agreement or repeated herein. Contractor covenants that he has read all the documents and will follow them.

ARTICLE 8. ACCOUNTING RECORDS

- 8.1 Contractor shall check all materials, equipment and labor entering into the work and shall keep such full and detailed accounts as may be necessary for proper financial management under this agreement.

ARTICLE 9. MISCELLANEOUS

- 9.1 No assignment by a party hereto of any rights under or interests in the contract documents will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, monies that may

become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the contract documents.

9.2 Owner and Contractor each binds itself, his partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the contract documents.

In witness whereof, the parties to these presents have executed this agreement in four (4) counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

This agreement will be effective through December 31, 2016.

OWNER:
**MAYOR AND COUNCIL
OF THE MUNICIPALITY OF
PRINCETON**

CONTRACTOR:
MAGIC TOUCH CONSTRUCTION

BY _____

BY _____
(CORPORATE SEAL)

ATTEST _____

ATTEST _____

ADDRESS FOR GIVING NOTICE:
**WITHERSPOON HALL
400 WITHERSPOON STREET
PRINCETON, NEW JERSEY 08540**

ADDRESS FOR GIVING NOTICE:
**59 W. FRONT STREET
KEYPORT, NEW JERSEY 07735**

(attach evidence of authority
attach resolution or other documents
authorizing execution of agreement)

(if Contractor is a Corporation, attach
evidence of authority to sign)

CERTIFICATION OF MUNICIPALITY OF PRINCETON ATTORNEY

I have examined the contract documents and bonds and find them to be executed in proper form. I hereby certify that in my opinion the Owner has the authority and powers to execute the foregoing contract.

Attorney for Municipality of Princeton

Date



DEPARTMENT OF INFRASTRUCTURE
AND OPERATIONS

1 Monument Drive, Post Office Box 390
Princeton, New Jersey 08542
609-497-7639

www.princetonnj.gov

Robert A. Hough, P.E., Director

MEMORANDUM

To: Mayor and Council of Princeton

From: Robert A. Hough, P.E.
Director, Department of Infrastructure and Operations

Date: June 4, 2015

Subject: Bid Award
Plumbing Services Various Locations within the
Municipality of Princeton for 2015 and 2016

Magic Touch Construction
59 W. Front Street
Keyport, New Jersey 07735

On May 19, 2015, two (2) bid were received for plumbing services at various locations within the Municipality of Princeton for the remainder of 2015 and for 2016. The lowest responsible bidder was Magic Touch Construction with a bid of Thirty-Five Thousand Four Hundred Seventy-Six Dollars and Fifty Cents (\$35,476.50) based on unit prices of \$83.50 per hour for a licensed master plumber and \$46.34 per hour for a plumber's helper. Attached is a copy of the Bid Summary. It should be noted that there were three (3) bid document holders. The maximum value of this contract shall not exceed \$75,000.00.

The most recent (in effect for the past two years) contract unit price is \$84.00 per hour for a licensed master plumber. Magic Touch Construction is the current provider of plumbing services to Princeton.

We have evaluated the proposals and the accompanying documentation. As previously stated, this company is currently the provider of these services to Princeton. All supporting documents such as Bid Bond, Surety, Affirmative Action Statement, Non-Collusion Affidavit, Ownership Disclosure Statement, and New Jersey Business Registration Certificate were submitted as required by the Contract and Bidding Documents. The above stated documents have been reviewed by Lisa M. Maddox, Esq., Mason, Griffin & Pierson, P.C., and found to be acceptable.

Therefore, I recommend the award of the contract for the “Plumbing Services Various Locations within the Municipality of Princeton for 2015 and 2016”, to Magic Touch Construction with a bid of Thirty-Five Thousand Four Hundred Seventy-Six Dollars and Fifty Cents (\$35,476.50) based on unit prices of \$83.50 per hour for a licensed master plumber and \$46.34 per hour for a plumber’s helper.

As always, should you have any questions, please feel free to contact me.

CC: Marc Dashield, Administrator
Kathryn Monzo, Deputy Administrator
Sandra L. Webb, Chief Finance Officer
Lisa M. Maddox, Esq., Mason, Griffin & Pierson, P.C.



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Public Works

RESOLUTION 15-177

**Bid Award - Resolution of the Mayor and Council of Princeton
Awarding the Contract Known as Placement and Removal of Solid
Waste Dumpsters for 2015 and 2016 to Future Sanitation, Inc.**

RESOLUTION

**OF THE MAYOR AND COUNCIL OF PRINCETON
AWARDING THE CONTRACT KNOWN AS
“PLACEMENT AND REMOVAL OF
SOLID WASTE DUMPSTERS FOR 2015 AND 2016”
TO FUTURE SANITATION, INC.**

WHEREAS, the Princeton Sewer Operating Committee on behalf of Princeton has solicited bid proposals for the weekly placement and removal of solid waste dumpsters for the Solid Waste Convenience Center on River Road for 2015 and 2016 (ending December 31, 2016); and

WHEREAS, all bid proposals were opened on May 19, 2015; and

WHEREAS, Princeton received the following two (2) bids:

Future Sanitation, Inc. in the amount of \$49,425.00;

Waste Management of New Jersey, Inc. in the amount of \$100,200.00; and

WHEREAS, it is the recommendation of the Director of Infrastructure and Operations that the contract be awarded to Future Sanitation, Inc. 385 Cranberry Road, Farmingdale, New Jersey 07727, as the lowest responsible bidder; and

WHEREAS, Princeton’s Chief Financial Officer has certified that funds are available for the purposes set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Princeton that a Contract be awarded to Future Sanitation, Inc., 385 Cranberry Road, Farmingdale, New Jersey

07727, for weekly placement and removal of 30 cubic yard solid waste dumpsters to be located at the Municipal Convenience Center on River Road for 2015 and 2016 (ending December 31, 2016), in a total amount not to exceed \$83,040.00, said amount to include all disposal charges for the period.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized and directed to execute said Contract on behalf of Princeton.

<u>Councilperson</u>	<u>Absent</u>	<u>Present</u>	<u>1st</u>	<u>2nd</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Disqualified</u>
<u>Ms. Butler</u>								
<u>Ms. Crumiller</u>								
<u>Ms. Howard</u>								
<u>Mr. Miller</u>								
<u>Mr. Liverman</u>								
<u>Mr. Simon</u>								
<u>Mayor Lempert</u>								
<p><u>I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held June 8th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of Princeton, this 9th day of June 2015.</u></p> <p style="text-align: right;"><u>Linda S. McDermott Municipal Clerk</u></p>								

ATTACHMENTS:

- Memo.MayorandCouncil.Dumpsters.BidAward.June2015 (DOC)
- Bid Summary - Solid Waste Dumpsters - May 19, 2015 (XLS)
- Agreement-2015-2016DumpsterContractwith FutureSanitation (DOC)



DEPARTMENT OF INFRASTRUCTURE
AND OPERATIONS

1 Monument Drive, Post Office Box 390
Princeton, New Jersey 08542
609-497-7639

www.princetonnj.gov

Robert A. Hough, P.E., Director

MEMORANDUM

To: Mayor and Council of Princeton

From: Robert A. Hough, P.E.
Director, Department of Infrastructure and Operations

Date: June 4, 2015

Subject: Bid Award
Placement and Removal of Solid Waste Dumpsters for 2015 and 2016

Future Sanitation Inc.
385 Cranbury Road
Farmingdale, New Jersey 07727

Two (2) bids were received on May 19, 2015 for the placement and removal of 30 cubic yard solid waste dumpsters at the Princeton Convenience Center on River Road for the remainder of 2015 and for 2016. The low bidder is Future Sanitation, Inc. with a bid of Eighty-Three Thousand Forty Dollars and Zero Cents (\$83,040.00) based on a Unit Price of Six Hundred Ninety-Two Dollars and Zero Cents (\$692.00) per 30 cubic yard dumpster (contract quantity of 120 dumpsters). Attached is a copy of the Bid Summary.

The most recent (in effect for the past two years) contract unit bid price was \$644.50 per 30 cubic yard (c.y.) dumpster (contract quantity of 80 dumpsters), with the hauling being done by Future Sanitation, Inc.

We have evaluated the proposals and the accompanying documentation. This company is currently the provider of these services to the Princeton Sewer Operating Committee. All supporting documents such as Bid Bond, Surety, Affirmative Action Statement, Non-Collusion Affidavit, Ownership Disclosure Statement, and New Jersey Business Registration Certificate were submitted as required by the Contract and Bidding Documents. The above stated documents have been reviewed by Lisa M. Maddox, Esq., Mason, Griffin & Pierson, P.C., and found to be acceptable.

The placement and removal of solid waste dumpsters is an annual expense. Trash collected by the Department of Public Works are deposited in the dumpsters, as well as items brought by residents on Saturdays and Mondays to Convenience Center.

Therefore, I recommend the award of the contract for the “Placement and Removal of Solid Waste Dumpsters for 2015 and 2016”, to the lowest responsible bidder, Future Sanitation, Inc. with a bid of Eighty-Three Thousand Forty Dollars and Zero Cents (\$83,040.00) based on a Unit Price of Six Hundred Ninety-Two Dollars and Zero Cents (\$692.000) per 30 cubic yard dumpster (contract quantity of 120 dumpsters).

CC: Marc Dashield, Administrator
Kathryn Monzo, Deputy Administrator
Sandra L. Webb, Chief Finance Officer
Lisa M. Maddox, Esq., Mason, Griffin & Pierson, P.C.

PRINCETON SEWER OPERATING COMMITTEE

PLACEMENT AND REMOVAL OF SOLID WASTE DUMPSTERS (120 - 30 cubic yard containers) - FOR 2015 AND 2016

BID SUMMARY

**Tuesday, May 19, 2015 at 11:00 AM
at Witherspoon Hall**

<u>BIDDER</u>	<u>BID SECURITY</u>	<u>UNIT PRICE</u>	<u>TOTAL BID AMOUNT</u>	<u>RANK</u>
Carnevale Disposal Hamilton, New Jersey				
Future Sanitation, Inc. Farmingdale, New Jersey	10% NTE \$20,000	\$692.00	\$83,040.00	1
Pinto Brothers Disposal So. Plainfield, New Jersey				
Waste Management of New Jersey, Inc. Ewing, New Jersey	10% NTE \$20,000	\$835.00	\$100,200.00	2

Note: All Bid Document holders are listed.

**PRINCETON OF PRINCETON
PRINCETON SEWER OPERATING COMMITTEE**

AGREEMENT

**PLACEMENT AND REMOVAL OF SOLID WASTE DUMPSTERS
FOR 2015 AND 2016**

**OWNER: MUNICIPALITY OF PRINCETON
Witherspoon Hall
400 Witherspoon Street
Princeton, New Jersey 08540**

**CONTRACTOR: FUTURE SANITATION, INC.
385 Cranberry Road
Farmingdale, New Jersey 07727**

**CONTRACT: PLACEMENT AND REMOVAL OF SOLID WASTE
DUMPSTERS FOR 2015 AND 2016**

THIS AGREEMENT, made this _____ day of June in the year 2015 by and between the Municipality of Princeton, a municipal corporation of the State of New Jersey, located in Mercer County, hereinafter called "Princeton"; and "Future Sanitation, Inc." hereinafter called "Contractor";

WITNESSETH:

That the Princeton and the Contractor for the considerations hereinafter named agree as follows:

1. The Contractor will furnish all the materials and perform all of the work as set forth in the Invitation to Bidders, entitled "**PLACEMENT AND REMOVAL OF SOLID WASTE DUMPSTERS FOR 2015 AND 2016**" which may be shown on the drawings and described in the specifications attached thereto and will do everything required by those items as set forth in the proposal.

2. The Contractor having carefully examined the instructions to bidders, the general conditions of the invitation and the specifications and the drawings referred to in paragraph one as well as the premises and the conditions affecting the work, has agreed to furnish all materials and labors required for **THE UNIT PRICE OF \$692.00 PER 30 CUBIC YARD DUMPSTER (TOTAL CONTRACT AMOUNT OF \$83,040.00**

BASED ON 120 DUMPSTERS) on or before the time specified in these documents.

3. The Mayor and Council of the Princeton of Princeton did award a contract at a public meeting on **June 8, 2015** accepting the proposal and agreeing to pay the Contractor for the faithful performance of the contract in the **TOTAL CONTRACT AMOUNT OF \$83,040.00 BASED ON 120 DUMPSTERS AND THE UNIT PRICE OF \$692.00 PER 30 CUBIC YARD DUMPSTER.**
4. The terms of this Contract are those contained in the Invitation to Bidders, the general conditions of the contract, the supplementary general conditions, the specifications and the drawings together with this Agreement, all of which taken together with this Agreement, all of which taken together form the contract and are incorporated into this document as if hereto attached or herein repeated. Those documents are as noted above and as follows:
 - a. Invitation to Bidders
 - b. Performance Bond
 - c. Letter of Award
5. In the event there is an increase or decrease in solid waste disposal costs which occurs as a result of compliance with an order issued by the New Jersey Department of Environmental Protection directing the solid waste to be disposed of at a facility other than the facilities previously utilized by the contractor; or

In the event there is an increase or decrease in solid waste disposal cost which occurs as a result of lawful increases in the rates, fees or charges imposed on the disposal of solid waste at the facility utilized by the contractor, the parties shall renegotiate this contract, pursuant to N.J.A.C. 7:26H-6.7(h)(1). Said renegotiation shall occur within 30 days of the municipality's receipt of notice of any applicable order by NJDEP and/or notice from a contractor with regard to changes in the rates, fees or charges imposed at the facility used by the contractor for the disposal of solid waste.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the day and year first above written.

ATTEST:

MAYOR AND COUNCIL OF PRINCETON

Municipal Clerk

Liz Lempert
Mayor

Date_____

ATTEST:

FUTURE SANITATION, INC.

Bryan Aloia
President

Date_____



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

AGENDA ITEM

Bills & Claims

ATTACHMENTS:

- Bills & Claims (PDF)

List of Bills - Clearing Claims

Meeting Date: 06/08/2015 For bills from 05/18/2015 to 06/04/2015

Check#	Vendor	Description	Payment	Check Total
15882	2983 - 248 NASSAU STREET LLC	PO 18112 refund and close escrow 14-114	2,076.00	2,076.00
15883	2893 - ABLE FORD OF NJ, INC.	PO 17692 PARTS FOR GARBAGE TRUCK	263.89	263.89
15884	2425 - ACCSES NEW JERSEY, INC	PO 16994 BLANKET	10,111.75	
		PO 16994 BLANKET	3,598.56	13,710.31
15885	915 - ACE TOPSOIL	PO 17786 LD	364.33	
		PO 17788 LD	335.86	700.19
15886	2738 - ACTION TARGET SEMINARS	PO 17673 STANDARD FBI/DEA Q TARGET ON MANILA	249.48	249.48
15887	2830 - ADELMAN, JEREMY	PO 18019 refund escrow 14-018	486.00	486.00
15888	2293 - AIR SYSTEMS MAINTENANCE	PO 17024 BLANKET	800.00	800.00
15889	2365 - ALLIE, ROBERT	PO 17971 2015 MEDICAL REIMBURSEMENT	198.95	198.95
15890	2968 - AMERICAN CAMPUS COMMUNITIES	PO 17844 PERFORMANCE GUARANTY REDUCTION -MER	210,907.56	210,907.56
15891	39 - AMERICAN WEAR INC.	PO 17172 BLANKET UNIFORMS/JM	1,196.00	
		PO 17174 UNIFORM BLANKET/JM	321.86	
		PO 17175 UNIFORM BLANKET/JM	468.69	1,986.55
15892	1000 - ARANA, MERVYN	PO 17807 2015 MEDICAL REIMBURSEMENT	340.00	340.00
15893	57 - AT&T	PO 16182 === BLANKET ===	37.57	37.57
15894	664 - BALDINO, SALVATORE	PO 17880 CERT PRACTICAL 4/18/2015	60.00	60.00
15895	2003 - BARR, R. DONALD	PO 17947 1ST QTR MEDICAL - JAN. FEB. MARCH	3,504.30	3,504.30
15896	63 - BISH SALES & SERVICE	PO 17185 BLANKET SHADETREE/JM	400.75	400.75
15897	1537 - BISHOP, SHIRLEY M., PP, LLC.	PO 17764 RESOLUTION # 2015-6	3,561.25	
		PO 17764 RESOLUTION # 2015-6	1,498.75	
		PO 17764 RESOLUTION # 2015-6	760.00	5,820.00
15898	2652 - BRIAN'S HARLEY-DAVIDSON\BUELL	PO 17798 MI MOTOR CYCLE SERVICE	1,636.47	1,636.47
15899	463 - BRITTON INDUSTRIES, INC.	PO 16996 BLANKET LOGS BRUSH	136.50	136.50
15900	1959 - BROADVIEW NETWORKS	PO 18135 4/24/15 - 5/23/15 ACCT# 609688AAAJ	1,746.78	1,746.78
15901	2976 - BSI FINANCIAL SERVICES	PO 18021 REFUND FOR BL-802 LT-1.704 C079 FOR	1,305.81	1,305.81
15902	16 - BUSINESS BISTRO INC.	PO 17768 DINNER FOR DEPARTMENT MEETING AT FI	436.00	
		PO 17824 LD	144.40	
		PO 18002 DINNER AT FIREHOUSE ON REUNION WEEK	810.00	1,390.40
15903	1945 - C&M AUTOMOTIVE WAREHOUSE	PO 17286 BLANKET DPW TIRES/TUBES	1,077.70	1,077.70
15904	53 - CAMMPS	PO 17783 LD	64.99	64.99
15905	2287 - CAMPBELL FREIGHTLINERS LLC	PO 17896 GRAB HANDLES FOR M-5	15.47	
		PO 17896 GRAB HANDLES FOR M-5	862.36	877.83
15906	1586 - CARNEVALE DISPOSAL COMPANY INC	PO 17780 LD	4,179.79	4,179.79
15907	1929 - CE NORTHEAST	PO 17802 LD	1,418.95	
		PO 17906 LD	415.42	1,834.37
15908	1918 - CEBALLOS, CLAUDIA	PO 18126 REIMBURSEMENT FOR TRAVEL ALLOWANCE	145.28	145.28
15909	1913 - CENTURY OFFICE PRODUCTS	PO 17816 QUARTERLY COPIER RENTAL	824.00	824.00
15910	2960 - CHAMBERS ARCHITECTURE, INC.	PO 17616 RESOLUTION # 2015-45	1,000.00	1,000.00
15911	1882 - CHITREN, DANIEL	PO 17819 2015 TUITION REIMBURSEMENT - MAXIMU	1,733.00	1,733.00
15912	364 - CINTAS FIRST AID & SAFETY 105	PO 16998 BLANKET	186.80	
		PO 16998 BLANKET	1,148.18	
		PO 16999 BLANKET	86.12	
		PO 17000 BLANKET/JM	215.38	
		PO 17001 BLANKET	84.03	1,720.51
15913	1890 - CLAUSEN, JOHN JR.	PO 18125 2ND QTR MEDICAL APRIL - MAY - JUNE	2,726.22	2,726.22
15914	109 - CONTINENTAL FIRE & SAFETY	PO 16892 === BLANKET ===	96.00	96.00
15915	1870 - CORELOGIC REAL ESTATE TAX SERV	PO 18130 REFUND FOR BL-7108 LT-10 DUP 2ND QT	7,241.84	7,241.84
15916	2514 - COUNTY OF MERCER DEPT OF TRANSP. &	PO 17994 SHARED SERVICES SIGNAL AGREEMENT IN	285.79	285.79
15917	2978 - CRAIG, EDWARD	PO 18031 RELEASE OF ESCROW FOR CERTIFICATE O	3,000.00	3,000.00
15918	1093 - CRANBURY CUSTOM LETTERING	PO 17981 DECALL FOR NEW GARBAGE TRUCK PW-56	158.00	158.00
15919	117 - CRESTON, INC.	PO 17679 SNOW PLOW PARTS	1,180.88	
		PO 17943 PISTON REPAIR PWE 48 RS	228.73	1,409.61
15920	1849 - CUSTOM BANDAG, INC.	PO 17241 BLANKET DPW TIRES/TUBES	2,052.22	
		PO 17250 BLANKET FIRE FIRES/TUBES	463.56	2,515.78
15921	2930 - CUSTOM CARE SERVICES, INC.	PO 17765 RESOLUTION # 2015-99	1,394.00	1,394.00
15922	2975 - DANTZLERWARD, TAMI	PO 17998 REFUND	7.00	7.00
15923	1839 - DEER CARCASS REMOVAL SERVICE L	PO 16887 2015 DEER CARCASS REMOVAL	50.00	50.00
15924	777 - DELL MARKETING L.P.	PO 15713 DELL PROJECTOR PACKAGE	489.42	
		PO 17654 XPS27 FOR ADMIN AND IT COMPUTER REP	5,398.56	
		PO 17694 DELL OPTI PLEX 9030 COMPUTER REPLAC	11,836.40	
		PO 17715 WINDOWS 8 UPGRADE	187.78	
		PO 17749 DELL OPTI PLEX COMPUTER REPLACEMENT	11,836.40	
		PO 17837 DELL PRECISION TOWER FOR ENGINEERIN	19,707.95	49,456.51

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15925	741 - DIANE LASZCZYK	PO 18001 2015 EYEGLASS REIMBURSEMENT, 5/18/2	150.00	150.00
15926	1830 - DITSCHMAN-FLEMINGTON FORD	PO 17223 BLANKET	2,422.51	
		PO 17439 PARTS FOR FC-7 EXHAUST CONVERTER MU	2,508.59	4,931.10
15927	2929 - DYNTEK SERVICES, INC.	PO 17119 RESOLUTION # 2015-98	26,091.00	26,091.00
15928	1819 - EAST COAST FLAG & BANNER	PO 17956 FLAGS FOR MUNICIPAL BUILDINGS	1,017.83	1,017.83
15929	2323 - EMERGENCY RESPONSE TRAINING	PO 17795 SWIFTWATER RESCUE TRAINING RECERTIF	3,230.00	
		PO 17886 INITIAL SWIFTWATER TECHNICIAN CLASS	1,155.00	4,385.00
15930	2969 - FEDERAL PUBLISHING LIMITED INC	PO 17908 LD	298.50	298.50
15931	495 - FIRST PRIORITY EMERGENCY	PO 17878 SERVICE PERFORMED ON TOWER LIGHTS,	190.00	
		PO 17931 SERVICE PERFORMED ON TOWER, REPLACE	780.15	970.15
15932	2779 - FLEMINGTON DODGE-CHRYLSER-JEEP	PO 17918 REPAIR OF E-6 TRANSMISSION	453.38	
		PO 17939 LOST KEYS FOR ENGINEERING JEEP	202.35	655.73
15933	2972 - FLOWER CONSTRUCTION	PO 17974 RELEASE OF CERTIFICATE OF OCCUPANCY	7,510.82	7,510.82
15934	153 - FOLEY, INCORPORATED	PO 17777 OLD 2013 INVOICE	2,643.16	2,643.16
15935	155 - FOSTER & COMPANY, INC.	PO 17784 LD	218.91	
		PO 17729 RTV GASKET MAKER	111.25	
		PO 17920 SHOP SUPPLIES	280.14	610.30
15936	395 - FRENCH & PARELLO ASSOCIATES, PA	PO 16357 RESOLUTION # 2014-349	10,149.91	10,149.91
15937	324 - FUTURE SANITATION INC.	PO 17467 TRUCKING	3,222.50	
		PO 17985 SOLID WASTE DUMPSTERS AT RIVER ROAD	9,023.00	12,245.50
15938	1768 - GEESE CHASERS, LLC	PO 17992 MAY 2015 PARK SERVICE	892.50	892.50
15939	163 - GENERATOR & STARTER EXCHANGE	PO 17773 STARTER REBUILT STOCK	259.00	259.00
15940	234 - GOVDEALS, INC.	PO 17916 FEES LAST	45.19	45.19
15941	167 - GOVERNMENT FINANCE OFFICERS ASSOCIA	PO 18041 Membership Dues for Sandra Webb, Ch	190.00	190.00
15942	168 - GPANJ INC.	PO 18090 REGISTRATION FOR ROBERTA CASS AND L	64.00	64.00
15943	170 - GRAINGER	PO 17005 BLANKET	1,075.78	
		PO 17006 BLANKET	129.20	1,204.98
15944	172 - GREATER MERCER TMA	PO 16724 RESOLUTION # 2015-66	4,973.25	
		PO 17976 RESOLUTION # 2015-120	2,250.00	7,223.25
15945	1720 - GREEN GARDENS	PO 17850 HANGING BASKETS IN ALBERT HINDS PLA	595.00	595.00
15946	1736 - GRIGGS FARM CONDOMINIUM ASSOCI	PO 17826 WATER AND SEWER 4/24/15	62.51	62.51
15947	1726 - HAMILTON BUILDING SUPPLY	PO 17914 LD	759.18	759.18
15948	1708 - HENDERSON, ANNETTE	PO 17968 2015 MEDICAL REIMBURSEMENT	900.00	900.00
15949	184 - HERBERT, VAN NESS, CAYCI & GOODELL	PO 17766 RESOLUTION # 2015-35	3,667.76	
		PO 17975 RESOLUTION # 2015-124	1,699.50	
		PO 17975 RESOLUTION # 2015-124	1,619.81	
		PO 18007 RISTABA LLC, C/O LEWIS BARBER - 7 L	4,141.50	
		PO 18037 Princeton Cable TV Franchise	16.00	
		PO 18095 IAS LITIGATION	1,221.00	12,365.57
15950	185 - HERMITAGE PRESS INC.	PO 17782 LD	169.00	
		PO 17711 ENVELOPES	233.00	
		PO 17815 #10 ENVELOPES W/ RETURN ADDRESS (15	129.00	
		PO 17993 #10 WINDOW ENVELOPES	278.00	
		PO 17996 FIRE PROTECTION LABELS	310.00	1,119.00
15951	1689 - HOGANCAMP, STEPHEN	PO 17999 JUNE 2015 RETIREE MED	668.93	668.93
15952	1935 - HOLTZ LEARNING CENTERS, LTD.	PO 17752 TRAINING	225.00	
		PO 17752 TRAINING	225.00	450.00
15953	191 - HOME DEPOT/GECF	PO 17029 BLANKET/JM	145.78	
		PO 17029 BLANKET/JM	48.27	
		PO 17033 BLANKET/JM	9.27	
		PO 17037 BLANKET/JM	50.48	
		PO 17825 LD	199.81	
		PO 17952 LD	28.92	482.53
15954	1678 - HORIZON DISPOSAL SERVICES, INC	PO 16183 === BLANKET ===	65.00	65.00
15955	194 - INSTITUTE FOR PROFESSIONAL	PO 18038 TAX COLLECTION TOOLS AND INTERNAL C	99.00	
		PO 18100 Tax Collection Tools and Internal C	99.00	198.00
15956	2508 - INTEGRATED TECHNICAL SYSTEMS, INC.	PO 17337 BLANKET METERS	6,785.00	6,785.00
15957	2826 - IPPOLITO, AFROULA	PO 17879 DISPOSABLE RAZORS AND ZIPLOC BAGS F	21.38	21.38
15958	2907 - JAN PRO OF CENTRAL NJ	PO 17882 FIRE DEPT CLEANING 5/1/15 THRU 5/31	495.00	495.00
15959	1649 - JERSEY ELEVATOR	PO 17370 BLANKET/ELEVATOR MAINTENANCE	428.85	428.85
15960	663 - JOHNSON, THOMAS R.	PO 17881 CERT PRACTICAL 4/18/2015 AT MERCER	60.00	60.00
15961	212 - JOSEPH J. NEMES & SONS, INC.	PO 17958 SAWTOOTH TIRES PART 58.040	346.26	346.26
15962	216 - JW SCOTT SERVICE STATION	PO 17022 BLANKET	1,449.67	1,449.67

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15963	1588 - KATHLEEN BRZEZYNSKI	PO 18012 2015 EYEGLASS REIMBURSEMENT, 5/19/2	150.00	150.00
15964	1625 - KELLY, BRYAN	PO 17750 REIMBURSEMENT FOR NENA CONFERENCE	304.17	304.17
15965	2017 - KIEFFER, DARWIN IV	PO 18064 TUITION REIMBURSEMENT -2015DIRECTED	3,500.00	3,500.00
15966	1617 - KISER, ROBERT V	PO 18120 REIMBURSEMENT FOR WOOD SEALER FOR B	11.50	
		PO 18120 REIMBURSEMENT FOR WOOD SEALER FOR B	389.94	401.44
15967	75 - KOVI TOWING LLC	PO 17724 TOWING OF R-6 RECREATION DEPT	178.00	178.00
15968	2903 - KYOCERA DOCUMENT SOLUTIONS	PO 17157 RESOLUTION # 2015-70	3,024.50	
		PO 17734 KYOCERA 2535DN MFP FOR SPRING STREE	833.00	3,857.50
15969	2977 - LEVI, MAURICE	PO 18020 REFUND FOR BL-32.04 LT-63	90.00	90.00
15970	1593 - LEXIS NEXIS MATTHEW BENDER	PO 17663 NJ ADMIN CODE & ABC/AMUSE GAMES SER	72.27	72.27
15971	314 - LINE SYSTEMS, INC.	PO 18133 MAY 15 ACCT # 56132	355.99	355.99
15972	1581 - LOWES	PO 17056 6X6X12 TREATED WOOD FOR GARDEN PLOT	208.44	
		PO 17581 HEDGE TRIMMER FOR PETTERANELLO CREW	204.07	412.51
15973	396 - LUCK III, GEORGE T	PO 17926 HOURS WORKED FOR APRIL 2015	78.00	78.00
15974	379 - MAGIC TOUCH CONSTRUCTION CO IN	PO 17103 REPLACEMENT OF SHOWER STALLS AT FD	13,109.07	
		PO 17785 LD	1,312.26	14,421.33
15975	1570 - MAJESTIC OIL COMPANY	PO 17371 BLANKET/FUEL	7,051.68	7,051.68
15976	1245 - MATTHEW BENDER & CO., INC.	PO 16374 APRIL 2015-MAR 2016	208.89	208.89
15977	1555 - MAYFLOWER CLEANERS LLC	PO 16189 === BLANKET ===	1,464.21	1,464.21
15978	1553 - MCCAFFREYS MARKET	PO 16177 === BLANKET ===	1,073.22	1,073.22
15979	265 - MCMANIMON SCOTLAND BAUMANN	PO 17904 BOND ORDINANCE PREPARATION AND COMP	2,854.00	
		PO 17904 BOND ORDINANCE PREPARATION AND COMP	146.00	3,000.00
15980	1547 - MCMASTER-CARR SUPPLY CO	PO 17980 POLICE CARS TOOL BOX	302.04	302.04
15981	1543 - MCQUEEN, ROBERT	PO 17932 REFRESHMENTS FOR ORIENTATION	26.87	26.87
15982	282 - MERCER COUNTY IMPROV AUTHORITY	PO 17377 BLANKET/TONNAGE	46,383.66	46,383.66
15983	285 - MERCER ENGINE CO. NO. 3	PO 17930 REIMBURSEMENT FOR CABLE BILL ENGINE	125.99	125.99
15984	280 - MERCER SPRING AND ALIGNMENT	PO 17942 WHEEL ALIGNMENT PW AND RECREATION R	926.57	926.57
15985	292 - MIDDLESEX COUNTY FIRE ACADEMY	PO 17928 FIREFIGHTER 1 COURSE AT MIDDLESEX F	341.00	341.00
15986	291 - MIDSTATE MOBILE RADIO	PO 17769 REPAIRED AND REWIRED LIGHTING ISSUE	4,248.75	4,248.75
15987	295 - MILLER, PORTER & MULLER	PO 10725 OLD PO R0-13252 - RESOLUTION#R0-13	2,500.00	
		PO 14779 ENCUMBRANCE	840.00	
		PO 14780 ENCUMBRANCE	231.00	
		PO 17164 PARTIAL ENCUMBRANCE FOR LEGAL SERVI	924.00	
		PO 17531 ENCUMBRANCE ONLY	945.00	
		PO 17464 FOR ENCUMBRANCE ONLY	315.00	
		PO 17535 FOR ENCUMBRANCE	126.00	
		PO 17991 LEGAL SERVICES	2,205.00	
		PO 18071 ENCUMBRANCE	3,234.00	
		PO 18072 LEGAL SERVICES: MAY 2015 - PNC REAL	168.00	11,488.00
15988	1514 - MONZO, KATHRYN	PO 18099 REIMBURSE FOR TCTA-NJ SEMINAR - 5/2	17.50	17.50
15989	2938 - MRA INTERNATIONAL, INC	PO 17820 HP 2530 SWITCH	1,420.00	1,420.00
15990	318 - NAMLO INDUSTRIES	PO 17489 BLACK GLOVES	360.00	
		PO 17917 BLACK GLOVES	180.00	540.00
15991	1489 - NAPA AUTO PARTS	PO 17774 FILTERS	50.04	50.04
15992	1488 - NAPA HOPEWELL	PO 16557 PARTS FRO REC DEPT.	236.83	236.83
15993	2984 - NASS-TECH MECHANICAL, LLC/PDS	PO 18114 refund escrow 13-068 Nass-Tech Me	317.23	317.23
15994	323 - NATIONAL PARTS SUPPLY CO.	PO 17268 BLANKET DPW PARTS	2,911.75	
		PO 17279 BLANKET FIRE PARTS	1,142.56	
		PO 17776 FORD F-550 FRONT END TOOLS	235.63	4,289.94
15995	338 - NC JEFFERSON PLUMBING,	PO 18028 REPAIRS: GROVER/HILLTOP/CPNORTH	1,676.80	1,676.80
15996	1033 - NEW JERSEY AMERICAN WATER	PO 18023 IT/REC BUILDING ACCT 10182100246468	339.18	339.18
15997	329 - NEW JERSEY DEPARTMENT OF	PO 18070 FIRE DEPARTMENT PARADE PERMIT, PA-2	35.00	35.00
15998	343 - NEW JERSEY LEAGUE OF MUNICIPALITIES	PO 18066 REGISTRATION FOR MINI ONE-DAY CONFE	285.00	
		PO 18105 LINDA MCDERMOTT CONFERENCE JUNE 12,	190.00	
		PO 18131 NEW JERSEY MUNICIPALITIES MAGAZINE	460.00	935.00
15999	1810 - NEW JERSEY WOMEN IN LAW	PO 17753 TRAINING	260.00	260.00
16000	340 - NEW YORK CAMERA	PO 18065 2 CANON CAMERAS AND ACCESSORIES	1,038.00	1,038.00
16001	1442 - NUDOT	PO 17756 NUDOT PERMIT FEE FOR INSTALLATION O	395.00	395.00
16002	359 - O'CONNELL, MARIA	PO 18068 PETTY CASH REIMBURSEMENT	319.70	319.70
16003	1921 - OCCUPATION MEDICINE SERVICES	PO 17712 N.MOREL RTW 3/2/15	705.00	
		PO 17803 RETURN TO WORK - JENNIFER GERING	280.00	
		PO 17838 R.TALARICK 3/18 FIT TEST	2,522.00	
		PO 17839 M.COULES PHYSICAL &FIT TEST 3/2	462.00	3,969.00

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16004	2134 - OFFICE BASICS INC.	PO 17922 COPY PAPER	799.80	799.80
16005	553 - OLIVES GOURMET BAKERY & DELI	PO 18014 CODE COMMITTEE LUNCH MAY 20, 2015	48.25	48.25
16006	474 - ONE CALL CONCEPTS, INC.	PO 17364 BLANKET/ONE CALL MARKOUTS	436.58	436.58
16007	1950 - PAETEC COMMUNICATIONS, INC.	PO 18134 MAY 10 ACCT #4034199	1,795.68	1,795.68
16008	666 - PANNELL, HENRY	PO 17743 REIMBURSEMENT FOR NENA CONFERENCE	344.28	344.28
16009	1408 - PARADYNE CREDIT CORP	PO 16330 === BLANKET ===	40.04	40.04
16010	650 - PARKING SALES SERVICE CORP.	PO 17321 BLANKET	1,549.00	1,549.00
16011	370 - PCH DEVELOPMENT CORPORATION	PO 17158 RESOLUTION # 2015-34	2,315.00	2,315.00
16012	1395 - PELLICHERO, JANET	PO 17973 JM/MAY 16 2015 SHREDDING EVENT MEAL	205.97	205.97
16013	1390 - PESMC % DEANNA STOCKTON	PO 18048 PESMC MEETING -JUNE 3RD, FOR ROBERT	70.00	70.00
16014	1815 - PIBL, ALEX	PO 17885 HOURS WORKED FOR APRIL 2015	1,266.00	1,266.00
16015	2982 - PLANSMART NJ	PO 18108 2015 NJ REGIONAL PLANNING SUMMIT, F	110.00	110.00
16016	2925 - POCKET PRESS INC	PO 17133 POCKET GUIDE TO NEW JERSEY CRIMINAL	478.27	478.27
16017	808 - POLAR INC.	PO 17367 BLANKET/BOTTLED WATER MAINS	174.00	
		PO 17367 BLANKET/BOTTLED WATER MAINS	71.50	
		PO 17368 BLANKET/BOTTLED WATER/FIRE FACILITI	162.50	
		PO 17369 BLANKET/SSG-METERS BOTTLED WATER	40.00	448.00
16018	580 - POM INCORPORATED	PO 17322 BLANKET/METERS	1,371.77	1,371.77
16019	1364 - PORRECA, SCOTT	PO 17948 2ND QUTR MED 2015	951.75	951.75
16020	1362 - PORTER LEE CORP	PO 17808 4" RESIN RIBBONS FOR ZEBRA DESKTOP	135.00	135.00
16021	1360 - POTTS, DAVID T	PO 18069 2ND QURT 2015MED GAP	2,748.42	2,748.42
16022	1751 - PRINCETON ACADEMY	PO 18113 REFUND ESCROW 13-101	500.00	500.00
16023	2209 - PRINCETON FARMER'S MARKET	PO 17849 2015 SPONSOR SUMMER MARKET MUSICIAN	2,100.00	2,100.00
16024	591 - PRINCETON PACKET, INC.	PO 17461 LEGAL NOTICE - PB MEETING MARCH 19,	38.10	
		PO 17472 BOND ORD - VARIOUS CAPITAL	920.50	
		PO 17576 ADVERTASING SEPTEMBER 2 AND 5 2014	347.00	
		PO 17699 4/17 HILLTOP INTRO	508.20	
		PO 17866 BOND ORD 2015-8	962.85	
		PO 17894 AD FOR ACCESS PRINCETON IN THE COMM	200.00	
		PO 17979 LEGAL NOTICE - PB MEETING 4/23/15	33.90	3,010.55
16025	592 - PRINCETON PUBLIC LIBRARY	PO 18035 Bay Scan Tech.PO 11637	81,640.71	81,640.71
16026	594 - PRINCETON SENIOR RESOURCE CENTER	PO 17432 RESOLUTION # 2015-159	32,687.50	32,687.50
16027	1277 - PRINCETON SUPPLY CORPORATION	PO 17365 BLANKET/JANITORIAL SUPPLIES/BUILDIN	1,385.92	
		PO 17366 BLANKET SPRING ST/METERS JANITORIAL	91.40	1,477.32
16028	1338 - PRO RIDER INC.,	PO 17814 WHEELS RODEO -BIKE HELMETS	436.00	436.00
16029	603 - PSE&G CO	PO 17961 REC MAINTENANCE SHOP ACCT 702780270	589.94	
		PO 18022 434 BRICKHOUSE MAY 2015 ACCOUNT 700	6.27	
		PO 18029 GREENWAY ACCT 6572374009	751.86	
		PO 18168 APRIL 2015 ACCT #13 000 010 03	75,141.69	76,489.76
16030	920 - PUBLIC AGENCY TRAINING COUNCIL	PO 17500 HANDS ON FIRE INVESTIGATION SEMINAR	590.00	590.00
16031	778 - RECREATION TRUST	PO 18187 Reimbursement to Trust for Staff Co	1,143.90	1,143.90
16032	2519 - RELIABLE WOOD PRODUCTS, LLC	PO 17375 BLANKET/BRUSH TIPPING	843.75	843.75
16033	2049 - REPUBLIC SERVICES #689	PO 17374 BLANKET/400 WITHERSPOON RECYCLING	640.36	
		PO 17374 BLANKET/400 WITHERSPOON RECYCLING	384.78	1,025.14
16034	2341 - REVELSTONE	PO 17855 REVELSTONE COMPASS PERFORMANCE MANA	6,000.00	6,000.00
16035	1204 - RIGGINS INC.	PO 17372 BLANKET/FUEL	2,199.65	
		PO 17372 BLANKET/FUEL	1,380.87	
		PO 17372 BLANKET/FUEL	4,454.28	
		PO 17372 BLANKET/FUEL	117.49	8,152.29
16036	622 - RILEY, KENNETH R.	PO 17806 2015 MEDICAL AREIMBURSEMENT	183.48	183.48
16037	2973 - RUGG, LILA	PO 17997 RELEASE OF ESCROW FOR DRIVEWAY PERM	3,100.00	3,100.00
16038	906 - RUSH KING PROMOTIONS LLC	PO 17744 THE RECYCLED JOTTER AND PEN	1,259.17	1,259.17
16039	1284 - RUTGERS THE STATE UNIVERSITY	PO 17887 REGISTRATION FOR CERTIFICATE PROGRA	200.00	200.00
16040	427 - RUTGERS UNIVERSITY	PO 17723 CURRENT ISSUES IN PLANNING AND ZONI	235.00	
		PO 17757 CONFERENCE ATTENDANCE - ILENE CUTRO	235.00	470.00
16041	640 - S. BROTHERS, INC.	PO 16354 RESOLUTION # 2014-359	132,470.52	132,470.52
16042	637 - SAMZIE'S UNIFORMS LTD.	PO 17767 PROTECTIVE GLOVES FOR FIRE INSPECTO	1,891.19	
		PO 17927 6" SHIELD BOOTS FOR GREG GRIFFIS	104.99	1,996.18
16043	1274 - SANDUSKY, GREGORY	PO 18127 REVIEW OF BLUMENTHAL MINOR SUBDIVSI	450.00	450.00
16044	2314 - SCHWAB, LUCAS	PO 17799 2015 MEDICAL REIMBURSEMENT	812.54	812.54
16045	1265 - SDI USA, INC.,	PO 17840 TN3270 MAINTENANCE SUPPORT FOR POLI	524.00	524.00
16046	648 - SHERWIN-WILLIAMS	PO 17327 BLANKET/METERS	338.73	
		PO 17327 BLANKET/METERS	122.50	

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		PO 17327 BLANKET/METERS	186.37	647.60
16047	1253 - SHI	PO 17836 CISCO SMARTNET PREMIUM EXTENDED SER	2,861.82	
		PO 17869 HP 970 XL BLACK TONER FOR ACCESS PR	98.00	2,959.82
16048	2719 - SHRED ONE SECURITY CORP	PO 17681 DEPOSIT FOR MAY 16, 2015 SHREDDING	1,500.00	1,500.00
16049	1237 - SOLOVAY, MATTHEW	PO 18063 BOARDING @ GOLDEN GRANGE KENNELS FO	273.00	273.00
16050	835 - SOMERSET COUNTY EMERGENCY SERV	PO 17929 FIREFIGHTER 1 CLASS FOR CASEY MARTI	1,500.00	1,500.00
16051	1231 - SOSMETAL PRODUCTS INC	PO 17728 NUTS AND BOLTS	90.44	90.44
16052	1226 - STEINER, RICHARD V	PO 18006 2 ND QRTR JAN, FEB, MARCH 2015 MED	2,734.53	2,734.53
16053	625 - STEWARTS TOWING	PO 17801 IMPOUND CHEVY TRAIL BLAZER TO PPD	140.00	140.00
16054	2970 - STONE HILL CHURCH OF PRINCETON	PO 18018 refund and close 14-038 and 09-957	1,222.90	1,222.90
16055	1219 - STONY BROOK REG.SEW.AUTH.	PO 18039 First Quarter Industrial User Surch	5,355.52	5,355.52
16056	1219 - STONY BROOK REG.SEW.AUTH.	PO 18115 REFUND ESCROW 14-091 STONY BROOK RE	263.41	263.41
16057	1216 - STORM WATER MGMT CONSULTING, L	PO 14545 RESOLUTION # 2014-278	1,440.00	
		PO 16735 RESOLUTION # 2015-67	1,600.00	
		PO 18015 PRINCETON UNIVERSITY BROADMEAD & FI	1,440.00	4,480.00
16058	1995 - STOUTS II INC	PO 17944 BUS 616 REAR AC REPAIR	376.62	
		PO 18009 MONTHLY FREE B FOR APRIL 2015	9,825.00	10,201.62
16059	1211 - SUSTAINABLE PRINCETON	PO 17965 JM	6,800.00	6,800.00
16060	1207 - TAMASI, CONSTANTINO L.	PO 18032 2ND QRTR MED-GAP	1,303.11	1,303.11
16061	1206 - TAMASI, MARIANNE	PO 18033 2ND QRTR 2015 MED GAP	1,255.47	1,255.47
16062	1202 - TAS PARTS & SUPPLY	PO 17909 LD	1,070.00	1,070.00
16063	2811 - TELVENT USA HOLDING LLC	PO 17508 MONTHLY LICENSE: WEATHER SERVICE	245.00	
		PO 17717 MONTHLY SERVICE (WEATHER)	490.00	735.00
16064	325 - THE NATIONAL ASSOC OF BUNCO	PO 17805 ANNUAL DUES	60.00	60.00
16065	803 - THE TIMES	PO 17865 NOTICE TO BIDDERS - FREE B - SHUTTL	62.64	
		PO 18013 ELECTRICAL BID NOTICE	68.44	131.08
16066	2940 - TILL PAINT COMPANY, INC.	PO 17818 ATHLETIC FIELD PAINT	352.00	
		PO 17957 ATHLETIC FIELD PAINT	672.00	1,024.00
16067	812 - TOM L. WELLS ELECTRICAL CONT., INC	PO 17982 ELECTRICAL SERVICES 2014/JM	3,708.88	
		PO 17983 ELECTRICAL SERVICES/JM	2,270.03	
		PO 17983 ELECTRICAL SERVICES/JM	31,024.00	37,002.91
16068	2010 - TOP LINE CONSTRUCTION CORP.	PO 16745 RESOLUTION # 2015-68	535,117.68	
		PO 16753 RESOLUTION 2013-325	25,265.32	560,383.00
16069	838 - TRAP ROCK INDUSTRIES, LLC	PO 17382 BLANKET/FABC-FOB-TACK OIL	681.69	
		PO 17382 BLANKET/FABC-FOB-TACK OIL	1,100.82	1,782.51
16070	331 - TREASURER STATE OF NJ	PO 17659 LD	30.00	
		PO 17986 SSG PARKING LOT LSRP ANNUAL FEE/JM	565.00	595.00
16071	2980 - TREASURER, STATE OF NEW JERSEY	PO 18042 Overpayment by State - Drug Court	20.00	20.00
16072	1173 - TRENTON BLOCK & HARDSCAPE	PO 17471 BLANK/JM	55.00	55.00
16073	878 - TRICO CREDIT CORPORATION	PO 17611 WHEEL KIT FOR WEBER CF-2 PLATE COMP	243.00	243.00
16074	1165 - TRUSTEES PRINCETON UNIVERSITY	PO 18129 refund request Bayard Lane/Merwick/	6,379.68	6,379.68
16075	923 - UNITED PARCEL SERVICE	PO 18040 #K1152289154 4/11/15	142.99	
		PO 18040 #K1152289154 4/11/15	11.43	154.42
16076	1158 - US ATHLETIC FIELDS	PO 17117 RESOLUTION # 2015-100	1,640.00	
		PO 17118 RESOLUTION # 2015-101	5,175.00	6,815.00
16077	943 - VALLEY OIL COMPANY	PO 17779 LD	289.00	289.00
16078	1278 - VAN CLEEF ENGINEERING ASSOC.	PO 18027 HIBBEN MAGIE -PROFESSIONAL SERVICES	6,643.50	6,643.50
16079	408 - VECTOR SECURITY	PO 15882 FIRE ALARM MONITORING RECREATION CU	141.00	
		PO 16334 ENCUMBRANCE	51.00	192.00
16080	1943 - VERIZON	PO 18017 MONTHLY FIOS BILLING	486.48	486.48
16081	28 - VERIZON CABS	PO 16811 === BLANKET ===	369.67	
		PO 17428 === BLANKET ===	586.11	
		PO 17430 === BLANKET ===	206.24	1,162.02
16082	959 - VERIZON WIRELESS	PO 18188 ACCT#842046190-00001	2,442.12	2,442.12
16083	962 - VERIZON/TRENTON	PO 16812 === BLANKET ===	71.54	
		PO 17317 === BLANKET ===	1,388.23	1,459.77
16084	1151 - VILLAGE OFFICE SUPPLY	PO 17962 DATE STAMP	77.45	77.45
16085	2155 - VINCENT BALDINO & BROS. LL	PO 17731 JM	13,850.00	13,850.00
16086	1146 - VOIP NETWORKS	PO 15889 MITEL ACD REPORTING MAINTENANCE FOR	300.00	
		PO 15889 MITEL ACD REPORTING MAINTENANCE FOR	300.00	
		PO 17843 MITELL PROGRAMMING	60.00	660.00
16087	2 - W.B MASON	PO 15647 OFFICE SUPPLIES	46.65	
		PO 17190 OFFICE SUPPLIES	48.62	

List of Bills - Clearing Claims

Meeting Date: 06/08/2015 For bills from 05/18/2015 to 06/04/2015

Check#	Vendor	Description	Payment	Check Total
		PO 17657 ENCUMBRANCE	59.94	
		PO 17657 ENCUMBRANCE	156.74	
		PO 17709 OFFICE SUPPLIES	49.44	
		PO 17736 CARBONLESS PAPER	545.60	
		PO 17758 OFFICE SUPPLIES, LAMINATING POUCHES	37.67	
		PO 17761 OFFICE SUPPLIES/JM	100.35	
		PO 17861 JM	83.93	
		PO 17963 JM/CORNERHOUSE OFFICE SUPPLIES	144.84	
		PO 18005 WHEELED CASE	195.00	1,468.78
16088	1024 - W.E. TIMMERMAN CO., INC.	PO 17775 STREET SWEEPER PARTS	461.59	
		PO 17897 SWEEPER REPAIR	1,268.43	1,730.02
16089	1145 - WALTER, SCOTT D.	PO 18132 MAY 5- 15 - & 29 2015 MEDICAL	1,935.99	1,935.99
16090	1136 - WELDON, WILLIAMS & LICK, INC.	PO 17813 BIRCH/LEIGH 2015/2016 PARKING PERMI	2,081.58	2,081.58
16091	1135 - WELLS FARGO RE TAX SVCE	PO 18030 REFUND FOR BL-1701 LT-5 RE:MUYLE FO	3,468.69	3,468.69
16092	2450 - WHITMAN	PO 16722 RESOLUTION # 2015-63	5,684.00	
		PO 17862 PROFESSIONAL SERVICES FOR LSRP EXPE	3,407.00	9,091.00
16093	1071 - XEROX CORPORATION	PO 17949 LD	1,007.18	1,007.18
16094	1075 - YARDVILLE SUPPLY COMPANY	PO 17044 BLANKET/JM	16.68	
		PO 17044 BLANKET/JM	67.22	
		PO 17044 BLANKET/JM	13.98	
		PO 17047 BLANKET/JM	9.95	
		PO 17048 BLANKET/JM	35.10	
		PO 17057 BLANKET	13.96	
		PO 17059 BLANKET/JM	8.09	
		PO 17063 BLANKET	34.61	
		PO 17063 BLANKET	14.99	
		PO 17323 BLANKET/METERS	48.33	
		PO 17883 6X6 ACQ TREATED PLYWOOD FOR FH	88.09	
		PO 17960 MISC BUILDING SUPPLIES	509.73	
		PO 17967 MARKING PAINT	7.99	868.72
TOTAL				1,633,415.78

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-105-200	PERSONNEL - OE	5,584.21			
01-201-20-110-200	MAYOR & COUNCIL OE	9,961.64			
01-201-20-111-200	ADMINISTRATIVE & EXECUTIVE OE	8,695.00			
01-201-20-120-200	MUNICIPAL CLERK OE	2,667.57			
01-201-20-124-200	CALL CENTER OE	221.21			
01-201-20-125-200	INFORMATION TECHNOLOGY - OE	7,893.02			
01-201-20-130-200	FINANCE ADMINISTRATION OE	879.48			
01-201-20-145-200	COLLECTION OF TAXES OE	49.03			
01-201-20-150-200	ASSESSMENT OF TAXES OE	195.00			
01-201-20-155-200	LEGAL SERVICES & COSTS OE	3,319.31			
01-201-20-165-200	ENGINEERING SERVICES OE	551.78			
01-201-21-180-200	REGIONAL PLANNING BD. - TWP - OE	996.00			
01-201-21-181-200	SUSTAINABLE PRINCETON	6,800.00			
01-201-21-185-200	ZONING COSTS - OE	3,667.76			
01-201-23-220-200	EMPLOYEE GROUP INSURANCE OE	24,252.69			
01-201-25-240-200	POLICE OE	10,948.20			
01-201-25-252-200	EMERGENCY MANAGEMENT OE	4,385.00			
01-201-25-265-200	FIRE OE	12,969.46			
01-201-25-267-200	FIRE FACILITIES OE	645.00			
01-201-26-290-200	ROAD REPAIRS & MAINTENANCE OE	5,562.43			
01-201-26-305-200	GARBAGE & TRASH REMOVAL OE	53,078.86			
01-201-26-310-200	PUBLIC BUILDINGS & GROUNDS OE	69,370.88			
01-201-26-315-200	VEHICLE MAINT. - ADMIN. OE	14,778.19			
01-201-27-330-200	BOARD OF HEALTH OE	1,259.17			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-27-331-200	SUZANNE PATTERSON CENTER OE	37,660.75			
01-201-27-345-200	HUMAN SERVICES OE	436.00			
01-201-27-346-200	JT DRUG ABUSE PROGRAM - TWP - OE	630.63			
01-201-28-370-200	JOINT RECREATION BOARD OE	3,418.77			
01-201-28-375-200	PARK MAINTENANCE OE	13,021.01			
01-201-31-430-200	ELECTRICITY & GAS OE	17,842.29			
01-201-31-431-200	NATURAL GAS OE	580.30			
01-201-31-435-200	STREET LIGHTING OE	56,719.10			
01-201-31-440-200	TELEPHONE OE	8,638.21			
01-201-31-455-200	SEWER FACILITIES OPERATING OE	16,335.29			
01-201-31-457-200	STONY BROOK INDUSTRIAL USER OE	5,355.52			
01-201-31-460-200	GASOLINE OE	15,203.97			
01-203-20-125-200	(2014) INFORMATION TECHNOLOGY - OE		489.42		
01-203-20-130-200	(2014) FINANCE ADMINISTRATION OE		23.32		
01-203-20-145-200	(2014) COLLECTION OF TAXES OE		23.33		
01-203-26-290-200	(2014) ROAD REPAIRS & MAINTENANCE OE		285.79		
01-203-26-310-200	(2014) PUBLIC BUILDINGS & GROUNDS OE		3,708.88		
01-203-26-315-200	(2014) VEHICLE MAINT. - ADMIN. OE		2,643.16		
01-204-55-002-000	ACCOUNTS PAYABLE			1,221.00	
01-205-55-900-035	RESERVE FOR TAX OVERPAYMENTS			12,106.34	
01-260-05-100	DUE TO CLEARING/CLAIMS			0.00	449,059.16
01-276-55-007-000	RESERVE FOR CONSOLIDATION EMERGENCY			3,940.00	
01-281-55-001-000	SALE OF MUNICIPAL ASSETS			45.19	
TOTALS FOR	CURRENT FUND	424,572.73	7,173.90	17,312.53	449,059.16
02-213-44-904-301	PRINCETON UNIVERSITY FIRE			1,464.00	
02-213-44-911-301	CLEAN COMMUNITIES			1,500.00	
02-213-44-917-301	RECYCLING GRANT			205.97	
02-213-54-286-107	RESERVE FOR NJS ADDICTION SERVICES			20.00	
02-260-05-100	DUE TO CLEARING/CLAIMS			0.00	3,189.97
TOTALS FOR	GRANT FUND	0.00	0.00	3,189.97	3,189.97
04-215-05-014-000-000	REHAB SEWER SYSTEM ORD 2005-14			25,265.32	
04-215-10-008-000-000	VARIOUS CAPITAL IMPROVEMENTS ORD 2010-08			1,989.94	
04-215-11-013-000-000	VARIOUS CAPITAL IMPROVEMENTS ORD 2011-13			4,076.39	
04-215-13-021-000-000	VARIOUS CAPITAL IMPROVEMENTS ORD 2013-21			16,440.19	
04-215-13-031-000-000	VARIOUS CAPITAL IMPROVEMENTS ORD 2013-31			34,676.11	
04-215-14-025-000-000	Ordinance 2014-25			795,606.29	
04-215-15-007-000-000	Ordinance 2015-7			2,696.00	
04-215-15-009-000-000	Ordinance 2015-9			143.00	
04-215-15-015-000-000	Ordinance 2015-15			15.00	
04-260-05-100	DUE TO CLEARING/CLAIMS			0.00	880,908.24
TOTALS FOR	GENERAL CAPITAL FUND	0.00	0.00	880,908.24	880,908.24
05-201-02-007-200	PARKING OE	14,944.56			
05-201-02-009-000	JITNEY EXPENSES	12,451.62			
05-260-05-100	DUE TO CLEARING/CLAIMS			0.00	27,396.18
TOTALS FOR	PARKING UTILITY OPERATING FUND	27,396.18	0.00	0.00	27,396.18
06-215-15-008-300	Ordinance 2015-08 Parking Improvements			146.00	
06-260-05-100	DUE TO CLEARING/CLAIMS			0.00	146.00
TOTALS FOR	PARKING UTILITY CAPITAL FUND	0.00	0.00	146.00	146.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-260-05-100	DUE TO CLEARING/CLAIMS			0.00	465.74
TOTALS FOR	OPEN SPACE FUND	465.74	0.00	0.00	465.74
17-260-05-100	Due To Claims/Clearing			0.00	253,541.35
17-290-20-000-000	PROFESSIONAL FEES			25,271.97	
17-290-40-000-000	PERFORMANCE GUARANTEE			224,862.38	
17-290-50-000-000	INSPECTION FEES			3,407.00	
TOTALS FOR	ESCROW	0.00	0.00	253,541.35	253,541.35
21-201-12-110-200	CONSTRUCTION EXPENSES - OE	1,297.49			
21-260-05-100	DUE TO CLAIMS/CLEARING			0.00	3,778.68
21-286-52-000-000	RESERVE FOR FIRE PREVENTION			2,481.19	
TOTALS FOR	TRUST FUND	1,297.49	0.00	2,481.19	3,778.68
30-260-05-100	DUE TO CLAIMS/CLEARING			0.00	6,379.68
30-290-00-000-000	APPROPRIATIONS			6,379.68	
TOTALS FOR	ESCROW FUND	0.00	0.00	6,379.68	6,379.68
40-201-20-105-200	AFFORDABLE HOUSING BOARD OE	8,550.78			
40-260-05-100	DUE TO CLAIMS/CLEARING			0.00	8,550.78
TOTALS FOR	AFFORDABLE HOUSING UTILITY	8,550.78	0.00	0.00	8,550.78

Total to be paid from Fund 01 CURRENT FUND	449,059.16
Total to be paid from Fund 02 GRANT FUND	3,189.97
Total to be paid from Fund 04 GENERAL CAPITAL FUND	880,908.24
Total to be paid from Fund 05 PARKING UTILITY OPERATING FUND	27,396.18
Total to be paid from Fund 06 PARKING UTILITY CAPITAL FUND	146.00
Total to be paid from Fund 12 OPEN SPACE FUND	465.74
Total to be paid from Fund 17 ESCROW	253,541.35
Total to be paid from Fund 21 TRUST FUND	3,778.68
Total to be paid from Fund 30 ESCROW FUND	6,379.68
Total to be paid from Fund 40 AFFORDABLE HOUSING UTILITY	8,550.78
	1,633,415.78

Checks Previously Disbursed

601	DEPOSITORY TRUST CO/CHASE	PO# 18096	13,612.10	6/01/2015
601	DEPOSITORY TRUST CO/CHASE	PO# 18096	1,037,907.90	6/01/2015
516	NJSHP ACT	PO# 18044	73,374.64	5/18/2015
517	NJSHP ACT	PO# 18043	305,065.99	5/18/2015
519	THE BANK OF PRINCETON	PO# 17860	360.00	5/18/2015
518	MERCER COUNTY	PO# 17936	11,307,916.15	5/18/2015
			12,738,236.78	

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	Total paid from Fund 01 CURRENT FUND	12,724,624.68			
	Total paid from Fund 11 IMPROVEMENT ASSESSMENT FUND	13,612.10			

		12,738,236.78			

Total for this Bills List: **14,371,652.56**



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Maintenance/Performance Guarantee: PNC Bank, N. Harrison Street,
Completion Time Extension to December 31, 2015**

ATTACHMENTS:

- PNC Bank - N Harrison Street - ext of time of 12-31-15 (PDF)

**DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE ENGINEER**

DATE: May 29, 2015
TO: Marc Dashield, Princeton Administrator
FROM: Robert V. Kiser, P.E., Director of Engineering
PROJECT: **PNC Bank; N. Harrison Street; Block 7401, Lot 1**
Applicant: James Hammer
PNC Bank
Two PNC Plaza 19th Floor
620 Liberty Ave
Pittsburg, PA
190 Witherspoon Street
Princeton, NJ 08542

<input type="checkbox"/> Performance Guaranty	<input type="checkbox"/> Reduction	<input type="checkbox"/> Release	<input type="checkbox"/> Extension
<input type="checkbox"/> Maintenance Guaranty	<input type="checkbox"/> Acceptance	<input type="checkbox"/> Release	<input type="checkbox"/> Extension
<input checked="" type="checkbox"/> Completion Time Extension		<input type="checkbox"/> Status Report	

This office has received a request from the applicant in relation to the above project. Pertinent project information on file prior to this request is as follows:

1. Completion Time: June 20, 2015
2. Performance Guaranty:
Expiration Date: n/a Amount: \$315,871.88 Bond and \$35,096.88 cash
Form: bond Issued By: Liberty Mutual Insurance
3. Maintenance Guaranty:
Expiration Date: Amount:
Form: cash Issued By:

The applicant has requested a time extension to **December 31, 2015** to complete the project and this office has no objection to the request.

If you have any questions please contact me.



Robert V. Kiser, P.E., Director of Engineering

RVK/cc

cc: Linda McDermott, Municipal Clerk
Kathy Monzo, Deputy Administrator/Director of Finance
Rosanna Roberto, Bookkeeper/Secretary

Claudia Ceballos

From: james.hammer@pnc.com
Sent: Friday, May 29, 2015 8:43 AM
To: Claudia Ceballos
Cc: john.susany@pnc.com
Subject: Re: PNC Bank - North Harrison Street Block 7401, Lot 1

Yes we are requesting an extension of time until December 31, 2015
thank you

James Hammer
PNC Construction Services
Two PNC Plaza 19th Floor, 620 Liberty Ave,
Pittsburgh PA 15222
Phone: 412-762-6187, Fax: 412-762-5199

From: Claudia Ceballos <cceballos@princetonnj.gov>
To: "james.hammer@pnc.com" <james.hammer@pnc.com>,
Date: 05/28/2015 07:35 PM
Subject: Re: PNC Bank - North Harrison Street Block 7401, Lot 1

Are u asking for an extension of time until December 31, 2015?

Sent from my iPhone

On May 28, 2015, at 5:50 PM, "james.hammer@pnc.com" <james.hammer@pnc.com> wrote:

Hi Claudia, I spoke with our Project manager John Susany. Our status is we are awaiting permit approval from Princeton Township. Once we get our construction permit we are ready to start work immediately and need approximately 30 weeks after that for completion. So assuming we get our permit on June 1 we will be complete by end of December 2015.

James Hammer
PNC Construction Services
Two PNC Plaza 19th Floor, 620 Liberty Ave,
Pittsburgh PA 15222
Phone: 412-762-6187, Fax: 412-762-5199

From: Claudia Ceballos <cceballos@princetonnj.gov>
To: "james.hammer@pnc.com" <james.hammer@pnc.com>,
Cc: Jack West <jwest@princetonnj.gov>, Robert Kiser <rkiser@princetonnj.gov>
Date: 05/27/2015 05:02 PM
Subject: PNC Bank - North Harrison Street Block 7401, Lot 1



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

Maintenance/Performance Guarantee: Princeton University, Hibben and Magie Graduate Housing Extension of Time to December 31, 2015

ATTACHMENTS:

- Princeton University - Hibben and Magie Graduate Housing ext of time to 12-31-15 (PDF)



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

Bank of America; 370 Nassau Street; Parking Spaces, Administrative Waiver Release of Performance Contingent Upon Receipt of an Acceptable Maintenance Guarantee

ATTACHMENTS:

- Bank of America - 370 Nassau Street Parking Spaces Admin Waiver - perf rel contingent maint (PDF)



Municipality of Princeton

Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496

Department of Community Development
Office of Land Use Engineer
Telephone (609) 921-7077
Fax: (609) 688-2026

John M. West, P.E., P.P.
Land Use Engineer
jwest@princetonnj.gov

To: Robert Kiser, Municipal Engineer

From: John M. West, P.E., P.P., Land Use Engineer *JMW*

Subject: Request for Performance Guarantee Release
Bank of America
372 Nassau Street
Block 32.01, Lots 171 & 172
P1313-102AW
Inspection 14-011

Date: May 27, 2015

A request was received from Bank of America for a release of the Performance Guarantee for the above referenced project.

As a result of this request, this office has performed an inspection of the site improvements and found them to be acceptable.

It is my recommendation that the performance bond and cash portion of the performance guarantees be released upon the receipt of a two year maintenance bond in the amount of 15% of the original performance guarantees amount of \$57,918.48.

$\$57,918.48 @ 15\% = \$8,687.77$

Should you have any questions, please contact me.

cc: Sandy Webb,
Claudia Ceballos



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Maintenance/Performance Guarantee: 190 Witherspoon Street; J.
Robert Hillier Completion Time Extension to July 31, 2015**

ATTACHMENTS:

- 190 Witherspoon Street - J Robert Hillier - ext of time to 7-31-15 (PDF)

**DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE ENGINEER**

DATE: May 28, 2015
TO: Marc Dashield, Princeton Administrator
FROM: Robert V. Kiser, P.E., Director of Engineering
PROJECT: **190 Witherspoon Street – Block 15.01, Lots 25 and 26**
Applicant: James A. Bank, Development Manager
J. Robert Hillier
190 Witherspoon Street
Princeton, NJ 08542

<input type="checkbox"/> Performance Guaranty	<input type="checkbox"/> Reduction	<input type="checkbox"/> Release	<input type="checkbox"/> Extension
<input type="checkbox"/> Maintenance Guaranty	<input type="checkbox"/> Acceptance	<input type="checkbox"/> Release	<input type="checkbox"/> Extension
<input checked="" type="checkbox"/> Completion Time Extension		<input type="checkbox"/> Status Report	

This office has received a request from the applicant in relation to the above project. Pertinent project information on file prior to this request is as follows:

1. Completion Time: June 10, 2015
2. Performance Guaranty:
Expiration Date: n/a Amount:
Form: cash Issued By:
3. Maintenance Guaranty:
Expiration Date: June 10, 2015 Amount: \$11,144.75
Form: cash Issued By: held by Municipality

The applicant has requested a time extension to **July 31, 2015** to complete the project and this office has no objection to the request.

If you have any questions please contact me.



Robert V. Kiser, P.E., Director of Engineering

RVK/cc

cc: Linda McDermott, Municipal Clerk
Kathy Monzo, Deputy Administrator/Director of Finance
Rosanna Roberto, Bookkeeper/Secretary

May 28, 2015

Jack West
Land Use Engineer
Municipality of Princeton
400 Witherspoon Street
Princeton, New Jersey 08540

Re:

**190-198 Witherspoon Street
Block 15.01, Lots 25 and 26
Borough Zoning Board of Adjustment Case 807-1**

Request for an extension of Time

Dear Mr. West,

With reference to the above-referenced project, the two-year maintenance bond period expires at the end of this month, and we have to accomplish a sidewalk repair per your direction to fulfill the requirements of the maintenance bond.

Our concrete contractor is unable to get to the repair by the end of this month, so we are asking for a one-month extension of time, Through ~~June 30th~~ ^{July 31st} 2015 to undertake the work.

Thank you for your consideration in this regard.

July 31st



Very truly yours,



James A. Banks
Development Manager
Hillier Properties



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Maintenance/Performance Guarantee: NJ American Water, Fencing,
Release of Performance Guarantee, No Maintenance Guarantee
Required**

ATTACHMENTS:

- New Jersey American Water - Fencing at Rt 206 - Minor Site Plan - release of perf no maint required (PDF)

**DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE ENGINEER**

DATE: May 27, 2015

TO: Marc Dashield, Princeton Administrator

FROM: Robert V. Kiser, P.E., Director of Engineering

PROJECT: **New Jersey American Water
Fencing at Route 206; Minor Site Plan**

Applicant: Mr. Robert J. McClelland, Specialist, Physical Security
New Jersey American Water
P. O. Box 5600
Cherry Hill, NJ 08034

<input checked="" type="checkbox"/>	Performance Guaranty	<input type="checkbox"/>	Reduction	<input checked="" type="checkbox"/>	Release	<input type="checkbox"/>	Extension
<input type="checkbox"/>	Maintenance Guaranty	<input type="checkbox"/>	Acceptance	<input type="checkbox"/>	Release	<input type="checkbox"/>	Extension
<input type="checkbox"/>	Completion Time Extension	<input type="checkbox"/>		<input type="checkbox"/>	Status Report		

This office has received a request from the applicant in relation to the above project. Pertinent project information on file prior to this request is as follows:

1. Performance Guaranty:

Expiration Date: n/a

Amount: \$116,255.00 bond
\$6,535.54 cash

Form: Bond 106084425

Issued by: Travelers Casualty & Surety Company

2. Maintenance Guaranty

Expiration Date: n/a

Amount:

Form:

Issued By:

All work for the above referenced project has been satisfactorily completed. It is therefore recommended that the performance guaranty be released at this time along with any remaining escrows and inspection fees, due to the limited scope of the project no maintenance guaranty is required.

Please contact me if there are any questions.



Robert V. Kiser, P.E., Municipal Engineer

RVK/cc

cc: Kathy Monzo, Deputy Administrator/Director of Finance
Sandra Webb, CFO
Jack West, P.E., Land Use Engineer



Municipality of Princeton

*Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Department of Community Development
Office of Land Use Engineer
Telephone (609) 921-7077
Fax: (609) 688-2026*

*John M. West, P.E., P.P.
Land Use Engineer
jwest@princetonnj.gov*

To: Robert Kiser, Municipal Engineer

From: John M. West, P.E., P.P., Land Use Engineer *JMW*

Subject: Request for Performance Guarantee Release
NJ American Water, Fencing; 14-118
Route 206

Date: May 20, 2015

A request was received from NJ American Water Company for a release of the Performance Guarantee for the above referenced project.

As a result of this request, this office has performed an inspection of the site improvements and found them to be acceptable.

It is my recommendation that the Performance Guarantee be released; due to the limited scope of the project I would recommend that a Maintenance bond not be required.

Should you have any questions, please contact me.

cc: Sandy Webb,
Claudia Ceballos



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Maintenance/Performance Guarantee: Institute for Advanced Study,
Storage Facility, Release of Performance Guarantee, No Maintenance
Guarantee Required**

ATTACHMENTS:

- Institute for Advanced Study - Archive Storage Facility - rel of perf no maint required (PDF)



Municipality of Princeton

*Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Department of Community Development
Office of Land Use Engineer
Telephone (609) 921-7077
Fax: (609) 688-2026*

*John M. West, P.E., P.P.
Land Use Engineer
jwest@princetonnj.gov*

To: Robert Kiser, Municipal Engineer

From: John M. West, P.E., P.P., Land Use Engineer JMW

Subject: Request for Performance Guarantee Release
Institute for Advanced Study-Storage Facility
Minor Site Plan

Date: May 15, 2015

A request was received from IAS for a release of the Performance Guarantee for the above referenced project.

As a result of this request, this office has performed an inspection of the site improvements and found them to be acceptable.

It is my recommendation that the Performance Guarantee be released; due to the limited scope of the project I would recommend that a Maintenance bond not be required.

Should you have any questions, please contact me.

cc: Sandy Webb,
Claudia Ceballos



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Maintenance/Performance Guarantee: Fountain Ridge LLC, (Formerly
J. Robert Hillier Cooperwood); Bunn Drive Performance Guarantee
Extension of Time to September 30, 2015**

ATTACHMENTS:

- Fountain Ridge formerly Copperwood - Hillier Properties LLC - ext of time to 9-30-15(PDF)

**DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE ENGINEER**

DATE: May 27, 2015
TO: Marc Dashield, Princeton Administrator
FROM: Robert V. Kiser, P.E., Director of Engineering
PROJECT: **FOUNTAIN RIDGE, LLC (formerly J. Robert Hillier "Copperwood")**
Applicant: Jerry Castafero
Hillier Properties LLC
190 Witherspoon Street
Princeton, NJ 08540

<input checked="" type="checkbox"/>	Performance Guaranty	<input type="checkbox"/> Reduction	<input type="checkbox"/> Release	<input type="checkbox"/> Extension
<input type="checkbox"/>	Maintenance Guaranty	<input type="checkbox"/> Acceptance	<input type="checkbox"/> Release	<input type="checkbox"/> Extension
<input checked="" type="checkbox"/>	Completion Time Extension		<input type="checkbox"/> Status Report	

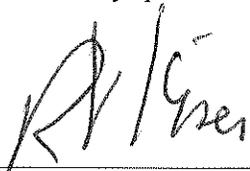
This office has received a request from the applicant in relation to the above project. Pertinent project information on file prior to this request is as follows:

1. Performance Guaranty:

Expiration Date: n/a	Amount:	\$353,046.71 - Bond
		\$ 39,227.41 - Cash
Form: Bond S	Issued By:	NGM Insurance Company

The applicant has requested a time extension to **September 30, 2015** to complete the project and this office has no objection to the request.

If you have any questions please contact me.



Robert V. Kiser, P.E., Director of Engineering

RVK/cc

cc: Kathy Monzo, Deputy Administrator/Director of Finance
Jack West, P.E., Land Use Engineer
Leo Jablonski, Financial Assistant
Rosanna Roberto, Bookkeeper/Secretary

Claudia Ceballos

From: Jerry Castafero <jcastafero@jroberthillier.com>
Sent: Tuesday, May 26, 2015 1:43 PM
To: Claudia Ceballos
Subject: Copperwood Site Bond extension

Claudia:

We formally request an extension on our bond until September 30, 2015.

Thanks

Jerry

Jerry Castafero
Hillier Properties
190 Witherspoon Street
Princeton, NJ 08542

610-585-7742 cell
609-688-9999 office

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Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Institute for Advanced Study, Short Term Academic Housing,
Release of Performance Guarantee Contingent Upon Receipt of a Two
Year Maintenance Bond in the Amount of 15% of the Original
Performance Guarantee Agreement**

ATTACHMENTS:

- Institute for Advanced Study - Short Term Academic Housing - rel of per contingent maint guarantee (PDF)

**DEPARTMENT OF COMMUNITY DEVELOPMENT
OFFICE OF THE ENGINEER**

DATE: May 27, 2015
TO: Marc Dashield, Princeton Administrator
FROM: Robert V. Kiser, P.E., Director of Engineering
PROJECT: **Institute for Advanced Study – Short Term Academic Housing**
Applicant: Attn Miyuki Kaneko
Steven & Lee
Princeton Pike Corporate Center
100 Lenox Drive, Suite 200
Princeton, NJ 08648

<input checked="" type="checkbox"/>	Performance Guaranty	<input type="checkbox"/> Reduction	<input checked="" type="checkbox"/>	Release	<input type="checkbox"/> Extension
<input type="checkbox"/>	Maintenance Guaranty	<input type="checkbox"/> Acceptance	<input type="checkbox"/>	Release	<input type="checkbox"/> Extension
<input type="checkbox"/>	Completion Time Extension		<input type="checkbox"/>	Status Report	

This office has received a request from the applicant in relation to the above project. Pertinent project information on file prior to this request is as follows:

1. Performance Guaranty:

Expiration Date: n/a

Amount: \$820,645.29 - LOC

\$27,354.84 - Cash

Form: LOC 18114937-00-000

Issued By: PNC

It is recommended that the performance guaranty for this project be released contingent upon the receipt of an acceptable maintenance guarantee and agreement in the amount of \$136,774.22 which is 15% of the performance guaranty amount and will serve as the required two (2) year maintenance guaranty.

If you have any questions please contact me.



Robert V. Kiser, P.E., Director of Engineering

RVK/cc

cc: Kathy Monzo, Deputy Administrator/Director of Finance
Robert V. Kiser, P.E., Municipal Engineer
Michael Lapinski, Development Administrator
Rosanna Roberto, Bookkeeper/Secretary



Municipality of Princeton

Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496

Department of Community Development
Office of Land Use Engineer
Telephone (609) 921-7077
Fax: (609) 688-2026

John M. West, P.E., P.P.
Land Use Engineer
jwest@princetonnj.gov

To: Robert Kiser, Municipal Engineer

From: John M. West, P.E., P.P., Land Use Engineer *JMW*

Subject: Request for Performance Guarantee Release
Institute for Advanced Study
Short Term Academic Housing
PT089686P

Date: May 18, 2015

A request was received from the Institute for Advanced Study for a release of the Performance Guarantee for the above referenced project.

As a result of this request, this office has performed an inspection of the site improvements and found them to be acceptable.

It is my recommendation that the performance bond and cash portion of the performance guarantees be released upon the receipt of a two year maintenance bond in the amount of 15% of the original performance guarantees amount of \$911,828.10.

$$\$911,828.10 @ 15\% = \$136,774.22$$

Should you have any questions, please contact me.

cc: Sandy Webb,
Claudia Ceballos



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

AGENDA ITEM

**Princeton University, 20 Washington Road; Block 46.01, Lot 1
Performance Guarantee Extension of Time to June 10, 2017**

ATTACHMENTS:

- Princeton University - 20 Washington Rd - Preliminary-Final Major Site Plan ext of time to 6-10-17 (PDF)

Claudia Ceballos

From: Alan Upperco <aupperco@Princeton.EDU>
Sent: Tuesday, May 26, 2015 8:59 AM
To: Claudia Ceballos
Cc: O'Shea, Tom; Lorine Murray-Mechini
Subject: FW: 20 Washington Road; Preliminary & Final Major Site Plan
Attachments: Performance Guaranty 20 Washington Rd - May 2013.pdf

Hi Claudia,
Princeton University requests a two year extension in completion time for the 20 Washington Rd project.
The new date will be in June 2017.
Please let me know if any additional information is needed.
Thanks.
Alan

Alan Upperco
Manager of Finance
Office of Design & Construction
Facilities Department
Princeton University
609.258.9366 aupperco@princeton.edu

From: Claudia Ceballos [<mailto:cceballos@princetonnj.gov>]
Sent: Wednesday, May 13, 2015 5:36 PM
To: '_O'Shea, Tom'; Alan Upperco
Cc: Jack West
Subject: 20 Washington Road; Preliminary & Final Major Site Plan

Hello Tom and Alan,
The completion time for this project is June 10th.
Please advise this office of the status of the project.
Regards,
Claudia

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Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Fire Official

RESOLUTION 15-178

Spirit of Princeton Fireworks

**RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON**

- WHEREAS, Spirit of Princeton, an non-profit community service organization, desires to conduct a fireworks display on lands they owned by Princeton University in order to commemorate the our nation's Independence Day, said display to take place on July 2, 2015; and
- WHEREAS, said fireworks display shall be conducted by Garden State Fireworks, of Millington, NJ; and
- WHEREAS, Garden State Fireworks is a U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms, and Explosives licensed Importer of Explosives, License Number 8-NJ-027-20-5D-00096; and
- WHEREAS, the New Jersey Uniform Fire Code requires that the governing body of the municipality approve by resolution, said fireworks display, prior to the issuance of a permit by the Fire Official (*N.J.A.C. 5:70 et seq.*); and
- WHEREAS, the Fire Official has communicated with the Director of Emergency Services of Princeton, who has consented on behalf of the Princeton Fire Department to provide fire protection as required; Director of Princeton First Aid and Rescue Squad, who has consented on behalf of said Rescue Squad to provide emergency medical services as required; and a representative of Chief Nicolas Sutter of the Princeton Police Department, who has consented to provide traffic control and police services as required, and Princeton University who will provide the venue, security services and facilities personnel; and
- WHEREAS, Garden State Fireworks has provided proof of general liability insurance in excess of \$1,000,000.00 as required by the New Jersey Uniform Fire Code (*N.J.A.C. 5:70 et seq.*); and
- WHEREAS, the Fire Official of Princeton has reviewed the application for permit, insurance requirements and all other applicable regulations and has found all to be in order; and
- WHEREAS, the Fire Official of Princeton recommends the approval of said resolution;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the municipality of Princeton that this resolution is adopted and that a permit may be granted by the Fire Official of Princeton, upon his approval, for a fireworks display sponsored by Spirit of Princeton, to take place on the Princeton University Campus on July 2, 2015.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Simon								
Mr. Liverman								
Mr. Miller								
Mayor Lempert								

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held

Linda S. McDermott Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

RESOLUTION 15-179

**Purchase of Ford F250 Pickup Truck for Recreation Department
Maintenance Division, New Jersey State Contract #88758,T2100,
\$36,480.**

**RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON
AUTHORIZING THE USE OF STATE CONTRACT FOR THE
PURCHASE OF VEHICLES**

WHEREAS, Princeton wishes to purchase vehicles through New Jersey's Cooperative Purchasing Program (N.J.S.A. 40A:11-12) and;

WHEREAS, Winner Ford of Cherry Hill, NJ has been awarded New Jersey State Contract #88758,T2100 for 2016 Ford F250 Pickup Trucks and;

WHEREAS, the vehicle cost \$36,480 (contract price) and the appropriate monies are provided in the 2015 Municipal Capital Budget and;

NOW, THEREFORE, BE IT RESOLVED that the Mayor & Council of Princeton, New Jersey authorize the Administrator to purchase one (1) 2016 Ford F250 4-WD Pickup Truck with snow-plow as well as all necessary plowing, towing and safety features for the Recreation Department Maintenance Division under N.J. State Contract from Winner Ford of Cherry Hill, NJ and;

I, Linda S. McDermott, Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council at its meeting held June 8, 2015.

Linda S. McDermott

ATTACHMENTS:

- new vehicle memo (PDF)



Municipality of Princeton

*380 Witherspoon Street
Princeton, NJ 08540-3496*

Department of Recreation
609-921-9480
www.princetonrecreation.com

BEN STENTZ
Executive Director
bstentz@princetonnj.gov

DATE: May 29, 2015
TO: Princeton Mayor & Council
FROM: Ben Stentz
RE: Purchase of Ford F250 Pick-up Truck

Mayor & Council,

Attached is a resolution regarding the purchase of a 2016 F250 pick-up truck for the Recreation Department Maintenance Division. The funds for this purchase come from the 2015 Municipal Capital Budget, as this expenditure has been appropriately planned for through the annual budgeting process.

Our Maintenance Division is in desperate need of this vehicle for daily maintenance responsibilities. As our fleet ages we continue to follow a replacement plan that ensures we have the appropriate vehicles to carry-out the duties of the department.

The vehicle has all necessary equipment and safety upgrades for plowing, towing and general maintenance work.

Please let me know if you have any questions.

Thank you.

Ben



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

RESOLUTION 15-180

Resolution to Support a No Passing Zone on NJ Route 27

ATTACHMENTS:

- Resolution for Route 27 No Passing Zone (DOC)



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Engineering

RESOLUTION 15-181

**Professional Services Agreement, Planning and Design Services for
Bus Shelter Enhancements In the Not to Exceed Amount of \$9,640.00**

ATTACHMENTS:

- PSA, Looney Ricks, Kiss Inc. Design of Upgrading of Bus Shelters (PDF)



Municipality of Princeton

*Municipal Building
400 Witherspoon Street
Princeton, NJ 08540-3496*

*Department of Community Development
Office of the Engineer
Telephone (609)921-7077
Fax: (609) 688-2027*

ROBERT V. KISER, P.E.
Director of Engineering

MEMORANDUM

TO: Marc Dashield, Princeton Administrator
FROM: Robert V. Kiser, P.E., Director of Engineering
DATE: May 28, 2015
SUBJECT: **PSA, Looney, Ricks, Kiss, Inc.**
Design Services for Upgrading of Bus Shelters;
NTE \$9,640.00

Please find attached herewith a proposal from Looney Ricks Kiss (LRK) that provides for assisting the Engineering Department and the T & T Committee in researching and selecting upgraded versions of the NJ Transit shelter that could be installed at locations such as Palmer Square and the Princeton Shopping Center. In addition LRK would prepare design criteria for shelter enhancements and attend meetings as necessary to present their findings.

The T & T Committee believes the approach detailed by the LRK proposal would be much more cost effective as compared to conducting a design competition as originally considered and will yield a result that will relate to the NJT shelters that are and will be installed in other locations in the community.

Trustees of the Transit Trust Fund provided by the University met on May 26th and approved the funding of the \$9,640.00 amount for these services from the Transit Trust Fund.

Council's consideration of this matter at their June 8th meeting will be appreciated.

Please contact me if you have any questions.

Robert V. Kiser, P.E., Director of Engineering

RVK/cc

cc: Linda McDermott, Municipal Clerk
Trishka Waterbury Cecil, Municipal Attorney
Kathy Monzo, Deputy Administrator/Director of Finance
Sandy Webb, CFO
Deanna Stockton, P.E., Assistant Engineer
Jack West, Land Use Engineer

**RESOLUTION 2015-R
OF THE MAYOR AND COUNCIL
OF THE MUNICIPALITY OF PRINCETON
AUTHORIZING AN AWARD FOR PROFESSIONAL SERVICES
LOONEY, RICKS, KISS, INC.**

WHEREAS, the Municipality of Princeton desires to enter into a professional services agreement in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated, and

WHEREAS, the Municipality of Princeton received a proposal dated May 27th 2015, from Looney, Ricks, Kiss, Inc. in the amount of \$9,640.00 for the research and design to enhance the existing NJ Transit bus shelters; and

WHEREAS, to research and design a range of potential bus shelter enhancements to existing bus shelters. The various tasks could include bike storage facilities, upgraded setting options, weather protection elements, public information display panels. This will also include the materials, finishes, options, and cost estimates for these bus shelters, enhancements and a comparison among the alternative bus shelter models;

WHEREAS, the services to be performed are professional services which are exempt from public bidding under the Local Public Contracts Law.

WHEREAS, the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* allows Princeton to award of a contract for "Professional Services" without competitive bidding; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality of Princeton as follows:

The Mayor and Clerk are hereby authorized to enter into a contract for professional services with **Looney, Ricks, Kiss, Inc.** (hereinafter referred to as "Provider") to provide professional services in relation to the bus shelter enhancements.

1. The contract so authorized shall require the Provider to provide services and other related duties, as follows:

Provider shall serve as a consultant on behalf of the Municipal Department of Engineering to provide professional services in relation to the enhancement and design of bus shelters.

Specifically, the Provider shall perform the services provided for in their proposal dated May 27th 2015.

Under this Agreement, Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality, and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law.

Payment of fees will be made upon the submission to the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality not later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees are claimed for the services performed. The provider shall give written notice to the Municipality when the Provider has billed eighty (80%) of the compensation set forth in paragraph I of the Agreement.

2. The form of contract shall include standard provisions common to professional service agreements entered into by the Municipality and shall be subject to approval by the Municipal Attorney.

3. The contract shall be awarded without competitive bidding as a contract for professional services under the provisions of the Local Public Contracts Law because the subject services will be performed by a person or persons authorized by law to practice a recognized profession and whose practice is regulated by law.
4. A notice of this action shall be published in the Princeton Packet as required by law within ten (10) days of its passage.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Mrs. Crumiller								
Ms. Howard								
Mr. Liverman								
Mr. Miller								
Mr. Simon								
Mayor Lempert								
<p>I, Linda S. McDermott, Clerk of the Municipality of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Municipality at a meeting held June 8, 2015.</p> <p>IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Municipality, this June _____, 2015.</p>								
<p>_____ Linda S. McDermott Municipal Clerk</p>								

**MUNICIPALITY OF PRINCETON
PROFESSIONAL SERVICES AGREEMENT 2015**

AGREEMENT, made this ____ day of June, 2015, by **Looney, Ricks, Kiss, Inc., 182 NASSAU STREET, PRINCETON, NJ 08542** (hereinafter referred to as "Provider"), and the Municipality of Princeton, a municipal corporation in the County of Mercer and State of New Jersey (hereinafter referred to as the "Municipality") located at 400 Witherspoon Street, Princeton, New Jersey 08540.

WHEREAS, the Municipality wished to enter into a professional service agreement with the Provider for the performance of professional services in connection with certain activities being conducted by the Municipality, as hereafter more particularly stated in the Providers' proposal dated **May 27, 2015** hereby attached; and

WHEREAS, the services to be performed are professional services which are exempt from public bidding under the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and

NOW, THEREFORE, in consideration of the mutual obligations hereafter set forth, the parties hereto agree as follows:

STATEMENT OF WORK: The Provider shall use its best efforts to perform professional services in connection with the Design Services for Upgrading of Bus shelters

Under this Agreement the Provider shall at all times act as an independent professional contractor and not as an employee of the Municipality and shall have no authority to act as an agent or representative of the Municipality or to enter into any financial or other contractual commitment on behalf of the Municipality without the prior written approval of same granted in accordance with law. This Agreement shall be supplemented by the terms of the Provider's proposal including the standard provisions of the proposal except where such terms are contradicted by the terms of this Professional Services Agreement in which case the terms of this Agreement shall apply. The Agreement will be effective from June 8, 2015 through December 31, 2015 subject to available budgetary funding.

2. PAYMENT:

- a. **Not to exceed total fee of nine thousand six hundred and forty dollars and no cents. (\$9,640.00).**
- b. Rendition of Invoices: Payment of fees and reimbursement for such expenses incurred will be made upon the submission by the Provider to the Municipality of invoices in duplicate in the form prescribed by the Municipality not later than the tenth (10th) day of the month following that covered by the invoice, and shall specify in detail the periods for which fees or other compensation are claimed, the services performed, and an itemized listing of all expenses incurred for which reimbursement is claimed. The Provider shall give written notice to the Municipality when the Provider has billed eighty percent (80%) of the compensation set forth in paragraph 2.a of this Agreement.

3. TERMINATION.

This Agreement shall be effective for the period provided above, although it may be sooner terminated, with or without cause for any reason whatsoever, at any time by the Municipality by giving thirty (30) days written notice to the Provider.

4. NON-CONFLICTS OF INTEREST.

The Provider represents that neither it nor its firm is now performing and expressly agrees to refrain during the period of effectiveness of this Agreement from so performing, any professional services for any person, firm or corporation which results or might result in a conflict of interest between the Provider and the Municipality, directly or indirectly. The Provider agrees to disclose in writing to the Municipality any and all such conflicts of interest, which may arise, giving full particulars.

5. TITLE TO DATA AND PROPERTY PRODUCED BY THE PROVIDER.

The Provider agrees that title to and all rights and other legal interest in all correspondence, Memoranda, records, data, analysis, graphs, reports, physical property and other subject matter prepared, procured or produced in the rendition of services hereunder shall vest exclusively and remain jointly with the Municipality and Provider and the Provider shall not have the right to sell, disclose, or make same available to third parties without the prior written consent of the Municipality.

6. CONFIDENTIALITY.

The Provider agrees to, treat and maintain as confidential, and not to disclose to any third party or to use for its own benefit, reproduce or have reproduced, any information or other such document or data obtained, learned or produced as a result of the services rendered hereunder (except to the extent required by law) without the prior written consent of the Municipality, which consent shall not unreasonably be refused, and to both require and furnish copies to the Municipality of an identical covenant executed by all agents, employees, or subcontractors of the Provider participating in the rendering of the services hereunder.

7. COMPLIANCE WITH LAWS.

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation;

The contractor or subcontractor where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975. c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act;

The contractor or subcontractor agrees to attempt, in good faith, to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975. c. 127. as amended and supplements from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975. c. 127, as amended and supplemented from time to time;

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices;

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions;

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions;

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

8. COMPLETE AGREEMENT.

This Agreement and any attachments hereto or incorporated by the reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written, and shall not be modified, assigned or transferred except upon the written consent of both parties hereto. All notices by either party to the other required or permitted hereunder may be sent by regular mail to their respective addresses first set forth above unless sooner revised by written notice.

WITNESS

MUNICIPALITY OF PRINCETON

Linda S. McDermott, Clerk

By: _____
Elizabeth Lempert, Mayor

LOONEY, RICKS, KISS, INC.

By: _____
Jim Constantine, Principal
Looney, Ricks, Kiss, Inc.

May 27, 2015

Mr. Robert V. Kiser, P.E.
Director of Engineering
Municipality of Princeton
400 Witherspoon Street
Princeton, NJ 08540



RE: **Revised** Proposal for Professional Planning & Design Services
Princeton Engineering Department and Princeton Traffic &
Transportation Committee – Municipality of Princeton
Proposal Number: 03.P5113.00

Dear Mr. Kiser:

In response to our conversation, LRK Inc. is pleased to submit this Proposal for Professional Planning and Design Services to the Municipality of Princeton. The professional services outlined below as Basic Services are based upon our understanding of the immediate requirements for the Project.

PROJECT DESCRIPTION & GOALS

This project will consist of assisting the Princeton Engineering Department and Princeton Traffic and Transportation Committee with the research and identification of the following:

- Potential alternatives for an upgraded version of a bus shelter that would be design-compatible with the existing "Trenton Bus Shelter" model offered by NJ Transit.
- Potential bus shelter enhancements that could be applied to either the NJ Transit "Trenton Bus Shelter" model or one of the alternative upgraded bus shelter models.

SCOPE OF SERVICES

Task 1.0 – Research Alternative Upgraded Bus Shelter Models that are Design-Compatible with the NJ Transit “Trenton Bus Shelter”

LRK will research a range of alternative existing bus shelters available from various manufacturers that are compatible with the design of the “Trenton Bus Shelter” offered by NJ Transit. The types, materials, finishes, options and costs for such alternative bus shelters will be identified and categorized in a matrix to aid in comparison among alternative bus shelter models.

Task 2.0 – Research and Prepare Design Criteria for a Range of Bus Shelter Enhancements

LRK will research a range of potential bus shelter enhancements that could be applied to either the NJ Transit “Trenton Bus Shelter” or one of the alternative upgraded bus shelter models identified in Task 1.0. Potential bus shelter enhancements could include **electronic real-time information displays**, bike storage facilities, upgraded seating options, weather protection elements, public information display panels (e.g., transit route information, public service information, civic/non-profit/special event information), public art installations, lighting, rooftop photovoltaic panels, trash/recycling facilities, options for sponsorship identification, etc. The types, materials, finishes, options and costs for such bus shelter enhancements will be identified and categorized in a matrix to aid in comparison among alternative bus shelter models.

LRK will complete Tasks 1.0 and 2.0 within sixty (60) days of receiving notice to proceed with the project from the Princeton Engineering Department.

Task 3.0 – Meetings

LRK will conduct and participate in the following meetings:

- Review initial research findings with Princeton Engineering staff
- Review findings from Tasks 1.0 and 2.0, including matrixes, with Traffic and Transportation Committee
- Present findings from Tasks 1.0 and 2.0 with Princeton Council

COMPENSATION

Compensation for Professional Planning & Design Services

The LRK fee for the scope of Basic Services described above for Tasks I - III shall be a fixed fee, not to exceed the amount of *Nine thousand six hundred and forty dollars (\$9,640.00)*.

Hourly Rate Schedule

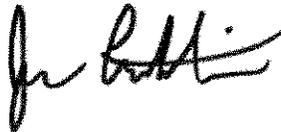
The LRK Inc. 2015 Hourly Rate Schedule is:

Principal	\$240
Project Manager	\$130 - \$185
Design Staff	\$65 - \$160
Administrative	\$50

**The hourly rates set forth herein are annual rates and shall remain valid until December 31, 2015. Notice to Client of revised hourly rates is not required and Client agrees to be bound by subsequent annual revisions.*

Feel free to contact me should you have questions. We at LRK are looking forward to working with you on this very exciting project.

Sincerely,



Jim Constantine
Principal

Cc: Melodee DiFillippo, LRK
File



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

RESOLUTION 15-182

**Banner Request Over Washington Road Princeton Summer Theater,
June 15-22, 2015**

**RESOLUTION
OF THE MAYOR AND COUNCIL
OF PRINCETON
APPROVING THE PLACEMENT OF A BANNER AS REQUESTED
BY THE PRINCETON SUMMER THEATER**

WHEREAS, The Princeton Summer Theater will be announcing their 2015 Season; and

WHEREAS, The Princeton Summer Theater has requested permission to install a banner over Washington Road in Princeton with approval of the Office of Community and Regional Affairs at Princeton University beginning Monday, June 15th, 2015 through Monday, June 22nd, 2015 to advertise their event to the entire Princeton Community; and

WHEREAS, this banner will be promptly removed after its use as required by Borough ordinances; and

WHEREAS, in accordance with Borough Ordinance 3-17 any banner that is removed by Princeton will be held by Princeton for thirty (30) days and then disposed of; and

WHEREAS, in accordance with Borough Ordinance 3-17 any applicant failing to remove a banner will not be permitted to display any banner for the succeeding two years; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council hereby approve placement of said banner on Washington Road in accordance with Borough Ordinances 3-14-3-17.

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Liverman								
Mr. Miller								
Mr. Simon								
Mayor Lempert								

I, Linda McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true and complete copy of a resolution adopted by the Mayor and Council of said Princeton at a meeting held June 8th, 2015. IN WITNESS WHEREOF, I hereunto set my hand and affix the corporate seal of said Princeton, this 9th day of June, 2015.

Linda S. McDermott

Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

RESOLUTION 15-183

Resolution Appointments to Boards, Commissions and Committees

Resolution
Mayor and Council of Princeton

BE IT RESOLVED by the Mayor and Council of Princeton:

The following appointment is hereby made:

	Term
Thomas E. White, Alternate II, Historic Preservation Commission	1 year

Councilperson	Absent	Present	1 st	2 nd	Yea	Nay	Abstain	Disqualified
Ms. Butler								
Ms. Crumiller								
Ms. Howard								
Mr. Simon								
Mr. Liverman								
Mr. Miller								
Mayor Lempert								

I, Linda S. McDermott, Municipal Clerk of Princeton, do hereby certify that the above is a true copy of a resolution adopted by the Mayor and Council of Princeton at a meeting held June 8, 2015.

Linda S. McDermott Municipal Clerk



Mayor and Council

400 Witherspoon Street
Princeton, NJ 08540

Meeting: 06/08/15 06:00 PM
Department: Clerk

RESOLUTION 15-184

Closed Session Resolution

RESOLUTION

TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

- . This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.

- . The general nature of the subject or subjects to be discussed in said session is as follows:
 - Personnel/Negotiations/Litigation:
 - Avalon Bay
 - Personnel Updates
 - Open Space Acquisition
 - Affordable Housing Acquisition

Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

Within 90 days or upon settlement of litigation, if applicable